

**San Juan County Commission
Special Meeting
January 14, 2015**

Chairman Johns called the San Juan County Commission meeting to order on January 14, 2015 at 12:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Those present were:

CHAIRMAN	Keith Johns
CHAIRMAN PRO-TEM	Scott Eckstein
MEMBER	Jack Fortner
MEMBER	Wallace Charley
MEMBER	Margaret McDaniel
ASSESSOR	Clyde Ward
CHIEF DEPUTY ASSESSOR	Jimmy Voita
CLERK	Debbie Holmes
TREASURER	Mark Duncan
CHIEF DEPUTY TREASURER	Carol Taulbee
COUNTY EXECUTIVE OFFICER	Kim Carpenter
COUNTY OPERATIONS OFFICER	Mike Stark
ASSISTANT CEO	Linda Thompson
ATTORNEY	Jim Durrett
DEPUTY ATTORNEY	Doug Echols
EMERGENCY MANAGER	Don Cooper
CHIEF FINANCIAL OFFICER	Marcella Brashear
CHIEF HUMAN RESOURCES OFFICER	Charlene Scott
ADULT DETENTION CENTER ADMINISTRATOR	Tom Havel
DEPUTY FIRE CHIEF	Craig Daugherty
HEALTH CARE ASSISTANCE PROGRAM COORDINATOR	Liza Gomez
GENERAL SERVICES ADMINISTRATOR	Larry Hathaway
GEOGRAPHIC INFORMATION SYSTEMS COORDINATOR	Evan O'Keefe
CHIEF IT OFFICER	Keith Lund

Call to Order

1. **Call for an Election for the Purpose of Electing Municipal Officers for Kirtland, New Mexico Resolution No. 14-15-26**

Debbie Holmes, County Clerk, requests approval of Resolution No.14-15-26, which is a proclamation to conduct and call for the election for the first town of Kirtland, New Mexico. It is to elect a Mayor and four trustees. The election will be held on May 5, 2015 at the Lower Valley Water Users Association. Candidate filing day is March 10, 2015, Tuesday from 8 to 5. There will also be a write-in filing date as well. The term for the Mayor and two trustees will end in March 2016 and the term of the other two trustees will end March 2018. A motion was made by

Commissioner Fortner, seconded by Chairman Pro-Tem Eckstein to approve Resolution No. 14-15-26, Election for the Purpose of Electing Municipal Officers for Kirtland, New Mexico. Upon voice vote this motion passed unanimously.

2. Request for Approval of Real Estate Purchase and Sale Agreement to purchase .19 Acres for the Lower Valley Lagoon Project

Mike Stark, County Operations Officer, requests approval to purchase land north of the Lagoon in Kirtland to construct a sewer system. The lift station will be located on the property. The property has been appraised, environmentally, and culturally surveyed. The appraisal is \$25,000. The purchase of the property, as well as any closing costs, will be paid for via a grant from the Environment Department. The lagoon will be drained, decommissioned, waste and sludge removed, and filled with a premium grade top soil. A motion was made by Commissioner Wallace, seconded by Commissioner Fortner to approve the Real Estate Purchase and Sale Agreement to purchase .19 Acres for the Lower Valley Lagoon Project. Upon voice vote this motion passed unanimously.

3. Discussion of Bonding for Capital Projects

Kim Carpenter, County Executive Officer, stated that at the January 8, 2015 Commission Meeting, Paul Cassidy, RBC Capital Markets, recommended that the county refinance for purpose of lowering our debt services payment. Over the past few years funding has been limited in terms of real capital projects. The taxes in the unincorporated area, as results of annexations and new municipalities, have declined. Mr. Cassidy suggested bonding against the 1/8th increments. Refinancing as well as additional monies are being considered. Linda Thompson, Assistant CEO, provided charts showing the different refinance options with additional monies. The fire department compiled a list of capital needs which total \$7 million. Mr. Cassidy prepared a debt service schedule for a \$7 million bond issuance using the 222 fund. The average debt service would be around \$461,000 per year. Craig Daugherty, Deputy Fire Chief, stated there is equipment that is over 20 years old and needs replacement. Ms. Thompson stated with the interest rates low this is a good option. The 222 fund has decreased in revenue by 15% this year. The capital needs for the fire department include, but not limited to:

Exterior and interior renovations to Valley Fire Station No. 1	1,200,00
New Fire Stations at Center Point, First Divide, and Waterflow	2,100,000
Renovations to miscellaneous fire stations, including Hart Valley, La Plata No. 1 and 2, Blanco, Center Point, Valley No. 4, Sullivan Road and Fire Operations	700,000
Equipment (2 tanker trucks, 2 engine trucks, 2 brush trucks and one ladder truck)	3,000,000
TOTAL	\$7,000,000

A list was compiled for the Capital needs of the County. The list includes:

Pinion Hills Extension	8,000,000
Energy Conservation Improvements (per the AMEC report, the county would save 13% annually in energy costs, which equates to approximately \$260,000 savings)	2,000,000
County buildings improvements (boilers, HVAC system replacements, carpeting, and parking lot improvements)	1,000,000
Parking lot improvements	300,000
Fiber to County buildings	700,000
TOTAL	\$12,000,000

Under the proposed bond issuance the fund would come from the first 1/8th Gross Receipt Tax (GRT) and the second 1/8th GRT until it sunsets. If the Commission chooses to sunset the second 1/8th GRT earlier the funds can come out of the first 1/8th GRT. There are two debt schedules one matures in 2032 and the other in 2037. Staff recommends that the Commission approve the 2037 maturity date for refunding the bonds with additional monies. The Commission asked various questions and requested a special meeting be set up for discussion. Discussion item only.

Adjourn

Being no further business a motion was made by Commissioner Fortner, seconded by Chairman Pro-Tem Eckstein to adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 12:37 p.m.

APPROVED THIS 3RD DAY OF FEBRUARY, 2015

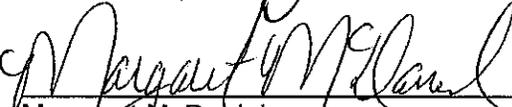
BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:



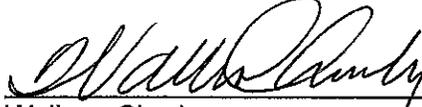
Chairman Keith Johns



Chairman Pro-Tem Scott Eckstein



Margaret McDaniell

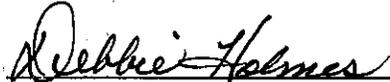


Wallace Charley



Jack Fortner

ATTEST:



Debbie Holmes, County Clerk