

**San Juan County Commission
Regular Meeting
January 8, 2015**

Chairman Fortner called the San Juan County Commission meeting to order on January 8, 2015 at 12:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Commissioner Eckstein gave the invocation and Mayor Tommy Roberts led the Pledge of Allegiance. Those present were:

CHAIRMAN	Keith Johns
CHAIRMAN PRO-TEM	Scott Eckstein
MEMBER	Wallace Charley
MEMBER	Margaret McDaniel
MEMBER	Jack Fortner
ASSESSOR	Clyde Ward
CHIEF DEPUTY ASSESSOR	Jimmy Voita
CHIEF DEPUTY CLERK	Tanya Shelby
CHIEF DEPUTY TREASURER	Carol Taulbee
COUNTY EXECUTIVE OFFICER	Kim Carpenter
COUNTY OPERATIONS OFFICER	Mike Stark
ASSISTANT CEO	Linda Thompson
ATTORNEY	Jim Durrett
DEPUTY ATTORNEY	Joe Sawyer
DEPUTY ATTORNEY	Doug Echols
RISK MANAGER	Kristi Galloway
EMERGENCY MANAGER	Don Cooper
EMERGENCY MANAGEMENT COORDINATOR	Mike Mestas
CHIEF FINANCIAL OFFICER	Marcella Brashear
PARKS & FACILITIES ADMINSTRATOR	Mike Davidson
PARKS & FACILITIES DEPUTY ADMINISTRATOR	Daniel Hill
CHIEF HUMAN RESOURCES OFFICER	Charlene Scott
ADULT DETENTION CENTER ADMINISTRATOR	Tom Havel
FIRE CHIEF	Doug Hatfield
DEPUTY FIRE CHIEF	Craig Daugherty
HEALTH CARE ASSISTANCE PROGRAM COORDINATOR	Liza Gomez
GEOGRAPHIC INFORMATION SYSTEMS COORDINATOR	Evan O'Keefe
GENERAL SERVICES ADMINISTRATOR	Larry Hathaway
CHIEF IT OFFICER	Keith Lund
HOUSING EXECUTIVE DIRECTOR	Faye Anderson
SAFETY & COMPLIANCE MANAGER	Stewart Logan
PRESS: Farmington Daily Times	Dan Schwartz
VISITORS:	32

Election of Chairman and Chairman Pro-Tem

Chairman Fortner conducted the election for Chairman and Chairman Pro-Tem. Commissioner Eckstein nominated Chairman Pro-Tem Johns to the position of San Juan County Chairman for the 2015 Calendar Year. There were no other nominations. Commissioner McDaniel seconded it. Upon voice vote, the motion passed unanimously. Commissioner Fortner nominated Commissioner Eckstein to the position of Chairman Pro-Tem for the 2015 Calendar Year. There were no other nominations. Commissioner Charley seconded it. Upon voice vote, the motion passed unanimously. A motion was made by Commission Fortner, seconded by Commissioner McDaniel to adjourn the Regular Meeting and Call to Order of Canvass Board. Upon voice vote, the motion passed unanimously.

Call to Order of Canvass Board

Tanya Shelby, San Juan County Chief Deputy Clerk, reported to the Commission the results of the 2015 Kirtland Incorporated Election which was held Tuesday, January 6, 2015. There were 388 ballots mailed out. There were 121 ballots received back. One voter returned their ballot but did not vote it. The results are 80 votes were for the incorporation, and 40 votes were against the incorporation. A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to accept the Canvass Report. Upon voice vote, the motion passed unanimously. A motion was made by Chairman Pro-tem Eckstein, seconded by Commissioner Fortner to adjourn the Canvass Board and call to order the Board of Finance Meeting. Upon voice vote, the motion passed unanimously.

Board of Finance

1. **Consideration of Resolution No. 14-15-23, Authorizing Investment of Monies in the Local Short-Term Investment Fund**

Carol Taulbee, Chief Deputy Treasurer, requested that the Commission approve Resolution No. 14-15-13, authorizing investment of monies in the local short-term investment fund. At the first meeting of each year, the San Juan County Commission must authorize the County Treasurer and the Chief Deputy Treasurer to invest County monies in the local short-term investment fund, pursuant to Section 6-10-10.1, N.M.S.A., 1978. The fund is managed by the New Mexico State Treasurer. Resolution 14-15-23 authorizes P. Mark Duncan, County Treasurer and Carol Taulbee, Deputy County Treasurer to deposit or withdraw monies in the local short-term investment fund. A motion was made by Commissioner Fortner, seconded by Commissioner Wallace to approve Resolution No. 14-15-23, authorizing investment of monies in the local short-term investment fund. Upon voice vote this motion passed unanimously. A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to adjourn the Board of Finance meeting and call to order the Indigent Hospital Board Meeting. Upon voice vote this motion passed unanimously.

Indigent Hospital Claims Board Meeting

1. Review of Claims
2. Approval of Minutes of December 16, 2014

The Indigent Hospital Board Meeting Minutes are taken separately and are made a part of the permanent minute's folder.

A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to adjourn the Indigent Hospital Board Meeting and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

Regular Meeting

Approval of Agenda

Kim Carpenter, CEO stated that there are no changes to the agenda. A motion was made by Chairman Fortner, seconded by Commissioner Wallace to approve the agenda as presented. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Approval of Real Estate Purchase and Sale Agreement for 1.9 Acres of Land for the San Juan County Fire Department
2. Approval of Award of Bid 14-15-06, Price Agreement for the Purchase of Jet "A" Fuel for 2015
3. Approval of November 18, 2014 Regular Meeting Minutes

A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner Fortner to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

New Business

1. **Presentation on Current Financial Market Conditions and Opportunities to Restructure Existing County Debt Service**

Paul Cassidy, Managing Director of RBC Capital Markets, provided a presentation to the Commission on current financial market conditions and opportunities available to the county to restructure existing debt and potential to issue new money bonds. The county has three different bond issues outstanding, a series 2005 transaction which was done for the purpose of refinancing for prior issues outstanding and lowering interest rates. The 2005 transaction is currently at an interest rate of 4.96% average interest rate and matures in 2026. It can be replaced at a lower interest rate without penalty as of this year. The 2008 transaction is due 2017. The 2012 transaction is due 2022. Mr. Cassidy recommends refinancing the 2005 transaction to lower interest rates. Presentation only.

2. Consideration of New Mexico Environment Department Funding Package for the Harper Valley Subdivision Wastewater Project

Mike Stark, County Operations Officer, informed the Commission that the New Mexico Environment Department (NMED) Construction Programs Bureau has presented San Juan County with a request to serve as fiscal agent for a Clean Water State Revolving (CWRSF) Loan Fund package in the amount of \$600,398. The package being offered is a combination of \$352,657 loan with a grant of \$248,281 to cover the cost of engineering and construction of a connection from the Harper Valley sewer system to the Valley Water and Sanitation District (WSD) sewer system. This project would allow for the decommissioning of the Harper Valley sewer plant which currently is required to be closed within 3 years by the EPA. The loan portion of this package is at a 2% interest rate and can be repaid over a period of up to 20 years. San Juan County is being asked to administer this funding due to the provisions associated with CWRSF funding. Water and Sanitation Districts, such as the Valley Water & Sanitation District, are eligible to administer the funding however given this group's lack of three years of financial reporting they have been deemed ineligible by NMED. Staff has notified both the Valley Water and Sanitation District and the Harper Valley Homeowner's Association of the award. Both entities are agreeable to the terms of the loan, with WSD ultimately responsible for long term operation of the system and repayment of the loan to San Juan County. If the Commission is agreeable to moving forward with this offer, a transfer from the County's Capital Replacement Reserve Account could be budgeted to facilitate the guarantee of funds requested by NMED. A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to approve the NMED Funding Package for Harper Valley Subdivision. Upon voice vote this motion passed unanimously.

3. Consideration of City of Aztec and City of Farmington FY2016 Animal Shelter Services Rates

Mike Stark, County Operations Officer, stated staff recently received proposed animal shelter rates from both the City of Farmington and City of Aztec for the upcoming FY16 budget. For services being provided this current fiscal year, the Commission agreed to compensate the City of Farmington \$350,395 or \$90.24 per animal stay. The City of Aztec provided a rate of \$91.58 per animal stay for an estimated compensation of \$310,626 for this fiscal year. Both of these rates were formula derived utilizing the previous year's expenses and number of animals. For FY16, the City of Farmington is agreeing to provide animal shelter services for \$572,918 or \$209.71 per animal stay, a 64% increase from last year. The City of Aztec provided two options to San Juan County. Option 1 includes a rate of \$123.21 per animal stay for an estimated total compensation of \$297,059, a 4% decrease from last year. Option 2 involves San Juan County making the City of Aztec their animal shelter of choice. The request would be that all animals to include citizen drop-offs and Sheriff's Office animal control officer drop-offs be delivered to the City of Aztec shelter. If agreeable to the Commission, the City of Aztec would construct additional kennels to handle the additional animals. In addition, the City of Aztec would extend a rate of \$118.00 per animal stay for an estimated annual cost of \$606,874, resulting in an estimated \$54,147 in savings from the current FY15 budgeted animal shelter fees. This option would also require additional citizen education on the change and a potential short term arrangement with the City of Farmington to have animals delivered to the Aztec shelter, if so necessary. Staff requests direction regarding contracting of animal shelter services for FY16. Rob Maes, Farmington City Manager, explained why the fees increased. Mr. Maes stated he will recommend to the City Council to extend the 2014 fees. The Commission asked various

questions and provided comments. A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to table Contracting of Animal Shelter Services for FY16. Upon voice vote this motion passed unanimously.

4. Update on San Juan County Fire Department

Doug Hatfield, Fire Chief, recognized volunteers and staff of the fire department attending the meeting. Chairman Keith Johns thanked them for the services they provide. Craig Daugherty, Deputy Fire Chief gave a presentation of the current status of the operation, future challenges, and future needs facing the Fire Department. Volunteers are the primary response. There are 261 volunteer fire fighters of those 132 are interior fire fighters, 58 are exterior firefighters, and 71 are support function. There is 13 paid staff. Calls projected for the year 2016 are 10,000 plus, peak season total about 31 calls per day. There are 23 fire stations and 4 fire districts. There are several specialized teams which are all volunteers: Wildland Team, Hazmat Team, Rope Rescue Team, Swift Water Team, Dive Team, Joint Investigation Task Force, and Honor Guard. Volunteers gave 71,544 total hours of service which is equivalent to 34.4 full time positions. A nominal fee is paid to the volunteers of \$10.00 per response call regardless of how long they are there and for every 4 hours of training attended. Staffing is a huge challenge. Volunteerism is decreasing due to two income families, people are not as community minded as they used to be, employers unable to allow time off to respond, and people are working further from home. Fifty to one hundred volunteers are recruited each year but few stay more than 5 years. The National Firefighter Protection Association (NFPA) recommends a minimum of 10 firefighters on any fire scene. Mr. Daugherty touched on financial challenges, annexations, closing of units at the power plants, and sale of the mine. Two of the districts are at immediate risk for Class 10 rating, primarily due to lack of staffing and increase requirements of training and reporting. Grants from the state Fire Fund will not be available to districts with a class 10 rating. Some of the equipment is outdated and must be replaced in the near future. Presentation only.

5. Consideration of Request for Funds to Replace Boiler at the Adult Detention Center

Tom Havel, Administrator Adult Detention Center, informed the Commission that the maintenance staff at the Adult Detention Center recently detected a leak in the boiler that services the "C" pod holding area. Given the nature of the leak and the age of the unit, it is necessary to replace the boiler immediately to avoid a major failure. The estimated cost for replacement of the boiler is approximately \$40,000. The Parks and Facilities Dept. have estimated an additional \$7,500 in installation costs for a total project cost of \$47,500. Staff requests use of the Capital Reserve Fund in order to purchase this necessary unit. The Capital Reserve Fund has a current balance of \$2,939,719. A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to approve funds for replacement of the boiler. Upon voice vote this motion passed unanimously.

6. Request for Adoption of Open Meetings Resolution No. 14-15-24

Jim Durrett, County Attorney, informed the Commission that the Open Meetings Act requires that a public body determine annually what notice for a public meeting is reasonable when applied to that body. Unless otherwise specified, regular meetings of the Board of County

Commissioners will be held on the first and third Tuesdays of each month at 4:00 p.m. Notice of regular meetings will be given three (3) calendar days prior to the meeting date. Special meetings may be called by the Chairman of the Board of County Commissioners or by a majority of its members, and seventy-two (72) hour notice of such meeting shall be given. Staff request adoption of Resolution No 14-15-24. A motion was made by Commissioner Fortner, seconded by Chairman Pro-Tem Eckstein to approve Open Meetings, Resolution No. 14-15-24. Upon voice vote this motion passed unanimously.

7. Consideration of Resolution 14-15-25, Cancelling and Rescheduling Certain Meetings in Calendar Year 2015

Kim Carpenter, County Executive Officer, stated the Commission has traditionally cancelled the second meeting in January and June of each year to accommodate the New Mexico Association of Counties annual meetings. In addition, we have historically moved the 2nd meeting in July to accommodate consideration of the final budget. As a result, staff is recommending cancellation of the 2nd meeting in January and June, reschedule the County Operations Officer meeting in July to July 28th for consideration of the final budget, and cancel the 1st meeting in August due to anticipation of lack of agenda due to the prior week's meeting. A special meeting is scheduled for January 14, 2015 at 12:00 p.m. Staff requests adoption of Resolution 14-15-25. A motion was made by Commissioner Fortner, seconded by Chairman Pro-Tem Eckstein to approve Resolution No. 14-15-25, Canceling and Rescheduling Certain Meetings in Calendar Year 2015. Upon voice vote this motion passed unanimously.

Reports From Elected Officials And Department Heads

Chairman Johns welcomed Wallace Charley to the Commission.

Kim Carpenter presented the gavel to former Chairman, Jack Fortner.

Shane Ferrari, Under Sheriff, stated that January 9, 2015 is Law Enforcement Appreciation Day recognizing them for the careers they have chosen in public service. Two deputies from the Sheriff's Department recently attended the funerals of the recent fallen officers in New York, which was funded by Jet Blue. There are over 800,000 police officers in the United States. There is an average of 105-203 officers killed each year, over 50,000 officers are assaulted in the line of duty, 14,000 are injured, . Mr. Ferrari encouraged others to show appreciation by thanking an officer for their service, change your Facebook profile in support, wear blue, or share a positive story of police support.

Comments / Input From The General Public

None

Adjourn

Being no further business a motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner Fortner to adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 1:55 p.m.

APPROVED THIS 3RD DAY OF FEBRUARY, 2015

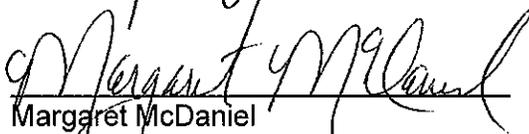
BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:



Chairman Keith Johns



Chairman Pro-Tem Scott Eckstein



Margaret McDaniel



Wallace Charley



Jack Fortner

ATTEST:



Debbie Holmes, County Clerk