

San Juan County Commission Regular Meeting February 2, 2016

Chairman Johns called the San Juan County Commission meeting to order on February 2, 2016 at 1:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Chairman Pro-Tem Fortner gave the invocation and Commission Johns led the Pledge of Allegiance. Those present were:

CHAIRMAN	Scott Eckstein
CHAIRMAN PRO-TEM	Jack Fortner
MEMBER	Keith Johns
MEMBER	Margaret McDaniel
CLERK	Debbie Holmes
TREASURER	Mark Duncan
CHIEF DEPUTY TREASURER	Carol Taulbee
COUNTY EXECUTIVE OFFICER	Kim Carpenter
COUNTY OPERATIONS OFFICER	Mike Stark
ATTORNEY	Doug Echols
DEPUTY ATTORNEY	Joe Sawyer
RISK MANAGER	Kristi Galloway
EMERGENCY MANAGER	Don Cooper
EMERGENCY MANAGEMENT COORDINATOR	Mike Mestas
CHIEF FINANCIAL OFFICER	Marcella Brashear
DEPUTY FINANCE OFFICER	Kim Martin
PARKS & FACILITIES ADMINSTRATOR	Mike Davidson
PARKS & FACILITIES DEPUTY ADMINISTRATOR	Daniel Hill
PUBLIC WORKS ADMINISTRATOR	Dave Keck
CHIEF HUMAN RESOURCES OFFICER	Charlene Scott
FIRE CHIEF	Craig Daugherty
DEPUTY FIRE CHIEF	Thomas Fields
HEALTH CARE ASSISTANCE PROGRAM COORDINATOR	Liza Gomez Akley
GENERAL SERVICES ADMINISTRATOR	Larry Hathaway
GEOGRAPHIC INFORMATION SYSTEMS COORDINATOR	Evan O'Keefe
CHIEF IT OFFICER	Keith Lund
SAFETY & COMPLIANCE MANAGER	Stewart Logan
PRESS: Farmington Daily Times	Hannah Grover
VISITORS:	24

Presentations

1. Recognition of New Mexico Association of Counties Audit Accountability Award to San Juan County

Kim Carpenter, CEO, stated that at last week's New Mexico Association of Counties Legislative Conference, San Juan County was one of three counties presented with an Audit Accountability

Award. The award is given in recognition of a large, mid-size and small county who have shown the most improvement in their audits, submitted their audits in a timely manner and have sustained excellence with the highest audit opinions for the past three years. Los Alamos and Quay Counties were the other two counties to receive this award. This is the third time San Juan County has received the Audit Accountability award since the inception of the awards in 2011. We would like to recognize and congratulate Marcella Brashear and her staff on this prestigious award. This is a presentation only.

A motion was made by Commissioner Johns, seconded by Commissioner McDaniel to call to order the Board of Finance Meeting. Upon voice vote, the motion passed unanimously.

Board of Finance

1. Report on County Investments and Interest Earned

Mark Duncan, County Treasurer, briefed the Commission that County investments earned \$253,229.25 for the period ending December 31, 2015. This is \$51,238.83 more than the interest earned for the same period in 2014. Total cash and investments as of December 31, 2015 were \$110,418,661.20. This amount includes December collections of \$21,544,887.79 distributed out in January 2016. Deducting the December 31, 2015 outstanding checks of \$541,928.98 brings the December 31, cash and investments total to \$109,876,732.22.

2. Request for Approval of Resolution 15-16-34, Authorizing the Treasurer to Provide Property Owners the Option of Making Prepayments of Property Taxes in Ten Monthly Payments

Mark Duncan, County Treasurer, requested that the Commission approve an additional property tax payment option which would allow San Juan County taxpayers to make prepayments of property taxes in ten monthly payments. This option is authorized by Section 7-38-38.3 NMSA 1978 (2008), and will provide taxpayers with a more manageable and convenient way to pay their taxes. Under this option, taxpayers may pay nine monthly payments in an amount equal to 10% of the prior year's property tax bill, then a tenth payment equal to the remaining amount due. Payments will begin on June 1 of the year the tax bill is prepared and the last payment will be due March 1 of the following year. He indicated that the recent software upgrade will allow this option. A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner McDaniel to approve Resolution 15-16-34, Authorizing the Treasurer to Provide Property Owners the Option of Making Prepayments of Property Taxes in Ten Monthly Payments. Upon voice vote this motion passed unanimously.

A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner McDaniel to adjourn the Board of Finance Meeting and call to order the Indigent Hospital and County Health Care Board Meeting. Upon voice vote, the motion passed unanimously.

Indigent Hospital and County Health Care Board Meeting

1. Consideration of Resolution 15-16-35, Supporting the Positions of NMAC Healthcare Policy Committee Opposing Increases to the County's Obligation Under the Safety NetCare Pool

2. Request for Approval of Health Care Assistance Claims
3. Approval of Minutes of January 5, 2016.

The Indigent Hospital and County Health Care Board Meeting Minutes are taken separately and are made a part of the permanent minute's folder.

A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Johns to adjourn the Indigent Hospital and County Health Care Board Meeting and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

Regular Meeting

Approval of Agenda

Kim Carpenter, CEO stated there is one change to the agenda. Item #1 from New Business is removed from the agenda and item numbers will be changed accordingly. A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Johns to approve the agenda as amended. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Approval of Renewal of Bid No. 08-09-08, Price Agreement for the Purchase of "Motorola" Radio Communications Equipment and Services, with Motorola, Inc. of Tempe, AZ
2. Approval of Resolution 15-16-32, Certifying a Report to the Secretary of the New Mexico Department of Transportation Concerning the Total Mileage of County Maintained Roads
3. Approval of Resolution 15-16-33, Certifying a Report to the New Mexico Department of Transportation for the Total Mileage of County Maintained Roads that are Within, Adjacent to, or Provide Access to the Indian Reservation and are Used as School Bus Routes
4. Approval of Grant Agreements A14-1225, A14-1226, and A14-1227 with New Mexico Aging and Long-Term Services Department for Meals Equipment, Building Renovations, and Vehicles at the Lower Valley Senior Center
5. Approval of January 5, 2016 Regular Meeting Minutes
6. Approval of October, November, and December 2015 Treasurer's Check Register
7. Approval of December 2015 Check Register

A motion was made by Commissioner McDaniel, seconded by Commissioner Johns to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

New Business

1. **Consideration of Changes of Housing Choice Voucher Administrative Plan**
Removed from the agenda

1. Consideration of Request for Implementation of Certain Capital Bond Projects for the Purchase of Multiple Fire Apparatus

Craig Daugherty, Fire Chief, stated that at the February 19, 2015 Regular Commission Meeting, staff indicated that it would bring forth to the Commission each project prior to implementation. Staff would like to proceed with implementing the following projects either by direct contract, RFP/Bid process or under an approved contract if applicable:

San Juan County Fire Dept. is requesting approval to purchase multiple fire trucks with needed equipment to include four structure engines, one pumper tanker, two water tankers, one mini-pumper, one brush truck and one rescue truck for the Fire Department utilizing a combination of Bond Monies (\$1,453,000), State Fire Grant Funding (\$800,000) and State Fire Funding (\$1,129,000). It was originally estimated per the Fire Dept. bond proposal that we would buy 2 structure engines and 2 tankers at a cost of \$1,700,000. With the acquisition of grant funding this past year from the state fire grant council of \$800,000 plus the addition of district carryover budgets totaling \$1,129,000 we can now stretch that to 10 apparatus with your approval. The State Fire Grant requires a match of 20% which we will easily exceed. This will greatly help the fire department in our replacement schedule which we were starting to get behind on. After these purchases the remaining fire bond proceeds will total \$3,838,307. A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner McDaniel to approve Consideration of Request for Implementation of Certain Capital Bond Projects for the Purchase of Multiple Fire Apparatus. Upon voice vote this motion passed unanimously.

2. Consideration of Projects for State Grant Funding

Craig Daugherty, Fire Chief stated that staff applied for and has received a State Fire Grant and is requesting approval to match the grant with 20%. The first grant for \$100,000 will go to Valley (District 1) remodel of the main station. This project will surpass the match very easily and we request to use Capitol Bond Monies of which a minimum of \$20,000 will be needed. We are also requesting approval to spend \$6000 of Navajo Dam (District 10) budget to match a \$30,000 grant, for purchase of handheld radios and extrication equipment. This money will help us defray some of the costs associated with these purchases. A motion was made by Commissioner Johns, seconded by Commissioner McDaniel to approve Projects for State Grant Funding. Upon voice vote this motion passed unanimously.

3. Consideration of Amendment and Restatement of San Juan County's Employee Handbook, Ordinance No. 34

Doug Echols, County Attorney, informed the Commission that the San Juan County Employee Handbook has been updated and clarified. A summary of significant changes is attached along with a redlined version showing changes in their entirety. The Commission approved publication of the Notice of Intent to Amend and Restate Ordinance No. 34 at its January 5, 2016 meeting. The Notice was published in the Daily Times on Sunday, January 10. Mr. Echols requested approval of two changes to the amendments of Ordinance No. 34 and add a provision to the driver license requirements. The first change is to section 7.4 and the second change is to 28.3.2. A motion was made by Commissioner Johns, seconded by Commissioner McDaniel to approve changes to the Amendment and Restatement of San Juan County's Employee Handbook, Ordinance No. 34. Upon voice vote this motion passed unanimously.

4. Consideration of Resolution 15-16-36, Opposing House Bill 233 and Any Other Legislation that Would Withhold Revenue from Cities and Counties

Kim Carpenter, CEO, briefed the Commission that House Bill 233 is currently being reviewed within committee in the State Legislature. This Bill would create serious concern for San Juan County and numerous other local governments within the state. The Bill's intent is to withdraw all current Hold Harmless Revenue that is scheduling to phase out over the next 12 years. Staff recommends approval of Resolution 15-16-36. Dr. Carpenter gave a brief overview of the resolution. A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Johns to approve the Consideration of Resolution 15-16-36, Opposing House Bill 233 and Any Other Legislation that Would Withhold Revenue from Cities and Counties. Upon voice vote this motion passed unanimously.

Report from the CEO

Kim Carpenter briefed the Commission on upcoming legislation. He stated he and Chairman Eckstein will be meeting with the sponsor of House Bill 233, Jason Harper to discuss the County's opposition. Local delegation representatives and lobbyist Scott Scanland will also be in attendance.

Reports From Elected Officials And Department Heads

None

Comments / Input From The General Public

Jake Hottell is in opposition of Ordinance 95 that passed on January 5, 2016 and requested the Commission repeal it.

Doug Echols, County Attorney, explained the procedure for repealing an ordinance.

Larry Hathaway, General Services Administrator, gave an update on Ordinance 95. He stated there have been 12 applications completed and a community outreach is being organized to educate people in the County.

Roland Berkey opposes Ordinance 95.

Elvin Ritchey opposes Ordinance 95.

Sharon Hottell opposes Ordinance 95.

William H. Gilbert opposes Ordinance 95.

Closed Executive Session

A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Johns to go into closed executive session to discuss threatened or pending litigation and the acquisition or

disposal of real estate. Upon voice vote this motion passed unanimously. Upon return a motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Johns to go back into open meeting. Upon voice vote this motion passed unanimously. Chairman Eckstein stated that nothing other than what was stated in the motion to go into closed executive session was discussed.

Adjourn

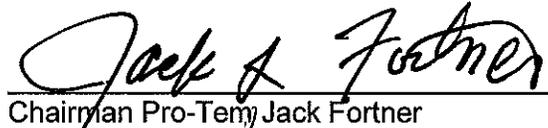
Being no further business a motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner McDaniel to adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 3:05 p.m.

APPROVED THIS 16TH DAY OF FEBRUARY, 2016

BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:



Chairman Scott Eckstein

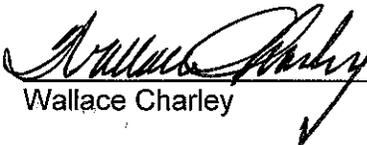


Chairman Pro-Tem Jack Fortner

Keith Johns

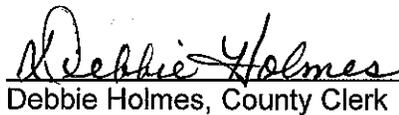


Margaret McDaniel



Wallace Charley

ATTEST:



Debbie Holmes, County Clerk