

San Juan County Commission Regular Meeting February 3, 2015

Chairman Johns called the San Juan County Commission meeting to order on February 3, 2015 at 4:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Kim Carpenter, CEO, gave the invocation and Chairman Pro-Tem Eckstein led the Pledge of Allegiance. Those present were:

CHAIRMAN	Keith Johns
CHAIRMAN PRO-TEM	Scott Eckstein
MEMBER	Jack Fortner
MEMBER	Margaret McDaniel
MEMBER	Wallace Charley
CHIEF DEPUTY ASSESSOR	Jimmy Voita
CLERK	Debbie Holmes
COUNTY EXECUTIVE OFFICER	Kim Carpenter
COUNTY OPERATIONS OFFICER	Mike Stark
ASSISTANT CEO	Linda Thompson
ATTORNEY	Jim Durrett
DEPUTY ATTORNEY	Joe Sawyer
DEPUTY ATTORNEY	Doug Echols
RISK MANAGER	Kristi Galloway
EMERGENCY MANAGER	Don Cooper
EMERGENCY MANAGEMENT COORDINATOR	Mike Mestas
CHIEF FINANCIAL OFFICER	Marcella Brashear
PARKS & FACILITIES ADMINSTRATOR	Mike Davidson
PARKS & FACILITIES DEPUTY ADMINISTRATOR	Daniel Hill
PUBLIC WORKS ADMINISTRATOR	Dave Keck
CHIEF HUMAN RESOURCES OFFICER	Charlene Scott
ADULT DETENTION CENTER ADMINISTRATOR	Tom Havel
ALTERNATIVE SENTENCING ADMINISTRATOR	Jennifer Miller
JUVENILE SERVICES ADMINISTRATOR	Traci Neff
FIRE CHIEF	Doug Hatfield
DEPUTY FIRE CHIEF	Craig Daugherty
HEALTH CARE ASSISTANCE PROGRAM COORDINATOR	Liza Gomez
GENERAL SERVICES ADMINISTRATOR	Larry Hathaway
GEOGRAPHIC INFORMATION SYSTEMS COORDINATOR	Evan O'Keefe
CHIEF IT OFFICER	Keith Lund
HOUSING EXECUTIVE DIRECTOR	Faye Anderson
SAFETY & COMPLIANCE MANAGER	Stewart Logan
PRESS: Farmington Daily Times	Dan Schwartz
VISITORS:	24

A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to call to order the Indigent Hospital Board Meeting. Upon voice vote, the motion passed unanimously.

Indigent Hospital Claims Board Meeting

1. Review of Claims
2. Approval of Minutes of January 8, 2015

The Indigent Hospital Board Meeting Minutes are taken separately and are made a part of the permanent minute's folder.

A motion was made by Commissioner Fortner, seconded by Commissioner Eckstein to adjourn the Indigent Hospital Board Meeting and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

Regular Meeting

Approval of Agenda

Kim Carpenter, CEO stated that there is one change to the agenda. New Business #4 Request for Approval of Use of Funds for Detox Facility Construction is removed for further evaluation. A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner McDaniel to approve the agenda as amended. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Approval of Modified Scope of Work for San Juan Regional Medical Center Renovations
2. Approval of Second Amendment to the Employee Medical Plan
3. Approval of Resolution 14-15-27, Certifying the Report to be sent to the New Mexico Department of Transportation for the Total Mileage of County Maintained Roads
4. Approval of Resolution 14-15-27, Certifying the Report to be sent to the New Mexico Department of Transportation for the Total Mileage of County Maintained Roads
5. Approval of Alternative Sentencing Division Policies
6. Approval of Renewal of Bid No. 08-09-08, Price Agreement for the Purchase of Motorola Radio Communications Equipment and Services with Motorola, Inc. of Tempe, AZ
7. Approval of Renewal of Price Agreement under Bid No. 12-13-12, Price Agreement for the Purchase of Magnesium Chloride with Desert Mountain Corporation of Kirtland, NM

8. Approval of December 16, 2014 Regular Meeting Minutes
9. Approval of January 8, 2015 Regular Meeting Minutes
10. Approval of January 14, 2015 Special Meeting Minutes
11. Approval of December 2014 Check Register

A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

Old Business

1. Consideration of City of Aztec and City of Farmington FY 2016 Animal Shelter Services Rates

Kim Carpenter, County Executive Officer, informed the Commission at the January 8th Commission meeting this item was tabled until the Farmington City Council could take formal action on the revised FY16 animal shelter rate offered by Mr. Mayes during the meeting. Farmington City Council did approve the same rate as last year of \$350,219 during their Jan. 20th council meeting. With this new rate from Farmington coupled with the proposed rate from the City of Aztec of \$297,059, it is anticipated that San Juan County would spend \$647,278 this upcoming fiscal year. This would represent \$13,743 or 2% reduction in total animal shelter fees from the current FY15 budget of \$661,021. The option of utilizing just the City of Aztec for animal shelter services in FY16 is anticipated to cost approximately \$606,874, a \$54,147 or 8% savings from the current year FY15 budget. As mentioned in the previous meeting, utilizing this option would require additional citizen education of the change and a potential short arrangement with the City of Farmington to have animals delivered to the Aztec shelter, if so necessary. It may be possible to facilitate transportation of these animals with existing Animal Control officers at no additional expense to the county. This would dependent upon the volume of animals needing to be delivered to Aztec on a daily basis. Staff requests direction regarding contracting of animal shelter services for FY16. The Commission asked various questions and voiced concerns. A motion was made by Commissioner Fortner, seconded by Chairman Pro-Tem Eckstein to approve City of Aztec and City of Farmington FY 2016 Animal Shelter Services Rates with instruction to seek options for next year. Upon voice vote this motion passed unanimously.

New Business

1. Consideration of Resolution No. 14-15-29, Intent to Issue up to \$38,000,000 of Gross Receipts Tax Revenue Bonds

Dave Buchholtz, Rodey Law Firm, requests approval of Resolution No. 14-15-29 which relates to the declaration by the Board of County Commissioners of its intent to consider for adoption an ordinance authorizing the issuance of up to \$38,000,000 of its tax free refunding and improvement gross receipts tax revenue bonds, in one or more series, (collectively the "bonds"),

evidencing a special limited obligation of the County for the purposes of currently refunding and refinancing its subordinate gross receipts tax revenue refunding bonds, Series 2005, currently outstanding in the amount of \$19,210,000 and to provide funds for the purposes of constructing, purchasing, furnishing, equipping, rehabilitating, making additions to or improvements to certain County capital projects, to fund debt service reserve accounts for the bonds, and to pay certain costs of issuance of the bonds; to provide for the payment of the principal of, premium, if any, and interest due under the bonds solely from the revenues attributable to the first one-eighth of one percent increment and the third one eighth of one percent increment of the County Gross Receipts Tax, as authorized by Sections 7-20E-1 through 7-20E11 NMSA 1978, as well as the first one-eighth of one percent increment and the second one-eighth of one percent increment of the County Hold Harmless Gross Receipts Tax, as authorized by Sections 7-20E-1 through 7-20E-28 NMSA 1978; and authorizing and directing the publication of a notice of a meeting, February 19, 2015, to consider final passage of any ordinance authorizing the bonds in a newspaper of general circulation within the County. A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to approve Resolution No. 14-15-29, Intent to Issue up to \$38,000,000 of Gross Receipts Tax Revenue Bonds. Upon voice vote this motion passed unanimously.

2. Presentation of Audited Financial Statements dated June 30, 2014

Marcella Brashear, Chief Financial Officer, stated Section 12-6-3, NMSA 1978, requires that the financial affairs of San Juan County be thoroughly examined and audited each year. The County contracted with the firm Axiom Certified Public Accountants & Business Advisors, LLC to conduct the audit for Fiscal Year 2014. The County received an unmodified or "clean" opinion from the auditors, meaning that the financial statements are fairly presented in conformity with Generally Accepted Accounting Principles (GAAP). The County's audit report was received by the State Auditor by the required due date of November 15, 2014. The audit has been reviewed and approved by the Office of the State Auditor. The audit report is now being presented to the Commission for approval. Upon approval, the report will be distributed as necessary. Chris Garner, CPA, Principal with Axiom CPAs, LLC presented a PowerPoint showing their findings. The Government Finance Officers Association (GFOA) has awarded the county for 8 consecutive years for exceptional and extensive financial statements. San Juan County is one of four counties in New Mexico to receive the award. Kim Carpenter, County Executive Office, presented an Audit Achievement Award to the Finance Department from New Mexico Association of Counties (NMAC) for the year 2013. A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to approve the audited financial statements as presented. Upon voice vote this motion passed unanimously.

3. Presentation on Update on Priority Based Budgeting Project

Chris Fabian and Jon Johnson, Co-Founders of The Center for Priority Based Budgeting, presented a PowerPoint on the Resource Alignment Diagnostic Tool. County staff has been working with The Center for Priority Based Budgeting developing the necessary tools to assist in the development of effective financial strategies to maintain fiscal health while providing prioritized services. Chris Fabian and Jon Johnson, Co-Founders of The Center for Priority Based Budgeting, will review the steps that the County has completed during this process. There are 724 countywide programs, 506 community Programs, and 218 governance programs. The Resource Alignment Diagnostic Tool would assist the county in assessing how monies will be allocated, shared service opportunities, and which programs are of the highest priority in

terms of achieving what is expected by the community. The diagnostic tool will also assist in allocation of monies in departments countywide according to priorities. The Commissioners asked various questions. Presentation only.

4. Request for Approval of Use of Funds for Detox Facility Construction

Removed

5. Presentation on Farmington Branding Alliance

Tonya Stinson, Executive Director, Farmington Convention & Visitors Bureau, briefed the Commission that in April 2014, Farmington Convention & Visitors Bureau began to discuss branding Farmington for tourism, establish an identity that the city can be known by, and sending out a united message. There were focus groups and surveys done in the community asking how people view Farmington, what are Farmington's strengths, and weaknesses. Jim Glover, Idea Group and HK Advertising provided a presentation on the new Farmington Branding Alliance. People are brand driven. The goal is to convey meaning, create one voice, deliver on brand promise, and market together. A brand is your reputation and branding is reputation management. Mr. Glover introduced the new slogan Farmington Jolt Your Journey. The logo represents the Four Corners, Farmington, and San Juan County. Live, Work, Play, and Stay sessions have been held throughout the community to market the slogan. Presentation only.

6. Request for Appointment of Board of Registration

Debbie Holmes, County Clerk, informed the Commission that 1-4-34 NMSA requires that a board of Registration of 3 members be appointed by the Board of County Commissioners at their first meeting in February of odd numbered years. The duty of the Board is to purge voters from the voter files. It would be my suggestion that the board be a 4 member board made up of 2 people from each major political party, with 2 alternates from each party. Based on the recommendations of each party chairman, I would propose the following people be appointed to the Board of Registration:

Republicans: Sally Bramhall and Anne Frost
Democrats: Diane McCants and Cordelia Trimble
Alternates:
Republicans: Krista Edwards and Stewart Logan
Democrats: Henry Silentman and Matt Dodson

A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to approve the Appointment of Board of Registration. Upon voice vote this motion passed unanimously.

7. Discussion of Capital Needs Relative to the Issuance of Bonds

Kim Carpenter, County Executive Officer, stated staff is proposing the issuance of \$12 million dollars in bonds to cover the capital needs of the county. The list includes but not limited to:

- Pinion Hills Extension
- Energy Conservation Improvements
- County Building Improvements
- Parking Lot Improvements
- Fiber to County Buildings

Tom Havel, Adult Detention Center Administrator, stated that the fire alarm system at the Adult Detention Center needs to be updated to meet federal and state codes. There is also a boiler that is in need of replacement with others to follow. Linda Thompson, Assistant CEO discussed some of the energy conservation improvements which would include but not limited to:

- Upgrade interior and exterior lighting
- Manual and Day Lighting Controls
- Install Wall and/or Ceiling Insulation
- Demand control ventilation
- Install high efficiency air conditioners/furnaces/boilers
- Install radiant heaters
- Visual displays LED exit signs
- Install double pan windows

A list was provided of the county facilities that have the highest energy usage, as per the AMEC report in 2004. Ms. Thompson suggested the possibility of executing the energy improvements in one facility and meter the usage. The HVAC system in the Juvenile Facility needs to be replaced. A motion was made by Commissioner Fortner, seconded by Chairman Pro-Tem Eckstein to approve the Pinion Hills Extension. Upon voice vote this motion passed unanimously. The Commission requested to postpone on the Capital Needs list until further information is provided.

8. Consideration of Resolution 14-15-30, Authorizing Submission of a 2015 Community Development Block Grant Application

Linda Thompson, Assistant County Executive Officer, stated the Department of Finance and Administration (DFA) is currently in the process of accepting 2015 Community Development Block Grant (CDBG) Program applications. CDBG funds are intended to provide communities with resources to address a wide range of community development needs for projects that meet one of three national objectives: benefit principally low and moderate income families, aid in the prevention of slum or blight, and/or an emergency need. In order to receive public input regarding submission of the application, staff conducted 3 public meetings. Ultimately, one project was conveyed by the public for consideration the expansion and renovation of the Lower Valley Senior Center. Staff has reviewed this request and has determined that it does meet the eligibility requirements of the CDBG grant. The anticipated total project cost associated with the expansion and renovation is \$543,410. Therefore, the CDBG application amount for this request would be \$493,000 with the County providing an approximate 10% match of general fund dollars totaling \$50,410. This match could be budgeted in the FY2016 budget. Staff requests approval of Resolution 14-15-30 authorizing the submission of a 2015 Community Development Block Grant Application. A motion was made by Commissioner Fortner, seconded by Chairman

Pro-Tem Eckstein, to approve Resolution No. 14-15-30, Authorizing Submission of a 2015 Community Development Block Grant Application. Upon voice vote this motion passed unanimously.

9. Consideration of February Meeting Schedule

Kim Carpenter, County Executive Officer, informed the County Commission they are currently scheduled to meet on Tuesday, February 17, 2015. In the event the Commission chooses to move forward with publishing the Notice of Intent to Adopt an Ordinance authorizing the issuance of bonds, staff is requesting that the February 17th meeting be moved to Thursday, February 19, 2015 in order for the Commission to take action on the proposed ordinance. A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner McDaniel to approve the Commission Meeting be rescheduled to February 19, 2015. Upon voice vote this motion passed unanimously.

10. Consideration of Memorandum of Understanding with City of Farmington Regarding San Juan County Sheriff's Office Participation in the Operation of a Joint Bomb Squad

Shane Ferrari, Undersheriff, informed the Commission that the City of Farmington (COF) has submitted a MOU entitled "Memorandum of Understanding Farmington Bomb Squad" proposing joint operation between COF and the San Juan County Sheriff's Office (SJCSO) of a FBI regional certified bomb squad. As defined in the agreement, the maintenance and supervision of the squad will remain under COF authority, and the SJSCO is being asked to assist with staffing of the squad with certified deputies (to be assigned by the Sheriff, with a maximum commitment of 2 team members). Said deputies would participate as an additional duty (in addition to their regularly assigned law enforcement duties, unless appointed as a permanent assignment). Any equipment or supplies provided by the SJSCO will remain the property of SJSCO. Equipment obtained through joint grants to either COF or SJSCO will be entitled to COF, but will be available for use by either agency. Service area would include the City of Farmington, San Juan County and the Four Corners regional area. Both agencies would benefit in combing resources (economic, training, equipment and staffing) to service the needs of the citizens of San Juan County in "... the identification, deactivation and disposal of explosive and hazardous devices ...". We are requesting approval by the Commission of this MOU. A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to approve the Memorandum of Understanding with City of Farmington Regarding San Juan County Sheriff's Office Participation in the Operation of a Joint Bomb Squad. Upon voice vote this motion passed unanimously.

Reports From Elected Officials And Department Heads

None

Comments / Input From The General Public

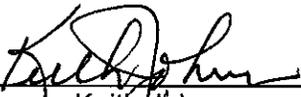
None

Adjourn

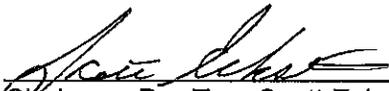
Being no further business a motion was made by Commissioner Fortner, seconded by Chairman Pro-Tem Eckstein to adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 5:40 p.m.

APPROVED THIS 17TH DAY OF MARCH, 2015

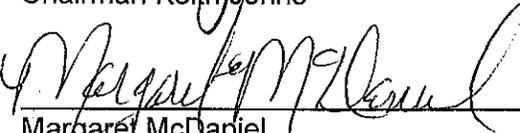
BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:



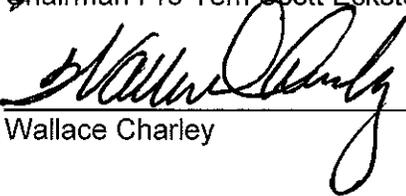
Chairman Keith Johns



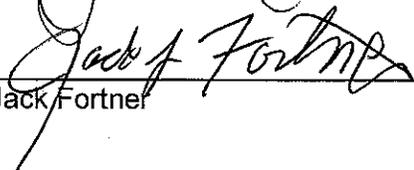
Chairman Pro-Tem Scott Eckstein



Margaret McDaniel



Wallace Charley



Jack Fortner

ATTEST:



Debbie Holmes, County Clerk