San Juan County Commission
Regular Meeting
May 6, 2015

Chairman Johns called the San Juan County Commission meeting to order on May 6, 2015 at 12:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Kim Carpenter gave the invocation and Linda Thompson led the Pledge of Allegiance. Those present were:

CHAIRMAN	Keith Johns
CHAIRMAN PRO-TEM	Scott Eckstein
MEMBER	Margaret McDaniel
MEMBER	Wallace Charley
ASSESSOR	Clyde Ward
CHIEF DEPUTY ASSESSOR	Jimmy Voita
CLERK	Debbie Holmes
TREASURER	Mark Duncan
CHIEF DEPUTY TREASURER	Carol Taulbee
UNDERSHERIFF	Shane Ferrari
COUNTY EXECUTIVE OFFICER	Kim Carpenter
COUNTY OPERATIONS OFFICER	Mike Stark
ASSISTANT CEO	Linda Thompson
ATTORNEY	Jim Durrett
DEPUTY ATTORNEY	Joe Sawyer
DEPUTY ATTORNEY	Doug Echols
EMERGENCY MANAGEMENT COORDINATOR	Mike Mestas
DEPUTY FINANCE OFFICER	Brooke Quintana
PARKS & FACILITIES ADMINSTRATOR	Mike Davidson
PARKS & FACILITIES DEPUTY ADMINISTRATOR	Daniel Hill
PUBLIC WORKS ADMINISTRATOR	Dave Keck
CHIEF HUMAN RESOURCES OFFICER	Charlene Scott
ADULT DETENTION CENTER ADMINISTRATOR	Tom Havel
ALTERNATIVE SENTENCING ADMINISTRATOR	Jennifer Miller
JUVENILE SERVICES ADMINISTRATOR	Traci Neff
FIRE CHIEF	Doug Hatfield
DEPUTY FIRE CHIEF	Craig Daugherty
HEALTH CARE ASSISTANCE PROGRAM COORDINATOR	Liza Gomez
GENERAL SERVICES ADMINISTRATOR	Larry Hathaway
SUBDIVISION REVIEW OFFICER	David Barnett
CHIEF IT OFFICER	Keith Lund
HOUSING EXECUTIVE DIRECTOR	Faye Anderson
SAFETY & COMPLIANCE MANAGER	Stewart Logan
PRESS: Farmington Daily Times	Dan Schwartz
VISITORS:	11

Call to Order of Canvass Board

Debbie Holmes, San Juan County Clerk, reported to the Commission the results of the 2015 Town of Kirtland Municipal Special Election which was held May 5, 2015. For Mayor, P. Mark Duncan received 55 votes, for Town Trustee Position1, Peter H. Emery received 52 votes, for Town Trustee Position 2, Geraldine Trujillo received 15 votes and Thomas William Wethington (Write In) received 50 votes, for Town Trustee Position 3, Larry E. Hathaway received 61 votes, and for Town Trustee Position 4, Jason T. Heslop received 56 votes. There were a total of 72 votes cast, 7 absentee votes, and 2 early votes. There are 359 registered voters in the town which is a 20.06% turnout.

A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner Charley to adjourn the Canvass Board and call to order the Indigent Hospital Claims Board Meeting. Upon voice vote, the motion passed unanimously.

Presentation by San Juan County Commission

1. Certificate of Excellence to San Juan County's Housing Authority

Kim Carpenter, CEO, informed the Commission that San Juan County's Housing Authority was presented with a Certificate of Excellence for the Section 8 Management Assessment Program. This program was designed to assess whether the Section 8 tenant based assistance programs operate to help eligible families afford rental units at the correct subsidy cost, helps Housing and Urban Development (HUD) measure the Housing Authority's performance in Section 8 program areas, and to assign performance ratings. In developing and implementing the Assessment Program, HUD can provide more effective programs assistance. Faye Anderson, the Executive Director for the San Juan County Housing Authority has been working to implement these programs since 1997 and this will be the twelfth (12th) consecutive year that the Housing Authority has received this award. Dr. Carpenter presented Faye Anderson, Housing Executive Director, with the award. Linda Thompson, Assistant CEO, stated the Albuquerque HUD requested to use San Juan County's Housing Authority as a model for all HUD offices in the state of New Mexico.

A motion was made by Chairman Pro-Tem Scott Eckstein, seconded by Commissioner McDaniel to call to order the Indigent Hospital and County Health Care Board Meeting. Upon voice vote, the motion passed unanimously.

Indigent Hospital and County Health Care Board Meeting

1. Review of Claims
2. Approval of Minutes of April 21, 2015.

The Indigent Hospital and County Health Care Board Meeting Minutes are taken separately and are made a part of the permanent minute's folder.

A motion was made by Commissioner McDaniel, seconded by Commissioner Charley to adjourn the Indigent Hospital and County Health Care Board Meeting and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

Regular Meeting

Approval of Agenda

Kim Carpenter, CEO stated that there is one clarification to the agenda. New Business line item #2, Ron Hagerman, CEO of Four Corners Economic Development will be doing the presentation. Mayor Tommy Roberts, City of Farmington, was not able to attend. A motion was made by Commissioner McDaniel, seconded by Commissioner Charlie to approve the agenda as amended. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Approval of Renewal of Proposals 11-12-20, Employee Benefits Program Administration - Major Medical, and 11-12-21, Major Medical Aggregate and Specific Stop-Loss Insurance
2. Approval of April 21, 2015 Regular Meeting Minutes

A motion was made by Chairman Pro-Tem, seconded by Commissioner McDaniel to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

New Business

1. Introduction of New Farmington School District Superintendent

Eugene Schmidt, New Farmington School District Superintendent, introduced himself to the Commission. Mr. Schmidt shared information on the meeting he attended to discuss creating a Four Corners Early College High School, what superintendents could do to support PNM, and introduced Phil Valdez, Deputy Superintendent.

2. Four Corners Economic Development Update and Consideration for Funding

Ray Hagerman, CEO, Four Corners Economic Development, Inc. (4CED) presented an update on the focus areas of 4CED. Mr. Hagerman presented a proposal for an increase in funding for the Four Corners Economic Development's operations. The budget has been scaled back with a 5% reduction from the previous year. Due to the economic turmoil, 4CED is seeking 2/3 public funding and 1/3 from private sectors. Mr. Hagerman requested funding of $100,000. Chairman Johns stated the Commission will not vote on the matter at this meeting, the request will be reviewed at the Budget Workshop on May 19, 2015. The mission is to facilitate economic prosperity in the region. The main focus is:

- Public policy/advocacy, workforce development, economic based employment and retention, ACT Work Ready Academy (work ready community)
- Energy & manufacturing- More energy dependence, increase the demand for natural gas, attract Petro chemicals, keeping the power plant and coal mines open, transportation infrastructure

- Agriculture- More markets, more acres in production, micro farmer projects, communications
- Tourism- Improve cultural & recreational experiences, ie "branding" Farmington

Presentation Only.

3. Consideration of Request to Serve as Fiscal Agent for the East Culpepper Flats Water Association and Approval of MOU

Linda Thompson, Assistant CEO, stated in February, 2013, the Commission approved serving as fiscal agent for a $50,000 planning grant to conduct a preliminary engineering study to connect North Star Water Users Association water lines to the Upper LaPlata Water Users Association, thereby providing not only a mechanism for East Culpepper Flats to obtain water, but to provide a secondary source of water for Upper LaPlata. The funding was awarded with the Preliminary Engineering Report (PER) completed. The estimated cost for this connection was $1,244,857. East Culpepper Flats Association is applying to the New Mexico Water Trust Board for this funding. As part of the application, the Water Trust Board requires a Memorandum of Understanding (MOU) identifying the responsibilities of the various parties involved in this project. The East Culpepper Flats Association is requesting that San Juan County serve as fiscal agent for any funding awarded under their application. The MOU indicates that San Juan County will serve as fiscal agent. The Northstar Water Users Association, Upper LaPlata Water Users Association, and East Culpepper Flats Association will own, operate, and maintain that portion of the line that is located within their respective jurisdictions. A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner McDaniel to approve Consideration of Request to Serve as Fiscal Agent for the East Culpepper Flats Water Association and approve the Memorandum of Understanding. Upon voice vote this motion passed unanimously.

4. Consideration of Sunrise RV Park Expansion

David Barnett, Subdivision Review Officer, stated the Sunrise RV Park is located on Road 3151 approximately a half mile west of the city limits of Aztec. It consists of 3.12 acres and is owned by Alfred & Christine Salazar. There are 8 existing spaces that were installed prior to the Manufactured Home Parks and Recreational Vehicle Parks Ordinance No. 76 and the owner proposes adding 4 spaces. The RV Park has adequate fire protection from the fire hydrant located on the north side of this property. Water is provided by Flora Vista Water Association and electrical service is provided by the City of Farmington. The owner has received written approval of the wastewater disposal plan from the New Mexico Environment Department. The Sunrise RV Park is in substantial compliance with the requirements of Ordinance No. 76. Staff recommends approval of the RV Park expansion. A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner Charley to approve the Sunrise RV Park expansion. Upon voice vote this motion passed unanimously.

5. Request for Approval of First Amendment to JPA with Navajo Nation for Operation of Solid Waste Transfer Stations

Jim Durrett, County Attorney, briefed the Commission in 1994 the County entered into a Joint Powers Agreement (JPA) with the Navajo Nation regarding the operation and maintenance of three solid waste transfer stations in the Navajo Nation Reservation. The JPA provides for 180 day notice of termination. On January 8, 2015 the County notified the Navajo Nation that the County could not continue to subsidize the operations of the solid waste transfer stations at Shiprock, Sand Springs, and Upper Fruitland and offered the Navajo Nation the option of taking over the operation of the stations or paying the County the full operational cost of the stations. On March 23, 2015 the Navajo Nation informed the County that the Navajo Nation would prefer to pay the County the full operational costs with the County continuing to operate the stations. The First Amendment to the JPA makes the changes that would be necessary to provide that the Navajo Nation would pay the full operational cost of the stations beginning October 1, 2015. To allow adequate notice for the Navajo Nation to include the additional costs in their budget for their fiscal year that begins on October 1, 2015, the CEO has notified the Navajo Nation that the County's participation in the JPA would be terminated if the JPA was not amended by that date. A motion was made by Commissioner Charley, seconded by Commissioner McDaniel to approve the First Amendment to JPA with Navajo Nation for Operation of Solid Waste Transfer Stations. Upon voice vote this motion passed unanimously.

6. Consideration of Request for Implementation of Certain Capital Bond Projects

Linda Thompson, Assistant CEO, stated at the February 19, 2015 Regular Commission Meeting, staff had indicated that it would bring forth to the Commission each project prior to implementation. Staff would like to proceed with implementing the following projects either by direct contract, Request for Proposals (RFP) /Bid process or under an approved contract if applicable:

1. Energy Conservation Improvement to the Adult Detention Center by contracting with Mechanical, Electrical & Environmental Engineering, Inc. to provide detailed specifications for the lighting replacement system and boiler system at the Adult Detention Center at cost of $15,800 plus tax.

2. Purchase of a Tanker for the Blanco Fire Department, utilizing $130,000 of the bond monies, plus a grant of $79,535.41 and state fire funds in the amount of $68,260.59.

3. Renovations to Valley Fire Station No.1 and Construction of New Fire Station at 1st Divide - issuance of RFP for Architectural Services with an estimated cost of $130,000.

4. Development of a fiber network connecting all San Juan County facilities (with the exception of Riverview Golf Course) in the amount of $789,261.24. This is $89,261.24 more than what was initially budgeted. This project has been elevated in terms of priority due to the fact that the T1 lines can no longer adequately handle current network traffic to remote locations, plus the ability to handle the proposed financial management system update; and the electronic medical records software system.

5. Contract with Mechanical, Electrical & Environmental Engineering, Inc. to evaluate, design, and prepare cost estimates for the boiler and HVAC system at the juvenile

center, as well as the fire alarm system at the Adult Detention Center. The HVAC system was originally included in the cost for energy conservation measures. However, there are ongoing issues with the current system, and staff would like to evaluate and identify potential solutions to the problem.

It should be noted that the amount of bond proceeds available for County Projects is $12,391,536 and for the Fire Projects $6,608,464. A motion was made by Commissioner McDaniel, seconded by Commissioner Charley to approve to Implementation of Certain Capital Bond Projects. Upon voice vote this motion passed unanimously.

Reports From Elected Officials And Department Heads

Carol Taulbee, Chief Deputy Treasurer, informed the Commission the Treasurer's Office is in the process of terminating the RBC Global Investor Advisor contract and entering into an agreement with Public Trust which will save 50% on the county investment fees.

Shane Ferrari, Undersheriff, stated a grant was received from Homeland Security in the amount of $132,000 and the Sheriff's Department was to pay $132,000 to be used for the helicopter engine rebuild and blade replacement. The county's portion was converted to soft funds and there was no cost to the county.

Doug Hatfield, Fire Chief, reported to the Commission there has been 19,000 hours in volunteerism and 3,000 calls responded to this year.

Commissioner Wallace stated he has been speaking with the Navajo Nation regarding the 3 fire stations.

Comments / Input From The General Public

None

Adjourn

Being no further business a motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner Charley to adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 1:00 p.m.

APPROVED THIS 26TH DAY OF MAY, 2015

BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:

Chairman Keith Johns

Chairman Pro-Tem Scott Eckstein

Margaret McDaniel

Wallace Charley

Jack Fortner

ATTEST:

Debbie Holmes, County Clerk