San Juan County Commission
Regular Meeting
May 26, 2015

Chairman Johns called the San Juan County Commission meeting to order on May 26, 2015 at 4:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Commissioner McDaniel gave the invocation and Commissioner Charley led the Pledge of Allegiance. Those present were:

CHAIRMAN	Keith Johns
CHAIRMAN PRO-TEM	Scott Eckstein
MEMBER	Jack Fortner
MEMBER	Margaret McDaniel
MEMBER	Wallace Charley
ASSESSOR	Clyde Ward
CHIEF DEPUTY ASSESSOR	Jimmy Voita
CLERK	Debbie Holmes
UNDERSHERIFF	Shane Ferrari
COUNTY EXECUTIVE OFFICER	Kim Carpenter
COUNTY OPERATIONS OFFICER	Mike Stark
ASSISTANT CEO	Linda Thompson
ATTORNEY	Jim Durrett
DEPUTY ATTORNEY	Joe Sawyer
DEPUTY ATTORNEY	Doug Echols
CHIEF FINANCIAL OFFICER	Marcella Brashear
PARKS & FACILITIES DEPUTY ADMINISTRATOR	Daniel Hill
PUBLIC WORKS ADMINISTRATOR	Dave Keck
CHIEF HUMAN RESOURCES OFFICER	Charlene Scott
ALTERNATIVE SENTENCING ADMINISTRATOR	Jennifer Miller
ALTERNATIVE SENTENCING DEPUTY ADMINISTRATOR	Heidi Sawyer
DEPUTY FIRE CHIEF	Craig Daugherty
GENERAL SERVICES ADMINISTRATOR	Larry Hathaway
GEOGRAPHIC INFORMATION SYSTEMS COORDINATOR	Evan O'Keefe
SUBDIVISION REVIEW OFFICER	David Barnett
COMMUNICATIONS DIRECTOR	David Ripley
CHIEF IT OFFICER	Keith Lund
HOUSING EXECUTIVE DIRECTOR	Faye Anderson
SAFETY & COMPLIANCE MANAGER	Stewart Logan
PRESS: Farmington Daily Times	Dan Schwartz
VISITORS:	7

A motion was made by Commissioner Fortner, seconded by Commissioner Charley to call to order the Indigent Hospital and County Health Care Board Meeting. Upon voice vote, the motion passed unanimously.

Indigent Hospital and County Health Care Board Meeting

1. Review of Claims
2. Approval of Minutes of May 6, 2015

The Indigent Hospital and County Health Care Board Meeting Minutes are taken separately and are made a part of the permanent minute's folder.

A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner Charley to adjourn the Indigent Hospital and County Health Care Board Meeting and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

Regular Meeting

Approval of Agenda

Kim Carpenter, CEO stated that there are no changes to the agenda. A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to approve the agenda as presented. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Approval of First Amendment to Agreement for Detox Services
2. Approval of Extension of Lease Agreement with Process Equipment and Service Company, Inc.
3. Approval of Renewal of Proposal 12-13-17, Pharmaceutical Services
4. Approval of May 6, 2015 Regular Meeting Minutes
5. Approval of April 2015 Check Register

A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

New Business

1. Update on Kirtland Youth Association

Charles Kromer, Executive Director, Kirtland Youth Association, updated the Commission on Kirtland Youth Association (KY). Mr. Kromer stated that a project funded by a grant received from Public Service Company of New Mexico (PNM) should be ready for use by August 2015. On April 22, 2015, Earth Day, 15 PNM employees from the San Juan Generating station purchased and planted trees and shrubs bordering the playfield. KY has applied for another PNM Power Up grant for $20,000 which will be used for bleachers, scoreboard, goal posts, and handicap access to the playfield. There are 130 children enrolled in the KY afterschool program ranging in ages 5-14 from August to Mid-May. The KY summer program begins June 8 from 7:30 a.m. to 6 p.m., 5 days a week with an anticipation of 120 children to be enrolled. Together

with all the programs there are 840 kids registered and the facility has been used by the community a total of 63 days from January 2015 to May 2015. Mr. Kromer requested the County and City of Kirtland approach the State Legislature to complete Phase 2 of the project which would expand the facility by 5,500 feet which would be 3 classrooms, a full service kitchen, administrative office, medical exam room, open meeting, and eating area. Mr. Kromer thanked San Juan County, Mike Davidson, Administrator of Parks and Facilities and his crew for their continued support. This was an informational item only.

2. Annual Assessor Valuation Report

Clyde Ward, County Assessor briefed the Commission on the 2015 fiscal year property valuation and assessments. Pursuant to Statute 7-36-16(E) NMSA 1978, the Assessor's office will present an annual report concerning property assessments, property valuations and budget impacts for 2015. The Assessor's Office maintains and updates property values in accordance with our valuation program as well as confirms and values all sales, new construction, subdivisions, and land splits. The Assessor's Office continues to audit valuation data provided by the Property Tax Division pertaining to the state assessed properties in San Juan County. Mr. Ward reported:

- 8 mobile homes were added to the tax roll
- 31 New Subdivisions and 48 Accounts were created
- 27 mobile homes were affixed to a property
- Notice of values are sent to each property owner
- The Assessor's office is in the process of data conversion to a new Computer Assisted Mass Appraisal system (CAMA) to be in use by August 10, 2015
- The Assessor Website continues to provide a great service to the community through cooperation with the County GIS department, providing downloadable data set within the framework of the two sites.

Mr. Ward praised his staff for their efficiency and customer service skills. Commissioner McDaniel also stated that other counties look to San Juan County Assessor's Office as a model.

3. Request for Approval of FY 2016 Interim Budget

Marcella Brashear, Chief Financial Officer briefed the Commission that the FY2016 Interim Budget is due to the Department of Financial Administration (DFA) by June 1, 2015. The budget documents will be sent to the DFA after approval by the Commission. The Final Budget is due to the DFA by July 31, 2015. After approval of the Interim Budget, additional Commission changes can be addressed and made in the Final Budget which will be presented for approval in July. The final budget will include actual June 30, 2015 ending cash balances and the carry overs. The budget being presented today does meet the 3/12th reserve requirements with an excess of almost $240,000.00. The changes have been made to the Interim budget per the Commission budget special meeting that was held May 19, 2015. A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner McDaniel to approve FY2016 Interim Budget. Upon voice vote this motion passed unanimously.

Reports From Elected Officials And Department Heads

Commissioner McDaniel recognized and thanked Dave Keck, Public Works Administrator and his team for their work on the HaaNaa'Dli Community Bridge. She also thanked Mike Stark and Linda Thompson for their attendance at the ribbon cutting.

Kim Carpenter, County Executive Officer reported on May 27, 2015 the Public Regulation Commission will hear the Public Service Company of New Mexico. A decision may not be made but specific information will be requested at the meeting.

Linda Thompson, Assistant County Executive Officer, announced May 28, 2015 she will be retiring from the County after almost 29 years of service. Ms. Thompson recognized San Juan County staff for their service and commitment. She commended the Commissioners for the decisions and choices they make on behalf of the County.

Comments / Input From The General Public

None

Closed Executive Session

A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner Charley to go into closed executive session to discuss threatened or pending litigation and the acquisition or disposal of real estate. Upon voice vote this motion passed unanimously. Upon return a motion was made by Commissioner Charley, seconded by Commissioner Fortner, to go back into open meeting. Upon voice vote this motion passed unanimously. Chairman Johns stated that nothing other than what was stated in the motion to go into closed executive session was discussed.

Adjourn

Being no further business a motion was made by Commissioner Fortner, seconded by Chairman Pro-Tem Eckstein to adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 5:10 p.m.

APPROVED THIS 7th DAY OF JULY, 2015

BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:

Chairman Keith Johns

Chairman Pro-Tem Scott Eckstein

Margaret McDaniel

Wallace Charley

Jack Fortner

ATTEST:

Debbie Holmes, County Clerk