San Juan County Commission
Regular Meeting
October 7, 2015

Chairman Johns called the San Juan County Commission meeting to order on October 7, 2015 at 4:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Commissioner Fortner gave the invocation and Chairman Pro-Tem Eckstein led the Pledge of Allegiance. Those present were:

CHAIRMAN	Keith Johns
CHAIRMAN PRO-TEM	Scott Eckstein
MEMBER	Jack Fortner
MEMBER	Margaret McDaniel
MEMBER	Wallace Charley
ASSESSOR	Jimmy Voita
CHIEF DEPUTY ASSESSOR	Benay Jones
CLERK	Debbie Holmes
SHERIFF	Ken Christesen
UNDERSHERIFF	Shane Ferrari
COUNTY EXECUTIVE OFFICER	Kim Carpenter
COUNTY OPERATIONS OFFICER	Mike Stark
ATTORNEY	Doug Echols
DEPUTY ATTORNEY	Joe Sawyer
EMERGENCY MANAGER	Don Cooper
EMERGENCY MANAGEMENT COORDINATOR	Mike Mestas
PUBLIC WORKS ADMINISTRATOR	Dave Keck
ALTERNATIVE SENTENCING ADMINISTRATOR	Jennifer Miller
FIRE CHIEF	Craig Daugherty
HEALTH CARE ASSISTANCE PROGRAM COORDINATOR	Liza Gomez Akley
CHIEF IT OFFICER	Keith Lund
HOUSING EXECUTIVE DIRECTOR	Faye Anderson
SAFETY & COMPLIANCE MANAGER	Stewart Logan
PRESS: Farmington Daily Times	Dan Schwartz Jon Austria
VISITORS:	66

Presentation

Undersheriff Shane Ferrari stated on September 18, 2015 San Juan County Captain Cory Tanner graduated from the FBI National Academy 261st session at Quantico Virginia. The session consisted of U.S. and international law enforcement executives representing local, county, state, federal and tribal organizations. Captain Tanner completed the famous "Yellow Brick Road", a 6.1 mile run with an incorporated obstacle course. The academy is a 10 week

course. The FBI National Academy is a once in a lifetime leadership/educational experience for less than 1% of all Law Enforcement Officers worldwide. San Juan County will benefit from an international web of networking sources. San Juan County would like to recognize Captain Tanner for his successful completion of the academy.

A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to call to order the Indigent Hospital and County Health Care Board Meeting. Upon voice vote, the motion passed unanimously.

Indigent Hospital and County Health Care Board Meeting

1. Review of Claims
2. Approval of Minutes of September 15, 2015

The Indigent Hospital and County Health Care Board Meeting Minutes are taken separately and are made a part of the permanent minute's folder.

A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner McDaniel to adjourn the Indigent Hospital and County Health Care Board Meeting and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

Regular Meeting

Approval of Agenda

Kim Carpenter, CEO stated that there is one change to the agenda. Mike Stark will be presenting Line Item #4 in lieu of Daniel Hill. A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner McDaniel to approve the agenda as amended. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Approval of New Mexico Aging and Long-Term Services Grant Agreement A14-1221, $4,600 to make Improvements for Building Code Compliance, Including Purchase and Installation of Equipment at the Blanco Senior Center, and Grant Agreement A 14-1222, $78,000 to Purchase and Equip Vehicles for the Blanco Senior Center
2. Approval of Award of Proposal 15-16-04, Volunteer Firefighters Insurance to The Walker Agency of Farmington, NM
3. Approval of September 1, 2015 Regular Meeting Minutes
4. Approval of September 15, 2015 Regular Meeting Minutes

A motion was made by Commissioner McDaniel, seconded by Commissioner Charley to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

New Business

1. Discussion with Navajo Nation President on Reservation Fire Stations Transition

Navajo Nation President Russell Begaye introduced his staff and expressed the Navajo Nation's intent to take over operation of the Shiprock, Newcomb, and Ojo Amarillo Fire Districts which are located in the Navajo Nation. President Begaye stated the Navajo Nation will assume operation of the fire stations and have adjusted their budget to provide services. A transition team will be set up between the Navajo Nation and the County. Fire Chief Daugherty informed the Commission that a list has been compiled of assets and would like a smooth transition for the safety of the volunteers and constituents. Kim Carpenter, CEO, stated the number one goal is to continue to protect the citizens. Commissioner Charley and Commissioner McDaniel requested that the President's office meet with constituents or chapter house officials to reassure those living in the districts that they will continue to receive quality service. Debbie Holmes, County Clerk, requested that the stations continue to be used as polling sites. Discussion Only.

2. Consideration of Proclamation Declaring October 9, 2015 as Homeless Veterans Stand Down Day

Doug Echols, County Attorney briefed the Commission that the mission of the proclamation is to provide information, guidance and support services designed to help Clients regain productive, self-supportive lifestyles. Services will be provided on Friday, October 9, 2015 at the San Juan College which include: a one stop service, over 30 supported agencies, free transportation, flu shots, dental, legal advice, hot meals, haircuts, hot showers.

SAN JUAN COUNTY, NEW MEXICO
PROCLAIMING OCTOBER 9, 2015 AS
HOMELESS VETERANS STAND DOWN DAY

WHEREAS, across America, there are more than 25 million veterans, their ranks include generations of citizens who have risked their lives while serving in military conflicts, including World War II, Korea, Vietnam, the Persian Gulf and the war on terror. They have fought for the security of our country and for Peace in the world. They have defended our founding ideals, protected the innocent, and liberated the oppressed from tyranny and terror. They have known the hardships and fears and the tragic loss of war. Our veterans know that in the harshest hours of conflict they served just and honorable purposes; and

WHEREAS, through the years, our veterans have returned home from their duties to become active and responsible citizens in their communities, further contributing to the growth and development of our nation. Their commitment to service inspires all Americans; and

WHEREAS, Americans live in Freedom because of our Veteran's Courage, dedication to duty, and love of our country.

NOW, THEREFORE, the Board of County Commissions of San Juan County, New Mexico does hereby proclaim October 9, 2015, as

"HOMELESS VETERANS STAND DOWN DAY"

throughout San Juan County, New Mexico, and honor these brave men and women who have served in the United States Armed Forces and defended our nation.

PASSED, APPROVED, AND ADOPTED this 7th day of October, 2015.

Commissioner McDaniel recognized the veterans attending the meeting by asking them to stand up. Beverly Charley, New Mexico Department of Veteran Services, stated that this is the fourth year services for homeless veterans have been provided and thanked San Juan County for their support. A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner McDaniel to approve the Proclamation Declaring October 9, 2015 as Homeless Veterans Stand Down Day. Upon voice vote this motion passed unanimously.

3. Consideration of Adoption of Ordinance No. 95, the San Juan County Business Registration Ordinance

Joe Sawyer, Deputy County Attorney informed the Commission that the proposed Business Registration Ordinance would require all businesses within the unincorporated areas of the County to register with the County's Community Development Department pay an annual fee of $35 and display a certificate of registration. Temporary business registrations for 10 days or less will be available for $10. Garage and yard sales less than three days, vendors at flea markets and farmers markets, and roadside sellers of fruits and vegetables are exempted from the ordinance. Each application for a certificate of registration will be forwarded to the San Juan County Fire Department which will determine whether the business requires inspection and perform such inspections where required. The penalty for violation of the Business Registration Ordinance is a fine of $300 per day. A Notice of Intent to Adopt County Ordinance No. 95 was approved at the September 15, 2015 Commission meeting and published in the Daily Times on Friday, September 18, 2015. Mr. Sawyer pointed out that the ordinance is not a tax and that 17 counties have business registration ordinances. The purpose of the ordinance is to assist the fire department in protecting the public by knowing the layout of the business site and the hazardous chemicals that may be there. Amendments were made to the ordinance to define "business" and to add exempt businesses. Craig Daugherty, Fire Chief, stated that the ordinance will assist emergency responders in planning a response. The Commission shared their concerns and asked questions. A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner Charley to approve the modification of Ordinance No. 95, the San Juan County Business Registration Ordinance. Upon voice vote this motion passed unanimously.

Chairman Johns opened the floor for public comment.

Ron Lyman of the Citizens Government Oversight Group is against.

Paul Bandy, State Representative District 3, asked various questions regarding the ordinance and is against.

Rodney Phillips requested additional amendments to the ordinance for further clarification and is against.

Russell Smith is against.

Darci Moss is against.

Larry Rhodes is against.

Chris Cardin, Division Chief at San Juan County Fire Department and acting Fire Marshall, supports the ordinance.

Roland Berkey is against.

Colleen Anderson supports the ordinance.

Commissioner Fortner stated he is against the ordinance and suggested voluntary registration.

A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner McDaniel to table Adoption of Ordinance No. 95, the San Juan County Business Registration Ordinance until December. Chairman Johns, Chairman Pro-Tem Eckstein, Commissioner Charley, and Commissioner McDaniel voted in favor of the motion. Commissioner Fortner voted against the motion. Upon voice vote motion passed.

4. Consideration of Request for Implementation of Certain Capital Bond Projects

Mike Stark, County Operations Officer requests approval on the following projects:

1) The Parks and Facilities maintenance, grounds, and custodial personnel currently operate out of two older FEMA mobile homes adjacent to the maintenance shop at McGee Park. These mobile homes are utilized by park staff to serve as briefing rooms, break rooms, and supervisory office space. The space is currently inadequate to house all maintenance, grounds, and custodial staff for staff briefings, trainings, and meetings. In addition, the overall condition of the facilities tends to lead to lower morale among the employees. Staff has worked with the architectural firm of Rodahl & Hummell to prepare a preliminary design and cost estimate to expand the adjacent McGee park maintenance shop building to include adequate office, meeting room, break room, and restroom space. It was recommended that an approximate 2,200 sq. ft. metal building be used to replace the existing two 12 x 60 mobile homes. This would allow for adequate space both now and into the future. It is estimated that the total project cost would be a little under $265,000. Due to the current construction environment, it is anticipated that bidding would be very competitive and lead to favorable pricing for the county. Funding for this project is being proposed to come from two sources- county bond proceeds of $195,000 and one-time non-budgeted revenue from the State equalization fund of $70,000. In addition, staff would request that the remaining one-time revenue of $176,728 from the State equalization fund be used to finish the carpeting of the administration building. Staff recommends approval to expand the McGee park maintenance shop building. The current remaining bond proceeds are $10,904,907. Commissioner Fortner voiced his concerns with the cost to expand the maintenance shop building.

A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to approve moving forward with the bid process on the Parks and Facilities building. Chairman Johns, Chairman Pro-Tem Eckstein, Commissioner Fortner, and Commissioner McDaniel voted in favor of the motion. Commissioner Charley voted against the motion. Upon voice vote motion passed.

A motion was made by Commissioner Fortner, seconded by Commissioner Charley to approve carpeting in the Administrative Building. Upon voice vote this motion passed unanimously.

2) San Juan County Fire Department is requesting approval to move forward with the purchase of two new brush trucks at an estimated cost of $180,000. It was originally estimated they would cost $300,000. In addition, they request the purchase of a new pump for a third brush truck that is need of replacement and would extend the service life of the truck for approximately $15,000. Current remaining fire bond proceeds are $5,529,606.

A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to approve the purchase of new brush trucks. Upon voice vote this motion passed unanimously.

5. Consideration of Award of Proposal No. 14-15-07, Enterprise Resource Planning System

Diana Baker, Procurement Manager briefed the Commission that on February 1, 2015, Central Purchasing issued a request for sealed proposals for the purpose of selecting a firm that can provide, implement and maintain an Enterprise Resource Planning System that meets the County's needs. One Hundred and three (103) invitations were mailed out. On March 17, 2015, we received and opened four (4) Proposal responses. The Evaluation Committee, consisting of Mike Stark, Larry Hathaway, Diana Baker, Jessica Howard, Brooke Quintana, Kinda Hooser, Carol Taulbee, and Keith Lund evaluated the proposal responses in accordance with the evaluation criteria and recommends that the award be made to Tyler Technologies, Inc., of Yarmouth, ME, as the highest rated Offeror for the services. The Evaluation Committee recommends the award be made for the hosted project cost plus 5 year maintenance costs for a total amount of $3,030,765. After successful negotiation and signing of a contract, the anticipated start date is November 1, 2015 with a 9 month implementation schedule for phase 1. In addition to software costs, hardware, temporary personnel, and overtime may be necessary to complete the project in full. A total of $3,400,000 was included in this year's fiscal budget and is sufficient for completing the project. A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to approve the Award of Proposal No. 14-15-07, Enterprise Resource Planning System. Upon voice vote this motion passed unanimously.

6. Consideration of Award of Proposal No. 14-15-08, Electronic Health Record for Corrections Division

Diana Baker, Procurement Manager stated that on March 15, 2015, Central Purchasing issued a request for sealed proposals for the purpose of selecting a firm that can provide, implement and maintain an Electronic Health Record for the Corrections Division. Forty-two (42) invitations were mailed out. On April 28, 2015, we received and opened seven (7) proposal responses.

The Evaluation Committee, consisting of Mike Stark, Diana Baker, Traci Neff, Heidi Sawyer, Tom Havel, Keith Lund, and Dr. Cindy Ketcham evaluated the proposal responses in accordance with the evaluation criteria and recommends that an award is made to Fusion (GE Healthcare Partner) of Woodbridge, NJ, as the highest rated Offeror for the services. The Evaluation Committee recommends the award be made for the vendor hosted solution. The estimated total cost to purchase the software with associated annual maintenance is $183,220 plus applicable taxes. This is a firm fixed fee with a 4 year guarantee. In addition, implementation of this project will require biometric and tablet computer hardware estimated at approximately $10,000. The funding for this project is coming from remaining hospital GRT. A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to approve the Award of Proposal No. 14-15-08, Electronic Health Record for Corrections Division. Upon voice vote this motion passed unanimously.

7. Request for Approval of Resolution No. 15-16-20, Report on Inspection of Detention Center

Doug Echols, County Attorney reported the 2011 session of the legislature repealed NMSA 1978, §33-3-4, Inspection of Jails and Detention Centers, which required the governing body to inspect jails at least twice a year and report to the District Court and enacted a new §33-3-4 which provides that the governing body shall conduct an annual site visit to inspect the overall conditions at the facility and present an inspection report at a regular meeting of the governing body. The last report was submitted on September 22, 2014. Resolution No.15-16-20 reports the findings of the inspection and the conditions at the Detention Center. A motion was made by Commissioner Fortner, seconded by Chairman Pro-Tem Eckstein to approve Resolution No. 15-16-20, Report on Inspection of Detention Center. Upon voice vote this motion passed unanimously.

Reports From Elected Officials And Department Heads

Kim Carpenter, CEO stated that the Prescription Discount Card, Coast2CoastRX is now available. It can be used by the citizens of San Juan County and may save up to 75% on prescriptions. There are no health restrictions and 60,000 pharmacies accept the card.

Jimmy Voita, Assessor introduced Benay Jones as the Chief Deputy Assessor.

Mike Stark, County Operations Officer, announced that the County has been awarded 2 grants of $50,000 from the New Mexico Finance Authority to fund a water and wastewater Preliminary Environmental Review for Totah Subdivision. Proposals will be issued.

Debbie Holmes, County Clerk, announced that Commissioner Eckstein will be the new representative on the New Mexico Association of Counties Board of Directors for San Juan County.

Joni Kelsey briefed the Commission regarding the New Mexico State Fair. She stated she would like to continue to represent the County at the fair each year. She also stated the County has been hosting National County Government Day each April and because of testing, students were not able to attend. National County Government Day will be Wednesday, November 4 and requests that the Commission volunteer to give an introduction.

Comments / Input From The General Public

Glojean Todacheene commended Commissioner Charley and Commissioner McDaniel for stressing to President Russell Begaye that the residents need reassurance regarding transition of the Navajo Nation fire departments.

Doug Echols congratulated Glojean Todacheene on the Governor's Distinguished Service award she recently received.

Adjourn

Being no further business a motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner Charley to adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 6:37 p.m.

APPROVED THIS 3RD DAY OF NOVEMBER, 2015

BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:

Chairman Keith Johns

Chairman Pro-Tem Scott Eckstein

Margaret McDaniel

Wallace Charley

Jack Fortner

ATTEST:

Debbie Holmes, County Clerk