

**San Juan County Commission
Regular Meeting
October 20, 2015**

Chairman Johns called the San Juan County Commission meeting to order on October 20, 2015 at 4:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Larry Hathaway gave the invocation and Chairman Pro-Tem Eckstein led the Pledge of Allegiance. Those present were:

CHAIRMAN	Keith Johns
CHAIRMAN PRO-TEM	Scott Eckstein
MEMBER	Jack Fortner
MEMBER	Margaret McDaniel
MEMBER	Wallace Charley
ASSESSOR	Jimmy Voita
CHIEF DEPUTY ASSESSOR	Benay Jones
CLERK	Debbie Holmes
CHIEF DEPUTY TREASURER	Carol Taulbee
UNDERSHERIFF	Shane Ferrari
COUNTY EXECUTIVE OFFICER	Kim Carpenter
COUNTY OPERATIONS OFFICER	Mike Stark
ATTORNEY	Doug Echols
DEPUTY ATTORNEY	Joe Sawyer
EMERGENCY MANAGER	Don Cooper
EMERGENCY MANAGEMENT COORDINATOR	Mike Mestas
PARKS & FACILITIES ADMINSTRATOR	Mike Davidson
PARKS & FACILITIES DEPUTY ADMINISTRATOR	Daniel Hill
PUBLIC WORKS ADMINISTRATOR	Dave Keck
CHIEF HUMAN RESOURCES OFFICER	Charlene Scott
ALTERNATIVE SENTENCING DEPUTY ADMINISTRATOR	Heidi Sawyer
FIRE CHIEF	Craig Daugherty
HEALTH CARE ASSISTANCE PROGRAM COORDINATOR	Liza Gomez Akley
GENERAL SERVICES ADMINISTRATOR	Larry Hathaway
CHIEF IT OFFICER	Keith Lund
HOUSING EXECUTIVE DIRECTOR	Faye Anderson
SAFETY & COMPLIANCE MANAGER	Stewart Logan
PRESS: Farmington Daily Times	Dan Schwartz
VISITORS:	15

A motion was made by Commissioner Fortner, seconded by Commissioner Charley to call to order the Indigent Hospital and County Health Care Board Meeting. Upon voice vote, the motion passed unanimously.

Indigent Hospital and County Health Care Board Meeting

1. Review of Claims
2. Approval of Minutes of October 7, 2015

The Indigent Hospital and County Health Care Board Meeting Minutes are taken separately and are made a part of the permanent minute's folder.

A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to adjourn the Indigent Hospital and County Health Care Board Meeting and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

Regular Meeting

Approval of Agenda

Kim Carpenter, CEO stated that there is one change to the agenda. The presenter on Item #6 will be Joe Sawyer in lieu of Doug Echols. A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner Charley to approve the agenda as amended. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Approval of September 2015 Check Register

A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

New Business

1. **Consideration of Proclamation Declaring November 8 -14,2015 as National Nurse Practitioners Week**

Doug Echols, County Attorney briefed the Commission that in the past, the Board of County Commissioners has acknowledged the contribution of Nurse Practitioners to our County and the country by proclaiming National Nurse Practitioners Week. This year the week of November 8-14, 2015 has been designated as National Nurse Practitioner Week. A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to approve the Proclamation Declaring November 8-14, 2015 as National Nurse Practitioners Week. Upon voice vote this motion passed unanimously.

2. Update on San Juan County Historical Society

Zang Wood, President of the San Juan County Historical Society, presented the Commission with a book titled Iron Ladies of San Juan County, New Mexico by Marilu Waybourn and Catherine Davis printed in 2015. Mr. Wood highlighted Francis David, former County Commissioner from Blanco. She served 4 consecutive terms and was held in very high esteem by the people in her district. San Juan County Historical Society will be hosting the State Historical Society meeting at the Farmington Civic Center April 14-16, 2016. Mr. Wood stated he would like Francis David to be added to the Commissioners Hall of Fame. Presentation Only.

3. Request for Approval of Resolution 15-16-21, Designating the San Juan County Official Polling Places

Debbie Holmes, County Clerk stated that pursuant to New Mexico Statutes Annotated 1978, Section 1-3-2 (2011) requires the Board of County Commissioners to designate by resolution the polling places for each precinct no later than the first Monday in November of each odd numbered year. This resolution provides for the designation of the polling places. See attached list of proposed 2016 election cycle voting locations. Ms. Holmes informed the Commission that Newcomb and Shiprock Fire Station are Convenience Centers used for election and early voting. A motion was made by Commissioner Fortner, seconded by Commissioner Charley to approve Resolution 15-16-21, Designating the San Juan County Official Polling Places. Upon voice vote this motion passed unanimously.

4. Request for Approval of Fire Department Daytime Coverage Standard Operating Procedure

Craig Daugherty, Fire Chief, San Juan County Fire Department requested approval to move forward with a daytime coverage program. This program will attempt to help with the shortages we are seeing with responses during the period of 8 am-5 pm. In order to maintain an adequate response we are attempting to have volunteers staff several regional stations and assist with calls in surrounding districts. Funding has already been approved and this request is for your approval of the Standard operating procedure. Chief Daugherty stated the Flora Vista and Lee Acres Fire Stations will be the first to be staffed and it should improve the response time significantly. Commissioner Eckstein recognized the volunteers for volunteering to protect the community. A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner McDaniel to approve the Fire Department Daytime Coverage Standard Operating Procedure. Upon voice vote this motion passed unanimously.

5. Consideration for Award of Proposal 15-16-05, Architectural Services for San Juan Regional Medical Center Emergency Department Renovations

Larry Hathaway, Community Development Administrator stated that on September 9, 2015, Central Purchasing issued a request for qualifications based sealed proposals for the purpose of selecting an architectural firm that can provide design services for San Juan Regional Medical Center Emergency Department Renovations. Thirty (30) invitations were mailed out and on September 30, 2015, we received and opened three (3) proposals. The Evaluation Committee,

consisting of Dr. Kim Carpenter, Doug Frary, Larry Smith and Diana Baker, evaluated the proposal responses in accordance with the evaluation criteria and recommends that an award be made to RMKM Architecture, P.C. of Albuquerque, NM, as the highest rated Offeror for the services. The award will be subject to the successful negotiation of a Contract. Design services for this project are estimated to be \$220,000. A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner McDaniel to approve Proposal 15-16-05, Architectural Services for San Juan Regional Medical Center Emergency Department Renovations. Upon voice vote this motion passed unanimously.

6. Consideration of Acceptance of Bid 15-16-07, Sale of Surplus Property Located at the Intersection of Road 350 and Road 3500 in Flora Vista, NM

Joe Sawyer, Deputy Attorney briefed the Commission that in September, Central Purchasing issued a request for sealed bids for the sale of surplus vacant property located at the southeast corner of the intersection of Road 350 and Road 3500 in Flora Vista. The vacant property is a result of the Road 3500 realignment project and was part of the old Road 3500 right-of-way. Staff has evaluated the bid submission received from Robert H. Durbin of Farmington, NM in the amount of \$28,525.00 and recommends acceptance of the bid amount. Final sale of the property is subject to a successful purchase agreement and approval by the State of New Mexico Board of Finance. A motion was made by Commissioner Fortner, seconded by Commissioner McDaniel to approve Bid 15-16-07, Sale of Surplus Property Located at the Intersection of Road 350 and Road 3500 in Flora Vista, NM. Upon voice vote this motion passed unanimously.

Reports From Elected Officials And Department Heads

Kim Carpenter, CEO briefed the Commission on the intentions the State of New Mexico have regarding the Indigent Program remaining monies. Dr. Carpenter also stated a letter will be sent to the Navajo Nation Chapter Houses affected by the three fire stations that will be transitioned.

Craig Daugherty, Fire Chief introduced the new Deputy Chief for San Juan County Fire Department.

Tom Fields, Deputy Fire Chief stated he has served in the fire service for 23 plus years and is a Navy veteran.

Comments / Input From The General Public

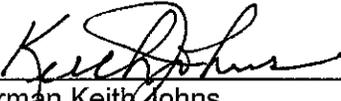
None

Adjourn

Being no further business a motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner Fortner adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 4:30 p.m.

APPROVED THIS 3RD DAY OF NOVEMBER, 2015

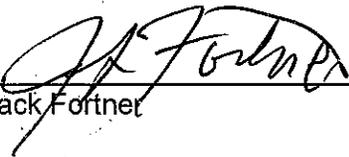
BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:


Chairman Keith Johns

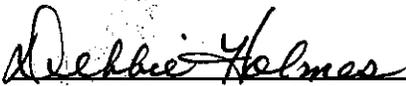

Chairman Pro-Tem Scott Eckstein

Margaret McDaniel


Wallace Charley


Jack Fortner

ATTEST:


Debbie Holmes, County Clerk