

## San Juan County Commission Regular Meeting November 3, 2015

Chairman Johns called the San Juan County Commission meeting to order on November 3, 2015 at 4:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Chairman Johns gave the invocation and Doug Echols led the Pledge of Allegiance. Those present were:

CHAIRMAN	Keith Johns
CHAIRMAN PRO-TEM	Scott Eckstein
MEMBER	Jack Fortner
MEMBER	Wallace Charley
ASSESSOR	Jimmy Voita
CHIEF DEPUTY ASSESSOR	Benay Jones
CLERK	Debbie Holmes
COUNTY EXECUTIVE OFFICER	Kim Carpenter
COUNTY OPERATIONS OFFICER	Mike Stark
ATTORNEY	Doug Echols
DEPUTY ATTORNEY	Joe Sawyer
EMERGENCY MANAGER	Don Cooper
EMERGENCY MANAGEMENT COORDINATOR	Mike Mestas
CHIEF FINANCIAL OFFICER	Marcella Brashear
PARKS & FACILITIES ADMINSTRATOR	Mike Davidson
PARKS & FACILITIES DEPUTY ADMINISTRATOR	Daniel Hill
PUBLIC WORKS ADMINISTRATOR	Dave Keck
CHIEF HUMAN RESOURCES OFFICER	Charlene Scott
ADULT DETENTION CENTER DEPUTY ADMINISTRATOR	Daniel Webb
ALTERNATIVE SENTENCING ADMINISTRATOR	Jennifer Miller
JUVENILE SERVICES ADMINISTRATOR	Traci Neff
DEPUTY FIRE CHIEF	Thomas Fields
HEALTH CARE ASSISTANCE PROGRAM COORDINATOR	Liza Gomez Akley
GENERAL SERVICES ADMINISTRATOR	Larry Hathaway
GEOGRAPHIC INFORMATION SYSTEMS COORDINATOR	Evan O'Keefe
CHIEF IT OFFICER	Keith Lund
SAFETY & COMPLIANCE MANAGER	Stewart Logan
PRESS: Farmington Daily Times	Dan Schwartz
VISITORS:	12

A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner Fortner to call to order the Indigent Hospital and County Health Care Board Meeting. Upon voice vote, the motion passed unanimously.

### **Indigent Hospital and County Health Care Board Meeting**

1. Review of Claims
2. Approval of Minutes of October 20, 2015

The Indigent Hospital and County Health Care Board Meeting Minutes are taken separately and are made a part of the permanent minute's folder.

A motion was made by Commissioner Fortner, seconded by Commissioner Charley to adjourn the Indigent Hospital and County Health Care Board Meeting and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

### **Regular Meeting**

#### **Approval of Agenda**

Kim Carpenter, CEO stated that there are no changes to the agenda. A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner Fortner to approve the agenda as presented. Upon voice vote this motion passed unanimously.

#### **Consent Agenda**

1. Request for Approval to Change Terms of FEMA SAFER Grant EMW-2014-FF-00529 (Staffing for Adequate Fire and Emergency Response) from Four-Year to Three-Year Term
2. Request for Approval to Award Bid 15-16-10, Purchase of One (1) New 2015 or Newer Truck with Trash Container Roll-Off Unit, with Trade In, to Farmington Freightliner - Western Star of Farmington, NM
3. Approval of October 7, 2015 Regular Meeting Minutes
4. Approval of October 20, 2015 Regular Meeting Minutes

A motion was made by Commissioner Fortner, seconded by Commissioner Charley to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

#### **New Business**

1. **Consideration of Resolution 15-16-24, Accepting the Map Establishing Service Areas Among the San Juan County Water Users Associations**

Doug Echols, County Attorney, briefed the Commission that the various water users associations in San Juan County previously approached the County Commission expressing an interest in having the Commission approve a map establishing the boundaries of the entities. The entities have now developed a map, which map has been executed on behalf of each of the various member entities. Keith Lee, Lower Valley Water Users and Aaron Chavez, Executive Director, San Juan Water Commission presented a map to the Commission that will be

recorded in the Real Estate records in the County Clerk's office. The Commission is requested to recognize this map as accurately setting forth the boundaries of all of the various non-municipal domestic water providers in San Juan County. A motion was made by Commissioner Fortner, seconded by Chairman Pro-Tem Eckstein to approve Resolution No. 15-16-24, Accepting the Map Establishing Service Areas Among the San Juan County Water Users Associations. Upon voice vote this motion passed unanimously.

## **2. Consideration of Request for Implementation of Certain Capital Bond Projects**

Traci Neff, Juvenile Services Administrator, stated that at the February 19, 2015 Regular Commission Meeting, staff indicated that it would bring forth to the Commission each project prior to implementation. Staff would like to proceed with implementing the following projects either by direct contract, Request For Proposal/Bid process or under an approved contract if applicable:

One of the bond projects presented to the Commission back in February of this year was to replace the existing boiler at the Juvenile Facility. Staff contracted with Mechanical, Electrical and Environmental (ME&E) Engineering to evaluate the replacement of the boiler unit and the building. The report provided to staff brought to light not only the heating and energy efficiency deficiencies associated with the building due to an undersized and outdated boiler, but also a need to desperately upgrade the controls to the boiler and rooftop units. During the cooling season, staff is having to manual climb a ladder daily to adjust controls on both roof top units due to the problematic and proprietary control system that no longer works. This is not only hard on the equipment but an extremely inefficient use of maintenance staff resources during the summer months. The report also noted the need to upgrade the existing rooftop units as their end of life will occur within the next 2-7 years. The replacement cost for the boiler unit was initially budgeted at \$100,000. The estimate from ME&E Engineering was at \$98,832. The estimate for the replacement of the controls and replacement of rooftop units was presented to the Commission back in February as part of the energy efficiency upgrade projects but only initially approved for moving forward with energy efficiency projects at the Adult Detention Center. Based on ME&E recommendation, they would strongly recommend replacing the control system with replacement of the boiler unit at an estimated cost of \$266,605. Rooftop units have some remaining life left and would need to be budgeted in future years to come. However, it should be noted that these units could fail at any time. With the recommendation from the engineering firm and lack of a functioning control system at the Juvenile facility, staff recommends moving forward with both replacement of the boiler and control system at an estimated total project cost of \$365,437. A motion was made by Commissioner Fortner, seconded by Commissioner Charley to approve the Replacement of Boiler and Control System for the Boiler, Pumps, and Rooftop Units at the Juvenile Facility. Upon voice vote this motion passed unanimously.

## **3. Request for Approval of the Seventh Amendment to the Intergovernmental Agreements for Detention Center Services**

Daniel Webb, Deputy Administrator, Adult Detention Center informed the Commission that the Intergovernmental Agreement for the Detention Center Services provides that the County will notify the Cities of the per diem rate for the Adult Detention Center on or before October 15th of each year. The rate would be effective July 1 of the succeeding calendar year. The per diem

rate is formula driven and calculated by taking the previous full fiscal year's actual operating cost of the facility to include supporting department cost, debt service, and any anticipated cost increases for next fiscal year. Based on the total number of bed days for the FY 15 period which was 263,063, the per diem rate for FY 17 would be \$65.14, or an increase of \$4.48 per night (7.4% increase) from the previous year's rate of \$60.66. Mr. Webb requests that the Commission establish the per diem rate for the Detention Center for FY 2017 at \$65.14 and further requests approval of the Seventh Amendment to the intergovernmental Agreement for Detention Center Services. The Commission asked various questions. A motion was made by Commissioner Fortner, seconded by Commissioner Charley to approve the Seventh Amendment to the Intergovernmental Agreement for Detention Center Services. Upon voice vote this motion passed unanimously.

**4. Request for Approval of First Amendment to Securus Technologies Master Services Agreement**

Daniel Webb, Deputy Administrator, Adult Detention Center stated that on July 14, 2013, the County entered into a Master Services Agreement with Securus Technologies for the provision of a call management and video visitation system at the Adult Detention Center. This new amendment adds two new applications. First is the "Threads" Application, which allows authorized law enforcement users to analyze corrections and communications data from multiple telecommunications sources to generate investigative leads. Second is the ConnectUs Inmate Service Platform, which consolidates video visitation, phone calls, grievance forms, Commissary and Inmate Handbook into a single, unified interface. The Cost of the Agreement is \$4,865.00 per month for the "Threads" application, and \$4,540.00 per month for the first year of the ConnectUs platform, for a total of \$112,460.00 the first year. After the initial year the price of the ConnectUs platform will go down to \$3,375.00 per month (\$40,500.00 per year) for a total of \$98,880.00 per year for both Threads and ConnectUs. The termination date of the agreement is November 13, 2016, but the Threads and ConnectUs applications may be terminated upon 30 days written notice. The Commission asked various questions. A motion was made by Chairman Pro-Tem Eckstein, seconded by Commissioner Fortner to approve the Request for Approval of First Amendment to Securus Technologies Master Services Agreement. Upon voice vote this motion passed unanimously.

**5. Consideration of Proclamation Declaring November 16-20, 2015 as DWI Awareness Week**

Jenifer Miller, Alternative Sentencing Administrator, briefed the Commission that the Driving While Intoxicated (DWI) Coordinator's Affiliate group (which consists of DWI Coordinators from all 33 counties across the state) has proclaimed the week of November 16-20 as DWI Awareness Week. The goal is to highlight the local DWI programs and to educate the local communities about the services the programs provide. As such, staff is requesting that the Commission issue this Proclamation declaring the week of November 16-20, 2015 as DWI Awareness Week in San Juan County. A motion was made by Commissioner Fortner, seconded by Commissioner Charley to approve the Proclamation Declaring November 16-20, 2015 as DWI Awareness Week. Upon voice vote this motion passed unanimously.

6. **Request for Approval of Renewal of Proposal 14-15-02, On-Call Engineering Services for Various County Road, Bridge, and Infrastructure Improvement Projects**

Larry Hathaway, General Services/Community Development Administrator, informed the Commission that Central Purchasing issued a request for proposals on August 24, 2014, to select an engineering firm for on call engineering services. The agreement allowed for up to three (3) additional one (1) year terms. The current term of the agreement is set to expire on November 17, 2015. United Research Services (URS) Corporation agrees to extend the current terms and conditions for an additional one year term with pricing pursuant to their 2015/2016 Labor Rates schedule. Staff feels that the services provided are satisfactory and therefore requests that the Commission renew the agreement for the period November 18, 2015 through November 17, 2016. Services will be provided on an as needed, when needed basis, with an estimated \$50,000 in services to be provided during the renewal term. A motion was made by Chairman Pro-tem Eckstein, seconded by Commissioner Fortner to approve the Renewal of Proposal No. 14-15-02, On Call Engineering Services for Various County Road, Bridge, and Infrastructure Improvement Projects. Upon voice vote this motion passed unanimously.

**Reports From Elected Officials And Department Heads**

Kim Carpenter, CEO, announced Dan Schwartz will be leaving the Daily Times and writing for the Santa Fe New Mexican. Dr. Carpenter updated the Commission regarding the hold harmless funds and Health Care Assistance Program (HCAP) reserve funds. Dr. Carpenter will be meeting with the citizens regarding Ordinance 95, on November 3, 2015 and will provide an update at the next Commission meeting. The Sheriff's office has a new training program which is a simulator. Dr. Carpenter also commended Debbie Holmes, County Clerk, for the state of New Mexico considering her for the Secretary of State position.

Joni Kelsey announced that National County Government Day will be held November 4, 2015 in two sessions. Aztec High School, Koogler Middle School, and Farmington High School responded. There will be 50 students in each session. The first session is 9:30 a.m. to 11:30 a.m. The second session is 12:30 p.m. to 2:30 p.m.

Mike Stark, County Operations Officer, informed the Commission that the McGee Park Maintenance Office Building revised total estimated project cost is \$225,000.00 which makes it only \$5,000.00 over the initial estimate.

**Comments / Input From The General Public**

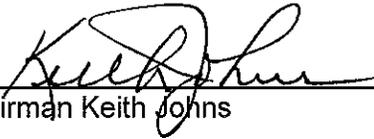
None

**Adjourn**

Being no further business a motion was made by Commissioner Fortner, seconded by Chairman Pro-Tem Eckstein to adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 4:37 p.m.

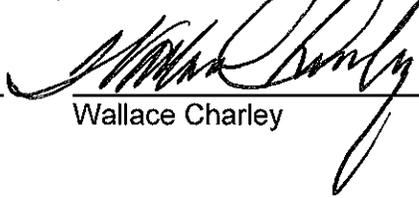
APPROVED THIS 17TH DAY OF NOVEMBER, 2015

BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:

  
Chairman Keith Johns

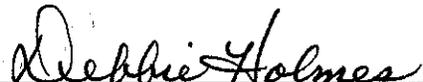
  
Chairman Pro-Tem Scott Eckstein

Margaret McDaniel

  
Wallace Charley

  
Jack Fortner

ATTEST:

  
Debbie Holmes, County Clerk