San Juan County Commission
Regular Meeting
February 18, 2014

Chairman Fortner called the San Juan County Commission meeting to order on February 18, 2014 at 4:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Commissioner McDaniel gave the invocation and Chairman Pro-Tem Johns led the Pledge of Allegiance. Those present were:

CHAIRMAN	Jack L. Fortner
CHAIRMAN PRO-TEM	Keith Johns
MEMBER	Margaret McDaniel
MEMBER	Scott Eckstein
CHIEF DEPUTY ASSESSOR	Jimmy Voita
CHIEF DEPUTY CLERK	Tanya Shelby
CHIEF DEPUTY TREASURER	Carol Taulbee
COUNTY EXECUTIVE OFFICER	Kim Carpenter
ASSISTANT CEO	Linda Thompson
COUNTY OPERATIONS OFFICER	Mike Stark
ATTORNEY	Jim Durrett
DEPUTY ATTORNEY	Joe Sawyer
DEPUTY ATTORNEY	Doug Echols
EMERGENCY MANAGER	Don Cooper
EMERGENCY MANAGEMENT COORDINATOR	Mike Maestas
CHIEF FINANCIAL OFFICER	Marcella Brashear
PARKS & FACILITIES ADMINSTRATOR	Mike Davidson
PUBLIC WORKS ADMINISTRATOR	Dave Keck
ADULT DETENTION CENTER ADMINISTRATOR	Tom Havel
ALTERNATIVE SENTENCING ADMINISTRATOR	Jennifer Miller
FIRE CHIEF	Doug Hatfield
DEPUTY FIRE CHIEF	Craig Daugherty
INDIGENT HOSPITAL CLAIMS COORDINATOR	Liza Gomez
GEOGRAPHIC INFORMATION SYSTEMS COORDINATOR	Sandi Spencer
HOUSING EXECUTIVE DIRECTOR	Faye Anderson
SAFETY & COMPLIANCE MANAGER	Stewart Logan
PRESS: Farmington Daily Times	Ryan Boetel
VISITORS: 3	

A motion was made by Chairman Pro-Tem Johns, seconded by Commissioner McDaniel to call to order the Indigent Hospital Board Meeting. Upon voice vote, the motion passed unanimously.

Indigent Hospital Claims Board Meeting

1. Review of Claims
2. Approval of Minutes of February 4, 2014.

A motion was made by Chairman Pro-Tem Johns, seconded by Commissioner McDaniel to adjourn the Indigent Hospital Board Meeting and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

The Indigent Hospital Board Meeting Minutes are taken separately and are made a part of the permanent minute's folder.

Regular Meeting

Approval of Agenda

Kim Carpenter, CEO stated that there are no changes to the agenda. A motion was made by Commissioner Eckstein, seconded by Chairman Pro-Tem Johns to approve the agenda as presented. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Approval of Resolution 13-14-38, Disposition of Surplus and/or Obsolete County Property
2. Consideration of Approval of Resolution 13-14-39, Authorizing Submittal of the FY 2015 LDWI Grant Fund Application
3. Approval of Renewal of Bid 08-09-08, Price Agreement for the Purchase of "Motorola" Radio Communications Equipment and Services to Motorola, Inc. of Tempe, AZ
4. Approval of Alternative Sentencing Division Policies and Procedures
5. Approval of January 7, 2014 Regular Meeting Minutes
6. Approval of February 4, 2014 Regular Meeting Minutes
7. Approval of January 2014 Check Register

A motion was made by Commissioner Eckstein, seconded by Commissioner McDaniel to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

New Business

1. Report by the San Juan County Historical Society

Catherine Davis, Historical Society Board Member provided the Commission with the Historical Society's annual report, including how the funding from the County Commission was expended. Ms. Davis indicated that the Historical Society opened up a savings account which has a balance of $5,000.00. These funds will be used for building expansions and to keep technology upgraded. The Historical Society has participated in several events over the past year. Ms. Davis thanked Commissioner Eckstein for his annual contribution.

2. Consideration of Request from the Shiprock Chapter House to Serve as Fiscal Agent

Linda Thompson, Assistant CEO explained that the Shiprock Chapter House has requested capital outlay funding to plan, design and construct a fire station and communications center in Shiprock on land that is leased to San Juan County. The term of the lease when approved approximately 5 years ago was 50 years. If Shiprock Chapter House is successful in obtaining the funding they have requested San Juan County serve as a fiscal agent. Chairman Pro-Tem Johns asked what the time commitment would be for San Juan County and if the Navajo Nation had been contacted. Ms. Thompson indicated that the time commitment would depend on how much funding is received and confirmed that the Navajo Nation charges an administrative fee. Chairman Fortner stated his concerns of various services that the county is providing for free on the reservation asked if the county could charge an administrative fee. Ms. Thompson stated that the allocated funding will indicate whether or not administrative fees can be charged. A motion was made by Chairman Pro-Tem Johns, seconded by Commissioner McDaniel to table the request from the Shiprock Chapter House to Serve as Fiscal Agent until a further date. Upon voice vote this motion passed unanimously.

3. Consideration of Acceptance of Bid No. 13-14-10, Sale of Surplus Real Estate Property located at 710 E. 20th Street in Farmington, NM and Approval of Resolution 13-14-41, Accepting the Offer to Purchase the Property –

Linda Thompson, Assistant CEO reported that on January 26, 2014, Central Purchasing issued a request for sealed bids for the sale of the surplus property located at 710 E. 20th Street in Farmington, known as the old District Attorney's Office. The property, which had been declared surplus by the Commission on February 19, 2013, was first appraised with an estimated property value of $340,000. On February 17, 2013 and April 14, 2013, a bid and re-bid were issued; however, no bids were received. The property was then re-appraised on December 30, 2013 by Gibson Investments, Inc. with a property value of $255,440, and a minimum bid amount was set at $255,000. Advertisements were placed in the Daily Times and Albuquerque Journal and a pre-bid, along with several walk-through inspections, were conducted on site. Thirty-four (34) invitations were mailed to various parties and on February 11, 2014, one (1) bid was received and opened. Staff has evaluated the bid submission received from Charles Hagen and David Harris of Farmington, NM in the amount of $255,427. Staff recommends the acceptance of the bid amount. Final sale of the property is subject to a successful purchase agreement and approval by the State of New Mexico Board of Finance. A motion was made by Chairman Pro-Tem Johns, seconded by Commissioner McDaniel to approve Bid No. 13-14-10, sale of surplus real estate property located at 710 E. 20th Street in Farmington, NM and approval of Resolution 13-14-41, accepting the offer to purchase the property. Upon voice vote this motion passed unanimously.

4. Request for Approval of Contract with Presbyterian Medical Services for Adult Detention Center Mental Health Services

Mike Stark, COO stated at the January 7, 2014 meeting, the Commission authorized the County Executive Officer to award the bid for Request for Proposals (RFP) No. 13-14-06, Comprehensive Medical and/or Mental Health Services. The bid for medical services was

awarded to San Juan Regional Medical Center, and a contract was approved by the Commission at their February 4 meeting. The mental health services component of RFP No. 13-14-06 has now been awarded to Presbyterian Medical Services and a contract has been drafted by the Legal Department. Staff requests approval of this contract. A motion was made by Commissioner Eckstein, seconded by Chairman Pro-Tem Johns to approve the contract with Presbyterian Medical Services for Adult Detention Center Mental Health Services. Upon voice vote Chairman Fortner abstained from voting, this motion passed unanimously.

5. Consideration of City of Aztec FY2015 Animal Shelter Rate

Mike Stark, COO advised the Commission that at their January 7, 2014 Commission meeting, the FY15 Animal Shelter Rate for the use of the City of Aztec Animal Shelter was discussed. The rate was discussed but not formally approved at the meeting. The City of Aztec provided their Animal Shelter Financial Report showing the actual revenue and expenses associated with the shelter for FY13. Per our Animal Care and Control Intergovernmental Agreement, the rate is determined by taking their total animal shelter expenses less any received fees, donations, and other external funding divided by the total intake animals of the prior fiscal year. As a result, the rate for FY15 would be $92.70 per animal for their entire stay. This represents an 18% rate increase from the previous fiscal year. Staff requests approval of the City of Aztec FY15 Animal Shelter Rate. Commissioner Eckstein confirmed that the City of Farmington is currently charging $80.07 per animal per stay. The Commission discussed the different animal shelters time frames for euthanizing. Mr. Stark indicated that the plan is to hire two temporary positions for the upcoming fiscal year to monitor where the animals are coming from, gather more data, then to report back to the Commission for further direction. A motion was made by Commissioner Eckstein, seconded by Chairman Pro-Tem Johns to approve City of Aztec FY2015 Animal Shelter Rate. Upon voice vote this motion passed unanimously.

6. Consideration of Commission Meeting Schedule for March 2014

Kim Carpenter, CEO explained that the Chairman and Chairman Pro-Tem would not be available for the March 4th Regular Commission meeting. Both are planning on attending the National Association of Counties Conference in Washington D.C. A motion was made by Commissioner Eckstein, seconded by Commissioner McDaniel to cancel the March 4, 2014 Commission Meeting. Upon voice vote this motion passed unanimously.

Reports From Elected Officials And Department Heads

Tom Havel, Adult Detention Center Administrator reported to the Commission that various Detention Center fees have seen a significant decrease since 2009. Which raises the question as to what is the state inmate? The county has been spending approximately $7 to $13 million on correction fees that may be owed by the state. Mr. Havel indicated that San Miguel County took court actions against the state and won their case. CEO Kim Carpenter explained that there are two separate bills going through the legislature; one calls for the removal of the Detention Center funding and the other one removes funding for the Detention Center and DWI Facilities.

Comments / Input From The General Public

None

Closed Executive Session

None

Adjourn

Being no further business a motion was made by Chairman Pro-Tem Johns, seconded by Commissioner McDaniel to adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 4:35 p.m.

APPROVED THIS 18th DAY OF MARCH, 2014

BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:

Chairman Jack L. Fortner

Chairman Pro-Tem Keith Johns

Margaret McDaniel

GloJean Todacheene

Scott Eckstein

ATTEST:

Debbie Holmes, County Clerk