

San Juan County Commission Regular Meeting July 30, 2014

Chairman Fortner called the San Juan County Commission meeting to order on July 30, 2014 at 10:00 A.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. CEO, Kim Carpenter gave the invocation and Sheriff Ken Christesen led the Pledge of Allegiance. Those present were:

CHAIRMAN	Jack L. Fortner
CHAIRMAN PRO-TEM	Keith Johns
MEMBER	GloJean Todacheene
MEMBER	Margaret McDaniel
MEMBER	Scott Eckstein
ASSESSOR	Clyde Ward
CLERK	Debbie Holmes
SHERIFF	Ken Christesen
COUNTY EXECUTIVE OFFICER	Kim Carpenter
COUNTY OPERATIONS OFFICER	Mike Stark
ASSISTANT CEO	Linda Thompson
ATTORNEY	Jim Durrett
DEPUTY ATTORNEY	Joe Sawyer
DEPUTY ATTORNEY	Doug Echols
EMERGENCY MANAGER	Don Cooper
EMERGENCY MANAGEMENT COORDINATOR	Mike Mestas
CHIEF FINANCIAL OFFICER	Marcella Brashear
PARKS & FACILITIES ADMINSTRATOR	Mike Davidson
PARKS & FACILITIES DEPUTY ADMINISTRATOR	Daniel Hill
PUBLIC WORKS ADMINISTRATOR	Dave Keck
CHIEF HUMAN RESOURCES OFFICER	Charlene Scott
ADULT DETENTION CENTER ADMINISTRATOR	Tom Havel
ADULT DETENTION CENTER DEPUTY ADMINISTRATOR	Daniel Webb
ALTERNATIVE SENTENCING ADMINISTRATOR	Jennifer Miller
CHIEF	Doug Hatfield
DEPUTY FIRE CHIEF	Craig Daugherty
INDIGENT HOSPITAL CLAIMS COORDINATOR	Liza Gomez
GENERAL SERVICES ADMINISTRATOR	Larry Hathaway
GEOGRAPHIC INFORMATION SYSTEMS COORDINATOR	Sandi Spencer
CHIEF IT OFFICER	Vince Johns
HOUSING EXECUTIVE DIRECTOR	Faye Anderson
SAFETY & COMPLIANCE MANAGER	Stewart Logan
PRESS: Farmington Daily Times	Dan Schwartz
VISITORS:	4

Presentation

Larry Hathaway, General Services/Community Development Administrator presented Duke and Shari Mitchell with a Certificate of Recognition for the "Yard of the Month." The "Yard of the Month" program's mission is to recognize citizens of San Juan County for their voluntary efforts in "Building a Stronger Community" by taking pride in the appearance and maintenance of their yard and home. The Mitchells' have inspired county residents to strive for a clean and beautiful community where natural resources are protected and the environment is enhanced. Mr. and Mrs. Mitchell attractively groomed property is located at 66 Road 6050. The judging criteria reviewed by the Code Compliance Officer and the Community Development Administrator were as follows:

House numbers are attractively displayed.

The yard is free of litter, junk and debris.

The yard is free of junked or inoperable vehicles.

Trash receptacles are hidden from view.

The yard is free of appliances and indoor furniture on front porches or patios;

The yard is attractively groomed and well maintained. In other words, pleasing to the eye or to the passerby.

The residence, out buildings, fences, porches, decks and patios on the premises are in good repair.

A motion was made by Chairman Pro-Tem Johns, seconded by Commissioner McDaniel to call to order the Indigent Hospital Board Meeting. Upon voice vote, the motion passed unanimously.

Indigent Hospital Claims Board Meeting

1. Review of Claims
2. Approval of Minutes of July 1, 2014

A motion was made by Chairman Pro-Tem Johns, seconded by Commissioner McDaniel to adjourn the Indigent Hospital Board Meeting and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

The Indigent Hospital Board Meeting Minutes are taken separately and are made a part of the permanent minute's folder.

Regular Meeting

Approval of Agenda

Kim Carpenter, CEO stated that there are no changes to the agenda. A motion was made by Commissioner McDaniel, seconded by Commissioner Todacheene to approve the agenda as presented. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Approval of Section Eight Management Assessment Program (SEMAP) Certification
2. Approval of July 1, 2014 Regular Meeting Minutes
3. Approval of July 15, 2014 Regular Meeting Minutes

A motion was made by Commissioner McDaniel, seconded by Commissioner Eckstein to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

New Business

1. **Request for approval of Agreement with State of New Mexico Department of Transportation for Litter Pick Up and Maintenance**

Dave Keck, Public Works Administrator briefed the Commission that San Juan County has been utilizing inmate labor, for many years. Public Works has provided litter pick up on State Highways in San Juan County without receiving any compensation from the State. We have also assisted in grading Highway 57, the old entrance into Chaco National Park, due to its proximity and function leading to many of our County roads in the area. This agreement will compensate the County in the amount of up to \$25,000 annually for litter pick up and up to \$50,000 annually for grading Highway 57. Mr. Keck has worked for years to get this agreement in place and recommends approval. A motion was made by Commissioner McDaniel, seconded by Commissioner Eckstein to approve Agreement with State of New Mexico Department of Transportation for Litter Pick Up and Maintenance. Upon voice vote this motion passed unanimously.

2. **Consideration of Resolution 14-15-03, Final Approval of County Maintained Status for Road 6896, Located in the Calber Farms No. 2 Subdivision at Waterflow, New Mexico**

Dave Keck, Public Works Administrator informed the Commission that San Juan County Public Works Department is requesting County Maintained Status for Road 6896, located in the Calber Farms No.2 Subdivision at Waterflow, NM, it was developed by Greg Harper. This road was constructed as per the San Juan County Road Policy Standard Specifications. A Paving Variance was granted by the Board of County Commissioners on December 5, 2013 for Road 6896. Road 6896 is .28 miles in length. Chairman Pro-Tem Johns confirmed it meets all the requirements. A motion was made by Commissioner Eckstein, seconded by Commissioner Todacheene to approve Resolution 14-15-03, Final Approval of County Maintained Status for Road 6896, located in the Calber Farms No. 2 Subdivision at Waterflow, New Mexico. Upon voice vote this motion passed unanimously.

3. **Request for Approval of Resolution 14-15-04, FY14 budget adjustments, as presented**

Marcella Brashear, Chief Financial Officer stated that the budget adjustments are presented to the Commission for approval. The budget adjustments approved by the Commission will be sent to the NM Department of Finance & Administration for their approval. The grant revenues have been increased by \$301,913 and grant expenditures have been increased by \$287,218 based on adjustments to grant agreements. The hospital GRT revenue and hospital construction expenditures were increased by \$42,447 based on actual gross receipts tax revenue received. Expenditures affecting the General Fund have been increased by \$725,591 due to expenditures being greater than estimates, mainly due to an increase in adult prisoner medical expenditures. This increase is partially offset by an increase in budgeted revenues of \$180,983. A motion was made by Chairman Pro-tem Johns, seconded by Commissioner Todacheene to approve Resolution 14-15-04, FY14 budget adjustments, as presented. Upon voice vote this motion passed unanimously.

4. Request for Approval of Resolution 14-15-05, FY14 Final Quarter Financial Report for Year Ending June 30, 2014

Marcella Brashear, Chief Financial Officer informed the Commission the Finance Department prepares a financial report each quarter in accordance with Department of Finance & Administration (DFA) requirements. The DFA requires that the final quarter financial report be reviewed and approved by resolution by the County Commission. The main thing verified is the FY14 cash ending balance match what is stated in the FY15 cash beginning balance. Ms. Brashear requests approval of the FY14 Final Quarter Financial Report to comply with the DFA requirement. A motion was made by Commissioner McDaniel, seconded by Commissioner Todacheene to approve Resolution 14-15-05, FY14 Final Quarter Financial Report for Year Ending June 30, 2014. Upon voice vote this motion passed unanimously.

5. Request for Approval of Resolution 14-15-06, Fiscal Year 2015 Final Budget

Marcella Brashear, Chief Financial Officer indicated to the Commission that the FY15 Final Budget must be submitted to the DFA by July 31, 2014. The budget documents will be sent to the DFA after approval by the Commission. She explained that this budget meets the 3/12ths reserve requirements, and there is no excess in this budget. She stated a list of major changes from the interim to the final budget, outside agencies, capital, personnel changes and the frozen positions, and a copy of the financial policies which will be approved as part of the budget resolution in the final budget. Ms. Brasher requested approval of Resolution 14-15-06, Fiscal Year 2015 Budget. Chairman Fortner called for a motion and opened the floor for discussion. A motion was made by Commissioner Eckstein, seconded by Chairman Pro-Tem Johns to approve the Resolution 14-15-06, Fiscal Year 2014 Final Budget. Chairman Fortner verified the FY15 Final Budget the Commission is voting on includes the tax swap that was voted on in the last Commissioner meeting and does not include the proposed tax increase. CEO Kim Carpenter confirmed the tax swap was flat and there was no increase. Mr. Carpenter informed the Commission he will provide the impact of Senate Bill 268 that the County will encounter a deficit of \$6.5 million at the end of the fiscal year. Mr. Carpenter stated he will provide a list of options to the Commission to help the County with the deficit. Chairman Pro-Tem Johns verified decisions to the Gross Receipts Tax will need to be made in September 2014 to take effect January or implement changes by April 2015 to take effect July 1, 2015. Mr. Carpenter stated they are looking at every possible option to help with this deficit. The Commission asked various questions and voiced numerous concerns. Chairman Fortner asked Mr. Carpenter to provide a list of possible scenarios. Commissioner Eckstein stated the Commission would like to have a meeting with the local legislative delegation. Upon voice vote this motion passed unanimously.

6. Report on Inspection of Detention Center

Jim Durrett, County Attorney informed the Commission the 2011 session of the legislature repealed NMSA 1978, §33-3-4, Inspection of Jails and Detention Centers, which required the governing body to inspect jails at least twice a year and report to the District Court and enacted a new §33-3-4 which provides that the governing body shall conduct an annual site visit to inspect the overall conditions at the facility and present an inspection report at a regular meeting of the governing body. The last report was submitted on August 20, 2013. If the Commission will visit the jail we will prepare an inspection report to present at a regular County Commission meeting. This was an informational item only.

Reports From Elected Officials And Department Heads

Commissioner McDaniel was invited to Upper Fruitland to honor Veterans from the Vietnam War and Korean War and stated it was a moving day. The Korean War Veterans stated the Korean War was a forgotten war and were very grateful to be honored.

CEO Kim Carpenter stated the week of August 12, 2014 they are going to try to have a meeting with the Legislator's and Commission and provide scenarios.

Comments / Input From The General Public

None

Closed Executive Session

None

Adjourn

Being no further business a motion was made by Chairman Pro-tem Johns, seconded by Commissioner Todacheene to adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 10:45 p.m.

APPROVED THIS 22nd DAY OF SEPTEMBER, 2014

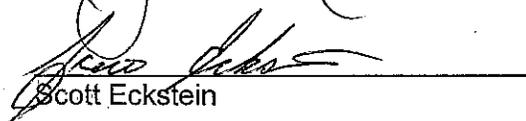
BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:


Chairman Jack L. Fortner


Chairman Pro-Tem Keith Johns


Margaret McDaniel


Glor Jean Todacheene


Scott Eckstein

ATTEST:


Debbie Holmes, County Clerk