

San Juan County Commission Regular Meeting February 19, 2013

Chairman Eckstein called the San Juan County Commission meeting to order on February 19, 2013 at 4:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Chairman Pro-Tem Fortner gave the invocation and Commissioner McDaniel led the Pledge of Allegiance. Those present were:

CHAIRMAN	Scott Eckstein
CHAIRMAN PRO-TEM	Jack L. Fortner
MEMBER	Glojean Todacheene
MEMBER	Margaret McDaniel
MEMBER	Keith Johns
ASSESSOR	Clyde Ward
CHIEF DEPUTY CLERK	Tanya Shelby
TREASURER	Mark Duncan
CHIEF DEPUTY TREASURER	Carol Taulbee
SHERIFF	Ken Christesen
COUNTY EXECUTIVE OFFICER	Kim Carpenter
COUNTY EXECUTIVE OFFICE	Joann Thomas
ASSISTANT CEO	Linda Thompson
COUNTY OPERATIONS OFFICER	Mike Stark
ATTORNEY	Jim Durrett
EMERGENCY MANAGER	Don Cooper
CHIEF FINANCIAL OFFICER	Marcella Brashear
PARKS & FACILITIES DEPUTY ADMINISTRATOR	Daniel Hill
PUBLIC WORKS ADMINISTRATOR	Dave Keck
CHIEF HUMAN RESOURCE OFFICER	Charlene Scott
DEPUTY FIRE CHIEF	Craig Daugherty
INDIGENT HOSPITAL CLAIMS COORDINATOR	Liza Gomez
CHIEF IT OFFICER	Vince Johns
HOUSING EXECUTIVE DIRECTOR	Faye Anderson
PRESS: Farmington Daily Times	Ryan Boetel
VISITORS: 7	

Presentations

1. Recognition of Lieutenant Shane Ferrari, San Juan County Sheriff's Office --

Sheriff Ken Christesen indicated that on September 21, 2012 San Juan County Sheriff's Office Lt. R. Shane Ferrari along with Two hundred sixty-four other law enforcement officers graduated from the FBI National Academy Program at Quantico, Virginia. The 250th Session of the National Academy consisted of men and women from 49 states. Included in the class are members of the law enforcement agencies from the District of Columbia, 24 international

countries, three military organizations, and four federal civilian organizations. Out of the 264 attendees, Lt. Ferrari was voted to serve as one of six section representatives by his peers. This is only the 2nd time in history that a section representative was from New Mexico. He was also voted runner-up as the overall representative. During the physical fitness portion of his training, Ferrari completed the 'Yellow Brick Road'; a seven mile run with an incorporated obstacle course and the 'Blue Brick Challenge' that consisted of swimming 34 miles during the academy session. San Juan County would like to recognize Lt. Ferrari for his outstanding accomplishments while attending the FBI National Academy Program.

2. **2012 Sun Country PGA Section Junior Golf Leader Award to Tom Yost, Executive Director of the First Tee of San Juan County –**

CEO Kim Carpenter informed the Commission that Tom Yost, Executive Director of the First Tee of San Juan County, was a recent recipient of the 2012 Sun Country PGA Section Junior Golf Leader Award. The award recognizes the PGA Professional in the State of New Mexico and West Texas who is a leader in junior golf and who reflects the ideals of those who work with youth. Since 2005, the San Juan County First Tee program has impacted over 8,000 youth in San Juan County per year through in-school, after-school and summer programs. The First Tee program uses the game of golf as a platform to teach young people essential and enduring life skills by providing educational programs that build character, instill life-enhancing values and promote healthy choices. Riverview golf course is the home to the First Tee program.

A motion was made by Commissioner Todacheene, seconded by Commissioner Johns to call to order the Indigent Hospital Board Meeting. Upon voice vote, the motion passed unanimously.

Indigent Hospital Claims Board Meeting

1. Review of Claims
2. Approval of Minutes of February 5, 2013

A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Todacheene to adjourn the Indigent Hospital Board Meeting and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

The Indigent Hospital Board Meeting Minutes are taken separately and are made a part of the permanent minute's folder.

Regular Meeting

Approval of Agenda

Kim Carpenter, CEO stated that there are no changes to the agenda. A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner McDaniel to approve the agenda as presented. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Approval of Resolution No. 12-13-36, Disposition of Surplus and/or Obsolete County Property
2. Approval of January Check Register

A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner McDaniel to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

New Business

1. Report by the San Juan County Historical Society

Catherine Davis, last years President of the San Juan County Historical Society thanked Commissioner Eckstein for the \$1,000 that he donated last year. Ms. Davis reported that the center had 125 visitors and volunteers donated 468 hours of their time. The Center is going to increase their hours and be open Monday through Thursday. She presented the Commission with a print out of their expenditures. Chairman Eckstein thanked the Historical Society for their time and he really appreciated what they do for San Juan County. This was an informational item only.

2. Presentation of Audited Financial Statements dated June 30, 2012

Chris Garner, CPA-Principal with Axiom CPA's, LLC, and Marcella Brashear San Juan County Chief Financial Officer explained to the Commission that Section 12-6-3, NMSA 1978, requires that the financial affairs of San Juan County be thoroughly examined and audited each year. The County contracted with the firm Axiom Certified Public Accountants & Business Advisors, LLC to conduct the audit for fiscal year 2012. Mr. Garner presented the Commission with a power point presentation. He explained that the County received an unqualified or "clean" opinion from the auditors, meaning that the financial statements are fairly presented in conformity with Generally Accepted Accounting Principles (GAAP). There were no findings to report in the FY12 audit. The County's audit report was received by the State Auditor by the required due date of November 15, 2012. The audit has been reviewed and approved by the Office of the State Auditor. The audit report is now being presented to the Commission for approval. Upon approval, the report will be distributed as necessary. A motion was made by Commissioner Johns, seconded by Commissioner Todacheene to approve audited financial statements dated June 30, 2012. Upon voice vote this motion passed unanimously.

3. Request for Approval of Resolution No. 12-13-37, Determining that the Building at 710 E. 20th Street in Farmington, NM is no longer Economical for Continued Use by San Juan County and should be Disposed of by Competitive Sealed Bids

Linda Thompson, Deputy CEO indicated that the building at 710 E. 20th Street is no longer economical for continued use by the county. A local public body is authorized to sell real property through the central purchasing office by means of competitive sealed bids or public auction providing a written determination has been made that the property should be sold.

NMSA 1978, Section 13-6-2 (2001). A sale of real property for more than \$25,000.00 is not valid unless it is approved prior to its effective date by the state board of finance. NMSA 1978, Section 13-6-2.1 (2001). The property has been appraised at \$340,000. If the Resolution is approved we plan to prepare a request for sealed bids and submit the Resolution, the request for competitive sealed bids and supporting documents to the state board of finance for approval prior to proceeding with the sale. We are recommending the request for sealed bids establish a minimum of \$340,000, which is 100% of appraised value. Commissioner Johns confirmed that the County has no use for this building, due to the required repairs. A motion was made by Commissioner Johns, seconded by Commissioner Todacheene to approve Resolution No. 12-13-37, determining that the Building at 710 E. 20th Street is Farmington, NM is longer Economical for continued use by San Juan County and should be disposed of by Competitive sealed bids. Upon voice vote this motion passed unanimously.

4. Consideration of Administrative Fee for Public Fingerprinting Services

Tom Havel, Adult Detention Center Administrator reported to the Commission that San Juan County has been providing public fingerprinting services at both the Adult Detention Center and the Sheriff's Office at no charge to the public. In 2012, San Juan County provided 4,029 finger print cards at the Adult Detention Center and an estimated 1,100 through the Sheriff's Office. In reviewing the amount of staff time and material costs associated with providing this service, staff is recommending that San Juan County charge a \$5.00 administrative fee per finger print card. Staff completed a review of other counties and local municipalities who provide such a service to the public and found that the recommended \$5.00 fee per finger print card to be comparable to the other agencies. Most agencies charge \$5.00 per finger print card while a few charge \$5.00 for the first two and \$5.00 per card thereafter. Mr. Havel has a plan in place to receive the fee. Staff recommends approval of the \$5.00 administrative fee per finger print card for public fingerprinting services and that the fee becomes effective April 1, 2013. A motion was made by Chairman Pro-Tem Fortner, seconded by Commissioner Johns to approve the administrative fee for public fingerprinting services. Upon voice vote this motion passed unanimously.

Reports From Elected Officials And Department Heads

Mark Duncan, County Treasurer advised the Commission of his plan to allow Title Company's view property tax amounts via an IP address, for a charge of \$100 per month.

County Assessor Clyde Ward indicated to the Commission that 1600 bills have presented to the Legislature. Mr. Ward mentioned that the property tax bill is scheduled for March 5, 2013 and The DWI bill was tabled.

Comments / Input From The General Public

None

APPROVED THIS 5th DAY OF MARCH, 2013

BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:



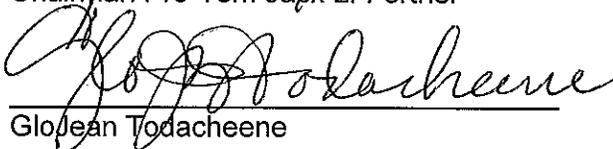
Chairman Scott Eckstein



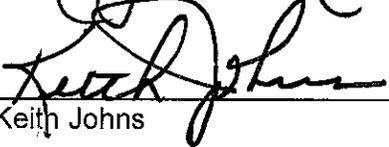
Chairman Pro-Tem Jack L. Fortner



Margaret McDaniel

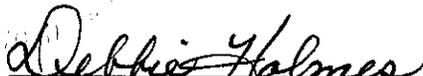


Glojean Todacheene



Keith Johns

ATTEST:



Debbie Holmes, County Clerk