San Juan County Commission
Regular Meeting
June 5, 2014

Chairman Fortner called the San Juan County Commission meeting to order on June 5, 2014 at 4:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Commissioner Margaret McDaniel gave the invocation and Chairman Pro-Tem Johns led the Pledge of Allegiance. Those present were:

CHAIRMAN	Jack L. Fortner
CHAIRMAN PRO-TEM	Keith Johns
MEMBER	GloJean Todacheene
MEMBER	Margaret McDaniel
MEMBER	Scott Eckstein
CHIEF DEPUTY ASSESSOR	Jimmy Voita
CLERK	Debbie Holmes
SHERIFF	Ken Christesen
COUNTY EXECUTIVE OFFICER	Kim Carpenter
COUNTY OPERATIONS OFFICER	Mike Stark
ASSISTANT CEO	Linda Thompson
ATTORNEY	Jim Durrett
RISK MANAGER	Kristi Galloway
EMERGENCY MANAGER	Don Cooper
EMERGENCY MANAGEMENT COORDINATOR	Mike Mestas
CHIEF FINANCIAL OFFICER	Marcella Brashear
PARKS & FACILITIES ADMINSTRATOR	Mike Davidson
PARKS & FACILITIES DEPUTY ADMINISTRATOR	Daniel Hill
PUBLIC WORKS ADMINISTRATOR	Dave Keck
DEPUTY HUMAN RESOURCES OFFICER	Roberta Padilla
ADULT DETENTION CENTER DEPUTY ADMINISTATOR	Daniel Webb
JUVENILE SERVICES ADMINISTRATOR	Traci Neff
JUVENILE SERVICES DEPUTY ADMINISTRATOR	Heidi Sawyer
FIRE CHIEF	Doug Hatfield
DEPUTY FIRE CHIEF	Craig Daugherty
INDIGENT HOSPITAL CLAIMS COORDINATOR	Liza Gomez
GENERAL SERVICES ADMINISTRATOR	Larry Hathaway
GEOGRAPHIC INFORMATION SYSTEMS COORDINATOR	Sandi Spencer
SUBDIVISION REVIEW OFFICER	David Barnett
CHIEF IT OFFICER	Vince Johns
PRESS: Farmington Daily Times	Dan Schwartz
VISITORS:	12

A motion was made by Chairman Pro-Tem Johns, seconded by Commissioner Todacheene to call to order the Canvass Board. Upon voice vote, the motion passed unanimously.

Call to Order of Canvass Board

Debbie Holmes, County Clerk reported to the Commission the results of the San Juan County Primary Election which was held Tuesday, June 3, 2014. There were 2948 early voters, 743 absentee ballots and a total of 7235 voters on Election Day. All together there were a total of 10926 voters, which was a 19% turnout. There are 57,028 Republican and Democrat registered voters. A motion was made by Commissioner Eckstein, seconded by Commissioner McDaniel to adjourn the Canvass Board and call to order the Indigent Hospital Claims Board Meeting. Upon voice vote, the motion passed unanimously.

Indigent Hospital Claims Board Meeting

1. Review of Claims
2. Approval of Minutes of May 20, 2014

A motion was made by Commissioner Eckstein, seconded by Chairman Pro-Tem Johns to adjourn the Indigent Hospital Board Meeting and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

The Indigent Hospital Board Meeting Minutes are taken separately and are made a part of the permanent minute's folder.

Regular Meeting

Approval of Agenda

Kim Carpenter, CEO stated that there are no changes to the agenda. A motion was made by Chairman Pro-Tem Johns, seconded by Commissioner Todacheene to approve the agenda as presented/amended. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Approval of FY 2015 DWI Planning Council Membership
2. Approval of Grant Agreement 2014-1197 with the New Mexico Aging and Long-Term Services Department for Meals Equipment for Lower Valley Senior Citizens Center
3. Approval of May 6, 2014 Special Meeting Minutes
4. Approval of May 20, 2014 Regular Meeting Minutes

A motion was made by Commissioner Todacheene, seconded by Chairman Pro-Tem Johns to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

New Business

1. Consideration of Byrne Memorial Justice Assistance Grant (JAG) Application

Ken Christensen, San Juan County Sheriff briefed the Commission about the 2014 Edward Byrne Memorial Justice Assistance Grant (JAG) application from the Department of Justice. He stated the San Juan County Sheriff's Office was determined to be eligible to receive $22,727 in

conjunction with the Farmington Police Department which will receive $46,667. The San Juan County Sheriff's Office will be using this allocation to purchase forty (40) New Mexico Criminal & Traffic Law Manuals, six (6) Tasers, thirty (30) flashlights, three (3) handheld radios, ten (10) Glock pistols and 102 Condor Phantom soft shell jackets. There are no matching funds required with this grant; however, to purchase these items will require an additional $646.00 from the Sheriff's Office Fiscal Year (FY)14-15 operating budget. Chairman Fortner opened the floor for public comment. There being no public comment, a motion to approve for JAG14 Agreement. A motion was made by Chairman Pro-Tem Johns, seconded by Commissioner Eckstein to approve JAG14 Agreement. Upon voice vote this motion passed unanimously.

2. Consideration of Fire Department Recruitment Incentive

Doug Hatfield, Fire Chief stated due to a decrease in recruiting and retaining volunteers, San Juan County Fire Department is proposing an incentive for volunteer firefighters in good standing to recruit new members. In the past 4 years the majority of new recruits have come from current volunteers. The proposal is to provide a recruitment incentive of $300.00 to a current member in good standing who recruits a new member that meets the following requirements:
-Recruit prospective member not currently applying for membership.
-Prospective member shall not have been a member of dept. or applied for membership 5 years prior to applying.
-Prospective member must complete all courses at the Fire Academy, graduate, and be considered non-probationary member by the Fire District.
-Prospective member must remain active and meet all attendance requirements for 12 months following graduation (equivalent certification and end of probation).
-District Chief must affirm that both the recruiting member and individual recruited are active at the end of the 12 month period.
The recruiting member will also be paid an additional $300.00 at the end of two years if both are active at the end of two years. This fee will be taxable per IRS requirements. It is estimated that 6 to 10 incentives will be paid per year. The funding for this incentive will come from the nominal fees. A motion was made by Commissioner Eckstein, seconded by Chairman Pro-Tem Johns to approve Fire Department Recruitment Incentive. Upon voice vote this motion passed unanimously. Mr. Hatfield also reported that January through March the Volunteers have logged 19,000 hours that were served in the community.

3. Consideration of Changes to McGee Park Fees and Rental Rates

Mike Davidson, Parks and Facilities Administrator explained to the Commission that McGee Park staff is requesting approval to changes in the rental fee schedule for the use of facilities and equipment at McGee Park. The intent is to make some minor increases to the fees charged for larger events held in the convention center and or coliseum. The increases are designed to offset their expenses and increase revenue for larger events of which have a large attendance and larger profit margin. Mr. Davidson read the current and proposed fee and rental rate:

Coliseum

STANDARD RATE Includes Rodeos, Barrel Races, Shows, etc.	$1,700.00
ENHANCED RATE Includes Circus, Boxing/Fights	$2,200 increase to $2,500

PREMIUM RATE $3,000 increase to $3,300
Includes Monster Trucks, Arena Cross, Concerts

One day prior to event is allowed for set up.
Additional days will be billed at 1/2 of daily rate.

Convention Center

STANDARD RATE $1,200.00 increase to $1,400.00
Expos, Banquets, Quinceanera, Trade Show

PREMIUM RATE $2,000.00 decrease to $1,800.00
Concerts, dances

Removing the Enhanced rate of $1,500.00 for events hosting 801-1500 attendees and Major Event rate of $2,500.00 for events hosting more than 3000 attendees.

ADDITIONAL FEES

Vendor Booths/Curtains up to 50 Booths	$250.00 decrease to $100.00
Vendor Booths/Curtains over 50 Booths	$500.00 decrease to $200.00

Multi Use Building

Fees and rates for this building will not change. There are some fee additions to the vendor booths and curtains.

ROOMS A & B	$75.00 each
ROOM C	$125.00
ROOM D	$125.00
ROOM E	$125.00
ROOM F	$100.00
ROOMS D, E, F	$325.00
ALL ROOMS	$600.00

The Parks and Facilities Administrator have the discretion to determine the rental rates for a particular event. Requests for waivers or reduction of rates will be determined by the Administrator and the County Executive Officer. They are requesting to delete some fees on the schedule that have never been charged and which are not competitive with other venues. Mr. Davidson requested to talk with Risk Management concerning the possibility of changing the $1 million liability insurance fee for smaller groups in the Multi Use building. A motion was made by Chairman Pro-Tem Johns to approve the rate increase, Commissioner Eckstein asked to add to the motion to look into the $1 million liability insurance fee for smaller groups and seconded the motion. Commissioner McDaniel asked that the motion be amended to approve rate adjustments rather than rate increases since some rates would be decreased. Commissioner Pro-Tem Johns and Commissioner Eckstein accepted the amendment and the motion to approve the rate adjustments at McGee Park and review the need for $1 million liability insurance coverage for events and the Multi-use Building was approved unanimously.

4. **Request for Adoption of San Juan County Ordinance No. 87, Dedicating Payments to the Newly-Created State of New Mexico Safety Net Care Pool Fund**

Jim Durrett, County Attorney stated in the recent 2014 Legislative Session, the New Mexico Legislature passed Senate Bill 268, an amendment to the Indigent Hospital and County Health Care Act. This amendment creates the Safety Net Care Pool Fund to be administered by the State Human Services Department. The Safety Net Care Pool Fund is a non-reverting fund consisting of public funds transferred from counties for use by the Human Services Department to make payments to qualifying hospitals under an agreement with the Federal Centers for Medicare and Medicaid Services. This legislation requires counties to adopt an ordinance to be effective by July 1, 2014, which dedicates an amount equal to gross receipts tax receipts of 1/12 (one-twelfth) percent during the prior fiscal year to the Safety Net Care Pool Fund. Ordinance No. 87 states that those payments to the State will be made quarterly on the last days of March, June, September, and December beginning with September 30, 2014. At their May 6, 2014 meeting, the Commission approved a Notice of Intent to Adopt which was published in the Daily Times on Sunday, May 11. The Commissioner's voiced many concerns and disagreements with Ordinance No. 87. Ron Lyman, a county resident stated his disapproval and understands that everybody's in disagreement in paying this and wants a vote to go that way and for them to stand their ground. A reluctant motion was made by Commissioner Todacheene; a reluctant second was made by Chairman Pro-Tem Johns to approve the Adoption of San Juan County Ordinance No. 87. Chairman Pro-Tem Johns, Chairman Fortner and Commissioner Todacheene voted reluctantly in favor of the motion. Commissioner McDaniel opposed the motion.

5. Consideration of Final Plat for Calber Farms No.2 Subdivision - Phase 1 and Subdivision Improvement Agreement

David Barnet, Subdivision Review Officer briefed the Commission that on December 5, 2013, the County Commission approved the Preliminary Plat for Calber Farms No.2 Subdivision to be developed in phases. Phase 1 consists of 9 lots ranging in size from 0.75 acres to 1.185 acres. The access for this subdivision is off Road 6899, in Waterflow, approximately fifteen (15) miles west of Farmington. A paving variance for the road was granted by the County Commission on December 5, 2013. The road and waterline have been completed. The developer will provide the main electrical power line. A Subdivision Improvement Agreement is proposed to assure that this will be completed. Per Section 5.5.2 of the Subdivision Regulations, the developer furnished a sample copy of the lease and purchase agreement, which will be used to convey an interest in the subdivided land. The Final Plat is in conformity with the approved Preliminary Plat and complies with the Subdivision Regulations. Mr. Barnet requested final approval for phase 1 and the Subdivision Improvement Agreement. A motion was made by Commissioner Todacheene, seconded by Commissioner Eckstein to approve the Final Plat for Calber Farms No.2 Subdivision - Phase 1 and Subdivision Improvement Agreement. Upon voice vote this motion passed unanimously.

6. Discussion of July and August Meeting Schedules

Kim Carpenter, County Executive Officer stated the County Commission is scheduled to meet on July 17, 2014. This was the date set by the Commission to move the meeting in order to give the Finance Department more time to prepare for final budget approval. However, the Finance department has indicated that it would not be possible to get the budget done by that time. It is requested that the July 17, 2014 meeting be moved back to the original date of July 15, 2014. They also recommend moving the first meeting on August 5, 2014 to July 30, 2014 at 10am to accommodate Finance on getting the final budget approved. Final budgets are due July 31, 2014. There would then only be one meeting in August, on the 19th. Staff is requesting that the

meeting schedule be considered in order to provide sufficient time to prepare the final budget and submitt it to the state by the 31st deadline. A motion was made by Commissioner Johns, seconded by Commissioner McDaniel to approve the July and August Meeting Schedules. Upon voice vote this motion passed unanimously.

Reports From Elected Officials And Department Heads

Chairman Fortner asked for a legal brief memorandum in regards to the article Ron Lyman had in the Daily Times regarding Bond Regulations to see if the blanket County bond is sufficient. Jim Durrett, County Attorney said they would get that to Chairman Fortner.

Commissioner Todacheene stated she will not be here on the 17th of June she will be at the County Conference in Deming, New Mexico.

CEO Kim Carpenter wanted to once again thank and congratulate San Juan County employees for making San Juan County one of the Top 40 Best Places to Work in New Mexico and notified the Commission they had received the plaque for the award.

Comments / Input From The General Public

NONE

Closed Executive Session

NONE

Adjourn

Being no further business a motion was made by Commissioner Eckstein, seconded by Commissioner Todacheene to adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 4:40 p.m.

APPROVED THIS 1st DAY OF JULY, 2014

BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:

Chairman Jack L. Fortner

Chairman Pro-Tem Keith Johns

Margaret McDaniel

GloJean Todacheene

Scott Eckstein

ATTEST:

Debbie Holmes

Debbie Holmes, County Clerk