



COUNTY EAST FACTS
2016



Building a Stronger Community

SAN JUAN COUNTY

CHAIRMAN'S MESSAGE:

As the Commission Chairman, I want to first and foremost thank our employees for their hard work and dedication in making San Juan County a better place to live. The County continues to move progressively forward in making a safer, cleaner, and stronger community. Although the economy has been tough over the last couple of years and more challenges are yet to come, I look forward to serving you as Chairman. Here is an updated copy of our County Fast Facts which contains information on the various County departments, County statistics, and the many projects we have under way that will ensure a strong and stable future.

In conclusion, I look forward to serving as the Commission Chairman over the next year and hope that this publication will be informative and helpful in understanding San Juan County and its mission in "Building a Stronger Community."

Scott Eckstein

COUNTY COMMISSIONERS:

Commission District 1: Wallace Charley
Commission District 2: Margaret McDaniel
Commission District 3: Scott Eckstein
Commission District 4: Jack Fortner
Commission District 5: Keith Johns

Commission Meetings:

1st Tuesday of each month @ 4:00 pm
3rd Tuesday of each month @ 4:00 pm

ELECTED OFFICIAL BIOGRAPHIES:

Scott Eckstein
Commission Chairman

Commissioner Scott Eckstein serves as the Commissioner for District 3. He is currently in his second term of office. In addition to his duties as a San Juan County Commissioner, he serves as Mayor of the City of Bloomfield and has served as Mayor since March 2006. Mayor Eckstein was first elected to the Bloomfield City Council in March 2004. In June 2012, Commissioner Eckstein was appointed by Governor Susana Martinez to serve as a chief elected official on the State of New Mexico Workforce Development Board.

Commissioner Eckstein retired as a Sergeant from the San Juan County Sheriff's Department in 2007 after a 20-year career. A graduate of Bloomfield High School, Commissioner Eckstein resides in Bloomfield with his wife and has raised three children. He has lived in San Juan County for over 30 years and has an intimate knowledge of the County through his background in law enforcement. Commissioner Eckstein has attended both Leadership New Mexico's Local Government Program and the CORE Program.

Commissioner Eckstein is proud to serve the citizens of San Juan County and is involved in many organizations, including:

- New Mexico Association of Counties Board of Directors
- American General Media, Community Board Member
- Leadership San Juan, Alumni Board
- Leadership San Juan, Board Member
- Leadership San Juan, Chairman, Criminal Justice Program
- Leadership New Mexico, Local Government Program Board
- Northwest New Mexico Council of Governments, Board of Directors/Alternate
- Metropolitan Planning Organization, Board of Directors
- San Juan Safe Communities Initiative, Board of Directors
- San Juan County "Mayors' (benefit) Ball for Charity," Charter Member
- San Juan College, EMS Board

Jack L. Fortner
Commission Chairman Pro Tem

Commissioner Fortner grew up in Farmington, New Mexico and graduated from Farmington High School in 1973. He obtained his Bachelor of Arts Degree from the University of New Mexico in 1978, and obtained his Juris Doctor Degree from the University of Michigan in 1981. He currently serves as the managing partner in the Law Firm of FORTNER & QUAIL, LLC.

Jack Fortner was elected to the San Juan County Commission, District 4, for a term from 2013 through 2016.

Commissioner Fortner previously served on the San Juan County Commission from 1996 to 2000 and from 2000 to 2004. He served as Chairman of the Commission in 1997, 2000, 2003 and again in 2014. He also served as Chairman Pro Tem in 1999, 2002, 2013 and 2016.

He served on the Labor Management Relations Board for the City of Farmington and was the Chairman of that Committee from 1995 to 1998. Commissioner Fortner also served on the New Mexico Environmental Improvement Board from 1994 to 1996 and in 1995 was Secretary of that Board. He is a member of the New Mexico Bar and the San Juan County Bar Association and served as President of the Bar for the term of 1994/1995.

Governor Gary Johnson named Commissioner Fortner to the New Mexico Department of Corrections Transition Team in 1996, and Governor Susana Martinez named him to the New Mexico Higher Education Transition Team in 2010. In 1998, Governor Gary Johnson appointed Commissioner Fortner to the University of New Mexico Board of Regents for a term from 1998 to 2004, and in 2004 Governor Bill Richardson re-appointed Commissioner Fortner to the Board of Regents. In 2010, Governor Susana Martinez re-appointed Commissioner Fortner to a term on the Board of Regents from 2010 to 2016. "Regent" Jack Fortner is the only person in New Mexico to ever be appointed to three full consecutive terms, or to be appointed by three Governors to terms on any Board of Regents for the State of New Mexico.

As a member of the Board of Regents of the University of New Mexico, Jack Fortner served as President in 2005, again in 2011, 2012, 2013, 2014, 2015, and 2016.

Commissioner Fortner also served as Vice-President of the Board of Regents of UNM from 2001 to 2004 and again from 2006 to 2010. From 1998 to 2010, he served as Chairman of the Health Sciences Committee of the Board of Regents. He also chaired the very successful Search Committee for the UNM Presidential Search of 2012, which resulted in the hiring of the now President of UNM, Dr. Bob Frank. He was also a member of the UNM Search Committee for the UNM Athletic Director in 2007 which resulted in the hiring of Paul Krebs and a member of the Search Committee for the UNM Football Coach in 2012, which resulted in the hiring of Bob Davie.

Commissioner Fortner served as the Domestic Relations Hearing Officer for the Eleventh Judicial District Court, San Juan County, New Mexico from February 2003 through July 2003, and served as the Alternate Domestic Violence Commissioner from February through December 2010. He also served as the Alternate Farmington Municipal Judge from 1994 to 2009.

Commissioner Fortner is a graduate of Leadership San Juan, a member of the San Juan Rotary Club and has been very involved in his children's sporting activities, including coaching the summer Piedra Vista Softball Team.

Commissioner Fortner is married to Terri Fortner, a Psychiatric Nurse Practitioner in private practice. They have two children -- Suzanne, a graduate of the University of New Mexico School of Law and Krissy, also a student at UNM. Krissy plays on the UNM softball team.

Margaret McDaniel
Commissioner

Commissioner Margaret McDaniel represents the San Juan County citizens in District 2. In November 2012, she retired from San Juan Economic Development Service. She has twenty years of experience in assisting economic base companies expand or relocate in order for the companies to create or save high-wage jobs in San Juan County. Commissioner McDaniel uses her experience to defend the County's economic base while encouraging new environmentally-friendly technologies to help build a more diverse economy while improving the infrastructure and workforce to meet the demands of new technology, looking out for the health and safety of County residents and being good stewards of public money crossing all cultural and political boundaries. She understands the issues facing District 2 and San Juan County and is committed to listening and helping find solutions.

Commissioner McDaniel is a life-long resident of San Juan County. In addition to her experience with economic development, she has also served as the Executive Director of the Aztec Boys & Girls Club, the Aztec Chamber of Commerce and owned her own business. She has a proven record of fiscal and personal responsibility and expects the same of government officials. She is married to Gary McDaniel, a Deputy with the San Juan County Sheriff's Office. She and her husband have a blended family with six adult children and nine grandchildren.

Commissioner McDaniel serves as a member of the San Juan County Communications Authority Board of Directors and an alternate member of the San Juan Water Commission Board of Directors. She is a member of the Bloomfield Gateway Civitan Club and was Chairman of the Bloomfield Gateway Civitan Club Beautification Committee for 2013. She was recently named San Juan Leadership Alumnus of the Year, 2014.

Commissioner McDaniel professional recognitions include:

Aztec Citizen of the Year - 1992

Graduate of Leadership San Juan - 1993

Graduate, University of Oklahoma Economic Development Institute - 1997

Member and Past President of two statewide economic development organizations

NM Industrial Developers Executives Association Developer of the Year - 2000

Four Corners Professional Development Woman of the Year - 2001

New Mexico Business Journal member of New Mexico's Team of Business & Economic Development Leader - 2004

New Mexico Business Weekly one of ten Women of Influence - 2005

Bloomfield Citizen of the Year – 2009

Leadership San Juan Alumnus of the Year – 2014

**Wallace Charley
Commissioner**

Commissioner Wallace Charley began a new term of office representing the San Juan County citizens of District 1 in January 2015. He was also Commissioner for that district from 1999 through 2006.

Commissioner Charley is a native of Shiprock and attended San Juan College. He served in the U. S. Army and was stationed in Vietnam with the 101st Airborne Division. He has a 10-acre farm and raises quarter horses. He is married and his wife, Irene, is a social worker who has worked with the Navajo Nation and various other entities. They have four adult children and seven grandchildren. One of his sons has served in the Marines as infantry rifleman and recently returned from a tour in Afghanistan.

Mr. Charley works for the Navajo Nation as Director for Shiprock Veterans Affairs Office and has worked for the Red Mesa Unified School District #27 in Red Mesa, Arizona.

Commissioner Charley has held various political offices, including:

- Navajo Nation Council, 1990-1998
- New Mexico State Representative, 1994-1996
- San Juan County Commission, 1999-2006
- Chairperson, Navajo Board of Election Supervisors, 2011-2015
- San Juan County Commission, 2015-2018

Keith Johns
Commissioner

Commissioner Keith Johns serves as the Commissioner for District 5. His term of office is January 2013 to December 2016.

Keith Johns is a native of the Four Corners and a Viet Nam veteran. In 1973, he received his Bachelor's Degree in Business Administration and Accounting from Fort Lewis College in Durango, Colorado. In 1981, he attended the Management Academy at Arizona State University in Tempe, Arizona and received a Public Administration Certification from the University of Arizona in Tucson.

Commissioner Johns worked over 27 years for Arizona Public Service, Four Corners Power Plant. During his tenure with APS, he managed several diverse areas of the plant and served as the Administrative Services Manager. He was appointed to manage the budget and interface with five major power companies that are participant owners of the Four Corners Power Plant. Mr. Johns is also Certified Purchasing Manger.

Commissioner Johns left APS to work for San Juan County in 2002. He was hired as the Assistant County Manager and was promoted to County Executive Officer in 2004.

During his time with San Juan County, Commissioner Johns served on the Board of Directors for the San Juan Regional Medical Foundation, San Juan Safe Communities, Northwest New Mexico Council of Governments, San Juan Economic Development Service, Affordable Housing Authority, Totah Behavioral Health Authority and the Tres Rios High School Rodeo Association. Mr. Johns retired as the CEO of San Juan County in 2011 and was elected County Commissioner in 2012, representing the citizens of San Juan County District 5.

Commissioner Johns serves as Chairman of the San Juan Water Commission Board of Directors. He has served as Chairman of the San Juan County Commission.

Outside of work, Commissioner Johns is active in his church. He enjoys spending time with his wife, children and grandchildren.

Jimmy Voita
Assessor

Jimmy Voita has been happily married to his beautiful wife Jamie for 12 years. They have four children – Betty, Charlie, Maggie, and Annabelle.

Mr. Voita was appointed the San Juan County Assessor in a unanimous vote by the County Commission in September 2015. Prior to his appointment as County Assessor, he served as Chief Deputy Assessor beginning in 2011.

Jimmy grew up in Farmington and graduated from Farmington High School in 1990. Upon Graduation, he served in the US Army's 3rd Infantry Division in Geiblestadt, Germany. After his honorable discharge from the US Army, Jimmy served in the US Army National Guard while attending college at New Mexico State University. In 1997, he graduated from NMSU with a Bachelor's Degree in Business Administration with an emphasis in Finance.

Jimmy began his real estate appraisal career in 2003. Upon receiving his General Certified Real Estate Appraisers license from the New Mexico Real Estate Appraisers Board, he started a local real estate appraisal firm, Voita Appraisal Services, which specialized in appraising commercial and residential real estate. In 2011, Jimmy closed the real estate appraisal business to take on the position as Chief Deputy Assessor of San Juan County.

While serving as Chief Deputy Assessor, Jimmy completed all requirements to become a Certified New Mexico Appraiser by the New Mexico Taxation and Revenue Department, Property Tax Division program. He is a member of the New Mexico Association of Counties Assessor's Affiliate as well as a member of the Rio del Sol Kiwanis Club.

He is active in his church, a graduate of Leadership New Mexico and when he is not occupied with work, he enjoys spending time in the mountains with his family, fishing, and golf.

Debbie Holmes
County Clerk

Debbie Holmes was elected to her first term as San Juan County Clerk in November 2008. She has been an employee of the San Juan County Clerk's Office since November 1981 and has held positions such as Elections Director, Deputy Clerk Administrator and Chief Deputy before becoming County Clerk.

Debbie is a Certified Elections/Registration Administrator (CERA), a degree issued by Auburn University for election professionals who meet certain criteria and complete an academic program.

Debbie has lived in San Juan County for more than 53 years. She and her husband Don have been married for over 27 years and have five children.

She is a member of the New Mexico Association of Counties - Clerk's Affiliate and the Election Center. She is also a member of the First United Methodist Church of Aztec.

Larry T. Thrower
Probate Judge

Larry Thrower is the San Juan County Probate Judge, first elected in November 2010 to serve a four-year term and was recently re-elected to a second term, which will run through 2018.

Judge Thrower has been an actively-practicing New Mexico attorney for over 35 years. In addition to his duties as Judge of the Probate Court, Judge Thrower is the senior partner in the Thrower Law Firm, P.C. in Farmington, New Mexico. He has served for the past several years as the contract attorney for the City of Aztec, New Mexico. He is also a former New Mexico District Court Judge, having served as Judge of the Eleventh Judicial District Court in 1996 and 1997-1998.

Judge Thrower biographical and professional facts:

San Juan County resident since childhood

Graduate of Farmington High School 1966

Undergraduate Degree, Ft. Lewis College, Durango, Colorado 1972

Law degree, University of New Mexico School of Law 1975

Veteran, U.S. Navy 1967-1969, U.S. Air Force 1978-1982

Staff Judge Advocate, U.S. Air Academy 1978-1982

Member, State Bar of New Mexico

Member and Past President, San Juan County Bar Association

Former Member and Chairman, Farmington Airport Advisory Commission

Past Director and President, UNM Law School Alumni Board of Directors

Judge Thrower is married to Corliss Thrower, a retired Farmington school teacher, and has two adult children and three grandchildren.

Ken Christesen
Sheriff

Sheriff Ken Christesen has been married to his wife Kathy for over 40 years. They have two children, Kenneth II (Kenny), and Kara and are blessed with four grandsons: Keenan, Koby, Kason and Karter.

Born in Phoenix, Arizona, Ken has lived in the Four Corners area for many years, working in construction and the oil and gas industry.

In 1989 Sheriff Christesen was hired as a Reserve Deputy for the San Juan County Sheriff's Office and volunteered until he became a full-time Deputy in January 1990. After a lengthy and dedicated 21 years of service in law enforcement, Ken retired on February 1, 2010 from the San Juan County Sheriff's Office. He returned to law enforcement in 2011 as the elected San Juan County Sheriff, having recently been re-elected to that position for a second four-year term.

He is a member of the Fraternal Order of Police, a Life Member of the National Rifle Association, and the Federal Bureau of Investigation's Law Enforcement Executive Development Association (LEEDA). He is also an associate member of the Four Corners Federated Republican Women and is a member of the Leadership San Juan Alumni Class of 2010. He is also a member of the National Sheriff's Association, the Western States Sheriff's Association, Oath Keepers, and is the Chairman of the New Mexico Sheriff's Association. In 2001, Sheriff Christesen graduated from the Northwestern University Center for Public Safety's School of Police Staff and Command.

P. Mark Duncan
Treasurer

Since 1967, except for the time he spent in Albuquerque attending the University of New Mexico, Mark Duncan has been a resident of San Juan County. Mark has previously served on the County Commission for eight years. Mark is self employed with a background in real estate. He and his family own and operate a few small businesses in San Juan County, and he brings that experience to the Office of the Treasurer.

Mark and his wife Becky have four daughters and five grandchildren.

Mark has been very active with youth groups and the Boy Scouts of America for many years and is active in the LDS church. Mark enjoys spending time with his family, and if it's in the mountains, that's even better.

CONTACT DIRECTORY

ELECTED OFFICES:

Assessor----- Jimmy Voita
Office 334-6157

Chief Deputy Assessor----- Benay Jones
Office 334-4207

Clerk----- Debbie Holmes
Office 334-9471

Chief Deputy Clerk----- Tanya Shelby
Office 334-4231

Probate Judge----- Larry Thrower
Office 334-9471

Sheriff----- Ken Christesen
Office 334-6107

Undersheriff----- Shane Ferrari
Office 334-6107

Treasurer----- Mark Duncan
Office 334-9421

Chief Deputy Treasurer----- Carol Taulbee
Office 334-4257

EXECUTIVE OFFICE:

CEO----- Kim Carpenter, Ph.D.
Office 334-4271

County Operations Officer ----- Mike Stark
Office 334-4582

DEPARTMENTS:

Adult Detention Center

Administrator----- Thomas Havel
Office 566-4504

Deputy Administrator----- Daniel Webb
Office 566-4506

Alternative Sentencing

Administrator----- Jennifer Miller
Office 325-1720

Deputy Administrator ----- Heidi Sawyer
Office 325-1720

Central Purchasing

General Services/Community
Development Administrator----- Larry Hathaway
Office 334-4550

Procurement Manager ----- Diana Baker
Office 334-4551

Warehouse Manager----- Margaret Armes
Office 334-4554

Community Development

General Services/Community
Development Administrator----- Larry Hathaway
Office 334-4550

Building Official----- Ken Douglas
Office 333-3129

Code Compliance Officer----- Fred Frost
Office 333-3130

Rural Addressing Coordinator----- Nancy Smith
Office 334-4314

Subdivision Review Officer----- David Barnett
Office 334-4248

Crime Stoppers

Executive Director----- Jayme Harcrow
Office 334-4275

Emergency Management

Emergency Manager----- Don Cooper
Office 334-4706

Emergency Coordinator----- Mike Mestas
Office 334-4714

Floodplain Manager----- Michele Truby-Tillen
Office 334-4719

Communications Supervisor----- Charles Rash
Office 334-4715

Finance

Chief Financial Officer----- Jim Cox
Office 334-4266

Deputy Finance Officer----- Kim Martin
Office 334-4501

Fire Department

Fire Chief----- Craig Daugherty
Office 333-3123

Deputy Fire Chief----- Tom Fields
Office 334-4708

Geographic Information Systems

Supervisor----- Evan O'Keefe
Office 334-4310

Health Care Assistance Program

Manager----- Liza Gomez
Office 334-4288

Housing Authority

Executive Director----- Faye Anderson
Office 327-5654

Human Resources

Chief HR Officer----- Charlene Scott
Office 334-4511

Deputy HR Officer----- Roberta Padilla
Office 334-4503

Information Technology

Chief IT Officer----- Keith Lund
Office 334-4293

Juvenile Services Center

Administrator----- Traci Neff
Office 324-5809

Deputy Administrator----- Bowen Belt
Office 324-5807

Legal Department

County Attorney----- Doug Echols
Office 334-4301

Deputy Attorney----- Joe Sawyer
Office 334-4301

Parks & Facilities

Administrator----- Michael Davidson
Office 324-5564

Deputy Administrator----- Daniel Hill
Office 324-5568

Public Works

Administrator----- Dave Keck
Office 334-4530

Risk Management

Manager----- Kristi Galloway
Office 334-4508

Riverview Golf Course

General Manager / Golf Pro----- Steve Schoch
Office 598-0140

Safety & Compliance

Manager----- Stewart Logan
Office 334-4514

Vector Control

Supervisor----- Cathy Baade
Office 334-6775

GENERAL INFORMATION

Total County Population - 2010 Census - 130,044

<u>Race & Ethnicity</u>	<u>Number</u>	<u>Percent of Total</u>
Non-Hispanic –White alone	55,254	42.5%
American Indian alone	47,640	36.6%
Hispanic-White	11,794	9.1%
African American alone	756	0.6%
Asian alone	484	0.4%
Pacific Islander alone	74	0.1%
Some Other Race alone	9,501	7.3%
Two or More Races	<u>4,541</u>	<u>3.4%</u>
	130,044	100%

Total Area: 5,535 sq. miles

Total Water (rivers and lakes): 23 sq. miles

Total Land: 5,512 sq. miles

Land Ownership:

Navajo Reservation – 3,425 sq. miles (62%)

Ute Mountain Reservation - 163 sq. miles (3%)

Federal Government - 1,396 sq. miles (25%)

State Government - 189 sq. miles (3.5%)

Private Land - 362 sq. miles (6.5%)

 Within city limits of Aztec, Bloomfield, and Farmington - 53 sq. miles

 Within unincorporated area - 309 sq. miles

County Area by District:

District 1 - 2,477 sq. miles

District 2 - 2,347 sq. miles

District 3 - 345 sq. miles

District 4 - 52 sq. miles

District 5 - 317 sq. miles

County Maintained Roads by District:

District 1 - 91.16 miles

District 2 - 436.76 miles

District 3 - 125.83 miles

District 4 - 28.82 miles

District 5 - 61.48 miles

2015 Top Employers:

	<u>Employees</u>	<u>Rank</u>
Farmington Public Schools	1,957	1
San Juan Regional Medical Center	1,622	2
Central Consolidated Schools	918	3
BHP Billiton/New Mexico Coal	905	4
City of Farmington	743	5
San Juan County	656	6

Conoco Phillips	646	7
Aztec Well Servicing	537	8
San Juan College	503	9
Bloomfield Schools	430	10

2015 Unemployment Rate: 7.1%

2015 Property Tax Distribution:

San Juan County – 28%	San Juan College – 18%
State of NM – 6%	Municipalities – 5%
School Districts – 41%	County Water Reserve Fund – 2%

2015 Top Ten Tax-Paying Companies:

	<u>Value</u>
Public Service Company of NM	\$647,683,737
Arizona Public Service Company	\$480,979,433
Enterprise Field Service, LLC	\$272,400,903
San Juan Coal Company	\$227,587,307
Williams Four Corners, LLC	\$199,411,124
Tucson Electric Power Company	\$176,429,292
El Paso Natural Gas Company	\$113,036,190
MSR Public Power Agency	\$ 89,378,739
City of Farmington	\$ 85,974,062
Mid America Pipeline Co., LLC	\$ 83,697,657

Miscellaneous Facts:

New Mexico State Statutes require counties to provide office space, maintenance and custodial service for:

District Attorney's Office	CYFD/Juvenile Probation Office
District Court	Public Health Office

ADULT DETENTION CENTER

**871 Andrea Drive
Farmington, NM 87401
505-566-4500**

FY 15-16 Budget: \$14,406,480
Staff: 149
Per Diem Rate: \$ 60.66

Responsibilities

The San Juan County Adult Detention Center is a full-service county-operated facility. Court commitments are held by the facility for no more than 364 days, as well as those alleged to have committed a crime and are unable to secure bond or other forms of release. The facility serves all law enforcement agencies and courts having jurisdiction.

The Adult Detention Center provides video visitation and video arraignment with municipal and magistrate courts. A kiosk system is available to the public for placement of money into an inmate account and is utilized by inmates to schedule in-house medical visits, purchase commissary items and check the balance on their accounts.

Building Features

Size: 194,000 sq. ft.
Beds: 1,091
Medical Unit: 44 beds

2015 INMATE POPULATION PROFILE

Total Detainees for 2015	11,003
Males	8,115 73.75%
Females	2,888 26.25%

Average Daily Population 662

Population by Race/Ethnic Origin

Non-Hispanic – White alone	2,722	24.74%
American Indian	6,908	62.78%
Hispanic - White	1,108	10.07%
African American alone	165	1.50%
Asian/Pacific Islander	21	.19%
Unknown	79	.72%

Community Resources/Trustee Activity Report 2015

The information provided only reflects inmate trustee labor from the Adult Detention Center.

Number of inmate workers	1,319
Number of hours trustees worked	10,950
Miles of roadway cleaned	478
Dead animals retrieved from county and state roads	132
Tons of trash to landfill	1,040
Tons of recyclables	29
Value of inmate labor	\$82,121

ALTERNATIVE SENTENCING DIVISION

**1006 Municipal Drive
Farmington, NM 87401
505-325-1720**

DWI Program

1006 Municipal Drive, Farmington, NM
505-325-1720

FY 15-16 Budget: \$1,922,286

Staff: 25

Capacity: 45-69/500 annual average

Responsibilities

The DWI Program is responsible for the incarceration, treatment and monitored aftercare of 1st, 2nd and 3rd DWI offenders. Offenders are required to participate in a 28-day treatment program while incarcerated and are monitored for up to six months for compliance with their aftercare program.

The results of an independent evaluation by the University of New Mexico show that the DWI Treatment Program is twice as effective at reducing DWI recidivism as traditional sentencing (treatment only or jail only). The San Juan County DWI Program is considered to be a model program for the State.

Axis/Nexus Substance Abuse Program (formerly known as the Methamphetamine Pilot Program, or MPP)

1006 Municipal Drive, Farmington, NM
505-325-1720

FY 15-16 Budget: \$958,915

Staff: 9

Capacity: 15 per group/90 annually

Responsibilities

The Axis/Nexus program provides an alternative to traditional sentencing options for females convicted of methamphetamine and other substance abuse.

Offenders are required to participate in a 60-day jail-based treatment program (Axis) followed immediately by a transition program (Nexus) of ten (10) days. Offenders are monitored for up to one year for compliance with their aftercare plan. The Axis Program is modeled after San Juan County's DWI Program.

Adult Misdemeanor Compliance Program

3838 East Main, Farmington, NM
505-599-1800

FY 15-16 Budget: \$614,383

Staff: 8

Clients: Approximately 700

Responsibilities

The Adult Misdemeanor Compliance Program supervises offenders convicted of misdemeanor crimes sentenced in the Magistrate Courts in San Juan County.

ASSESSOR'S OFFICE
100 South Oliver
Aztec, NM 87410
505-334-6157

FY 15-16 Budget: \$1,863,710
 Staff: 29

Responsibilities

The Assessor values all property subject to taxation. The Assessor is required by New Mexico law to discover, list and value all property within the County. Appraised values, as the basis of assessed values, determine the distribution of property tax levies among taxpayers. Only if those values are correct will tax limits, debt limits, and the distribution of state aid to localities be as legislation intended. Property is taxed at one-third (33%) of its appraised value. In addition to the over 41,000 parcels of real property (land, homes and commercial buildings), the Assessor must value other property for taxation purposes, including more than 12,000 manufactured homes, over 3,500 businesses, livestock, farm equipment, and any other personal property that is taxable. The Assessor maintains County parcel maps reflecting current ownership of real property by accurately tracking all transfers, splits and subdivisions. The County Assessor is an elected position.

Comparison of Net Taxable Values

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Residential	1,206,034,742	1,253,440,398	1,301,293,367	1,342,698,528	1,379,308,533
Non-Residential	1,692,196,935	1,654,810,442	1,616,129,898	1,528,312,987	1,619,925,569
Oil & Gas Production	927,738,572	973,295,757	617,524,176	688,792,987	809,315,876
Oil & Gas Equipment	188,409,438	191,541,251	122,603,907	138,372,909	161,542,839
TOTAL	4,014,379,687	4,073,087,848	3,657,551,348	3,698,177,411	3,970,092,817

CENTRAL PURCHASING
213 South Oliver
Aztec, NM 87410
505-334-4552

FY 15-16 Budget: \$384,119
 Staff: 6

Responsibilities

Purchasing is the central buying unit for San Juan County. The Central Purchasing Department is responsible for the acquisition of supplies, equipment and services required for the operation and function of all County departments. It provides procurement support for other entities such as the San Juan Water Commission, the San Juan County Communications Authority and the SJRMC EMS and Air Care.

The Purchasing staff oversees the acquisition, activation, accessorizing and maintenance of 215 County cell phones, 11 data cards, and pagers. The department is also responsible for the administration of 575 County and 90 State fuel cards for 27 departments, as well as the allocation and training for 154 p-card holders, small purchase order books and maintaining the certificates of insurance data base for over 750 businesses. This Department maintains the vendor application database for over 400 businesses.

A central warehouse facility is maintained and operated by the department. It is also responsible for the collection and disposal of all obsolete, worn-out and unusable surplus which includes: vehicles, heavy equipment, office furnishings, etc., by means of sealed bids and/or public auctions.

CLERK'S OFFICE
100 South Oliver
Aztec, NM 87410
505-334-9471
Toll Free 1-800-956-0900

FY 15-16 Budget: \$1,033,327
Staff: 11

Responsibilities

The County Clerk's Office is the record keeper for San Juan County documents such as newspapers, real-estate deeds and a multitude of other documents. The County Clerk's Office is responsible for conducting all General and Primary elections, statewide and county special elections. The Office is responsible for the issuance of marriage licenses and kennel licenses and serves as the Clerk for Probate Court Records. The County Clerk serves as ex-officio clerk of the Board of County Commissioners and the Board of Finance. The County Clerk is an elected position.

Documents Recorded:

January 1 thru December 31, 2015 -----15,337

Marriage licenses issued in 2015: 622

Total Registered Voters as of February 18, 2016 -----67,534

Registered Voters by District

Commission District 1-----13,529
(Wallace Charley)

Commission District 2-----11,677
(Margaret McDaniel)

Commission District 3-----13,247
(Scott Eckstein)

Commission District 4-----16,239
(Jack Fortner)

Commission District 5-----12,842
(Keith Johns)

COMMUNITY DEVELOPMENT

209 South Oliver
Aztec, NM 87410
505-334-4550

FY 15-16 Budget: \$859,562
Staff: 10

Responsibilities

Community Development is a service-oriented department of individual divisions working collectively for the health, safety, and welfare of the citizens of San Juan County. The Community Development Department is comprised of the Building Division, Code Compliance, Subdivision Review and Rural Addressing.

Subdivision Review:

This division of Community Development is responsible for the review and approval of Exemptions and Summary Subdivisions. This division is also responsible for submittal of all other types of Subdivisions to State Agencies for their comments, scheduling of Public Hearings, and presentations to the County Commission of Subdivisions requiring their approval. Subdivisions also handles the initial contact with the public and with engineers/surveyors concerning the process for handling Subdivisions and Land Divisions as required by State Statute and the San Juan County Subdivision regulations and the review and approval of license applications for Manufactured Home Parks and Recreational Vehicle Parks.

Calendar Year 2015:

Exemptions	63
Replats	12
Subdivisions	0
Summary Subdivisions	3
Manufactured Home & Recreational Vehicle Park Expansion Licenses	5

EMERGENCY MANAGEMENT
209 South Oliver
Aztec, NM 87410
505-334-7700

FY 15-16 Budget: \$514,810
Staff: 6

Responsibilities

Office of Emergency Management

The San Juan County Office of Emergency Management (OEM) is the link between the Federal Department of Homeland Security and local response agencies. Emergency Management is responsible for maintenance of the Emergency Operations Center (EOC), preparing and updating the All-Hazards Emergency Operations Plan, as well as the Pre-Disaster Mitigation Plan. Emergency Management regularly facilitates exercises to ensure the highest possible state of readiness and assists local schools, businesses and other agencies throughout San Juan County with developing Contingency Emergency Plans. Emergency Management is also responsible for managing San Juan County’s portion of the State Homeland Security Grant Program, which provides equipment and training to local/regional response personnel. San Juan County’s Office of Emergency Management is composed of award-winning programs and staff members. Employees attend annual training in their respective fields, ensuring they remain current with the latest information and technological skills possible.

The following operational programs are part of the San Juan County Office of Emergency Management:

Communications:

San Juan County uses a state-of-the-art VHF Simulcast radio system. The Office of Emergency Management designs and maintains the County-wide radio systems, which connects the 9-1-1 Communications Center to all emergency response personnel. It is due to this proficiency that all Police, Fire, Emergency Medical Services, Detention Centers, and Public Works departments in San Juan County have good communications with the 9-1-1 Center and each other.

Citizens Corps Program:

Local Citizens Corps Programs (CCP) endeavor to create a proactive approach to all-hazards preparedness and recovery, which involves government, community leaders, and citizens. San Juan County has several citizen volunteer groups including Neighborhood Watch Groups, Volunteers in Policing (VIPS), and the Amateur Radio Emergency Communications Team (EmComm).

Exercise Program:

Emergency Management coordinates the Annual Homeland Security Exercise Evaluation Program (HSEEP) with local industry and response agencies. The Exercise Program consists of two Table Top Exercises, Emergency Operations Center (EOC) Training, and an EOC Functional. The program culminates with a Full-Scale Exercise. San Juan County is the only county in New Mexico that completes this exercise process annually. As part of this yearly practice, San Juan County includes an industry partner in their exercise program. Preparedness for industrial emergencies is a key component to disaster response. Additionally, Emergency Management has incorporated the Every 15 Minutes Program (Youth DWI Prevention Program) into a Full-Scale Evacuation Exercise.

Floodplain Management:

San Juan County is in good standing with the National Flood Insurance Program (NFIP). The Floodplain Manager assures that San Juan County continues to maintain its status within the program through the detailed documentation of area floodplain development, floodplain permitting, manufactured home permitting, subdivision review and permitting, public education, providing assistance to local real-estate and insurance professionals, and documentation associated with changes in floodplain boundaries such as Letters of Map Amendment and Letters of Map Revision. The Floodplain Manager acts as the Community Rating System (CRS) Coordinator. The CRS Program provides insurance discounts based on an NFIP community's status in the NFIP and other work that is done on a yearly basis to educate the public on the risk of flood-related disasters and mitigation activities to prevent loss of life and property should an event occur. At this time, San Juan County has reached a CRS rating of 8, which equals a ten-percent reduction in citizens' flood insurance premiums within the identified flood-hazard areas of San Juan County.

Training Program:

Emergency Management coordinates the National Incident Management System (NIMS) training on an ongoing basis. NIMS is required under Presidential Directive #5 and is a key organizational component of fire, law enforcement, and EMS response agencies during emergency situations. In addition to the response agencies, the San Juan County Office of Emergency Management works with all San Juan County school districts as well as local industry to provide them with the knowledge and training necessary to implement exercises. In these exercises, the Unified Command Process is a key component for industry and schools to interface with the response agencies in San Juan County.

FINANCE
100 South Oliver
Aztec, NM 87410
505-334-4287

FY 15-16 Budget: \$1,227,850

Staff: 15

Responsibilities

The Finance Department is responsible for various functions of the County including: accounts payable, accounts receivable, payroll, grant accounting, general ledger control, internal audits, bond issuance, bank reconciliations, fixed asset inventory and the process of outgoing and incoming County mail. The department is responsible for the annual external audit and the preparation of the financial statements in accordance with Generally Accepted Accounting Principles (GAAP). The department also prepares and monitors the annual budget. In 2009, San Juan County was awarded a NACO Achievement Award for the County's program entitled "Transfer Analysis – Issuance of Bonds with No Tax Increase."

Out of 33 Counties, San Juan County continues to have the second lowest mil rate in the state at 8.5 mils.

Counties are required to maintain a cash balance reserve of 3/12th (25%) of budgeted expenditures in the General Fund. A 1/12th reserve is required for the Road Fund.

Tax Year 2015 Assessed Valuation: \$3,971,520,477

General Obligation (G.O.) bonding capacity (4% of assessed value): \$158,860,819

No. G.O. bond debt outstanding. The last G.O. Bond issued was in 1980 for \$4,000,000 to construct the County Detention Center. Outstanding Debt - \$55,355,000 as of June 30, 2015.

Awards:

GFOA Certificate of Achievement for Excellence in Financial Reporting for the last nine consecutive years: 2006 through 2014.

GFOA Distinguished Budget Presentation Award for the last seven consecutive fiscal years: FY2009 through FY2015.

Revenues:

Property Taxes

Operational Mil Levy (property taxes):

Residential: 6.231 mils out of an allowable 11.85

Non-Residential: 8.5 mils

Payment In Lieu of Taxes (PILT) Funding:

Generated \$2,014,292 in FY2015

Gross Receipts Taxes - GRT Rate as of January 1, 2016 is 6.5625%

GRT Taxes imposed within only the unincorporated areas of the County as of January 1, 2016 - .375%

GRT Taxes imposed within the municipalities and unincorporated areas of the County as of January 1, 2016 - 1.0625%

1/16% (.0625) General Operations (county-wide)

1/8% (.1250) General Operations (county-wide)

1/8% (.1250) Indigent Fund (county-wide)

1/4% (.2500) Fire Protection (unincorporated area of the county)

1/8% (.1250) Environmental (unincorporated area of the county)

1/8% (.1250) General Operations dedicated to Juvenile & Adult Detention Centers (county-wide)

1/8% (.1250) Correctional (county-wide)

3/16% (.1875) Communication/EMS (county-wide)

1/16% (.0625) County Health Care (county-wide)

1/4% (.2500) County Hold Harmless (county-wide)

San Juan County historically received the majority of its revenues from property taxes assessed only on property owners within San Juan County. In response to legislative requests to the State by counties to fund “unfunded” mandates, the State gave counties a mechanism to raise revenues to meet those needs – gross receipts taxing authority. San Juan County chose to implement gross receipts taxes to relieve the burden on the property owner and spread the taxes equitably among all citizens and visitors to San Juan County.

Expenditures:

FY 15-16 General Fund Expenditure Budget: \$30,199,161

FY 15-16 Total Expenditure Budget: \$147,029,194

FIRE DEPARTMENT

209 South Oliver

Aztec, NM 87410

505-334-1180

FY 15-16 Budget: \$7,104,802

Staff: 14

Consists of 14 Districts with 24 fire stations and one central administrative office

280 professional volunteer fire fighters

The department responded to 9,254 calls in 2015.

Responsibilities

Provides structural and wildland fire suppression as well as basic EMS services to the citizens of San Juan County and investigates fires resulting in a major loss. The volunteer firefighters are trained in vehicle extrication and technical rescue services that include High Angle Rescue, Swift Water Rescue and a Dive Team. The department is also active in providing educational programs on fire safety.

The volunteer fire fighters save the citizens of San Juan County approximately \$6,000,000 a year.

The Fire Department is funded, in part, through a 1/4% gross receipts tax imposed within the unincorporated areas of the county.

The first volunteer fire departments in San Juan County were established in 1962. The volunteer fire departments, along with the County Fire Marshal, were consolidated in 2001 to create the San Juan County Fire Department. San Juan County Fire Department is responsible for providing service to more than 5,500 square miles in San Juan County as well as providing mutual aid coverage to portions of Sandoval and Rio Arriba Counties.

GEOGRAPHIC INFORMATION SYSTEMS

**100 South Oliver
Aztec, NM 87410
505-334-4310**

FY 15-16 Budget: \$532,711

Staff: 2

Responsibilities

The Geographic Information Systems (GIS) Department is a technology-oriented department that assists San Juan County departments and citizens with mapping and data support. GIS is a highly-technical field that is used for analysis and displaying of information through maps.

The Geographic Information Systems (GIS) Department is responsible for managing and maintaining San Juan County's mapped data. By using advanced database software, the GIS Department supports high-performance management of large map datasets, allowing multi-user editing of data. Internet mapping allows the GIS Department to provide citizens and County employees access to current map data required for daily tasks via the internet.

Services Available

- Interactive Web Maps
- Static Maps
- Data Download
- GPS Data and Equipment
- Aerial Imagery
- Custom Maps
- Map Books
- Integration of GIS Services with other Agencies
- General GIS Services

HEALTH CARE ASSISTANCE PROGRAM

100 South Oliver

Aztec, NM 87410

505-334-4288

FY 15-16 Budget: \$7,381,634

Staff: 1

Responsibilities

The Health Care Assistance (HCA) Program was established by law, which gives San Juan County the responsibility for the provision of health care services to indigent county residents. The HCA Program is a medical-assistance program funded by a 1/8th of one percent of County Gross Receipts Tax and is administered by the Board of County Commissioners who sits as the Indigent Hospital and County Health Care Board.

From July 1, 2014 through June 30, 2015, the Health Care Assistance Program assisted 685 residents of San Juan County, processing 1,552 claims.

FY15 San Juan County claim & contract expenditures:	\$ 848,002
FY15 Safety Net Care Pool	\$2,868,105
FY15 County Supported Medicaid	\$2,116,969

QUALIFICATIONS:

Residency

The claimant must be a San Juan County resident for a minimum of 90 days (three months) immediately prior to date of service. Proof of residency is required.

Income limits

Proof of income for 12 months immediately prior to date of service is required.

Household of 1 - \$23,340

Household of 2 - \$31,460

Household of 3 - \$39,580

Household of 4 - \$47,700

Household of 5 - \$55,820

Household of 6 or more \$63,940

Add \$4,060 for each additional household member

Liquid Asset limits

Proof of Liquid Assets/Resources is required.

Household of 1 - \$5,000

Household of 2 or more - \$10,000

The HCA Program will not provide assistance to anyone who qualifies for Medicaid. Please inquire with the NM Income Support Division to determine if you qualify for Medicaid. A denial letter from the Medicaid office may be requested.

How do I apply?

Applications may be downloaded from the website at www.sjcounty.net. A personal interview is required as part of the application process. Contact the HCA Program to schedule an appointment.

What medical services are covered?

Covered services include in-patient and out-patient hospital services, ambulance services, primary care, prescriptions, dental, drug and alcohol rehabilitation, out-patient mental health services, home health, and hospice services. Health care services that may be covered by the HCA Program must be provided by a participating hospital or non-profit facility approved by the Board and as defined in the Indigent Health Care Act, Section 27-5-4 NMSA 1978 Comp.

HOUSING AUTHORITY
7450 East Main Street
Farmington, NM 87402
505-327-5654

FY 15-16 Budget: \$1,019,817

Staff: 2

Responsibilities

San Juan County receives federal funds from the U.S. Department of Housing and Urban Development (HUD) to administer the Section 8 Voucher Program and the VASH Voucher Program for homeless veterans. The Housing Authority provides low-income families, elderly or disabled residents of San Juan County (excluding the reservation), and homeless veterans with housing vouchers that enable them to afford decent, safe and sanitary housing.

The Housing Authority enters into a contract with a landlord to provide housing assistance payments. If the landlord fails to meet the owner's obligations under the lease, the Housing Authority has the right to terminate assistance payments. The Housing Authority must re-examine the family's income and composition annually and must inspect each unit to ensure that it meets housing quality standards.

HUMAN RESOURCES
305 South Oliver
Aztec, NM 87410
505-334-4522

FY 15-16 Budget: \$574,457

Staff: 7

Services & Responsibilities

Administration – Create innovative approaches to effectively manage and capitalize on the strengths of County employees and their ability to contribute to the accomplishment of work goals. Prompt and courteous customer service and teamwork is the goal of every employee

Salary Administration – To maintain and administer the compensation system to ensure a system of pay equity based on level and complexity of job functions

Employee Relations – Provide invaluable guidance and assistance to management staff for a consistent and fair process compliant with applicable Federal and State employment laws. Promote collaborative relationships between management and employees

Recruitment – Serve as a successful processing center to attract and retain the best qualified and diverse workforce based on the disposition of fair treatment, personal development, recognition, and competitive compensation. By tracking applicants and analyzing staffing trends, the Human Resources Department is able to establish a method of measurement for HR services

Staff Development & Training – Provide comprehensive in-house training program that promotes professional development and compliant training requirements

Benefits Administration – Ensure that employees are well informed and successfully enrolled in eligible benefits. Provide a competitive and affordable benefits package for current and potential employees. Provide Wellness Initiatives that promote a healthy workforce

San Juan County Human Resources Annual Labor Report - 2015			
Approved Full-Time Positions	672	Employees Hired in 2015	142*
Average Active Employees	633.5	Job Recruitments in 2015	80
Turnover Rate-Separations 2015 Year End	20.98%	Total Applicants for 2015	3,128
Employees Retired in 2015	14	Lives Covered by Medical Insurance	1,210
San Juan County Employee Demographics			
Male Employees	379	Female Employees	260
Male-Minority	120	Female-Minority	109
Average Age Active Employees	42.67	Average Years of Service	7

* Based on Manning Table Full-Time Authorized Positions

INFORMATION TECHNOLOGY (I/T)

100 South Oliver
Aztec, NM 87410
505-334-4295

FY 15-16 Budget: \$994,849

Staff: 8

Responsibilities

The I.T. Department is responsible for maintenance of 55 servers and 822 PC's; San Juan County's website and the VOIP phone system

WAN (Wide Area Network) provides connectivity to various offices including: Parks and Facilities at McGee Park, DWI, Compliance, Public Housing Authority, San Juan Water Commission, Juvenile Services Facility and Adult Detention Center

Provides technical support to the Board of County Commissioners, Clerk's Office, Assessor's Office, Treasurer's Office, CEO, Legal, DWI, Juvenile Services Facility, Adult Detention Center, Compliance Program, Public Housing Authority, Parks and Facilities at McGee Park, Vector Control, Traffic, Public Works, Human Resources, Central Purchasing, Community Development, Health Care Assistance, Safety and Compliance, and Finance

Provides internet and e-mail access to all County offices

Provides technical application and data base support to various County offices

Provides wireless capability in the Administration Building

Operates and maintains a print shop for the County

JUVENILE SERVICES CENTER

851 Andrea Drive
Farmington, NM 87401
505-324-5800

FY 15-16 Budget: \$3,873,649

Staff: 50

Capacity: Secure Detention - 47 beds
Emergency Crisis Shelter - 16 beds
Residential Treatment Center - 16 beds

Per Diem Rate: \$231 (Detention)
\$ 85 (Crisis Shelter)
\$420 (Treatment)

Responsibilities

The Juvenile Services Center provides a “one-stop” location inclusive of Juvenile Detention, District Court, CYFD/Juvenile Probation Office, Juvenile Residential Treatment Center, Crisis Shelter and Assessment Center.

San Juan County Juvenile Services is specifically responsible for Juvenile Detention, Crisis Shelter, Assessment Center and Residential Treatment Centers. The detention component is responsible for the care and custody of juveniles placed on a detention hold by CYFD/ Juvenile Probation Office, a District Judge, or for adjudicated juveniles committed to CYFD for up to two (2) years as part of a long-term contract with CYFD.

The emergency Crisis Shelter is a 16-bed emergency crisis shelter for adolescents in need of emergency shelter. The Crisis Shelter is used as a temporary 72-hour option for adolescents in need of respite or shelter.

The Juvenile Assessment Center provides intervention and assessment of at-risk juveniles in order to divert the juvenile and families into a community-based program.

The Adolescent Residential Treatment Center is contracted with Presbyterian Medical Services (PMS) to provide residential treatment services for adolescents with co-occurring diagnosis (substance abuse/mental health).

LEGAL

**100 South Oliver
Aztec, NM 87410
505-334-4301**

FY 15-16 Budget: \$659,525
Staff: 4

The Legal Department represents San Juan County, the Board of County Commissioners, and other elected officials in legal matters and provides legal advice and assistance to the County Executive Officer and staff. The Legal Department also provides legal advice and assistance to the San Juan Water Commission, the San Juan County Communications Authority, and the Criminal Justice Training Authority. The Legal Department does not provide legal advice or assistance to the general public on private legal matters.

PARKS & FACILITIES

**#41 County Road 5568
Farmington, NM 87401
505-325-5415**

FY 15-16 Budget: \$3,858,683
Staff: 58

Maintenance:

The Parks & Facilities Department is responsible for the maintenance, custodial care and landscape maintenance for one hundred thirteen (113) County buildings and structures. The Department also does various construction projects, cabinetry work and many miscellaneous services from assisting the County Clerk during elections to setting up the County Christmas tree.

Although the buildings at the County Administrative Complex are the most high profile buildings, the Parks & Facilities Department is responsible for maintenance of the Detention Facilities, Senior Citizen Centers, District Attorney's Office, Health Buildings, Sheriff's Substations and over thirty (30) Fire Stations, as well as other facilities. These facilities stretch from Huerfano, South of Bloomfield, to Navajo Dam, North on the La Plata Highway, and South of Shiprock to Newcomb.

McGee Park:

Parks & Facilities is also responsible for the operation and maintenance of the McGee Park complex consisting of:

- Multi-Use Building with over 17,000 square feet of meeting rooms
- 88 acres
- 450 horse stalls/pony pens
- 576 RV spaces
- Coliseum (68,000 square feet with seating capacity of 5,137)
- Convention Center (49,500 square feet with seating capacity of 3,000)
- Indoor arena
- Outdoor arena
- Numerous animal barns

As part of the process, staff solicits, handles scheduling and coordinating, setting up and tearing down and provides staffing in support of over 1,000 events a year. These events range from small meetings and conferences to larger events such as the

San Juan County Fair, RV rallies, Jordan World Circus, Oil and Gas Show, concerts, and Monster Trucks. McGee Parks also hosts over 35 rodeos and numerous other equine events, such as roping, barrel races and cuttings.

Parks:

Parks and Facilities also maintains the Lee Acres Park, Tally Park on the La Plata Highway, and Lions Park in Kirtland.

PROBATE JUDGE
100 South Oliver
Aztec, NM 87410
505-334-9471
Toll Free 1-800-956-0900

FY 15-16 Budget: \$46,114
Staff: 1

Responsibilities

The Probate Judge is an elected official position. The Probate Court is a court of limited jurisdiction and only has jurisdiction over informal probates. The New Mexico State Constitution defines the jurisdiction as "Admission of a Last Will and Testament to Informal Probate." The Probate Judge may informally make appointments of personal representatives to an estate and upon a verified application of a personal representative, issues a certificate that the personal representative appears to have fully executed an estate.

Number of Probates filed between January 1 and December 31, 2015: 153

PUBLIC WORKS
305 South Oliver
Aztec, NM 87410
505-334-4520

FY 15-16 Budget: \$8,799,303
Staff:
84 full-time

6 temporary
12-16 inmate laborers used per day

Responsibilities

The Public Works Department is comprised of six (6) divisions, as follows:

Construction Division has the primary responsibility for road construction/reconstruction, large drainage projects and heavy maintenance projects. The Construction Division also handles the Community Cleanup Program. In 2015, they completed 132 cleanups and hauled 90 mobile homes/large items to the landfill, for a total of 2,080 tons of material to the landfill.

Maintenance Division has the responsibility for the day-to-day maintenance needs of the road system such as pothole repair, culvert repair, cleaning of cattle guards and road grading.

Shop Division provides repairs and preventive maintenance for County vehicles and other types of powered equipment. In 2015, the number of vehicles maintained was 591 light vehicles, 95 highway trucks and 59 pieces of heavy equipment.

Vector Control provides services to the community in spraying for mosquitoes, larviciding (the control of mosquito larvae in ponds, ditches, and standing water), prairie dog and gopher abatement, sweeping and mowing along County roads, and weed control.

Traffic Division has the responsibility for maintenance of traffic-control devices and work-zone traffic control for construction and maintenance projects.

Road Highlights:

County maintained----- 744.05 miles
(Also 19 bridges)

Commission District 1----- 91.16 miles
(Wallace Charley)

Commission District 2----- 436.76 miles
(Margaret McDaniel)

Commission District 3----- 125.83 miles
(Scott Eckstein)

Commission District 4----- 28.82 miles
(Jack Fortner)

Commission District 5----- 61.48 miles
(Keith Johns)

Solid Waste is responsible for the operation and maintenance of 12 transfer stations. This division is responsible for hauling trash from these sites seven days a week.

Solid Waste Highlights:

San Juan County Regional Landfill is situated on 160 acres with a Patent from the State of New Mexico.

The landfill has a 50-year life span.

San Juan County has a lifetime contract with Waste Management to operate the landfill.

San Juan County pays Waste Management on a per-ton basis for disposed waste.

Recycling services are offered at all 12 transfer station locations. In 2015, 360 tons of material was recycled, saving the County \$22,115.89.

Over 192,669 vehicles go through the transfer stations annually.

Community Resources, a section of the Solid Waste Division, utilizes trustee labor provided by the Detention Center to perform roadside litter pickup, roadside vegetation removal and other community service projects. In 2015, 1,319 inmate workers completed a total of 10,949.5 hours, equating to a value of \$82,121.25. Inmates picked up 169.55 tons of trash on 478.4 miles of County and State roadways.

RIVERVIEW GOLF COURSE
64 County Road 6520
Kirtland, NM 87417
505-598-0140

FY 15-16 Budget: \$1,192,260

Staff: 11

Responsibilities

Operation and management of the Riverview Golf Course, an 18-hole golf course acquired by San Juan County in March 2010.

Golf Course Facts:

18-Hole Championship Golf Course - Par 72

Practice Facilities: 50-Station Driving Range, Pitching Green, and two Putting Greens

Golf Academy swing analysis with Flight Scope launch monitor for personal instruction

Grill with breakfast and lunch menus

Home of the First Tee Program for Northwestern New Mexico impacting 8,000 youth annually

Annually Hosts Junior PGA Tournaments and Four Corners High School District Events

Home Course for Kirtland Central High School, Shiprock High School, and Shiprock Northwest High School Golf Programs

24,000-plus rounds of golf played annually

190 Annual Pass Holders

Fully Stocked Golf Shop

Hosts 30-35 tournaments annually

Home of the first 18-hole AFGL accredited Foot Golf course layout with green fee and play schedules

History:

The golf course was originally opened for play in 1960 as a nine-hole facility by El Paso Natural Gas Company for employees and family members only. The course was given to San Juan College in 1990 and opened to the general public. An additional nine holes was constructed in 1997. San Juan College turned over management of the course to Central Consolidated School District (CCSD) in 2006. CCSD operated the golf course until March 2010 when San Juan County took responsibility for the future development and management of this championship golf course.

SAFETY & COMPLIANCE
100 South Oliver
Aztec, NM 87410
505-334-4514

FY 15-16 Budget: \$151,028

Staff: 1

The Safety & Compliance Department is responsible for the overall safety program for the County. Training in OSHA regulations, EPA standards and various other safety standards is provided for County employees by the Safety & Compliance Department.

Training Provided:

- Conducted three (3) OSHA 30-hour Certification sessions
- OSHA 1910 & 1926 Regulations interpretations
- Defensive Driving
- First Aid/CPR

Services Provided:

- Inspections - including monthly inspection of construction projects
- Training - conducted over 82 training classes on various Safety topics
- Policy review and writing
- Chair the Safety Committee
- ADA Coordinator for San Juan County

SHERIFF'S OFFICE
211 South Oliver
Aztec, NM 87410
505-334-6107

FY 15-16 Budget: \$12,978,078

Staff:

- 102 Certified & Commissioned Law Enforcement Personnel
- 26 Civilian Employees
- 3 Animal Control Officers
- 2 Mechanics

Responsibilities

The Sheriff's Office is responsible for providing a full spectrum of public safety services including law enforcement, civil process, prisoner extradition and animal control.

The Administration Division of the SO includes the Sheriff and his command staff, records and property, training, evidence, National Criminal Information Center (NCIC) coordinator, computer technicians, crime prevention, mechanics and other civilians.

Court Services provides for all court-related services such as civil processing, court security, and prisoner transport and extradition.

Patrol provides for 24-hour uniformed law enforcement protection.

Detectives conduct follow-up investigations on Patrol or division-initiated cases.

The Sheriff's Office participates in the Region II Narcotics Task Force and the U.S. Marshall Southwest Investigative Taskforce along with members of the Farmington Police Department and assorted Federal agencies. The Sheriff's Office operates and maintains two helicopters. Use of the helicopters is offered to all public safety agencies in the Four Corners area.

The Sheriff's Office also has a well-trained "Special Weapons and Tactics" (SWAT) Team for use in high-risk missions such as barricaded subjects, hostage situations, and fugitive apprehensions.

Volunteer Reserve Program: The San Juan County Sheriff's Office has a Corps of Volunteers, which is a collective group of citizens who wish to partner with the San Juan County Sheriff's Office by volunteering their services while learning more about the internal workings of the Sheriff's Office.

Minimum Requirements for Volunteers:

- Must be a United States citizen
- Be 18 years of age or older
- Possess a valid driver's license
- Successfully complete a criminal history check and background investigation
- Pass interview panel

Examples of the various areas within the volunteer program:

- Reserve Deputy
- Neighborhood Watch Program
- Administrative & Clerical Assistance
- Court Watch
- Victim Services

2015 Statistics:**Patrol Division Calls for Service by Type****TOTAL CALLS FOR SERVICE:** 46,969

Individual Breakdowns (not all categories included):

Animal Control	4,283
Assault/Battery	648
Burglary/Larceny	1,298
Domestic Violence	2,019
Shots Fired	284
Traffic Accident	1,273
Officer-Initiated (Traffic)	12,578
Criminal Property Damage	358
Close Patrol	741
DWI	480
Runaway	126
Abandoned 9-1-1 Calls	8,146
All Other	14,735

Patrol Reports & Arrests:

Patrol Reports	6,298	(includes Traffic Accident Reports)
Citations	8,767	
DWI Offense Reports	335	
Traffic Accidents	505	
Juvenile Runaways	107	
Juvenile Arrests/Petitions	237	
Adult Arrests	2,104	

TREASURER'S OFFICE

100 South Oliver

Aztec, NM 87410

505-334-9421

FY 15-16 Budget: \$653,783

Staff: 7 full-time

1 part-time

Responsibilities

Keep account of all monies received and disbursed

Supervise the deposit and safekeeping of all San Juan County funds

Invest County funds prudently in interest-bearing securities allowed under New Mexico State Statutes

Process property tax billing to property owners in San Juan County

Distribute property tax revenues to the various taxing entities in San Juan County, plus taxes due to the State of New Mexico

Balance Treasurer fund revenues and distribution of funds

Prepare ten-year schedule of property taxes receivable for the County's annual financial statements

Issues Manufactured Home Moving Permits

Issues liens and tax releases on Manufactured Homes to MVD

Prepares Monthly Financial Report

Prepares Monthly Treasury Portfolio Report