

# SAN JUAN COUNTY, NEW MEXICO



**FINAL PROGRAM BUDGET  
FISCAL YEAR 2012 – 2013**

# TABLE OF CONTENTS

## INTRODUCTION:

BUDGET MESSAGE .....	1-9
COUNTY MISSION/VISION STATEMENT .....	10
SAN JUAN COUNTY COMMISSIONERS .....	11
ORGANIZATIONAL CHART .....	12
CEO STRATEGIC PLAN .....	13-17
DEMOGRAPHICS.....	18
COUNTY PROFILE.....	19-21
SAN JUAN COUNTY MAP .....	22
BUDGET DEVELOPMENT .....	23-25
BUDGET CALENDAR.....	26
BUDGET RESOLUTION .....	27
GFOA DISTINGUISHED BUDGET PRESENTATION AWARD .....	28
FUND STRUCTURE .....	29

## BUDGET SUMMARY:

BUDGET RECAPITULATION SHEET .....	31-32
PROJECTED CHANGES IN FUND BALANCE .....	33
SUMMARY OF ESTIMATED FINANCIAL SOURCES AND USES - GRAPHS.....	34

## REVENUE:

REVENUE BY CATEGORY - GRAPH.....	35
REVENUE BY FUND TYPE - GRAPH.....	36
REVENUE LISTING BY CATEGORY – COMPARATIVE .....	37
REVENUE SUMMARY .....	38-46

## EXPENDITURES:

TOTAL EXPENDITURES BY CATEGORY - GRAPH .....	47
TOTAL EXPENDITURES BY FUNCTION - GRAPH .....	48
EXPENDITURES BY FUNCTION.....	49
EXPENDITURE LISTING BY FUND TYPE - COMPARATIVE .....	50-51

## TABLE OF CONTENTS

### GENERAL FUND – 101:

GENERAL FUND ESTIMATED FINANCIAL SOURCES AND USES - GRAPHS.....	53
GENERAL FUND REVENUES .....	54
TOTAL GENERAL FUND EXPENDITURES - GRAPH .....	55
GENERAL FUND SUMMARY.....	57
COUNTY COMMISSION .....	58-59
COUNTY ASSESSOR .....	60-61
COUNTY CLERK .....	62-63
BUREAU OF ELECTIONS.....	64-65
PROBATE JUDGE.....	66-67
COUNTY TREASURER.....	68-69
FINANCE DEPARTMENT.....	70-71
CENTRAL PURCHASING DEPARTMENT.....	72-73
HUMAN RESOURCES DEPARTMENT .....	74-75
INFORMATION TECHNOLOGY DEPARTMENT .....	76-77
GEOGRAPHIC INFORMATION SYSTEMS .....	78-79
LEGAL DEPARTMENT.....	80-81
COUNTY EXECUTIVE OFFICE .....	82-83
YOUTH EMPLOYMENT .....	84
GENERAL GOVERNMENT .....	85
SHERIFF DEPARTMENT .....	86-87
COMMUNITY DEVELOPMENT .....	88-89
BUILDING INSPECTION .....	90-91
EMERGENCY MANAGEMENT .....	92-93
SAFETY .....	94-95
FIRE OPERATION.....	96-97
PARKS & FACILITIES DEPARTMENT.....	98-99
HEALTH & SOCIAL SERVICES .....	100

### SPECIAL REVENUE FUNDS:

SPECIAL REVENUE FUNDS - GRAPHS.....	101
CORRECTIONS FUND - 201.....	102-103
ENVIRONMENTAL FUND - 202 .....	104-105
APPRAISAL FUND - 203 .....	107
ROAD FUND - 204.....	108-109
AMBULANCE FUND - 205.....	110
EMERGENCY MEDICAL SERVICES FUND - 206.....	111

## TABLE OF CONTENTS

### SPECIAL REVENUE FUNDS: (CONTINUED)

COMMUNICATIONS AUTHORITY FUND - 207.....	112-113
FARM & RANGE FUND - 208.....	114
LAW ENFORCEMENT PROTECTION FUND- 211.....	115
CRIMINAL JUSTICE TRAINING AUTHORITY .....	116-117
NATIONAL HIGH SCHOOL FINALS RODEO FUND - 215.....	119
GOLF COURSE FUND - 216.....	120-127
RECREATION FUND - 217.....	128
INTERGOVERNMENTAL GRANTS FUND - 218 .....	129
INDIGENT HOSPITAL CLAIMS FUND - 220.....	130-131
HEALTH CARE FUND - 221 .....	132
FIRE EXCISE TAX FUND - 222.....	133
ALTERNATIVE SENTENCING DIVISION - 223 .....	134-146
CLERK'S RECORDING FEES FUND - 225 .....	147
COMMUNICATIONS/EMS GRT FUND - 226 .....	148
STATE FIRE FUND - 270 .....	149
RISK MANAGEMENT FUND - 291.....	150-151
HOUSING AUTHORITY FUND - 292.....	152-153
WATER RESERVE FUND - 293 .....	155
SAN JUAN WATER COMMISSION FUND - 294.....	156-157
GROSS RECEIPTS TAX RESERVE FUND - 295.....	159
JUVENILE SERVICES FUND - 296.....	160-161

### CAPITAL PROJECT FUNDS:

CAPITAL PROJECTS FUNDS - GRAPHS .....	163
CDBG FUND - 310.....	164
COMMUNICATIONS AUTHORITY CAPITAL FUND - 312.....	165
HOSPITAL CONSTRUCTION FUND - 313 .....	166
GROSS RECEIPTS TAX REVENUE BOND SERIES 2008 - 315.....	167
CAPITAL REPLACEMENT FUND - 316 .....	168
CAPITAL REPLACEMENT RESERVE FUND - 318.....	169
ADULT DETENTION CENTER FUND - 320.....	170
ROAD CONSTRUCTION FUND - 321.....	171

### DEBT SERVICE FUNDS:

DEBT SERVICE FUND - GRAPHS .....	173
DEBT SERVICE FUND - 410.....	174

# TABLE OF CONTENTS

## **INTERNAL SERVICE FUNDS**

INTERNAL SERVICE FUND - GRAPHS.....	175
MAJOR MEDICAL FUND - 600 .....	176

## **STATISTICS**

TAX REVENUE BY SOURCE.....	177
RESIDENTIAL PROPERTY TAX RATES.....	178
NON-RESIDENTIAL PROPERTY TAX RATES.....	179
ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY.....	180
PROPERTY TAX LEVIES AND COLLECTIONS.....	181
PRINCIPAL PROPERTY TAXPAYERS.....	182
DIRECT AND OVERLAPPING GROSS RECEIPTS TAX RATES .....	183
GROSS RECEIPTS TAX REVENUE BY INDUSTRY .....	184
COUNTY GOVERNMENT EMPLOYEES BY FUNCTION/PROGRAM.....	185
OPERATING INDICATORS BY FUNCTION/PROGRAM.....	186-188
CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM.....	189-190

## **OUTSTANDING DEBT:**

DEBT OBLIGATIONS .....	191-200
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## **SALARY INFORMATION:**

SALARY SCHEDULE .....	201-249
STAFFING.....	251-262

## **OTHER INFORMATION:**

SCHEDULE OF INSURANCE .....	263
FINANCIAL POLICIES.....	265-267
CAPITAL IMPROVEMENTS PLAN.....	269-275
PERFORMANCE MEASURES .....	277-279

## **APPENDIX**

GLOSSARY.....	281-284
SAN JUAN COUNTY LIST OF FUNDS BY TYPE .....	285-286
FUND DESCRIPTION.....	287-291

# INTRODUCTION

## ***Budget Message***

The following were considerations in the development of the FY2013 San Juan County Budget:

### **Mission & Vision / Values:**

San Juan County's slogan of ***Building a Stronger Community*** encompasses the values of San Juan County leadership as expressed in the Mission and Vision Statement. By careful management of resources, San Juan County is committed to "create a productive atmosphere where families and businesses can grow together in a clean and safe environment". The budget is prepared to ensure that the mission and vision are obtained.

### **Goals & Planning:**

San Juan County developed a *Strategic Plan*, outlining both short-term and long-term goals for each department. The plan is designed to provide direction into the future; organizational accountability for short term and long term objectives; and become a practice utilized for focusing on both short term processes and long term operational and fiscal planning. The *Strategic Plan* is a result of a planning retreat attended by department heads and elected officials. The County Executive Office also introduced four key strategic initiatives to the *Strategic Plan*: provide timely information and support to the County Commission, maintain fiscal responsibility, implement a *Growth Management Plan*, and the regionalization of the sewer systems in Kirtland, McGee Park, and Lee Acres. The *Strategic Plan* is monitored by the County Executive Officer.

In conjunction with the Northwest New Mexico Council of Governments, Architectural Research and Consulting, and the Blue Ribbon Citizen Committee, San Juan County completed the development of the *Growth Management Plan*, an official public document adopted by the Board of County Commissioners. The plan is intended to assist the County to prepare for the future by anticipating change, maximizing strengths, and minimizing weaknesses. The Plan sets policies that help guide addressing critical issues facing the community, achieving goals according to priority, and coordinating both public and private efforts. The *Growth Management Plan* encompasses all functional elements that bear on physical development in an internally consistent manner, including: land use, environment, water and wastewater, County facilities, transportation, housing, and economic development. The long-range plan for future development will ensure the County grows in a positive and productive manner. San Juan County conducted Citizen input meetings regarding a variety of land use issues, and keypad polling was used to determine future growth. Citizen preferences are used to establish a strategy for developing the *Land Use Management Plan*. The results of these initial meetings were compiled and can be viewed at <http://www.sanjuancountyplanning.com>. Initial results of the *Growth Management Plan* were the adoption and implementation

of three new ordinances: *Ordinance No. 72 Junkyard/Recycling Center; Junked Vehicle, and Junked Mobile Homes; Ordinance No. 73 Trash and Refuse Disposal; and Ordinance No. 74 An Ordinance Establishing the Office of Code Compliance*. The ordinances were adopted in conjunction with San Juan County's vision of ***Building a Stronger Community*** and making the County a clean and safe environment for the citizens and visitors. In an effort to keep the *Growth Management Plan* up to date, the County is currently seeking public input by holding Citizen Input Meetings. The plan will then be updated to include the results of the 2012 Census and the revised land use recommendations.

San Juan County's five-year *Infrastructure Capital Improvement Plan* (ICIP) is updated and approved annually by the Board of County Commissioners. Once approved, the ICIP is incorporated into both the County's and the State of New Mexico's capital planning process. San Juan County holds public hearings throughout the County to obtain input from citizens, social organizations and County staff. The hearings determine both short and long term infrastructure and community development needs. County staff evaluates and prioritizes projects based on safety, regulation and fiscal impact. Potential funding sources are identified for each project and upon completion the plan is presented to the County Commission for approval on an annual basis. Projects are approved and prioritized based on the following criteria:

- Is the project needed to alleviate existing health or safety hazards?
- Is the project required by law, regulation or court mandate?
- Is the project critical to saving structural integrity of existing facilities or to repair significant structural deterioration?
- Impact on the operating budget?
- Scheduling – when is the project to start?
- Will project's own source revenue be sufficient to support project expenses?

**Challenges:**

The continuation of the economic recession and the uncertainty of the current economic climate resulted in various budget challenges. The ability to maintain services with the anticipated revenue levels was the primary objective in the FY2013 budget development. Other considerations were: managing the growth and infrastructure needs of the County, replacing ageing infrastructure, maintaining competitive wages, rising employee health care and prescription costs, and the rising cost of Public Safety operations.

### **Revenue Estimation:**

The uncertain economic environment and the anticipated continuation of lower Gross Receipts Tax and Oil and Gas Production revenue were the principal drivers in estimating the FY2013 revenues. Revenues were cautiously projected and will be monitored on a continual basis throughout FY2013, with budgeted expenditures adjusted accordingly if necessary.

Energy production experienced a significant decline in activity beginning in FY2009. The drop in oil/natural gas prices and decreased production has had considerable effect on the local economy. Currently, many of the oil companies in San Juan County are investigating the potential for oil production in the Mancos Shale using horizontal drilling. Merrion Oil & Gas recently announced that it has formed a partnership with Bill Barrett Corporation to drill two wells before the end of 2012. Encana Corporation, based in Canada, is also partnering with Dugan Production to drill 12 wells targeting the Mancos Shale oil.

The June 2012 seasonally adjusted unemployment rate in the Farmington Metropolitan Statistical Area (San Juan County) was 6.6%. This is significantly lower than a year ago when the unemployment rate was 7.9%. San Juan County's unemployment rate is slightly above the State of New Mexico rate of 6.5% and is noticeably lower than the national unemployment rate of 8.2% as of June 2012. Labor statistics are provided by the New Mexico Department of Workforce Solutions.

According to the Federal Housing Finance Agency, the Farmington MSA House Price Index (HPI), a measurement of single-family housing prices, declined at 2.60% for the 1<sup>st</sup> quarter of 2012 as compared to a 3.92% decrease from the 1<sup>st</sup> quarter of 2011. Sold statistical data provided by the San Juan County Board of Realtors indicates there were 69 residential units sold in June 2012 compared to 58 units sold in June 2011. The average days on the market for June 2012 were 74 days compared to 100 days for June 2011.

The June 2012 year-to-date building permits for the City of Farmington decreased slightly from 651 in 2011 to 620 in 2012. San Juan County reported a combined total of 443 permits issued to citizens of San Juan County, Aztec and Bloomfield for the fiscal year ending 06/30/12, a substantial increase from the 198 permits issued the previous fiscal year.

Another positive note, San Juan County experienced some growth as evidenced by national chains moving into the area. The Marriott Townplace Suites opened in February 2010, Olive Garden opened May 31, 2010, followed by a Serious Texas Barbeque in August, 2010. Plans for a Texas Roadhouse restaurant have been submitted to the City of Farmington Planning and Zoning Commission pending approval. A ribbon cutting for the newly expanded TurboCare Coil Manufacturing Facility was held in June, 2012. This Farmington operation has an international customer base, including Aruba, Mexico, and Spain. A new Dollar General store opened in Aztec in 2012. The construction of the Tractor Supply Company has begun in

Farmington along with construction of a Panda Express. Several planned projects include, a Sportsman's Warehouse, and 3 new hotel/motels to the area; a Comfort Suites in Farmington, a Microtel Inn in Aztec, and a Choices Hotel in Kirtland.

The Navajo Nation opened the Northern Edge Navajo Casino in January, 2012. The casino is located in Upper Fruitland, on the Navajo Reservation, just barely over the reservation border outside the southwest corner of Farmington. The gaming facility employs approximately 375 full time employees. The casino will hopefully have a positive impact on off-reservation surrounding communities within San Juan County. However, the County currently has a lease agreement with SunRay Gaming located near McGee Park. According to the lease San County government receives \$2 million per year or 15% of the net gaming revenue whichever is greater. According to SunRay representatives, the new Navajo Casino is having a negative impact on their revenues. Therefore, the FY13 budgeted revenue from SunRay has been decreased from \$3 million to \$2.3 million.

In an effort to evaluate and improve the local economy, a group of volunteers formed the "*Economy is Greater Than Population*" project (or E>P). The group consists of local area businessmen including County Commissioner Dr. Jim Henderson and City of Farmington Mayor Tommy Roberts. The group hired Economic & Planning Systems, Inc. (ESP), a Denver based economic development consulting company, to evaluate San Juan County's current economic status and to offer suggestions and solutions for improvement. The goals are to identify target industries, marketing San Juan County, improving infrastructure & facilities, developing the workforce, improving the business climate, organizing the community, and then executing the plan. Recently, the E>P group combined with the San Juan Economic Development Service to form the Four Corners Economic Development Foundation.

Some other programs intended to stimulate the local economy are *RelyLocal* and *San Juan Local First*, campaigns intended to rebuild the economy and strengthen our community by encouraging local consumers to buy local. *RelyLocal* operates under the theory that only about 14% of money spent at national chains stays local, whereas 68% remains in the area if it is spent with local businesses. *San Juan Local First* operates under a similar theory. Their mission is to help locally owned independent businesses in San Juan County create an economically, socially, and environmentally sustainable community.

#### Gross Receipts Tax Revenue

Gross Receipts Tax revenue was conservatively budgeted with a projected 3.00% decline over the FY2012 actual receipts. However, during FY2012 the actual gross receipts increased by 9.89% from the previous year. The County's Gross Receipts Tax rate will remain at 6.3125% during FY2013. In FY2008 San Juan County issued new bonds with a Gross Receipts Tax pledge. The principal and interest payments which began in FY2009 decreased the budgeted Gross Receipts Tax revenue in the General Fund because the pledged amount is now budgeted in the Debt Service Fund. In FY2012 the County refinanced the 2002 and 2004 Gasoline Tax/Motor Vehicle Bonds through a loan with the New Mexico Finance Authority. The refinancing resulted in a net present value savings of \$1.1 million and did not extend the life of the bonds. The annual savings from the

refinancing will be transferred from the General Fund to the Capital Replacement Reserve Fund to build reserves for large capital equipment purchases (FY13=\$176,023). The pledge for the refinanced bonds was the gasoline taxes and motor vehicle fees. Whereas, the pledge for the new loan is the 1<sup>st</sup> and 3<sup>rd</sup> 1/8<sup>th</sup> gross receipts taxes.

### Transfer Analysis

The County developed a *Transfer Analysis* method which allowed for the 2008 GRT bonds to be issued without a tax increase. Each department is required to submit an analysis of the time spent performing work for other departments which have separate funding sources. The amount needed to “pay” for these services is transferred from the other funds into the General Fund. The amount budgeted in the General Fund from the Transfer Analysis in FY2013 is \$1.2 million. This revenue source replaced the amount of Gross Receipts Tax revenue pledged and now budgeted in the Debt Service Fund for the debt service on the 2008 bonds. San Juan County received national recognition in June 2009 by the National Association of Counties with an achievement award for the Transfer Analysis process. The award is intended to present models for other county governments to implement successful programs. San Juan County was the only New Mexico County to receive the 2009 NACo Achievement Award.

### Property Taxes

Property Tax revenue was budgeted with a slight 1.58% decrease over FY2012 actual receipts. The implemented mil rate will remain at 8.5 mils out of an allowable 11.85 mils. San Juan County’s mil rate continues to be the second lowest rate of all New Mexico counties. The State’s yield control formula currently caps the residential rate for FY2013 (tax year 2012) at 6.326 mils.

### Oil and Gas Production & Equipment

The budgeted revenue from Oil and Gas Production & Equipment was decreased by 12.14% from FY2012 actual. The fluctuations in oil and gas production and prices lead the County to be very conservative in estimating this revenue. In accordance with the County’s Financial Policy, any oil and gas revenue received above the budget amount is transferred into the Capital Replacement Reserve Fund to be used for one-time expenditures. In FY2013 \$1,105,593 from FY2012 excess oil and gas revenues will be transferred to the reserve fund.

### Solid Waste Fund – Transfer Station Fees Implementation

The County Commission approved the implementation of transfer station waste disposal fees effective July 11, 2011. The actual revenue to the Solid Waste fund in FY2012 was \$456,606 and the estimated revenue for FY2013 is \$450,000. The County no longer pays the waste disposal charges at the landfill for citizens with polycarts. The County recently implemented

a recycling initiative by accepting recycle materials free at all 12 Solid Waste Convenience Stations. It is unknown at this time what impact this will have on the revenues from the waste disposal fees.

**Expenditures:**

Employees / Wage & Benefit

The San Juan County Commission approved the FY2013 budget with a conservative 3.0% wage increase and 0% step increases for all employees. There are currently 18 frozen positions at a savings of \$1,098,904 for FY2013. The Commission did not approve any new positions for FY2013.

Employee Health Plan

San Juan County maintains a self funded health insurance plan with the County paying 80% and the employee 20% of the premiums into the Major Medical Fund. Due to the rising cost of health care, the County Commission approved to move to a 1 tiered premium/deductible fee structure with a \$500 deductible beginning July 1, 2012. There were no increases in premiums.

Medical claims history for the past 4 years:

- FY2009 - \$5.5 million
- FY2010 - \$6.5 million
- FY2011 - \$6.1 million
- FY2012 - \$5.7 million

**Major Funds:**

General Fund

The General Fund is used to account for and report all financial resources not accounted for and reported in another fund. For accounting/management purposes, San Juan County established the following funds as governmental sub funds. In the audited financial statements these sub-funds are all combined and reported as the General Fund. However, for management purposes they are all budgeted and monitored as separate funds.

- 101 General Sub Fund
- 203 Appraisal Fund
- 204 Road Fund

- 220 County Indigent Fund
- 291 Risk Management Fund
- 600 Major Medical

General Fund revenue is projected at \$36 million, a 6.93% decrease over FY2012 actual receipts. The Transfer Analysis process implemented in FY2009 will bring in approximately \$1.2 million to the General Fund in FY2013. General Fund expenditures, including FY2012 capital project carryovers, are budgeted at \$31.0 million, a 9.17% increase over FY2012 expenditures.

#### Intergovernmental Grants Fund

A substantial portion of San Juan County services and projects are funded by various Federal and State grants. Operating grants enable the County to reinforce existing programs by hiring additional personnel and/or increase service levels, and explore additional projects/services. Capital grants traditionally fund new equipment purchases or building/infrastructure. Intergovernmental grants provide for services such as Public Safety, Highways/Bridges, Sanitation, Health/Social Services and Recreation. Most grants are awarded for a specific time frame that can extend over multiple years.

#### Gross Receipts Tax Revenue Bond Fund

This fund was established to account for the capital projects funded by the GRT Revenue Bonds issued in 2008. On March 13, 2008, the County issued \$17,450,000 in bonds at an all inclusive cost of 4.28% and a final maturity in 2027. The new debt was issued at a discount of \$11,009 and after paying issuance costs of \$405,999 the net proceeds were \$17,032,992. The net proceeds from the issuance of the new debt will be used for the design, construction, renovation, materials and geotechnical testing of the District Court Addition Project (\$4.5 million) which was completed in FY2012, the Sheriff's Office/D.A.'s Offices/and Crime Investigative Facility (\$11 million), and the remaining bond proceeds will be used for the renovation of the old Sheriff's Office to allow for the expansion of County administrative offices. The Subordinate Gross Receipts Tax Revenue Bonds, Series 2008 are rated A2 by Moody's and A+ by Standard & Poor's.

#### Debt Service Fund

The Debt Service Fund accounts for the dedicated gross receipts taxes, motor vehicle fees, and gasoline taxes which are pledged revenues for payments of bond principal and interest. The Debt Service Fund also holds required bond reserve funds. The current principal outstanding as of 7/1/2012 is \$51,610,000. Due to the refinancing of the 2002 and 2004 Gasoline Tax/Motor Vehicle Bonds, the motor vehicle fees and gasoline taxes are no longer pledged revenue and are now reported in the Road Fund.

### **Awards & Recognitions:**

In the pursuit of strategic achievements and excellence, San Juan County has been awarded ten National Achievement Awards by the National Association of Counties for the following programs:

- Strategic Planning – Developing a Cutting Edge County - 2006
- Juvenile Service Center – A One Stop Multi-Disciplinary Facility - 2006
- Collaborative Consolidation Boasts Efficient 911 Service - 2006
- Innovative Jail Design Creates Efficiency while Saving Taxpayers Dollars – 2006
- The Un-Zoned, A Clean Up Answer for Private Lands - 2007
- Incarcerated Substance Abuse Treatment – 2008
- PC Acquisition & Centralization Creates Cost Savings & Efficiency – 2008
- Rural Crime Initiative - 2009
- Issuance of Bonds with No Tax Increase (Transfer Analysis) – 2009
- Juvenile Services – Kids for Canines Program - 2012

Juvenile Services received the 2012 NACO Significant Achievement Award for their work with the Kids for Canines program. The Kids for Canines program was created in conjunction with the City of Aztec Animal Shelter to allow adjudicated juveniles the opportunity to work in caring for and training dogs that otherwise may not have survived in a shelter setting. This program helps to teach juveniles empathy for others, helps reduce aggression, and improves socialization, communication and job skills.

The Emergency Management Department received the National Community Preparedness "Storm Ready" Award. San Juan County is the first County Government to receive this award, and only one in the northwestern part of the state.

The Geographical Information System (GIS) Department won the Special Achievement in GIS (SAG) Award chosen from 100,000 organizations world wide.

San Juan County was also the winner of a 2007 Quality New Mexico Piñon Award, only the 3<sup>rd</sup> county in New Mexico history to receive the award.

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to San Juan County for its comprehensive annual financial reports for fiscal years 2006, 2007, 2008, 2009, and 2010.

San Juan County was a first time recipient of the Government Finance Officers Association Distinguished Budget Presentation award for the FY2009 Final Program Budget. This award was also received for the FY2010, FY2011 and FY2012 Final Program Budgets.

The San Juan County Housing Authority was recently awarded a Certificate of Excellence for outstanding performance and lasting contribution on the 2010 Section Eight Management Assessment Program (SEMAP) Assessment for the tenth consecutive year. The SEMAP measures the performance of public housing agencies that administer the housing choice voucher program in 14 key areas. Some of these key indicators include the following: proper selection of applicants from the housing choice voucher waiting list, sound determination of reasonable rent, accurate verification of family income, ensuring units comply with housing quality standards, timely annual housing inspections, expanding housing choice outside areas of poverty, and enrolling families in the family self-sufficiency program to help achieve increases in income. Out of 26 Housing Authorities across New Mexico, only six have received this award.

**Conclusion:**

The FY2013 budget process was challenging due to the ongoing uncertain economic conditions and rising costs, especially in Public Safety and employee health care.

San Juan County officials prudently reduced expenditures by extending the FY2010 hiring freeze, adding two additional positions to the hiring freeze, not approving any new positions, suspending Step wage increases, and budgeting for only critical capital needs.

Revenues and expenditures will be closely monitored and adjusted throughout FY2013 to ensure San Juan County's continual pursuit of excellence, and the ability to meet the current challenges, in the ultimate mission of ***Building a Stronger Community***. Please visit San Juan County's web site at [www.sjcounty.net](http://www.sjcounty.net) for additional information.



SAN JUAN COUNTY.....

*Building a Stronger Community*

MISSION STATEMENT:

The mission of San Juan County is to provide responsible public service through the direction of the County Commission while striving to be professional, courteous, and committed to improving the quality of life for the citizens it serves.

VISION STATEMENT:

San Juan County strives to combine the vision of the Commission, citizens and employees into a forward thinking community, committed to the best use of natural resources and serving the best interest of our citizens. We strive to serve our diverse cultural populace and create a productive atmosphere where families and businesses can grow together in a clean and safe environment.



# *SAN JUAN COUNTY*

## *County Commissioners*



**GloJean Todacheene**  
*District 1*



**Margaret McDaniel**  
*District 2*



**Scott Eckstein**  
*District 3*



**Dr. Jim Henderson**  
*District 4*



**Tony Atkinson**  
*District 5*

**SAN JUAN COUNTY  
CITIZENS**

**County Assessor**  
Clyde Ward

**County Clerk**  
Debbie Holmes

**County Treasurer**  
Rocky Wasson

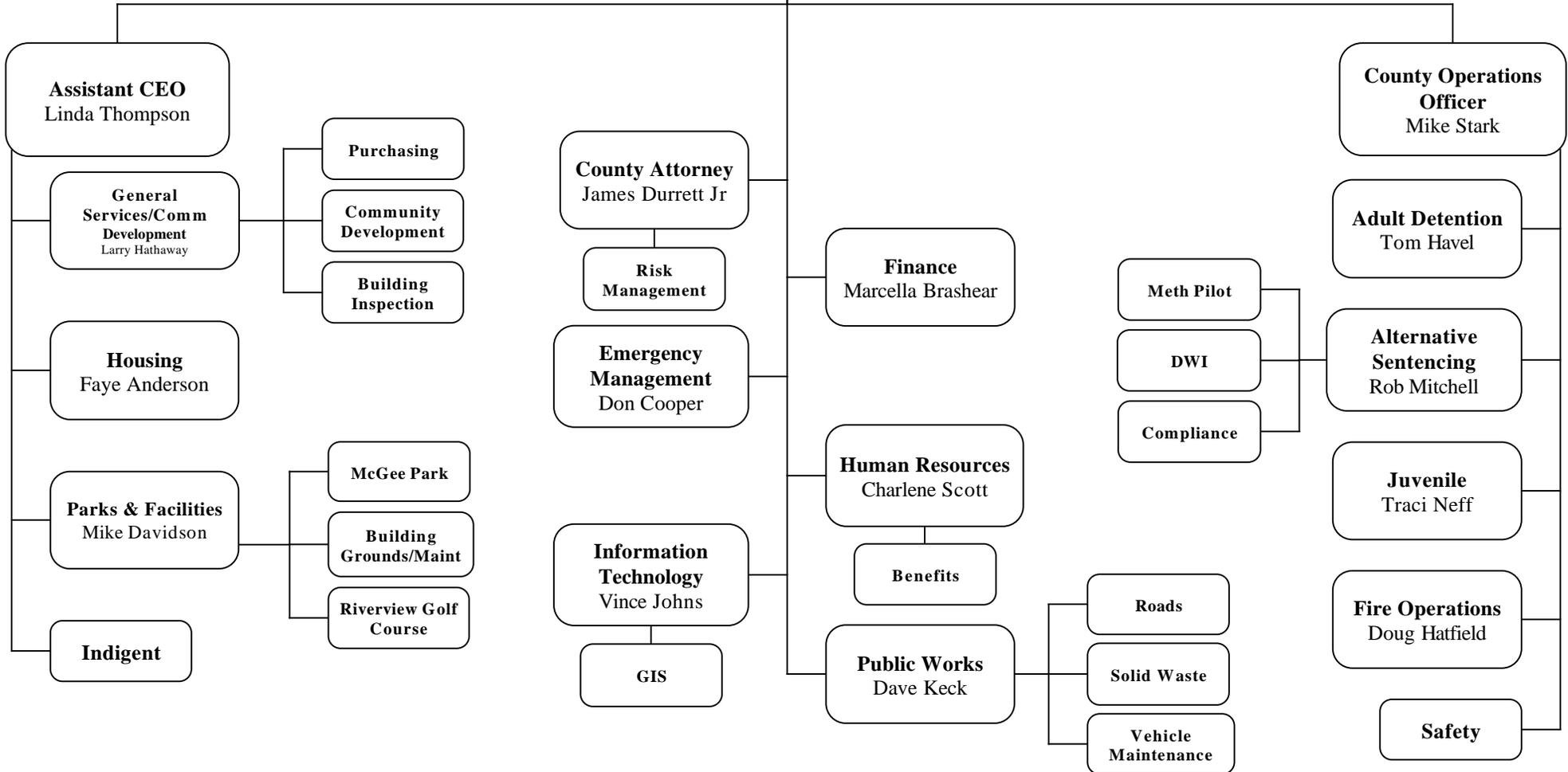
**COUNTY COMMISSION**  
Tony Atkinson  
Scott Eckstein  
Jim Henderson  
Margaret McDaniel  
GloJean Todacheene

**County Sheriff**  
Ken Christesen

**Probate Judge**  
Larry Thrower



**County Executive Officer**  
Kim Carpenter



## ***San Juan County Executive Office Strategic Plan***

### ***1. Continue to establish core values for San Juan County***

- By maintaining honesty through integrity and accountability
- By maintaining an awareness to keep our citizens in mind while establishing the best possible work ethic making good conscience decisions
- By demonstrating to our citizens that we are trustworthy representatives in regards to their best interests

### ***2. Continue practicing the use of the County's Strategic Plan in order to provide direction and promote commitment, dedication and cooperation within the County by establishing goals and objectives that supports the Commission's view of the County's mission***

- By establishing a creative atmosphere of cooperation and teamwork
- By conducting annual planning meetings
- By conducting quarterly or bi-annual department head meetings

### ***3. Continue to support department heads in developing basic services critical to their department's functionality***

- By assessing the efficiency of each department and what they are doing to ensure that their goals follow the Commissions vision
- By providing the necessary support and resources to be successful

### ***4. To interact with County employees to promote a corporative atmosphere where each employee is appreciated for their work***

- By conducting site visits and talking to County employees in their work areas
- By holding a County-wide meeting once a year for all employees to attend
- By providing personnel appreciation activities (Service pins, EST.)
- By meeting with new employees after their first 60-90 days of their time on the job to hear and/or thoughts on their initial experience

*(continued)*

**5. To market and promote a positive County image within our community**

- By continuing to report to the citizens, our County accomplishments through effective use of the media and publications such as a bi-annual newsletter
- By continuing the use of County employee name tags to develop County pride and a more approachable means for citizens to interact
- By identifying opportunities to show and tell of our successes that have the best interest of the citizens in mind

**6. To implement a 5 year forecasting plan to support overall County personnel and operations in regards to County finances, capital and technological needs**

- By setting objectives with the Financial Committee
- By working with Department Heads to develop better planning
- By identifying the long range financial impact of capital projects along with needs for personnel, technology and capital

**7. To restore excess Fund Reserves to maintain the financial health of the County**

- By setting long range goals appropriate for revenues and expenditures
- By investing and/or saving excess funds as a result of surplus brought in by unexpected increases in projections
- By conducting long range forecasting
- By providing a balanced budget each year where revenues meet expenditures

**8. To implement salary merit increases**

- By budgeting sufficient funds to cover merit increases
- By developing an appropriate process to ensure increases remain within budgeted salaries of filled positions

# *San Juan County Strategic Initiatives*

<b><i>STRATEGIC INITIATIVE</i></b>	<b><i>STRATEGIC INITIATIVE</i></b>
<p><b><i>Description of Initiative</i></b></p> <p><i>Provide timely information &amp; support to the County Commissioners</i></p>	<p><b><i>Description of Initiative</i></b></p> <p><i>Maintaining Financial Sustainability of the County</i></p>
<b>Desired Outcomes</b>	<b>Desired Outcomes</b>
#1 Informed Commissioners	#1 Balanced, stable budget with built-in fiscal contingencies
#2 Fulfillment of Commissioner requests within the confines of state law	#2 To identify and provide the necessary capital to maintain current levels of service to the citizens
<b>Strategies</b>	<b>Strategies</b>
#1 By providing quarterly commission workshops to update the Commission on projects and other important items	#1 Identify those changes (Power Plants, Casino, PILT, Oil & Gas revenue) that impact the financial health of the County and identify measures to mitigate those impacts
#2 By continuing to provide the Commission bulletin	#2 Continue to find potential cost savings to the County and look at ways to utilize technology to reduce costs
#3 By providing immediate information on activities / issues pertinent to the Commissioner's individual needs	#3 Improve the overall budget process thru coordination with the strategic planning process
<b>Preliminary Performance Objectives/Key Performance Indicator(s)</b>	<b>Preliminary Performance Objectives/Key Performance Indicator(s)</b>
#1 Commission feedback	#1 Keep a balance of \$1,000,000 above the required reserve
	#2 Maintain level of service rank from previous citizen survey

<b><i>STRATEGIC INITIATIVE</i></b>	<b><i>STRATEGIC INITIATIVE</i></b>
<p><b><i>Description of Initiative</i></b></p> <p><i>Continue to build positive relations with the citizens through transparency, accountability and education.</i></p>	<p><b><i>Description of Initiative</i></b></p> <p><i>Foster an environment that allows for 2-way communication, professional development, consistency, fairness and a flexible work environment</i></p>
<b>Desired Outcomes</b>	<b>Desired Outcomes</b>
#1 Communicate that we are good stewards of taxpayer resources	#1 Status as an employee of choice in San Juan County
#2 Continue to develop pride in our county via our citizens and employees	#2 A workforce that has the ability to discuss opportunities for growth, development and improvement with the upper management team of San Juan County
<b>Strategies</b>	<b>Strategies</b>
#1 Publish the County Communicator twice a year and more community outreach via presentations/publications to civic and community groups	#1 Provide upper management team with the tools and training to foster relationships with the employees in their department
#2 Survey of citizens via ICMA National Citizen survey and employee satisfaction survey-utilize benchmark data from other counties to compare results	#2 Provide “Meet with the CEO” meetings to share the vision of County to the employees and for 2-communication and interaction
#3 Continue to encourage active employee participation in community events	#3 Continued participation by the CEO’s office in the Point of View Committee
<b>Preliminary Performance Objectives/Key Performance Indicator(s)</b>	<b>Preliminary Performance Objectives/Key Performance Indicator(s)</b>
#1 Improve results of prior citizen survey by 5%	#1 Provide 2 “Meet with the CEO” meetings per year
	2# Provide CEO representative at every Point of View committee meeting

<b><i>STRATEGIC INITIATIVE</i></b>	<b><i>STRATEGIC INITIATIVE</i></b>
<p><b><i>Description of Initiative</i></b></p> <p><i>Implementation of Growth Management Plan</i></p>	<p><b><i>Description of Initiative</i></b></p> <p><i>Continued pursuit of a regionalization of a sewer system in San Juan County-Valley Acres (Lagoon Lit.) CR350 and Flora Vista</i></p>
<p><b>Desired Outcomes</b></p>	<p><b>Desired Outcomes</b></p>
<p>#1 Ability to guide and manage the physical development of San Juan County to include the following areas: Housing, Infrastructure, Transportation, Economic Development, and Natural Resources</p>	<p>#1 Lower the nitrates in the San Juan and Animas Rivers</p>
	<p>#2 Provide ability to accommodate more dense growth, increase economic development opportunities and enhance property</p>
<p><b>Strategies</b></p>	<p><b>Strategies</b></p>
<p>#1 By hiring a planner to further facilitate implementation of the Growth Management Plan</p>	<p>#1 By working with citizen groups to extend service to areas in need</p>
<p>#2 By developing a template for community plans, land use regulations and necessary ordinances for addressing the land use needs of the citizens</p>	<p>#2 By working with the City of Farmington to utilize their excess wastewater treatment capacity</p>
<p>#3 By continuing to publicize the San Juan County Clean-Up Program</p>	<p>#3 By securing funding from the State and Federal government for engineering studies and construction of sewer lines</p>
<p><b>Preliminary Performance Objectives/Key Performance Indicator(s)</b></p>	<p><b>Preliminary Performance Objectives/Key Performance Indicator(s)</b></p>
<p>#1 Completion of an existing land use inventory for San Juan County and develop a community plan for land use regulations within high growth areas</p>	<p>#1 Completion of Kirtland system (Phase 1), completion of McGee Park line, and completion of Preliminary Engineering Report for the Lee Acres area</p>
<p>#2 Monitor response for the San Juan County Clean-Up Program</p>	

## **Demographics**

### **Population**

2011 128,200

### **Age (2011)**

under 5 years 8.2%  
 5yrs - 18yrs 28.7%  
 19yrs - 64yrs 51.8%  
 65 & older 11.3%  
 Median age (2010) 36.7

### **Sex (2011)**

Male 49.7%  
 Female 50.3%

### **Race (2011)**

White 41.7%  
 Hispanic 19.6%  
 American Indian 37.2%  
 Black 0.9%  
 Asian 0.5%  
 Other 0.1%

### **Housing**

Housing units (2011) 49,971  
 Homeownership rate (2006-2010) 73.9%  
 Multi-unit housing (2006-2010) 8.1%  
 Median value of owner occupied(2006-2010) \$ 149,400

### **Households**

Persons per household (2006-2010) 3.01  
 Median household income (2006-2010) \$ 46,189  
 Per capita personal income (2010) \$ 29,437  
 Person below poverty level (2006-2010) 20.8%

### **Workforce (2011)**

Labor force 55,673  
 Employment 51,624  
 Establishments 3,041  
 Weekly wage average \$851.00  
 Unemployment Rate 7.3%

### **Education (2012)**

High School graduate 80.8%  
 Bachelor's degree or higher 15.3%  
 School enrollment (2012) 23,727

### **Land Area**

Square Miles 5,537

### **Principal Employers (2012)**

San Juan Regional Medical Center  
 Farmington Public Schools  
 BHP Billiton/New Mexico Coal  
 Central Consolidated Schools  
 Aztec Well  
 Conoco Phillips  
 City of Farmington  
 San Juan County  
 San Juan College  
 Arizona Public Service

### **Industry Type**

Health Care  
 Education  
 Mining/Coal  
 Education  
 Oil & Gas  
 Oil & Gas  
 Government  
 Government  
 Higher Education  
 Power Plant

Source: US Census Bureau, State of New Mexico Department of Labor , San Juan Economic Development Service

## **Profile**

San Juan County, New Mexico (County) was incorporated in 1887 under provisions of Chapter 13, Section 1 of the Territory of New Mexico Statutes as shown in Article 4-24-1 of the 1978 New Mexico Statutes. The County operates under a Commissioner-Manager (CEO) form of government and provides the following services as authorized by its charter: public safety, highways and streets, sanitation, health and social services, recreation, public housing assistance, public improvements, planning, property assessments, tax collection and general administrative services.

San Juan County is located in the northwest corner of New Mexico in the beautiful "Four Corners", bordering Arizona, Colorado, and Utah. The County is comprised of 5535 square miles with approximately 6% privately owned and the remainder belonging to: American Indian (Navajo and Ute) reservations (60%), Federal Government (29%), and State of New Mexico (5%).

The vast Navajo Nation Reservation lies adjacent to the county, as does the Jicarilla Indian Reservation. The locale is recognized worldwide for premier game hunting and for abundant fishing, particularly in the quality waters of the three rivers (Animas, La Plata, & San Juan River), which flow through the area. Numerous outdoor activities including: camping, boating, swimming, water skiing, wind surfing, live horse racing, and hiking may be enjoyed year round. Spectacular skiing is available at Durango Mountain Resort and Wolf Creek ski resort in the scenic mountains of Colorado, each within a couple of hours drive.

In March 2010 San Juan County acquired Riverview Golf Course in Kirtland, NM, which was awarded the 2009 Bull Durham Growth of the Game Award in the Public Golf Course Sector by the Sun County Professional Golfer's Association (PGA). This award is given to the golf course that shows an initiative to increase the number of golfers by offering events and programs that encourage involvement in the game of golf. Pinon Hills Golf Course, rated the #1 public course in the nation by *Golf Digest* in 2002, is also right in the heart of San Juan County, located in Farmington, NM.

Various Indian ruins, including Chaco Canyon National Park, the Aztec Ruins, Salmon Ruins, and Mesa Verde National Park are among the area's points of interest.

Farmington, the largest city in the County, provides a shopping hub for the area which covers a 150 mile radius and includes the smaller towns of Aztec, Bloomfield, and Shiprock, New Mexico, as well as several towns in Colorado including Durango and Cortez.

Albuquerque and Santa Fe are each within a 4-hour drive. Las Vegas-style gaming is available at several area casinos on the reservation, and at the County fairgrounds just outside of Farmington. The quality of life, clean air, mild climate, parent-involved school systems, and the "small-town" atmosphere make this an ideal locale to live and raise children.

The 2011 estimated population of 128,200 according to the US Census Bureau. The NBC Today Show reported Farmington, NM as 2nd in the nation for "up and coming communities" in November 2007, and the National Association of Realtors ranked San Juan County No. 10 in the nation in February 2008.

## SAN JUAN COUNTY, NEW MEXICO

There is but one place in our great country where four states share common borders. San Juan County, New Mexico, is in the heart of the Four Corners, where the beauty of the area competes only with the rich culture and heritage of the people who call the county home.

Aztec is the county seat of San Juan County, but that designation is as rich with history as those who first inhabited this part of the country. In 1887, the Territorial Government appointed Aztec as the county seat. However, the citizens of Farmington, Junction City, Largo and Mesa City contested the appointment, with each city believing the designation should be theirs. In 1890, an election was held to determine which city would have the honor of being the county seat. Junction City received 255 votes; Aztec, 246; Farmington, 1; and Mesa City received none. In 1891, a judge ordered Aztec city officials to move all county records to Junction City, which became the new county seat – but not for long.

Aztec officials determined the election to be illegal and took their case before the presiding judge in the district. The judge investigated the election process and discovered discrepancies and illegal activities surrounded the election. In August of 1892, the county seat designation was returned to Aztec. Ironically, within a year, Junction City was no longer a city, with that area eventually becoming part of Farmington.

Agriculture was the primary industry in the early days of San Juan County, with fruit orchards and vegetable farms offering a canvas of color and beauty. By 1905, the Denver and Rio Grande Railroad completed construction of a railroad and the area became a shipping point for sheep and cattle.

In 1950, however, a new industry rose to prominence in San Juan County. The oil and gas boom brought thousands of people to San Juan County, with the city of Farmington increasing in size by almost 736 percent in just ten years. An eventual bust of the oil fields created economic challenges for the residents of San Juan County, but the oil and gas companies who survived prospered and remain a dominant and appreciated industry in the area.

While oil and gas continue to offer great contributions to the local economy, San Juan County has earned a new reputation as the retail hub of the Four Corners. With new businesses moving in and families recognizing the wonderful lifestyle in this area, the economy of San Juan County continues to grow.

San Juan County is continually growing and is ranked one of the five most populous counties in the State of New Mexico, with an increase of more than 40 percent since 1990. Education, health and social services employ the most people in the county, followed by retail trade; mining, agriculture and forestry; and arts, entertainment, lodging and food service.

The beauty of San Juan County attracts an ever-increasing number of tourists every year. With Aztec Ruins, Salmon Ruins and Chaco Culture National Historical Park nearby, those who enjoy ancient Indian ruins are delighted with the resources here. The Navajo Nation offers a rich history and culture and the Native Americans showcase talents that have been shared by countless generations.

The Quality Waters and Navajo Lake State Park offer the finest fishing around, and attracts anglers from throughout the world. Bicycle and hiking trails, a five-star golf course, beautiful camping spots and great shopping offer residents and tourists alike lots to do and enjoy.

The climate in San Juan County affords the opportunity to enjoy outdoor sports most of the year. There are an average of 273 days of sunshine here, with an average rainfall of 7.5 inches and an average snowfall of 12.3 inches. January and December offer temperatures that range from the high 'teens to the mid-40s. Summer offers days in the 80s and 90s, with nightfall bringing cooler temperatures.

A County Executive Officer, who oversees over 700 employees, guides San Juan County government. Five County Commissioners are elected by voters, and they serve a term of four years. There is a two-term limit on commission seats.

As the county continues to grow and the demand for services increases, San Juan County administrators and staff are dedicated to keeping the neighborly atmosphere of the county, while encouraging growth and prosperity. Working closely with the cities of Aztec, Bloomfield, Farmington and Shiprock, county officials work hard to provide a place where families, business and industry can enjoy a quality of life second to none.

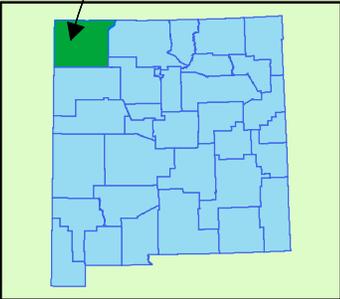
Utah  
Arizona

Colorado

# San Juan County

New Mexico

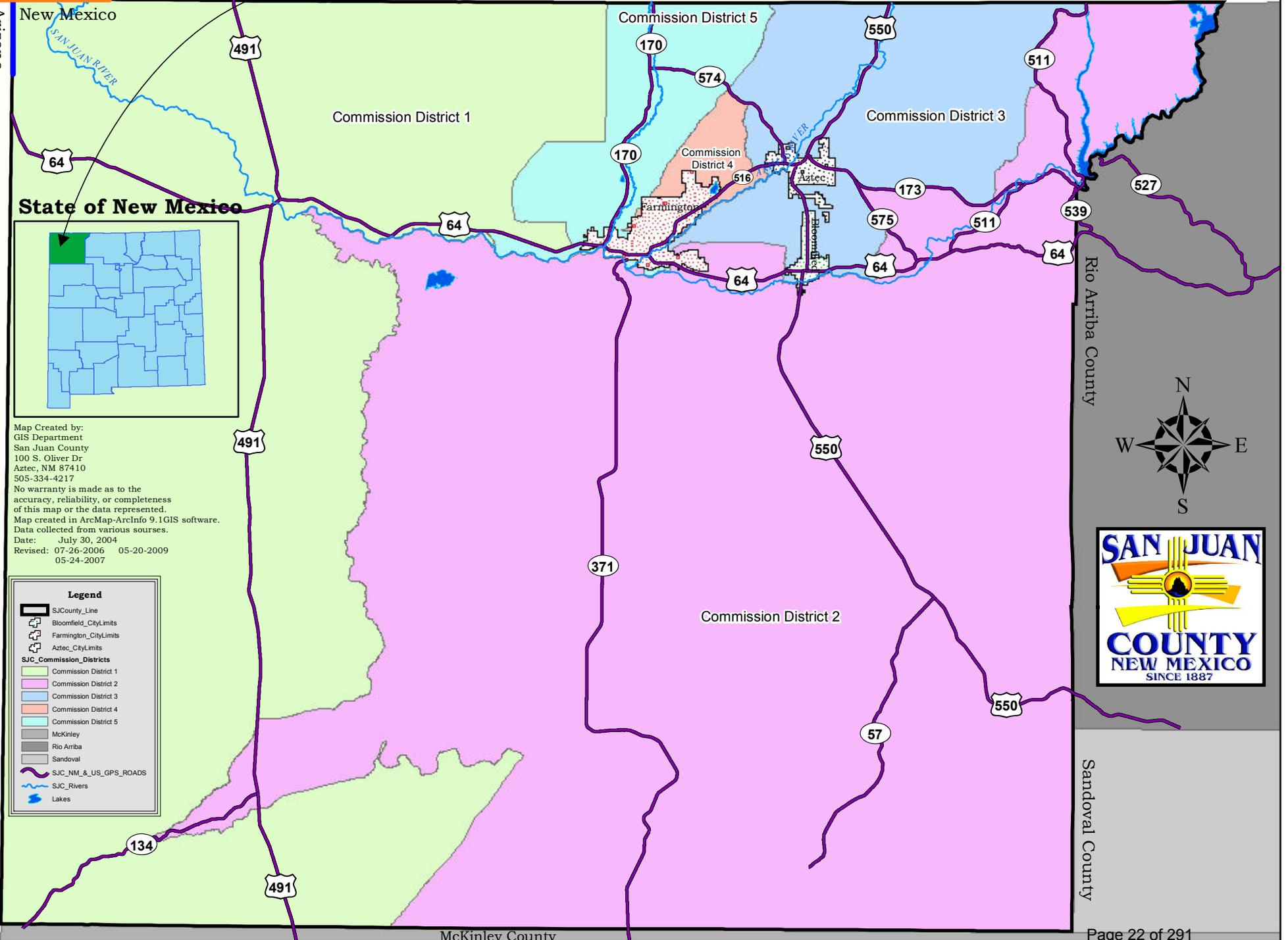
State of New Mexico



Map Created by:  
GIS Department  
San Juan County  
100 S. Oliver Dr  
Aztec, NM 87410  
505-334-4217  
No warranty is made as to the accuracy, reliability, or completeness of this map or the data represented.  
Map created in ArcMap-ArcInfo 9.1 GIS software.  
Data collected from various sources.  
Date: July 30, 2004  
Revised: 07-26-2006 05-20-2009 05-24-2007

**Legend**

- SJCounty\_Line
- Bloomfield\_CityLimits
- Farmington\_CityLimits
- Aztec\_CityLimits
- SJC\_Commission\_Districts**
- Commission District 1
- Commission District 2
- Commission District 3
- Commission District 4
- Commission District 5
- McKinley
- Rio Arriba
- Sandoval
- SJC\_NM\_&\_US\_GPS\_ROADS
- SJC\_Rivers
- Lakes



Rio Arriba County

Sandoval County

McKinley County



## ***Budget Development***

The Fiscal Year 2012 annual budget for San Juan County is intended to serve as the following:

### ***A Policy Document***

The budget is a portrayal of San Juan County Commission's priorities, goals and objectives represented in the Mission and Vision statements, as well as the Strategic Initiatives included in the *Introduction* section. This document serves as a written indication of Commission policy and is demonstrated by appropriations approved, staffing funded, projects supported, and goals and objectives promoted.

### ***A Financial Plan***

The budget serves as the foundation for financial planning and control as evidenced by the financial outline of services provided and funded, while maintaining a balanced budget. San Juan County's financial policies are presented in the Other Information section of the budget and include planning policies, along with revenue and expenditure policies. San Juan County leaders are committed to fiscal responsibility.

### ***An Operations Guide***

An organization chart is provided in the introductory section and depicts how San Juan County is structured to supply services to its Citizens. A listing of each departmental budget, along with goals and concerns is presented according to fund type. Salary projections by department are included in the *Salary Information Section*.

### ***A Communications Device***

The following paragraphs contain an overview of the budget development and approval process. The budget is designed with the average citizen in mind and is intended to be reader friendly. In addition to a table of contents and a glossary of terms, charts and graphs are provided in an effort to clarify information. The 5 year Infrastructure Capital Improvement Plan (ICIP) is used to determine project funding, and is presented in the Other Information section of the budget document. The County ICIP is incorporated into the State of New Mexico's capital planning process.

### ***Budget Requirements***

In accordance with New Mexico State statutes, San Juan County is required to submit a balanced budget approved by County resolution, to the New Mexico Department of Finance and Administration (DFA). A balanced budget is defined as expenditures not exceeding revenues and a fund's beginning cash balance may be included with estimated revenues, provided the reserve requirements are met. San Juan County is required to maintain a General Fund cash balance of at least 3/12ths (25%) of budgeted expenditures, and a 1/12th (8.33%) reserve for county road funds.

New Mexico counties are required to develop and submit a proposed budget, approved by local governing bodies, to the DFA for the next fiscal year no later than June 1st. The DFA evaluates and approves the budget as an *interim* operating budget, pending approval of the *final* budget submission, due no later than July 31st.

San Juan County budgets on a cash basis (recognized when received or expended), although the modified accrual basis of accounting is followed for audited financial statement purposes. Under the modified accrual basis, revenues and other governmental fund financial resource increments are recognized in the accounting period in which they become measurable, and available to pay liabilities of the current period. Appropriations are organized and prepared by department on a line item basis, using Governmental accounting funds. Fund types include: General Fund, Special Revenue Funds, Capital Projects Funds, a Debt Service Fund and an Internal Service Fund.

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are defined by the County as assets with an estimated useful life of more than one year, and an initial, individual cost of more than \$1,000 for budgeting purposes. However, for financial statement purposes, San Juan County only reports items over \$5,000 as capital.

### ***Budget Process***

Early in February, the Chief Financial Officer (CFO) and the County Executive Office (Budget Committee) meet to determine the goals and objectives of the upcoming budget. Economic conditions and revenue sources are evaluated, and wage and benefit recommendations are established. A memo is sent to departments with instructions to begin budget development. Based on prior year history and current projections, County departments prepare their requests on a detailed line item basis for the upcoming year, normally due in mid-March. Once all budget requests are compiled, the Budget Committee analyzes proposed department requests to determine if they comply with County goals and objectives. Necessary budget adjustments are made and meetings are scheduled with elected officials and individual department heads, followed by workshops with County Commissioners. The interim budget is presented to the County Commission and providing no complications, approval is scheduled prior to June 1st as required by DFA.

San Juan County adopts an approved budget for all funds except the Trust and Agency Fund. This fund is reported in the financial statements, although it is not reflected in the budget.

After July 1st the Final Budget is prepared and presented to the County Commission for approval, and submitted to DFA for their approval by the July 31st deadline. The budget is monitored throughout the fiscal year and budget adjustments are presented for approval when necessary. All final budget adjustments are approved by July 31st in order to meet the deadline.

### ***Budget Adjustments***

The San Juan County Commission is authorized to transfer budgeted amounts between detail line items within a fund without DFA approval. DFA however, must also approve any revisions that alter the total expenditures of a fund or transfers between funds. Budget adjustments are approved by the local governing body and submitted to DFA for final approval whenever necessary. DFA requires all fiscal year end budget adjustments to be presented for approval by July 31st. County departments submit budget adjustment requests to the Finance Department on an as needed basis. The Finance department compiles the requests and determines funding assurance. The budget adjustments are presented to the County Commission for approval by resolution and then forwarded to DFA for final review and approval.

## BUDGET CALENDAR

Meeting with CEO to discuss FY13 budget process	January 11, 2012
Budget Worksheets Sent to Department Heads & Elected Officials	February 10, 2012
Due Date For All Budgets Entered on the GEMS System	February 24, 2012
Budget Discussion with County Executive Office	April 17, 2012
Budget Meetings with Department Heads & Elected Officials	April, 2012
Budget Workshops with Commissioners	May 7, 2012
Interim Budget Presentation to County Commission	May 22, 2012
Approval of Interim Budget by County Commission	May 22, 2012
<b>Deadline for submission of Interim Budget to Department of Finance &amp; Administration</b>	<b>June 1, 2012</b>
Budget workshop with Commissioners	July 19 & 20, 2012
Final Budget Presentation to County Commission	July 24, 2012
Approval of Final Budget by County Commission	July 24, 2012
<b>Deadline for submission of Final Budget to Department of Finance &amp; Administration</b>	<b>July 31, 2012</b>
<b>Approval of Final Budget by State Of New Mexico Department of Finance and Administration</b>	<b>August 27, 2012</b>

**STATE OF NEW MEXICO  
SAN JUAN COUNTY  
RESOLUTION NUMBER 12-13-06**

**FISCAL YEAR 2013 FINAL BUDGET ADOPTION**

**WHEREAS**, the governing Body in and for the County of San Juan, State of New Mexico, has developed a final budget for the Fiscal Year 2013, and

**WHEREAS**, said budget was developed on the basis of need and through cooperation with all user departments, elected officials and other department supervisors, and

**WHEREAS**, it is the opinion of this Board that the proposed final budget meets the requirements of the County as currently determined for the Fiscal Year 2013

**NOW, THEREFORE, BE IT RESOLVED**, that the following restrictions are placed on the final budget for Fiscal Year 2013:

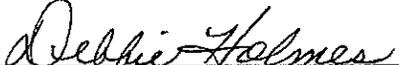
1. All funds appropriated in the FY2013 final budget are subject to all existing and approved County policies and regulations as of July 1, 2012.
2. Transfers from one budgeted line item to another shall not be made without the prior approval of the Board.

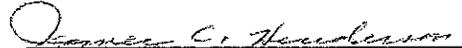
**THEREFORE, BE IT FURTHER RESOLVED**, that the Board of County Commissioners of San Juan County, State of New Mexico adopts the FY2013 final budget including the financial policies, with the restrictions set forth above, and respectfully requests approval from the Department of Finance and Administration, Local Government Division.

**PASSED, APPROVED, ADOPTED, AND SIGNED THIS 24TH DAY OF JULY, 2012.**

**ATTEST:**

**BOARD OF COUNTY COMMISSIONERS  
SAN JUAN COUNTY, NEW MEXICO**

  
\_\_\_\_\_  
**DEBBIE HOLMES, COUNTY CLERK**

  
\_\_\_\_\_  
**JIM HENDERSON, CHAIRMAN**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**San Juan County**

**New Mexico**

For the Fiscal Year Beginning

**July 1, 2011**

*Linda C. Danson Jeffrey R. Egan*

President

Executive Director

## Fund Structure

### ***Fund Accounting for Budgeting Purposes:***

San Juan County uses fund accounting for budgeting and accounting purposes. Each fund is considered to be a separate account, similar to a checking account. Revenues received are deposited into the fund and are used to pay for ongoing activities. Once all expenditures are paid, the remaining cash is maintained as a reserve at fiscal year end as a fund balance.

The following fund types are maintained by San Juan County and included in this document.

### ***General Fund***

The general fund is used to account for resources traditionally associated with government that are not required legally or by sound financial management to be accounted for in another fund.

### ***Special Revenue Funds***

Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes, or to facilitate the management of financial resources internally “designated” for specific purposes. The creation of special revenue funds is authorized by the County Commission.

### ***Capital Projects Funds***

Capital projects funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds.

### ***Debt Service Fund***

Debt service funds are used to account for required debt service reserve funds, the accumulation of resources and payment of bond principal and interest.

### ***Internal Service Fund***

Used to account for internal services.

For a complete listing of funds and descriptions, please refer to the *Appendix* section at the back of this document.



“Get Pinked” Breast Cancer Awareness Campaign 2011

# **BUDGET SUMMARY**

County/ Municipality:  
**SAN JUAN COUNTY**

**Department of Finance and Administration  
 Local Government Division  
 Budget Recapitulation  
 (CENTS ROUNDED TO NEAREST DOLLAR)**

Fiscal Year

2012-2013

Mill Rate - 8.5

(A)	(B)	(C)	(D)	(E)			
					<b>3/12 REQUIRED RESERVES</b>	<b>7,756,157</b>	
					<b>TOTAL</b>		
<b>PROPERTY TAX</b>		<b>ACCOUNT</b>	<b>OPERATING</b>		<b>PRODUCTION</b>	<b>BALANCE OVER/(UNDER)</b>	<b>845,642</b>
<b>CATEGORY</b>	<b>NUMBER</b>	<b>VALUATIONS</b>	<b>TAX RATE</b>	<b>[C X D]</b>	<b>REQUIRED RESERVES</b>		
RESIDENTIAL	310-1500	1,252,434,573	0.006326	7,922,901			
NON-RESIDENTIAL	310-1500	1,646,580,157	0.00850	13,995,931			
OIL & GAS PRODUCTION	320-2100	973,295,757	0.00850	8,273,014			
OIL & GAS EQUIPMENT	320-2110	191,541,250	0.00850	1,628,101			
					<b>BUDGET @ 8.5 MILS</b>		
<b>TOTAL VALUATION</b>		<b>4,063,851,737</b>	<b>TOTAL PRODUCTION</b>		<b>31,819,947</b>		

(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)
<b>FUND TITLE</b>	<b>FUND NUMBER</b>	<b>BEGINNING CASH BALANCE</b>	<b>BUDGETED FUND REVENUES</b>	<b>BUDGETED OPERATING TRANSFER</b>	<b>BUDGETED FUND EXPENDITURES</b>	<b>ESTIMATED ENDING FUND CASH BALANCE</b>	<b>LOCAL NON-BUDGETED RESERVE REQUIREMENTS</b>
GENERAL FUND	101	17,480,991	36,396,966	(14,251,530)	31,024,628	8,601,799	
CORRECTIONS FUND	201	306,089	7,168,725	5,587,262	13,032,076	30,000	
ENVIRONMENTAL - SOLID WASTE	202	60,160	2,368,854	1,179,493	3,577,967	30,540	
APPRAISAL FEE FUND	203	416,563	601,000	0	607,230	410,333	
ROAD FUND	204	814,660	3,587,720	4,785,859	8,481,451	706,788	706,788
AMBULANCE FUND	205	7,157,297	65,000	(70,052)	3,856,851	3,295,394	
EMERGENCY MEDICAL SERVICES FUND	206	5,483	123,108	0	128,591	0	
COMMUNICATIONS AUTHORITY	207	6,982,082	81,902	(355,807)	4,836,270	1,871,907	
FARM & RANGE FUND	208	212,295	14,478	0	140,692	86,081	
HOSPITAL - GRT	210	0	0	0	0	0	
LAW ENFORCEMENT PROTECTION FUND	211	16,576	87,600	0	104,176	0	
CRIMINAL JUSTICE TRAINING AUTHORITY	212	97,369	160,400	0	155,753	102,016	
NHSFR FUND	215	13,000	0	0	13,000	0	
GOLF COURSE FUND	216	78,064	693,208	428,155	1,091,781	107,646	
RECREATION FUND	217	23,094	0	0	0	23,094	
INTERGOVERNMENTAL GRANTS	218	(558,289)	1,094,862	0	1,207,026	(670,453)	
INDIGENT HOSPITAL CLAIMS FUND	220	326,551	10,404,950	5,425,988	16,050,564	106,925	
HEALTH CARE FUND	221	7,160,442	4,808,843	(6,468,028)	0	5,501,257	
FIRE EXCISE TAX FUND	222	2,509,563	3,610,683	(406,068)	4,755,419	958,759	
ALTERNATIVE SENTENCING	223	1,566,950	2,770,585	1,135,992	3,992,382	1,481,145	
CLERK RECORDING EQUIPMENT FEE	225	244,681	92,500	0	104,000	233,181	
EMERGENCY GRT	226	1,018,842	7,127,297	0	0	8,146,139	
STATE FIRE FUNDS	270	2,317,659	2,564,954	0	4,882,613	0	
RISK MANAGEMENT FUND	291	1,087,495	15,000	2,363,469	2,465,964	1,000,000	
SJC HOUSING AUTHORITY	292	234,393	936,033	0	1,170,426	0	
WATER RESERVE	293	4,896,646	1,935,978	(2,088,040)	0	4,744,584	
SAN JUAN WATER COMMISSION	294	214,811	8,553	1,853,781	1,910,535	166,610	
<b>PAGE TOTAL</b>		<b>54,683,467</b>	<b>86,719,199</b>	<b>(879,526)</b>	<b>103,589,395</b>	<b>36,933,745</b>	



**SAN JUAN COUNTY, NEW MEXICO  
PROJECTED CHANGES IN FUND BALANCES**

**Fiscal Year**

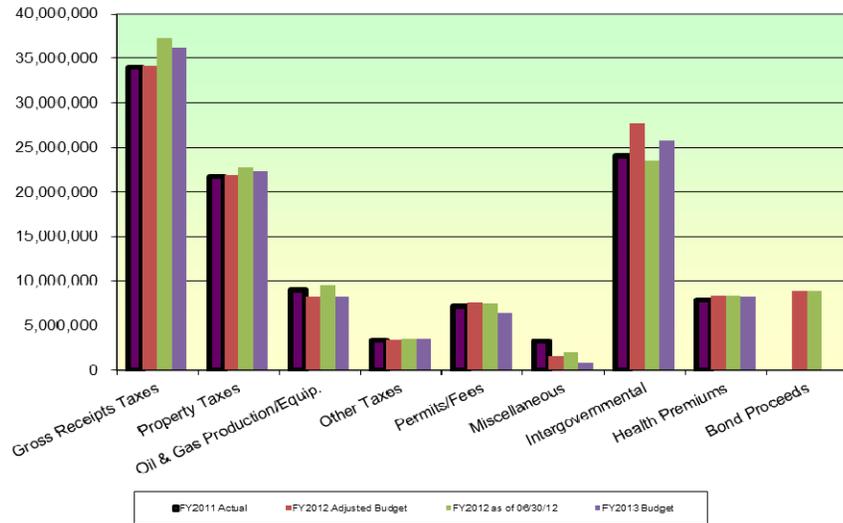
	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
	<u>CAFR</u>	<u>CAFR</u>	<u>CAFR</u>	<u>(Unaudited)</u>	<u>(Projected)</u>
<b>Revenues</b>					
Taxes (see Schedule 7)	79,660,051	68,232,804	69,349,604	73,832,913	70,348,221
Licenses and permits and fees	13,700,514	15,052,603	14,759,321	15,188,925	14,707,332
Intergovernmental	31,851,800	33,218,245	31,283,208	29,188,184	25,700,940
Interest on investments	2,352,651	1,034,993	897,740	738,105	685,150
Rodeo	-	-	-	-	-
Sale of assets	35,568	45,214	154,725	131,801	50,000
Miscellaneous	2,453,618	818,609	1,584,537	730,435	68,240
<b>Total revenues</b>	<b>130,054,202</b>	<b>118,402,468</b>	<b>118,029,135</b>	<b>119,810,363</b>	<b>111,559,883</b>
<b>Expenditures</b>					
General government	17,184,917	19,112,987	15,265,627	13,508,973	14,955,722
Public safety	47,461,574	46,757,825	48,203,624	49,277,279	49,829,344
Health and welfare	19,417,182	18,337,941	19,644,475	23,072,994	27,303,708
Culture and recreation	4,782,298	4,754,188	4,768,514	4,674,020	4,943,830
Conservation	-	-	-	-	-
Highways and streets	-	-	-	-	-
Public works	6,215,067	5,757,324	6,180,379	5,865,413	6,335,886
Sanitation	-	-	-	-	-
Environmental	4,876,746	8,056,650	7,199,267	5,499,254	4,970,844
Capital outlay	26,210,981	17,833,155	14,434,831	10,620,237	22,477,871
Debt service					
Principal	6,755,000	7,655,000	7,625,000	8,640,000	7,162,130
Interest	3,488,451	3,210,197	2,933,586	2,523,344	2,018,961
Debit Service-Current Refunding				5,865,402	
Refunding debt issuance costs				158,958	
<b>Total expenditures</b>	<b>136,392,216</b>	<b>131,475,267</b>	<b>126,255,303</b>	<b>129,705,874</b>	<b>139,998,296</b>
Excess of revenues over (under) expenditures	(6,338,014)	(13,072,799)	(8,226,168)	(9,895,511)	(28,438,413)
<b>Other Financing Sources (Uses)</b>					
Bonds issued	-	-	-	-	-
Bond premium (discount)	-	-	-	-	-
Payment to refunding bond escrow agent	-	-	-	-	-
Capital lease issuance	-	-	-	-	-
Bond defeasance	-	-	-	-	-
Proceeds-refunding debt issued				8,925,000	
Transfers in	29,767,041	24,808,384	27,919,586	25,044,836	24,916,838
Transfers out	(29,767,041)	(24,808,384)	(27,919,586)	(25,044,836)	(24,916,838)
Payment-Refunded bond escrow				(4,729,772)	
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,195,228</b>	<b>-</b>
<b>Net changes in fund balances</b>	<b>\$ (6,338,014)</b>	<b>\$ (13,072,799)</b>	<b>\$ (8,226,168)</b>	<b>\$ (5,700,283)</b>	<b>\$ (28,438,413)</b>
Fund balances beginning	116,311,110	109,973,096	96,900,297	88,674,129	82,973,846
<b>Fund balances ending</b>	<b>109,973,096</b>	<b>96,900,297</b>	<b>88,674,129</b>	<b>82,973,846</b>	<b>54,535,433</b>

Note: The prior year 2008-2011 balances are presented on an accrual basis, and combine the Statement of Revenues, Expenditures and Changes in Fund Balance for Governmental Funds; the Communications Authority Funds 207 & 312, and with the San Juan Water Commission Fund 294 (discretely presented component units) for comparison purposes.

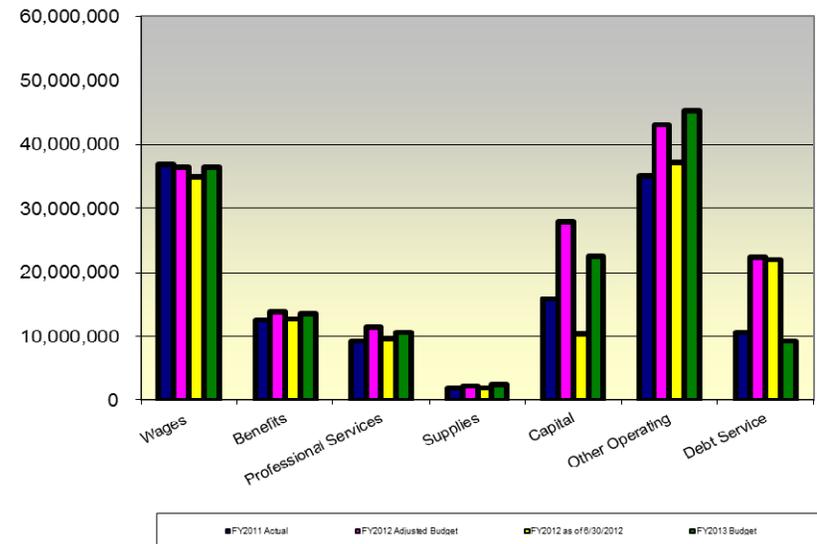
# San Juan County FY2013 Summary of Estimated Financial Sources and Uses – All Funds

**Beginning Fund Balance - \$82,973,846** (unaudited)

## Revenue (Sources) - \$111,559,883



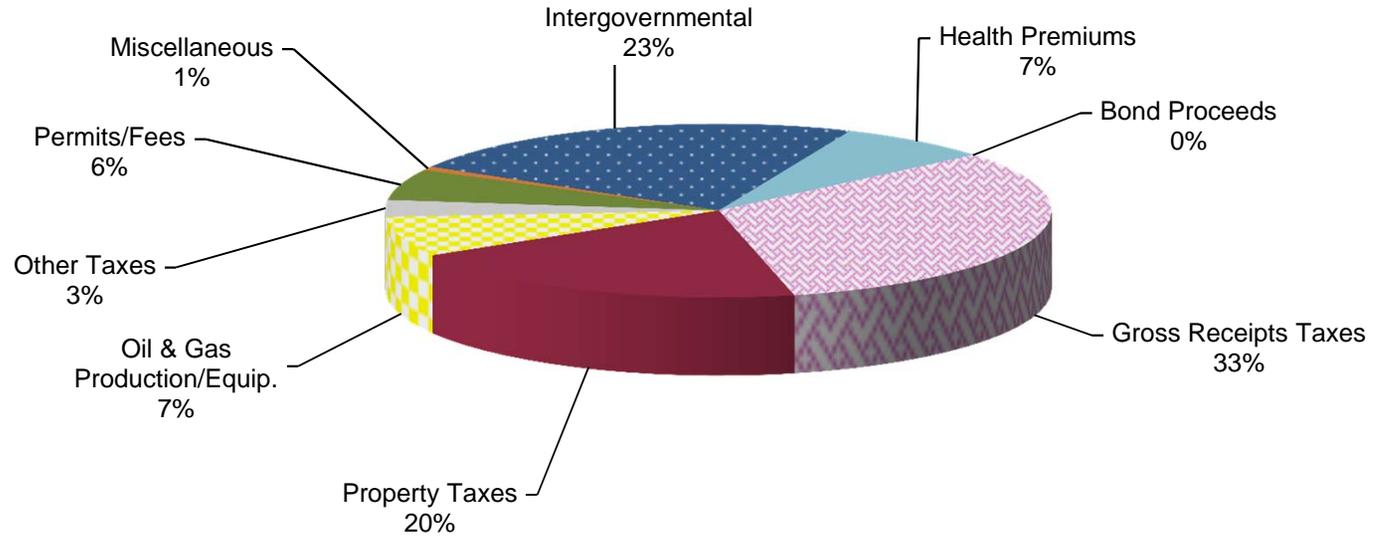
## Expenditure (Uses) – (\$139,998,296)



**Ending Fund Balance - \$54,535,433**

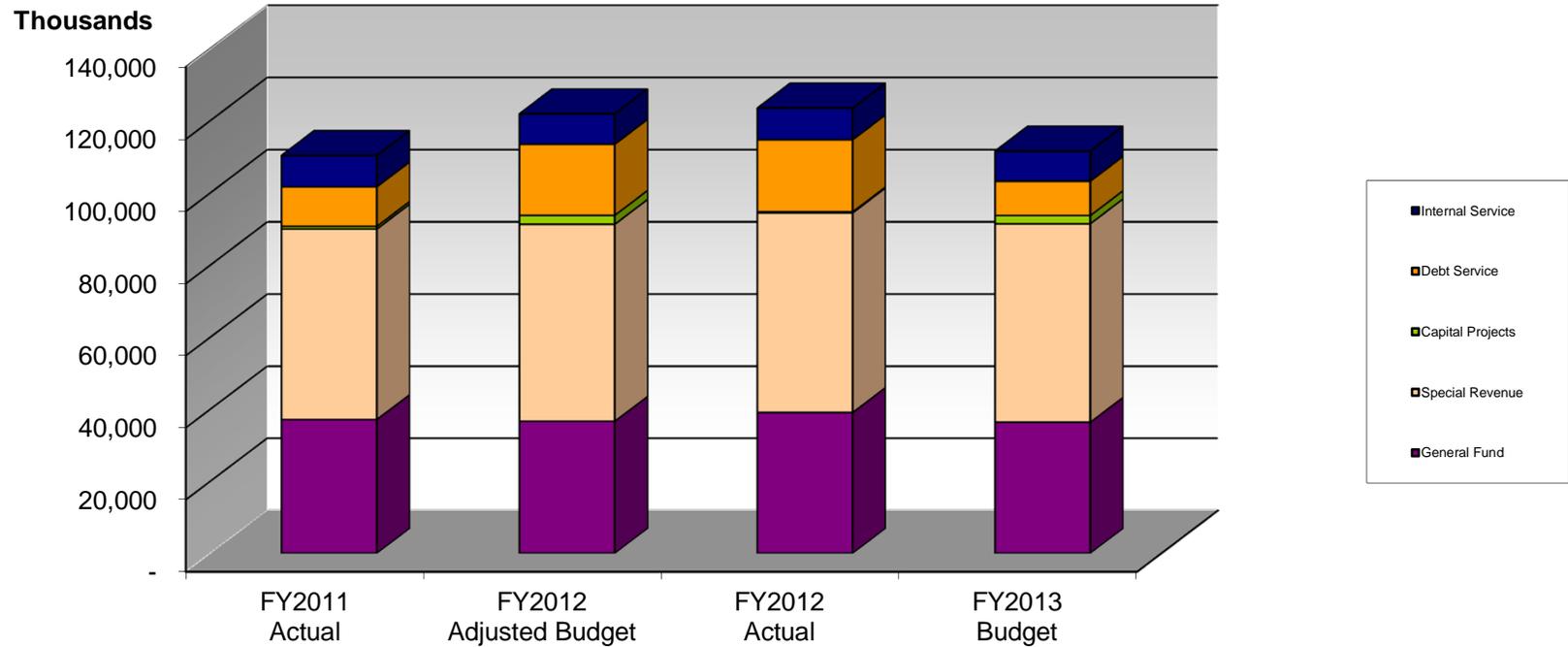
# REVENUES

### FY2013 TOTAL REVENUES



Revenue Category	FY2012 Actual	FY2013 Budget	Percent Change
Gross Receipts Taxes	37,345,270	36,224,911	( 3.00%)
Property Taxes	22,701,705	22,344,067	( 1.58%)
Oil & Gas Production/Equip.	9,480,043	8,329,243	( 12.14%)
Other Taxes	3,567,550	3,450,000	( 3.29%)
Permits/Fees	7,469,611	6,425,120	( 13.98%)
Miscellaneous	2,088,905	803,390	( 61.54%)
Intergovernmental	23,544,117	25,700,940	9.16%
Health Premiums	8,336,712	8,282,212	( 0.65%)
Bond Proceeds	8,925,000	-	(100.00%)
<b>Total Revenues</b>	<b>123,458,913</b>	<b>111,559,883</b>	<b>( 9.64%)</b>

## Revenue by Fund Type



Revenue by Fund Type	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual	FY2013 Budget
General Fund	37,165,450	36,664,088	39,107,981	36,396,966
Special Revenue	52,832,724	54,652,547	55,373,630	55,066,389
Capital Projects	746,455	2,474,148	267,754	2,262,428
Debt Service	10,945,114	19,690,628	19,973,444	9,513,591
Internal Service	8,659,028	8,396,699	8,736,104	8,320,509
<b>TOTAL</b>	<b>110,348,771</b>	<b>121,878,110</b>	<b>123,458,913</b>	<b>111,559,883</b>

## REVENUES BY CATEGORY

REVENUE CATEGORY	GENERAL FUND				
	FY2011 Actual	FY2012 Adjusted Budget	FY2012 as of 06/30/12	FY2013 Budget	Budget/Actual % Change
Gross Receipts Taxes	430,705	504,796	802,948	856,095	6.62%
Property Taxes	20,331,574	20,568,839	21,233,173	20,938,045	( 1.39%)
Oil & Gas Production/Equip.	8,411,402	7,815,898	8,922,396	7,839,287	( 12.14%)
Other Taxes	564,180	549,900	726,699	675,000	( 7.11%)
Permits/Fees	4,374,789	4,145,253	4,275,252	3,488,000	( 18.41%)
Miscellaneous	671,273	888,444	859,762	315,000	( 63.36%)
Intergovernmental	2,381,527	2,190,958	2,287,751	2,285,539	( 0.10%)
<b>TOTAL</b>	<b>37,165,450</b>	<b>36,664,088</b>	<b>39,107,981</b>	<b>36,396,966</b>	<b>( 6.93%)</b>

REVENUE CATEGORY	ALL FUNDS				
	FY2011 Actual	FY2012 Adjusted Budget	FY2012 as of 06/30/12	FY2013 Budget	Budget/Actual % Change
Gross Receipts Taxes	33,989,036	34,154,112	37,345,270	36,224,911	( 3.00%)
Property Taxes	21,717,701	21,962,471	22,701,705	22,344,067	( 1.58%)
Oil & Gas Production/Equip.	8,937,100	8,304,392	9,480,043	8,329,243	( 12.14%)
Other Taxes	3,350,956	3,320,500	3,567,550	3,450,000	( 3.29%)
Permits/Fees	7,164,333	7,593,773	7,469,611	6,425,120	( 13.98%)
Miscellaneous	3,307,302	1,569,016	2,088,905	803,390	( 61.54%)
Intergovernmental	24,010,066	27,690,999	23,544,117	25,700,940	9.16%
Health Premiums	7,872,277	8,357,847	8,336,712	8,282,212	( 0.65%)
Bond Proceeds	0	8,925,000	8,925,000	0	(100.00%)
<b>TOTAL</b>	<b>110,348,771</b>	<b>121,878,110</b>	<b>123,458,913</b>	<b>111,559,883</b>	<b>( 9.64%)</b>

## ***Revenue Summary***

Gross Receipts Tax (GRT), Ad Valorem/Property Tax, and Intergovernmental are the primary revenue sources for San Juan County and total approximately 83% of the FY2013 total budgeted revenues.

Gross Receipts Tax accounts for approximately 32% of the FY2013 budgeted revenue. The State of New Mexico Taxation and Revenue Department levies a gross receipts tax (GRT) for the privilege of conducting business, and is defined as the total amount of money or value of other consideration received; from selling property, leasing property employed, or for performing services in the State of New Mexico. The GRT applies to the total amount of money or other considerations that a business receives including: retail sales, total construction receipts, and the sale of business and professional services excepting qualified food sales and medical services. New Mexico Taxation and Revenue collects and distributes the local options gross receipts tax. The State of New Mexico increased their portion of the GRT by .1250% effective July 1, 2010. San Juan County's rate changed to 6.3125% with the County's local option portion of the 6.3125% remaining at 1.1875%, and the State's portion increasing to 5.1250%.

Gross Receipt Taxes Imposed Within San Juan County (SJC):

- County GRT (three increments of 1/8<sup>th</sup> of 1%)
  - Imposed on all businesses in SJC
- County Environmental GRT (1/8<sup>th</sup> of 1%)
  - Imposed within the unincorporated areas of SJC
- County Fire Protection Excise Tax (1/4<sup>th</sup> of 1%)
  - Imposed within the unincorporated areas of SJC
- County Correctional Facility GRT (1/8<sup>th</sup> of 1%)
  - Imposed on all businesses in SJC
- Local Hospital GRT (1/8<sup>th</sup> of 1%)
  - Imposed on all businesses in SJC
- County Emergency Communications and EMS GRT (3/16<sup>th</sup> of 1%)
  - Imposed on all businesses in SJC

Trend analysis, along with legislative changes and current economic conditions, are normally used to project Gross Receipts Tax revenue.

The following chart shows the County's total GRT by taxing authority compared to the imposed rate.

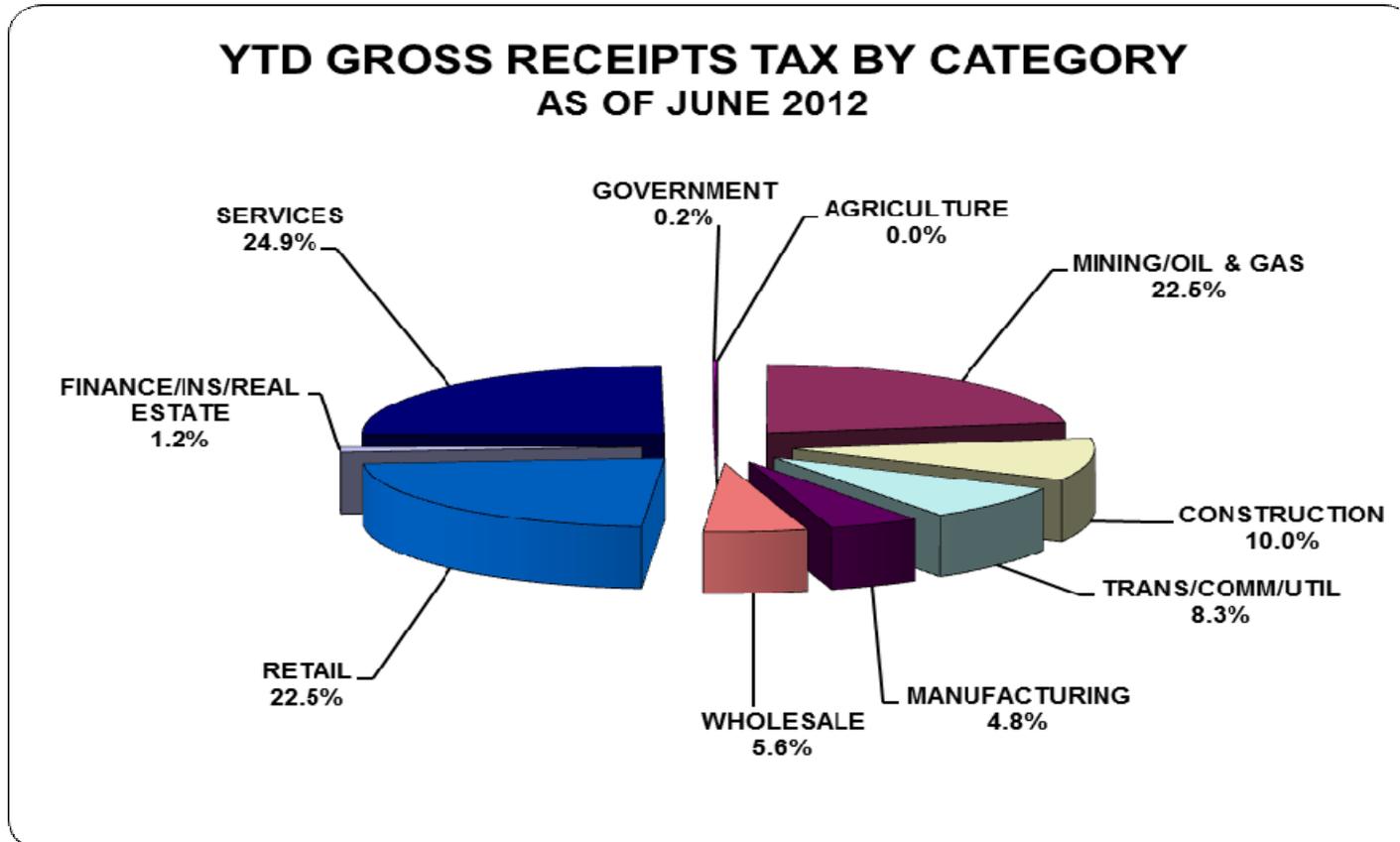
San Juan County GRT Imposed vs. Authorized As of July 1, 2012					
Gross Receipts Tax	Total Taxing Authority	Percentage Imposed	Unused Authority	FY12 Revenue	Potential Additional Revenue
County GRT	0.4375%	0.3750%	0.0625%	14,687,144	2,447,857
County Emerg. Comm/EMS	0.2500%	0.1875%	0.0625%	7,338,450	2,446,150
Local Hospital GRT	0.5000%	0.1250%	0.3750%	4,890,598	14,671,794
County Jail	0.1250%	0.1250%	0.0000%	4,877,448	-
County Environmental (unincorporated)	0.1250%	0.1250%	0.0000%	1,850,539	-
County Fire	0.2500%	0.2500%	0.0000%	3,701,091	-
County Infrastructure (unincorporated)	0.1250%	0.0000%	0.1250%	-	1,850,539
County Capital Outlay	0.2500%	0.0000%	0.2500%	-	9,791,429
County Health Care GRT	0.0625%	0.0000%	0.0625%	-	2,447,857
County Quality of Life GRT	0.2500%	0.0000%	0.2500%	-	9,791,429
<b>Total Local Option GRT</b>	<b>2.3750%</b>	<b>1.1875%</b>	<b>1.1875%</b>	<b>37,345,270</b>	<b>43,447,056</b>
<b>State of New Mexico</b>		<b>5.1250%</b>			
<b>Total Implemented Rate</b>		<b>6.3125%</b>			
County Water % Sanitation	0.2500%	0.2500%	0.0000%	19,671	

The following chart explains the GRT tax rates imposed for municipalities within San Juan County.

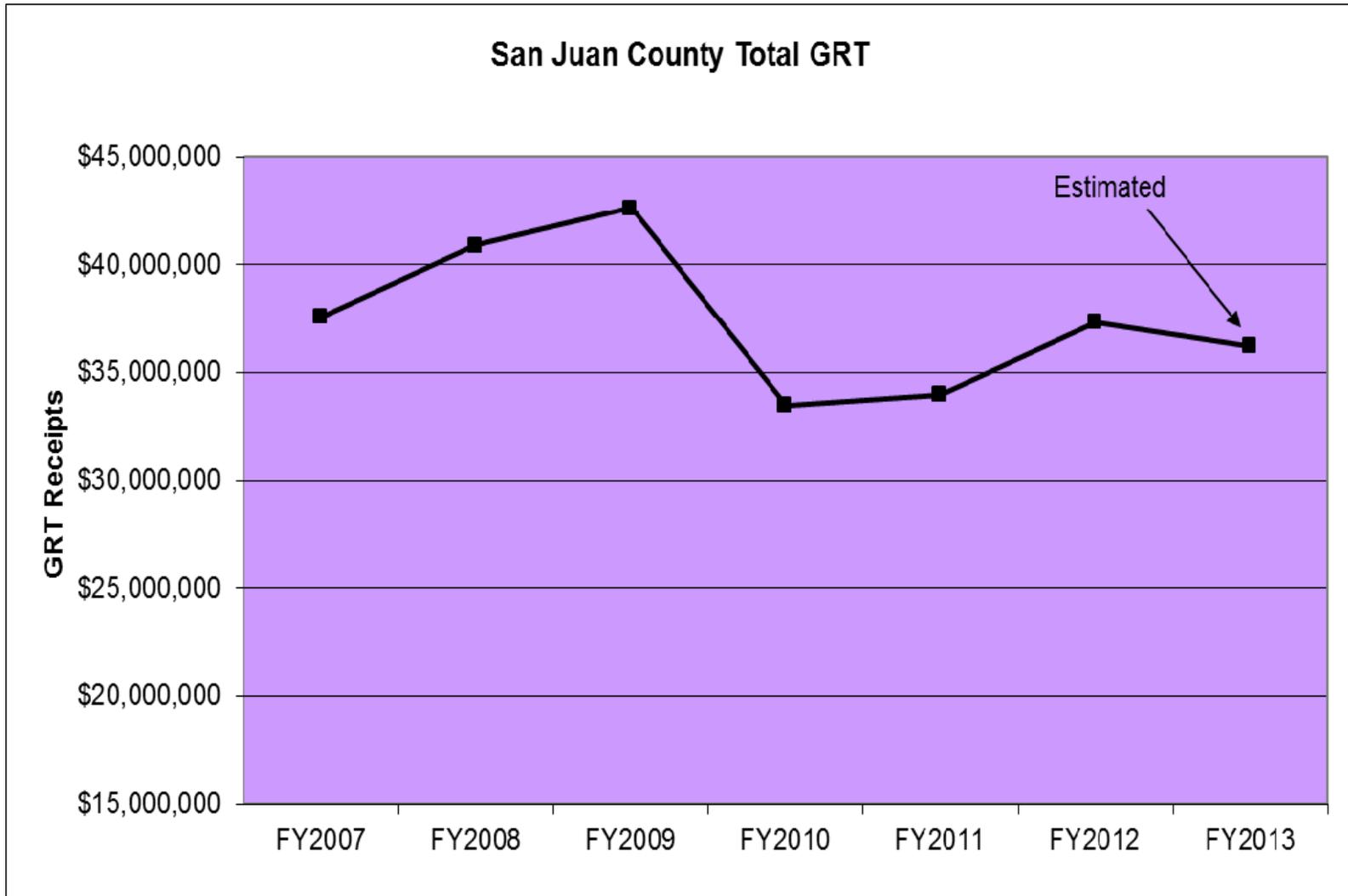
Gross Receipts Taxes Imposed San Juan County & Municipalities As of July 1, 2012					
Gross Receipts Tax	Aztec	Bloomfield	Farmington	Valley Water Sanitation District	San Juan County Unincorporated
State*	5.1250%	5.1250%	5.1250%	5.1250%	5.1250%
County GRT	0.3750%	0.3750%	0.3750%	0.3750%	0.3750%
County Emerg. Comm/EMS	0.1875%	0.1875%	0.1875%	0.1875%	0.1875%
Local Hospital GRT	0.1250%	0.1250%	0.1250%	0.1250%	0.1250%
County Jail	0.1250%	0.1250%	0.1250%	0.1250%	0.1250%
County Environmental				0.1250%	0.1250%
County Fire				0.2500%	0.2500%
County Water & Sanitation				0.2500%	
Municipal GRT	1.2500%	1.2500%	1.0000%		
Municipal Infrastructure	0.2500%	0.2500%	0.1250%		
Municipal Capital Outlay	0.2500%	0.2500%			
Municipal Environmental	0.0625%		0.0625%		
<b>Total Imposed GRT Rate</b>	<b>7.7500%</b>	<b>7.6875%</b>	<b>7.1250%</b>	<b>6.5625%</b>	<b>6.3125%</b>
<b>Breakdown of GRT Rate</b>					
State	5.1250%	5.1250%	5.1250%	5.1250%	5.1250%
County	0.8125%	0.8125%	0.8125%	1.1875%	1.1875%
Water/Sanitation Districts				0.2500%	
City	1.8125%	1.7500%	1.1875%		
<b>Total Imposed GRT Rate</b>	<b>7.7500%</b>	<b>7.6875%</b>	<b>7.1250%</b>	<b>6.5625%</b>	<b>6.3125%</b>

\*The State's rate increased 7/01/2010 from 5% to 5.125%

San Juan County serves as a retail hub for the Four Corners area to an estimated consumer population of 250,000. The area continues to draw customers from New Mexico, Arizona, Colorado and Utah, although gross receipts revenue reflects a significant decline in activity since FY 2010, as a result of the current economy. Tourism is also a financial draw with attractions such as: Angel Peak Scenic Area, Chaco Culture National Historical Park, Navajo Lake State Park, and Salmon and Aztec Indian Ruins.



Retail (22.5%), Services (24.9%), Mining/Oil & Gas (22.5%), and Construction (10.0%), were the principal components of San Juan County GRT revenue in FY2012.



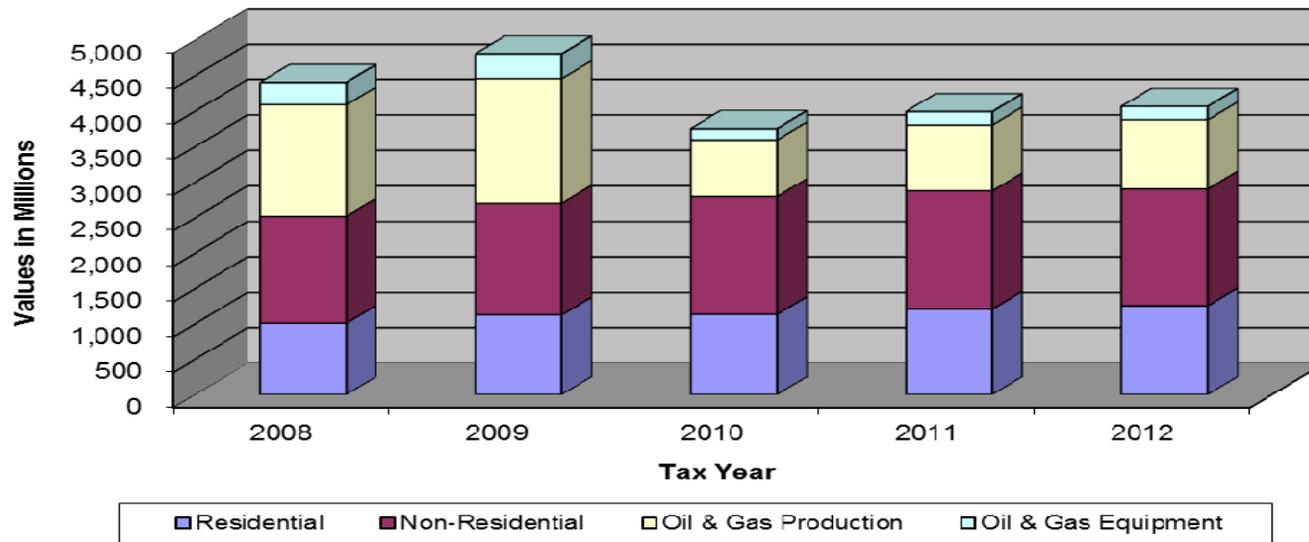
GRT revenue increased 8.8% from FY2007 to FY2008 and 4.3% for FY2008 to FY2009. FY2010 GRT revenue declined (21.4%) over FY2009, and shows a slight increase of 1.5% from FY2010 to FY 2011. GRT revenue increased 9.8% from FY2011 to FY2012 and FY2013 GRT revenue is projected to decrease (3.0%) over FY2012.

Property Tax (including oil and gas), an estimated 27% of the FY2013 budgeted revenue, is levied and collected by San Juan County. Of the 11.85 mils authorized by the State of New Mexico, the County has only implemented 8.5 mils. The yield control formula required by the State, currently caps the residential rate at 6.326 mils. At present, 1/2 mil of property tax is dedicated to the Water Reserve Fund. The County bills property taxes on November 1 of each year, on the assessed valuation of property located in the County as of the preceding January 1. Taxes are due and payable in two equal installments, on November 10 and April 10 following the levy and are considered delinquent and subject to lien after December 10 and May 10.

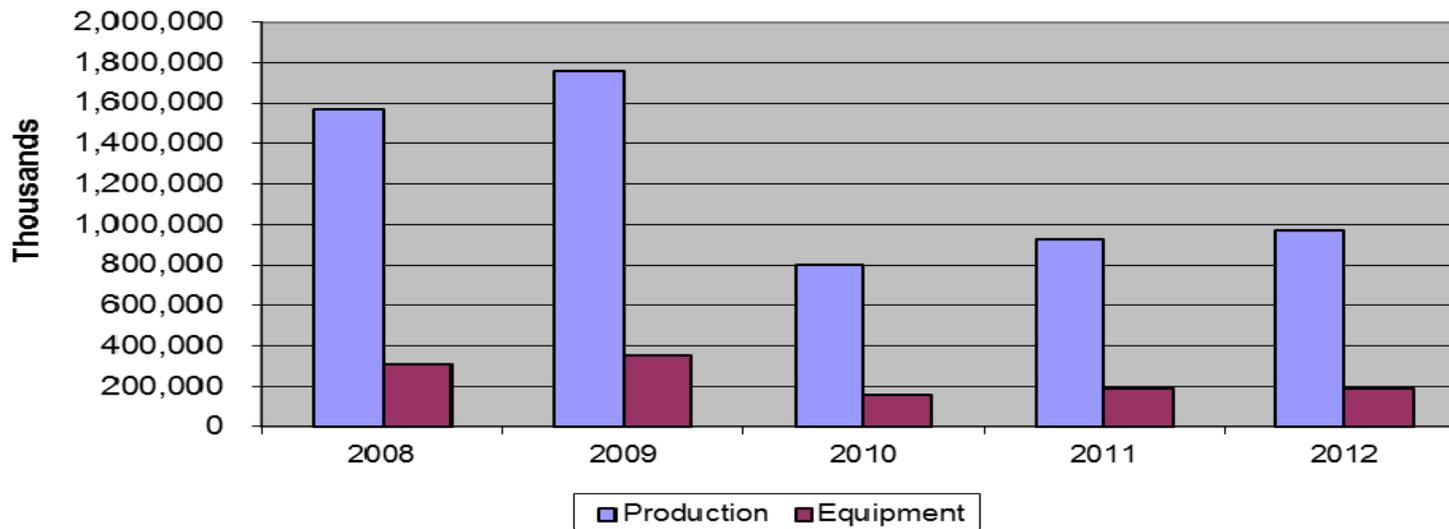
The Oil and Gas Production and Equipment Ad Valorem Tax accounts for approximately 27% of San Juan County's FY2013 budgeted property tax revenue. The Oil and Gas Equipment Ad Valorem Tax is levied on the assessed value of the oil and gas equipment at each production unit in lieu of property tax on that equipment. On or before each October 15, the New Mexico Taxation and Revenue Department sends the operator a statement of tax due. The taxpayer must remit payment on or before November 30 of the same year. The Oil and Gas Ad Valorem Production Tax is assessed on the value of products severed and sold from each production unit. The tax assessed on oil and gas production is a composite of rates imposed by the local taxing authorities. Production tax rates change with every September production and are due November 25 of the same year.

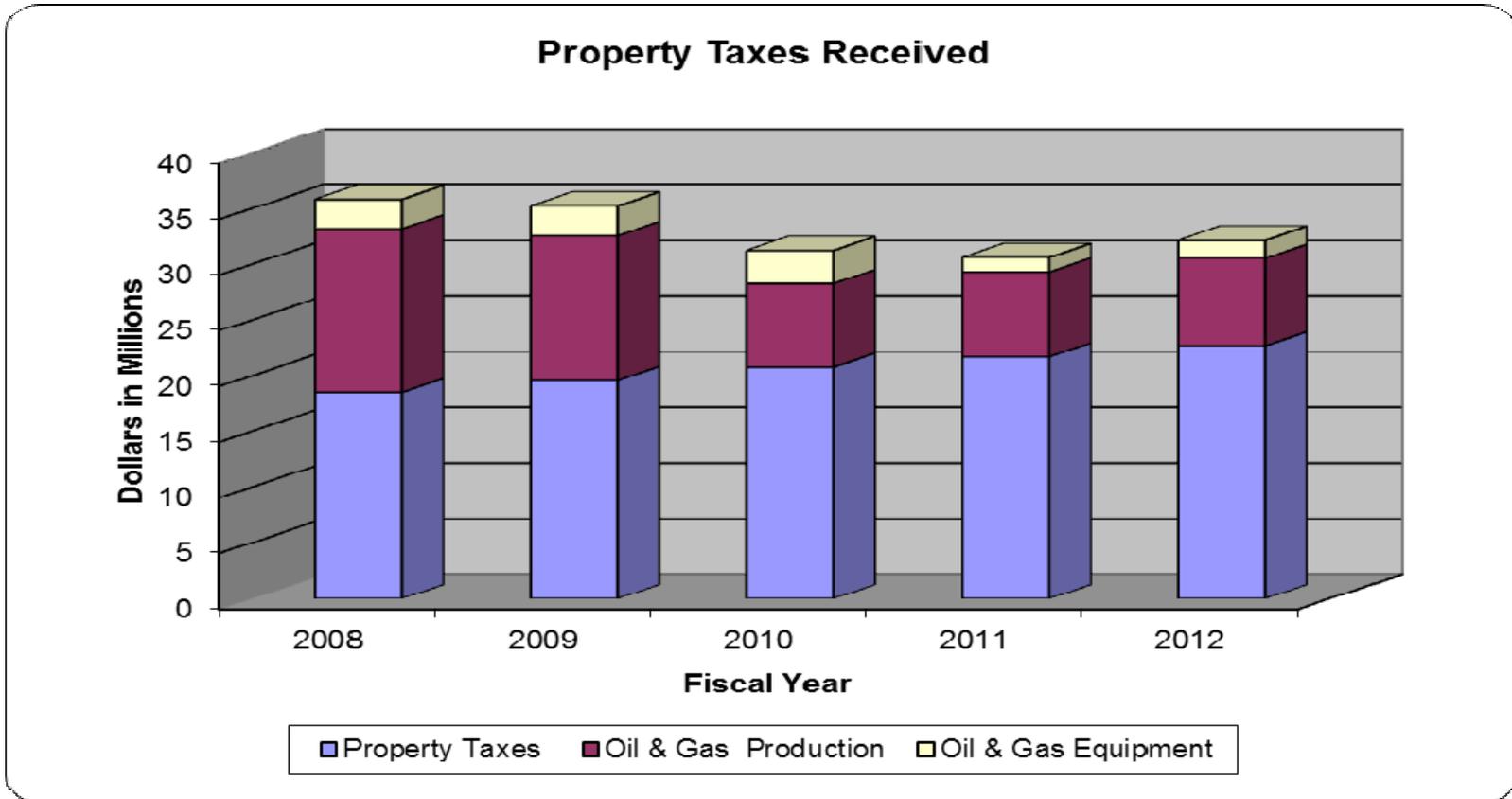
- Maximum allowed mils by the State of New Mexico is 11.85 mils.
- Residential Mil Rate is 6.326 mils for Tax Year 2012
  - 2012 Residential Assessed value: \$1,252,434,573
  - Assessed value increase of 3.86% from Tax Year 2011
- Non-residential Mil Rate is 8.5 mils for Tax Year 2012
  - 2012 Non-residential Assessed value: \$1,646,580,156
  - Assessed value decrease of (1.26)% from Tax Year 2011
- Oil & Gas Production and Equipment Mil Rate is 8.5 mils for Tax Year 2012
  - 2012 Oil/Gas Production & Equipment Assessed value: \$1,164,837,008
  - Assessed value increase of 4.36% from Tax Year 2011
- In a Joint Powers Agreement forming the San Juan Water Commission, San Juan County pledged up to 3 mils to fund the San Juan Water Commission.
  - Currently imposed 1/2 mils to fund the Water Reserve Fund

### Assessed Values



### Oil / Gas Production & Equipment





Intergovernmental revenue accounts for 23% of the FY2013 budget, and consists of Federal and State Grant funding. San Juan County projects/programs would not exist without funding from various Federal and State agencies. Of the budgeted \$25,700,940 Intergovernmental Revenue, \$24,606,078 will be used to fund basic services such as Corrections, Alternative Sentencing, Solid Waste, Roads, Communications, Emergency Medical Services, Volunteer Fire, Law Enforcement, Indigent, and Housing. The remaining \$1,094,862 will fund the following:

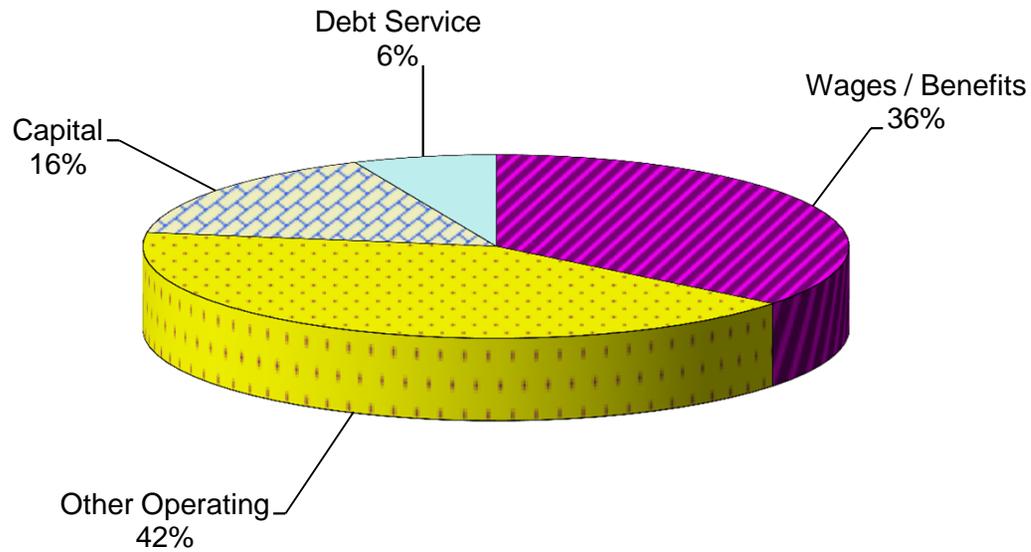
- Public Safety
  - Fund extradition and fugitive apprehension
  - Fund wages/overtime costs for DWI Prevention, Rural Crime Initiatives, and Seat Belt/Traffic Enforcement programs/services
  - Fund Safe Community Program
- Highways/Bridges – 755.49 miles of County roads, 19 bridges
  - Fund Infrastructure improvements
  - Improvements for Chaco Canyon Rd 7950
- Health/Social Services
  - Fund salary for Emergency Management Coordinator and staff
  - Fund Homeland Security Exercises & Training, and provide necessary equipment
- Recreation
  - Build addition to Salmon Ruins Archeological Research Center

The State of New Mexico legislature enacted the *County Detention Facility Reimbursement* on July 1, 2007. This created the County Detention Facility Reimbursement fund. The County will now receive reimbursement from the State a portion of the costs of housing State felony prisoners at the San Juan County Detention Center. The FY2013 budget includes an estimated \$300,000 reimbursement for State prisoners.

On June 7, 2011, the San Juan County Commission imposed new transfer station fees. Effective July 11, 2011 county residents were required to pay a fee at each of the twelve transfer stations operated by San Juan County. The fees are \$1.00 per bag (33 gallon size) for up to five trash bags, pickup bed (3 cubic yard daily maximum) for \$6.00, barrel, trash or ash for \$1.00 per barrel, and \$1.00 per tire (passenger tires only). FY2012 revenues for the transfer station fees were \$456,606 and FY2013 budgeted revenues for the transfer station fees are anticipated to collect \$450,000.

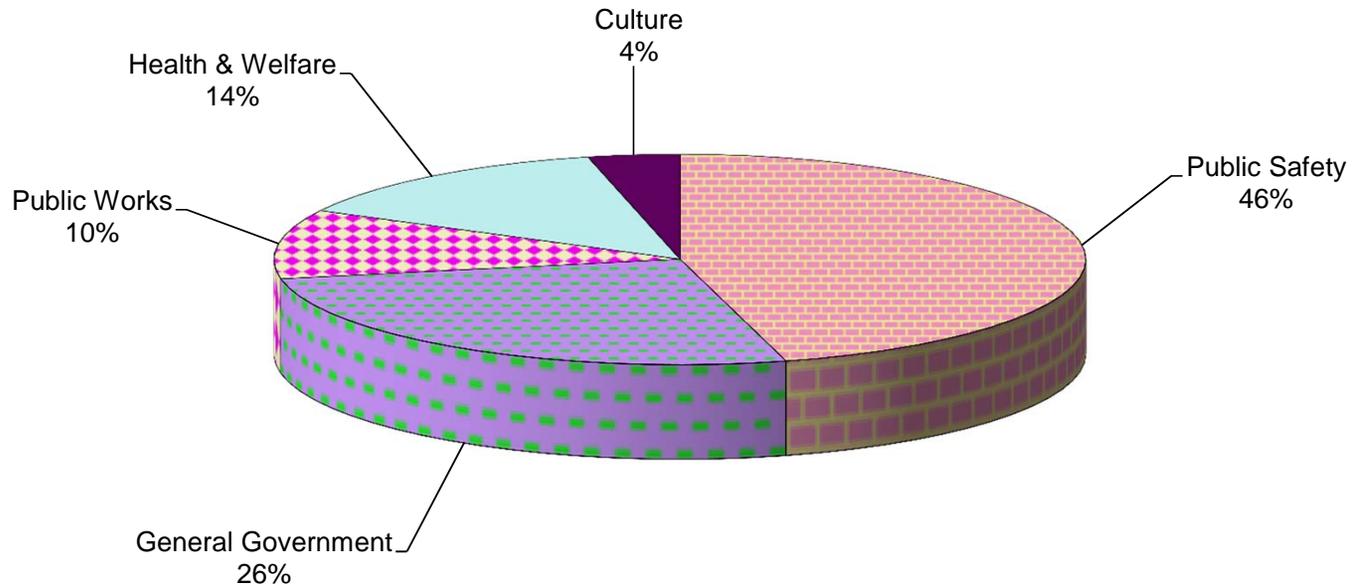
# EXPENDITURES

**FY2013 BUDGET  
EXPENDITURES BY CATEGORY**



<b>Expenditure Category</b>	<b>FY2012 Actual</b>	<b>FY2013 Budget</b>	<b>Percent Change</b>
Wages/Benefits	47,556,716	49,998,119	5.13%
Other Operating	48,709,535	58,341,215	19.77%
Capital	10,342,587	22,477,871	117.33%
Debt Service	11,322,303	9,181,091	( 18.91%)
Other Financing Uses	10,595,174	-	(100.00%)
<b>Total Expenditures</b>	<b>128,526,315</b>	<b>139,998,296</b>	<b>8.93%</b>

**FY2013 BUDGET  
TOTAL EXPENDITURES BY FUNCTION**



Expenditure Category	FY2012 Actual	FY2013 Budget	Percent Change
Public Safety	48,612,049	64,123,827	31.91%
General Government	47,127,915	36,694,550	( 22.14%)
Public Works	11,129,575	14,886,847	33.76%
Health & Welfare	16,738,649	19,182,420	14.60%
Culture	4,918,127	5,110,652	3.91%
<b>TOTAL</b>	<b>128,526,315</b>	<b>139,998,296</b>	<b>8.93%</b>

## SAN JUAN COUNTY BUDGETED EXPENDITURES BY FUNCTION

FUND TYPE	FUND	GENERAL GOVERNMENT	PUBLIC SAFETY	PUBLIC WORKS	HEALTH AND WELFARE	CULTURE AND RECREATION	ENVIRONMENTAL	CAPITAL OUTLAY	TOTAL BY FUND
<b>GENERAL FUND</b>	101	\$ 10,650,643	\$ 15,130,679		\$ 1,317,935	\$ 3,925,371			\$ 31,024,628
<b>SPECIAL REVENUE FUNDS</b>	201		12,801,648					230,428	13,032,076
	202						3,334,617	243,350	3,577,967
	203	607,230							607,230
	204			6,335,886				2,145,565	8,481,451
	205		3,546,851					310,000	3,856,851
	206		106,591					22,000	128,591
	207		4,836,270						4,836,270
	208						140,692		140,692
	211		59,176					45,000	104,176
	212		151,653					4,100	155,753
	215					13,000			13,000
	216					1,005,459		86,322	1,091,781
	218	1,180,930						26,096	1,207,026
	220				16,050,564				16,050,564
	222		3,124,646					1,630,773	4,755,419
	223		3,772,455					219,927	3,992,382
	225	52,000						52,000	104,000
	270		2,529,033					2,353,580	4,882,613
	291	2,464,919						1,045	2,465,964
	292				1,170,426				1,170,426
	294						1,495,535	415,000	1,910,535
	296		3,620,415					40,000	3,660,415
<b>CAPITAL PROJECTS FUNDS</b>	310				38,882			365,438	404,320
	312							27,823	27,823
	313							50,895	50,895
	315		149,927					9,833,638	9,983,565
	316							2,129,562	2,129,562
	320								-
	321							2,245,329	2,245,329
<b>DEBT SERVICE FUND</b>	410	9,181,091							9,181,091
<b>INTERNAL SERVICE FUND</b>	600				8,725,901				8,725,901
<b>TOTAL BY FUNCTION</b>		\$ 24,136,813	\$ 49,829,344	\$ 6,335,886	\$ 27,303,708	\$ 4,943,830	\$ 4,970,844	\$ 22,477,871	\$ 139,998,296

## EXPENDITURES BY FUND TYPE

GENERAL FUND					
EXPENDITURE TYPE	FY2011 Actual	FY2012 Adjusted Budget	FY2012 as of 6/30/2012	FY2013 Budget	Budget/Actual % Change
Wages	17,718,434	17,632,718	16,921,678	17,233,013	1.84%
Benefits	6,051,425	6,510,332	5,981,391	6,349,851	6.16%
Professional Services	671,866	747,914	488,542	725,052	48.41%
Supplies	682,405	733,221	637,823	872,980	36.87%
Other Operating	4,210,473	4,853,964	4,388,535	5,843,732	33.16%
<b>TOTAL</b>	<b>29,334,603</b>	<b>30,478,149</b>	<b>28,417,969</b>	<b>31,024,628</b>	<b>9.17%</b>

SPECIAL REVENUE					
EXPENDITURE TYPE	FY2011 Actual	FY2012 Adjusted Budget	FY2012 as of 6/30/2012	FY2013 Budget	Budget/Actual % Change
Wages	19,180,702	18,838,739	17,993,513	19,264,048	7.06%
Benefits	6,558,539	7,268,984	6,670,133	7,151,207	7.21%
Professional Services	8,010,285	9,307,518	8,412,185	9,347,148	11.11%
Supplies	1,306,227	1,463,183	1,262,690	1,591,152	26.01%
Capital	8,430,436	8,480,832	3,737,770	7,825,186	109.35%
Other Operating	22,616,673	29,514,174	25,256,784	31,046,441	22.92%
<b>TOTAL</b>	<b>66,102,862</b>	<b>74,873,430</b>	<b>63,333,075</b>	<b>76,225,182</b>	<b>20.36%</b>

CAPITAL PROJECTS FUNDS					
EXPENDITURE TYPE	FY2011 Actual	FY2012 Adjusted Budget	FY2012 as of 6/30/2012	FY2013 Budget	Budget/Actual % Change
Wages	-	-	-	-	
Benefits	-	-	-	-	
Professional Services	251,657	1,190,027	455,367	188,809	( 58.54%)
Supplies	-	-	-	-	
Capital	7,398,449	19,390,797	6,604,819	14,652,685	121.85%
Other Operating	-	-	-	-	
Debt Service	-	-	-	-	
<b>TOTAL</b>	<b>7,650,106</b>	<b>20,580,824</b>	<b>7,060,186</b>	<b>14,841,494</b>	<b>110.21%</b>

(Continued)

INTERNAL SERVICE FUND					
EXPENDITURE TYPE	FY2011 Actual	FY2012 Adjusted Budget	FY2012 as of 6/30/2012	FY2013 Budget	Budget/Actual % Change
Wages	-	-	-	-	
Benefits	-	-	-	-	
Professional Services	259,019	272,510	256,510	310,773	21.15%
Supplies	-	-	-	-	
Capital	-	-	-	-	
Other Operating	8,246,279	8,671,095	7,541,099	8,415,128	11.59%
<b>TOTAL</b>	<b>8,505,298</b>	<b>8,943,605</b>	<b>7,797,609</b>	<b>8,725,901</b>	<b>11.90%</b>

DEBT SERVICE					
EXPENDITURE TYPE	FY2011 Actual	FY2012 Adjusted Budget	FY2012 as of 6/30/2012	FY2013 Budget	Budget/Actual % Change
Principal	7,625,000	9,005,000	8,640,000	7,162,130	( 17.10%)
Interest	2,933,586	2,657,035	2,523,344	2,018,961	( 19.99%)
Issuance Costs	-	158,958	158,958	-	(100.00%)
Other Debt Service	-	10,595,174	10,595,174	-	(100.00%)
<b>TOTAL</b>	<b>10,558,586</b>	<b>22,416,167</b>	<b>21,917,476</b>	<b>9,181,091</b>	<b>( 58.11%)</b>

ALL FUNDS					
EXPENDITURE TYPE	FY2011 Actual	FY2012 Adjusted Budget	FY2012 as of 6/30/2012	FY2013 Budget	Budget/Actual % Change
Wages	36,899,136	36,471,457	34,915,191	36,497,061	4.53%
Benefits	12,609,964	13,779,316	12,651,524	13,501,058	6.71%
Professional Services	9,192,827	11,517,969	9,612,604	10,571,782	9.98%
Supplies	1,988,632	2,196,404	1,900,513	2,464,132	29.66%
Capital	15,828,885	27,871,629	10,342,589	22,477,871	117.33%
Other Operating	35,073,425	43,039,233	37,186,418	45,305,301	21.83%
Debt Service	10,558,586	22,416,167	21,917,476	9,181,091	( 58.11%)
<b>TOTAL</b>	<b>122,151,455</b>	<b>157,292,175</b>	<b>128,526,315</b>	<b>139,998,296</b>	<b>8.93%</b>



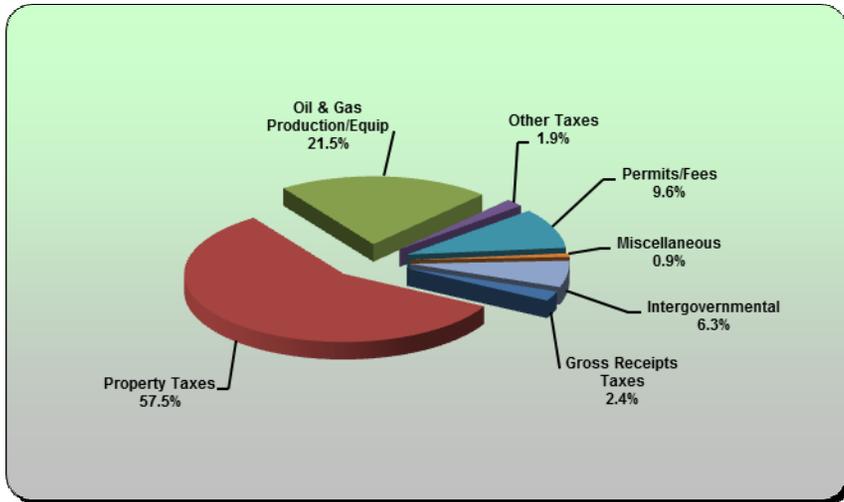
San Juan County CEO claiming the 2011 Echo Food Bank Community Challenge Prize – the Mr. Potato Head Traveling Trophy – from the Aztec City Manager, previous winner

# GENERAL FUND

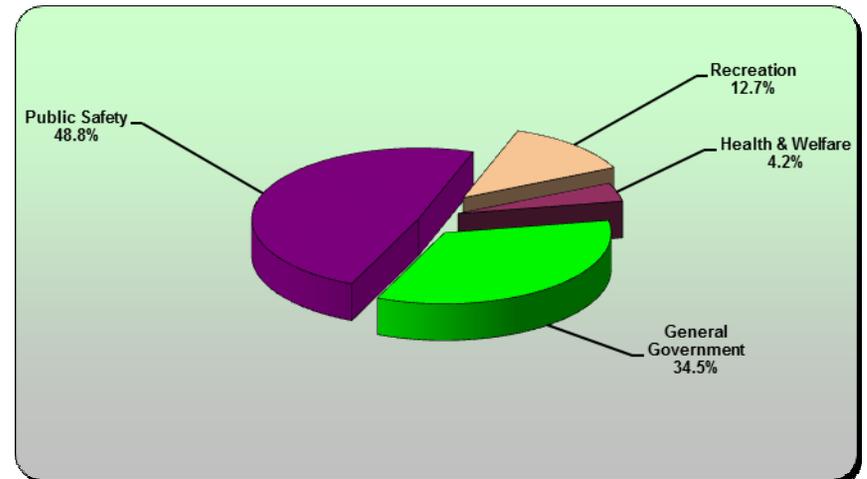
# San Juan County FY2013 General Fund

**Beginning Fund Balance - \$18,134,653** (unaudited)

**Revenue Sources - \$36,396,966**



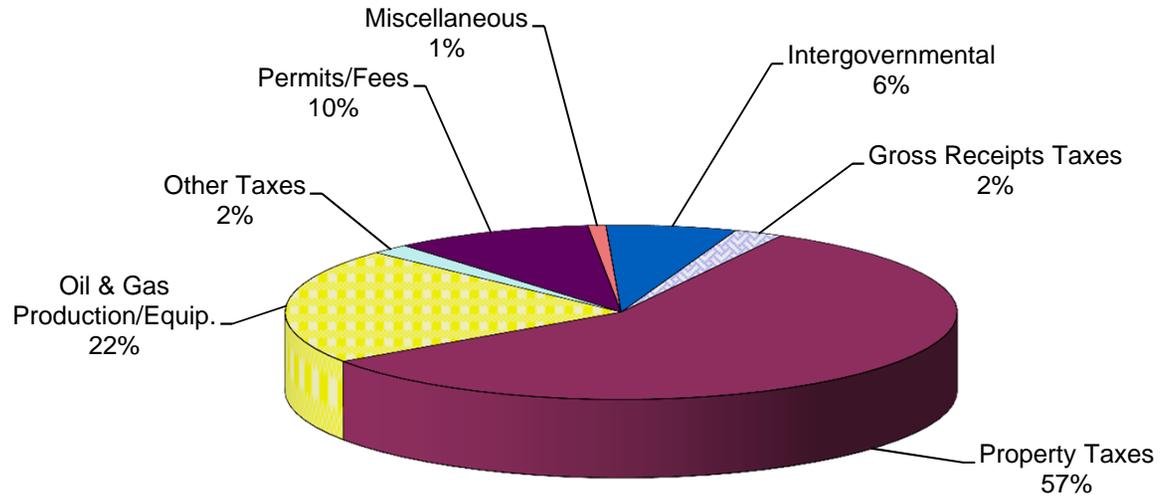
**Expenditure (Uses) – (\$31,024,628)**



**Other Financing Sources (Uses) (\$14,251,530)**

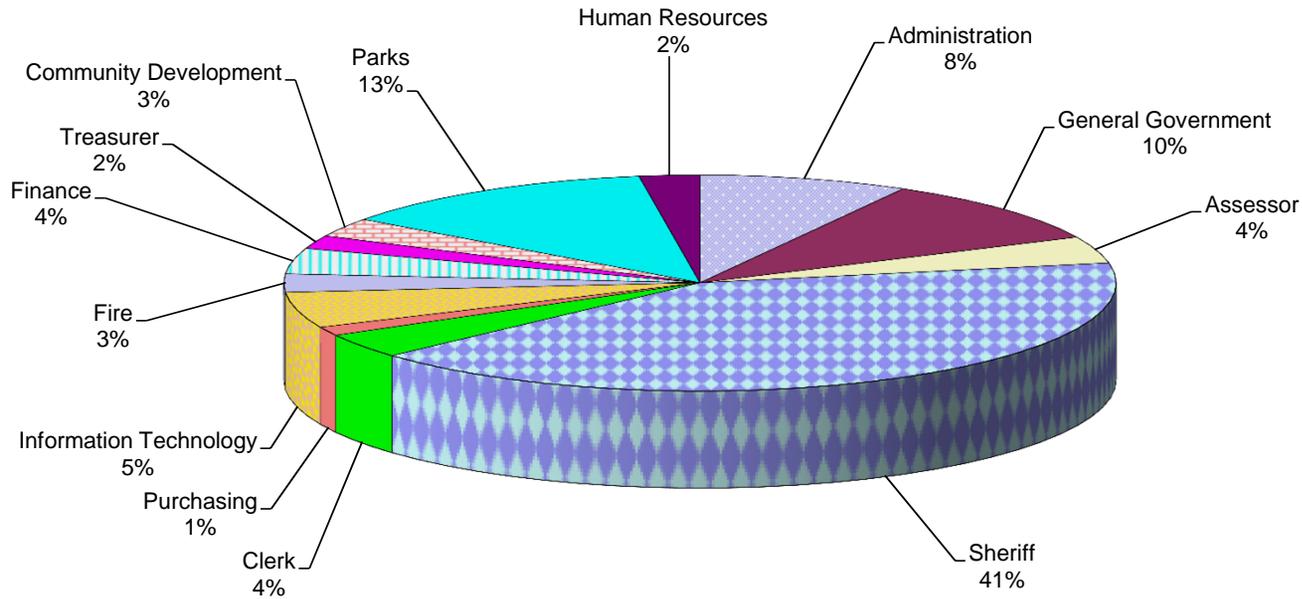
**Ending Fund Balance - \$9,255,461**

**FY2013  
GENERAL FUND REVENUES**



Revenue Category	FY2012 Actual	FY2013 Budget	Percent Change
Gross Receipts Taxes	802,948	856,095	6.62%
Property Taxes	21,233,173	20,938,045	( 1.39%)
Oil & Gas Production/Equip.	8,922,396	7,839,287	( 12.14%)
Other Taxes	726,699	675,000	( 7.11%)
Permits/Fees	4,275,252	3,488,000	( 18.41%)
Miscellaneous	859,762	315,000	( 63.36%)
Intergovernmental	2,287,751	2,285,539	( 0.10%)
<b>Total General Fund Revenues</b>	<b>39,107,981</b>	<b>36,396,966</b>	<b>( 6.93%)</b>

**FY2013  
GENERAL FUND  
EXPENDITURES BY FUNCTION**



Expenditure Category	FY2012 Actual	FY2013 Budget	Percent Change
Administration	2,269,008	2,522,791	11.18%
General Government	2,155,190	3,078,687	42.85%
Assessor	1,149,253	1,243,214	8.18%
Sheriff	12,058,748	12,771,303	5.91%
Clerk	960,161	1,144,813	19.23%
Purchasing	443,802	410,544	( 7.49%)
Information Technology	1,323,527	1,656,835	25.18%
Fire	1,285,048	845,916	( 34.17%)
Finance	1,079,193	1,194,899	10.72%
Treasurer	565,488	617,838	9.26%
Parks	3,635,133	3,925,371	7.98%
Community Development	848,308	884,204	4.23%
Human Resources	645,110	728,213	12.88%
<b>Total General Fund</b>	<b>28,417,969</b>	<b>31,024,628</b>	<b>9.17%</b>



National County Month – April 2012

**GENERAL FUND - 101**

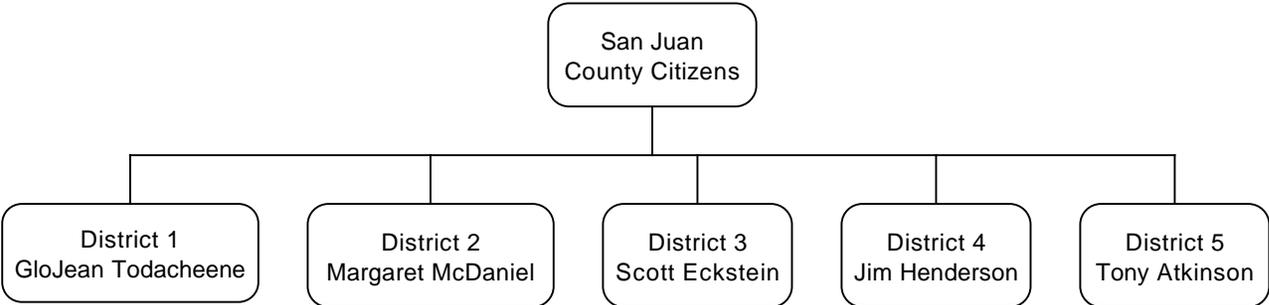
**Fund Description**

The General Fund is used to account for resources traditionally associated with government that are not required legally or by sound financial management to be accounted for in another fund.

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<b><u>Revenues:</u></b>						
Taxes - Local Effort	20,762,279	21,073,635	22,036,121	21,794,140	(241,981)	( 1.10%)
Taxes - State Shared	8,975,582	8,365,798	9,649,095	8,514,287	(1,134,808)	( 11.76%)
Licenses & Permits	340,694	327,500	340,411	331,500	(8,911)	( 2.62%)
Other Charges for Svc Program Fees	4,034,095	3,817,253	3,934,841	3,156,000	(778,841)	( 19.79%)
Miscellaneous Revenue	-	500	-	500	500	
Miscellaneous Revenue	671,273	888,444	859,762	315,000	(544,762)	( 63.36%)
Intergovernmental	2,381,527	2,190,958	2,287,751	2,285,539	(2,212)	( 0.10%)
<b>Total Revenues</b>	<b>\$ 37,165,450</b>	<b>\$ 36,664,088</b>	<b>\$ 39,107,981</b>	<b>\$ 36,396,966</b>	<b>(2,711,015)</b>	<b>( 6.93%)</b>
<b><u>Transfers:</u></b>						
Transfers In	4,690,893	2,386,044	2,386,044	3,091,985	705,941	29.59%
Transfers Out	(14,479,833)	(17,349,379)	(12,973,597)	(17,343,515)	(4,369,918)	33.68%
<b>Total Transfers</b>	<b>\$ (9,788,940)</b>	<b>\$ (14,963,335)</b>	<b>\$ (10,587,553)</b>	<b>\$ (14,251,530)</b>	<b>(3,663,977)</b>	<b>34.61%</b>
<b><u>Expenditures:</u></b>						
Administration	2,515,230	2,470,392	2,269,008	2,522,791	253,783	11.18%
General Government	2,400,162	2,432,629	2,155,190	3,078,687	923,497	42.85%
Assessor's	1,249,937	1,259,273	1,149,253	1,243,214	93,961	8.18%
County Clerk	1,009,581	1,160,519	960,161	1,144,813	184,652	19.23%
County Treasurer	615,689	618,684	565,488	617,838	52,350	9.26%
Finance Department	1,034,873	1,140,254	1,079,193	1,194,899	115,706	10.72%
Central Purchasing	595,788	530,540	443,802	410,544	(33,258)	( 7.49%)
Human Resources	728,734	707,621	645,110	728,213	83,103	12.88%
Information Technology	1,445,266	1,389,102	1,323,527	1,656,835	333,308	25.18%
Sheriff Department	12,170,105	12,592,531	12,058,748	12,771,303	712,555	5.91%
Community Development	491,845	460,781	456,691	466,248	9,557	2.09%
Building Inspection	393,029	409,258	391,617	417,956	26,339	6.73%
Fire Operation	853,062	1,434,962	1,285,048	845,916	(439,132)	( 34.17%)
Parks & Facilities	3,831,302	3,871,603	3,635,133	3,925,371	290,238	7.98%
<b>Total Expenditures</b>	<b>\$ 29,334,603</b>	<b>\$ 30,478,149</b>	<b>\$ 28,417,969</b>	<b>\$ 31,024,628</b>	<b>\$ 2,606,659</b>	<b>9.17%</b>

COUNTY COMMISSION - 101



## COUNTY COMMISSION - 101

### Department Description

The County Commission has both legislative and administrative powers and responsibilities as specified by law. The duties of the Commission consist of all matters that affect the well-being of the County and residents not already served by other governmental bodies such as municipalities and include; adopting the annual budget, enacting ordinances and approving tax levies. The five-member Board of County Commission is served by district. Each Commissioner resides in, and is elected from his/her district to serve a four-year term, limited to two consecutive terms . The County Commission has the authority to enter into joint power agreements with other governmental entities.

### Goals/Concerns

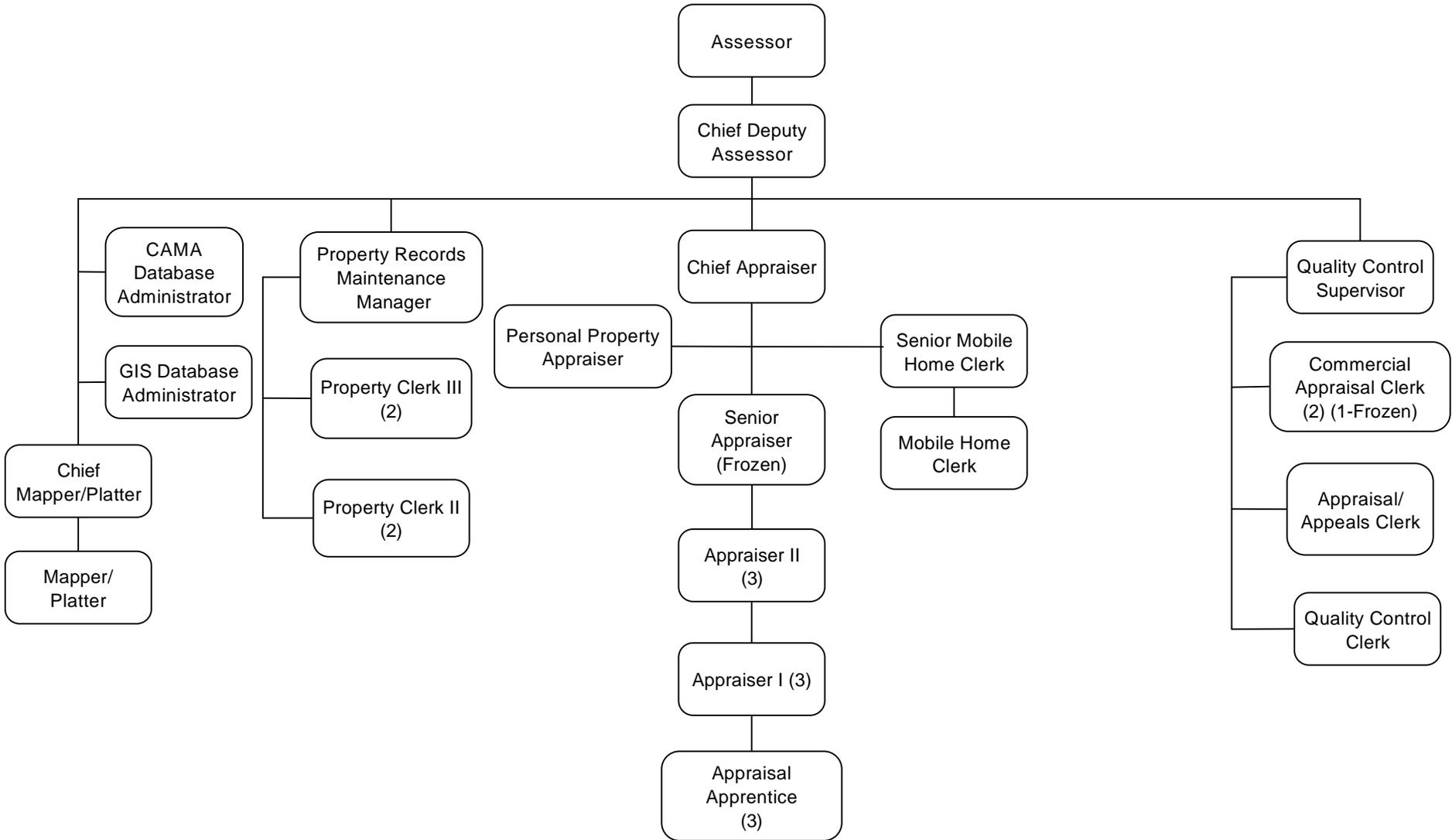
- To serve the citizens of San Juan County, effectively and efficiently.

### Department Summary

Expenditures by Category:

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
Wages	153,535	147,845	147,845	147,845	-	0.00%
Benefits	60,457	55,432	57,901	67,263	9,362	16.17%
Other Operating	62,132	81,600	60,464	78,113	17,649	29.19%
<b>Total</b>	<b>\$ 276,124</b>	<b>\$ 284,877</b>	<b>\$ 266,210</b>	<b>\$ 293,221</b>	<b>\$ 27,011</b>	<b>10.15%</b>
 Number of Employees	 5	 5	 5	 5		

COUNTY ASSESSOR - 101



## COUNTY ASSESSOR - 101

### Department Description

The Assessor values all property subject to taxation. The Assessor is required by New Mexico law to discover, list and value all property within the County. Appraised values, as the basis of assessed values, determine the distribution of property tax levies among taxpayers. Only if these values are correct will tax limits, debt limits, and the distribution of state aid to localities be as the legislation intended. The property is assessed at 33% of its appraised value. In addition to the over 41,000 parcels of real property (land, homes, commercial building), the Assessor must value personal property of more than 12,000 manufactured homes, over 3,500 businesses, livestock, and any other personal property which is taxable. The Assessor maintains county parcel maps reflecting current ownership of real property, by accurately tracking all transfers, splits, and subdivisions. The County Assessor is an elected position.

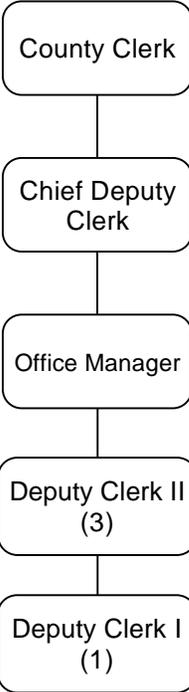
### Goals/Concerns

- Provide network connectivity and GPS mapping to appraisers when in the field to eliminate return travel time to office for research and property analysis as Streamline subdivision processes to help ensure payment of taxes does not hinder transferring of property within the subdivision.
- On-site evaluation of all property within the County on a 5 year cycle.
- Educate taxpayers about all levels of property taxes to make taxation more fair and equitable.
- Update County Assessor's webpage to increase efficiency and user friendliness of property tax information available to the public.

### Department Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Expenditures by Category:</u>						
Wages	858,381	829,837	792,219	838,184	45,965	5.80%
Benefits	309,551	363,272	310,549	342,665	32,116	10.34%
Professional Services	390	-	-	-	-	
Supplies	14,202	23,199	21,570	17,800	(3,770)	( 17.48%)
Other Operating	67,413	42,965	24,915	44,565	19,650	78.87%
<b>Total</b>	<b>\$ 1,249,937</b>	<b>\$ 1,259,273</b>	<b>\$ 1,149,253</b>	<b>\$ 1,243,214</b>	<b>\$ 93,961</b>	<b>8.18%</b>
Number of Employees	30	30	30	30		

COUNTY CLERK - 101



## COUNTY CLERK - 101

### Department Description

The Clerk is ex-officio recorder and may record any instrument of writing that is duly acknowledged and certified. Examples include deeds, mortgages, leases, affidavits, bonds, and liens. The Clerk is ex-officio clerk of the Board of County Commissions and the County Board of Finance. Either in person or by deputy, must attend and record all commission meetings, votes, and transactions. The Clerk supplies property records, such as deeds, real estate contracts and other miscellaneous records to the Assessor's office. The County Clerk also serves as Chief Elections Officer and Clerk of the Probate Court unless otherwise provided by law. The County Clerk is an elected position.

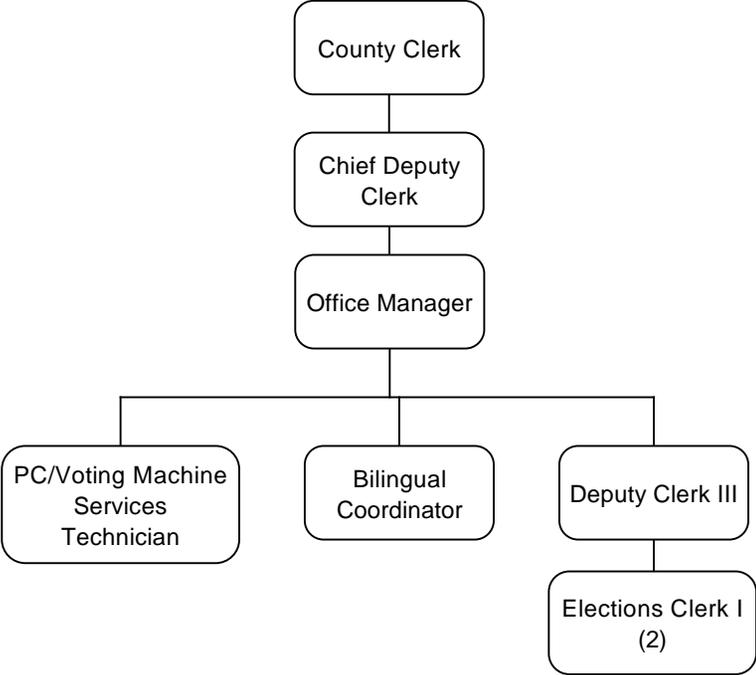
### Goals/Concerns

- It is our goal to provide excellent customer service.
- To provide and maintain an accurate index of all recorded documents.
- Conduct fair, honest, transparent and accurate elections.
- Cross-train employees in all aspects of the office.
- Complete our back indexing of all recorded documents by 2018.

### Department Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Expenditures by Category:</u>						
Wages	322,002	310,322	256,094	292,075	35,981	14.05%
Benefits	127,743	157,393	106,562	128,320	21,758	20.42%
Professional Services	-	-	-	-	-	
Supplies	14,305	16,500	15,225	16,500	1,275	8.37%
Other Operating	36,720	27,450	30,693	31,500	807	2.63%
<b>Total</b>	<b>\$ 500,770</b>	<b>\$ 511,665</b>	<b>\$ 408,574</b>	<b>\$ 468,395</b>	<b>\$ 59,821</b>	<b>14.64%</b>
Number of Employees	8	8	7	7		

BUREAU OF ELECTIONS - 101



## BUREAU OF ELECTIONS - 101

### Department Description

The County Clerk is the Chief Election Official of San Juan County. The Bureau of Elections is responsible for maintaining all voter records, information and updating as needed.

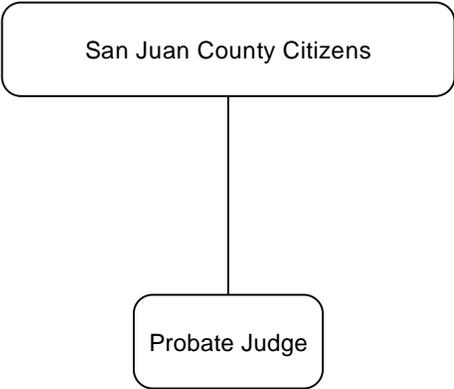
### Goals/Concerns

- Conduct fair, honest, transparent elections

### Department Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Expenditures by Category:</u>						
Wages	243,124	278,944	254,261	272,596	18,335	7.21%
Benefits	79,488	107,684	84,358	98,824	14,466	17.15%
Professional Services	-	-	-	-	-	
Supplies	13,480	12,450	11,219	14,100	2,881	25.68%
Other Operating	127,674	207,550	161,867	248,625	86,758	53.60%
<b>Total</b>	<b>\$ 463,766</b>	<b>\$ 606,628</b>	<b>\$ 511,705</b>	<b>\$ 634,145</b>	<b>\$ 122,440</b>	<b>23.93%</b>
Number of Employees	6	6	5	5		

**PROBATE JUDGE - 101**



## PROBATE JUDGE - 101

### Department Description

One Probate Judge is elected in each county and the Commission must provide office space and other needed items. Probate courts have responsibility over probate of wills and testaments, appointment and removal of administrators of executorship and similar matters.

### Goals/Concerns

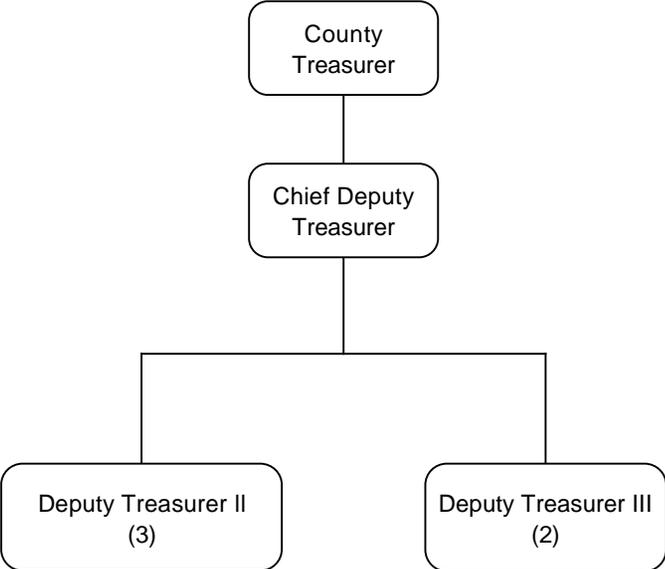
- Cross-train employees concerning Probate

### Department Summary

Expenditures by Category:

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
Wages	29,929	28,820	28,820	28,820	-	0.00%
Benefits	14,313	11,056	11,036	11,103	67	0.61%
Professional Services	-	-	-	-	-	
Supplies	105	750	3	750	747	24,900.00%
Other Operating	698	1,600	23	1,600	1,577	6,856.52%
<b>Total</b>	<b>\$ 45,045</b>	<b>\$ 42,226</b>	<b>\$ 39,882</b>	<b>\$ 42,273</b>	<b>\$ 2,391</b>	<b>6.00%</b>
Number of Employees	1	1	1	1		

COUNTY TREASURER - 101



**COUNTY TREASURER - 101**

**Department Description**

The Treasurer keeps account of all moneys received and disbursed in the County; keeps regular accounts of all checks drawn on the Treasury and paid; and keeps the books, papers and moneys pertaining to the office ready for inspection by the County Commissioners at all times. All monies under the Treasurer's control include, but are not limited to: property taxes; property tax penalties and interest; state shared taxes; gross receipts taxes; payments in lieu of taxes (PILT); oil and gas production and equipment; franchise taxes; licenses and permits; charges for services; fines and forfeits, including forfeiture funds; miscellaneous revenues; other revenues including contributions, donations, investment income, refunds, rents, royalties, insurance recoveries; and inter-governmental grants. The Treasurer of each county in the state shall have supervision of the deposit and safekeeping of public money in the county. The Treasurer determines how to deposit and invest County funds. That decision must then be approved by the Board of County Commissioners, sitting as the Board of Finance. The Board of Finance must adopt an investment policy and permit the Treasurer to make investment decisions that conform to the policy. Monthly financial reports shall be submitted to the County Commission and may be requested by the Local Government Division. The Treasurer also serves ex- officio as the County Tax Collector. The County Treasurer is an elected position.

**Goals/Concerns**

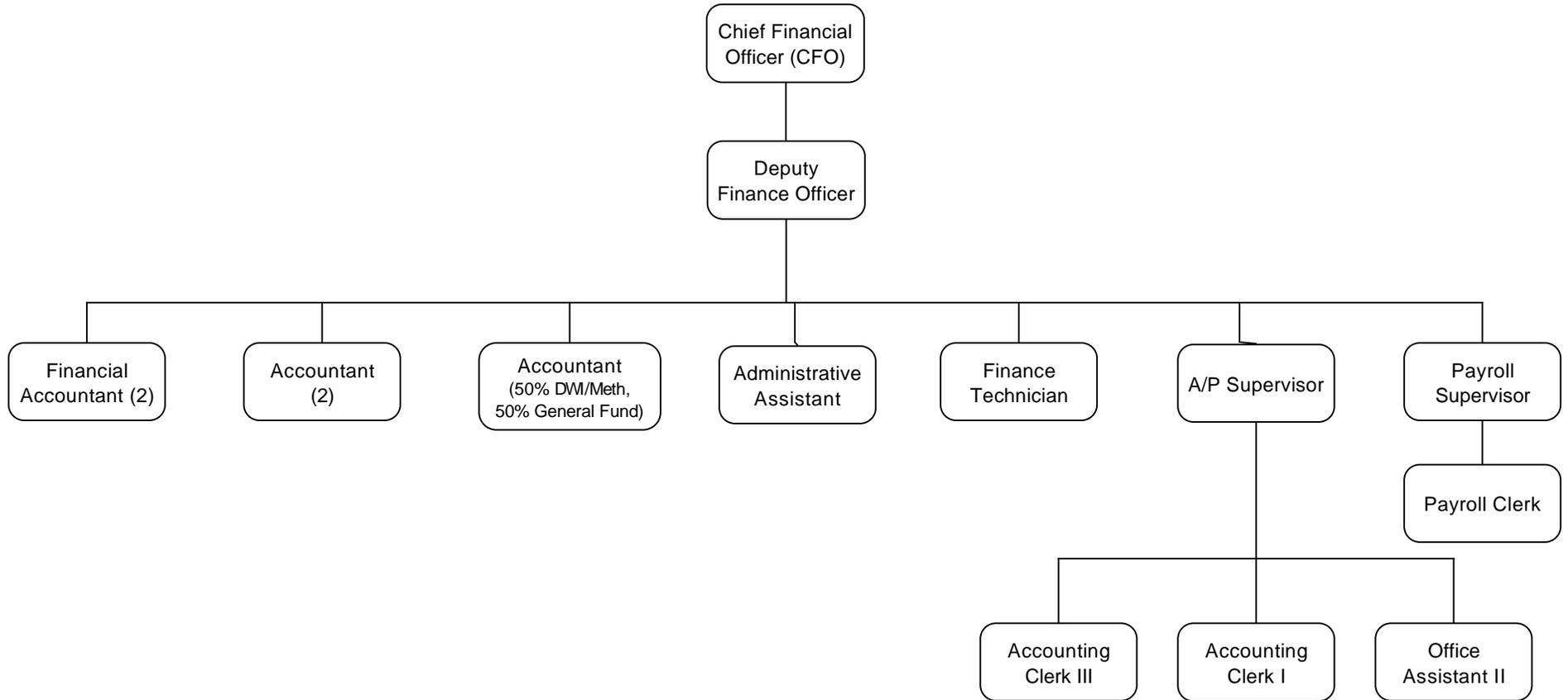
- To faithfully execute the duties of the County Treasurer's Office in compliance with all State statutes, rules, and regulations
- To provide the taxpayers of San Juan County with prompt, professional and courteous service and answer any questions relating to their property taxes
- To safely deposit all monies and invest idle monies prudently
- To be accountable to taxpayers and other taxing entities in the County
- To better inform and educate the public concerning property tax laws
- To improve collection methods for payment of property taxes and payment of other County goods and services
- To improve deposit methods for Treasurer's office and other offsite County Departments

**Department Summary**

Expenditures by Category:

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
Wages	337,931	331,877	322,103	330,973	8,870	2.75%
Benefits	126,842	138,342	135,829	138,715	2,886	2.12%
Professional Services	84,042	69,900	48,469	67,150	18,681	38.54%
Supplies	4,562	8,315	6,570	9,500	2,930	44.60%
Other Operating	62,312	70,250	52,517	71,500	18,983	36.15%
<b>Total</b>	<b>\$ 615,689</b>	<b>\$ 618,684</b>	<b>\$ 565,488</b>	<b>\$ 617,838</b>	<b>\$ 52,350</b>	<b>9.26%</b>
Number of Employees	7	7	7	7		

FINANCE DEPARTMENT - 101



## FINANCE DEPARTMENT - 101

### Department Description

The Finance Department is responsible for managing many different financial functions for the County including: accounts payable, accounts receivable, payroll, grant accounting, general ledger control, internal audits, issuance of bonds, bank reconciliations, fixed asset inventory, and the processing of outgoing and incoming County mail. The department is responsible for the annual external audit and the preparation of the financial statements in accordance with Generally Accepted Accounting Principles (GAAP). The department also prepares and monitors the annual budget. The Finance Department works closely with the external auditors, the State Auditor, the Treasurer's Office, as well as the Department of Finance & Administration. In FY09 San Juan County was awarded a 2009 NACO Achievement Award for the County's program entitled "Transfer Analysis - Issuance of Bonds with No Tax Increase".

### Goals/Concerns

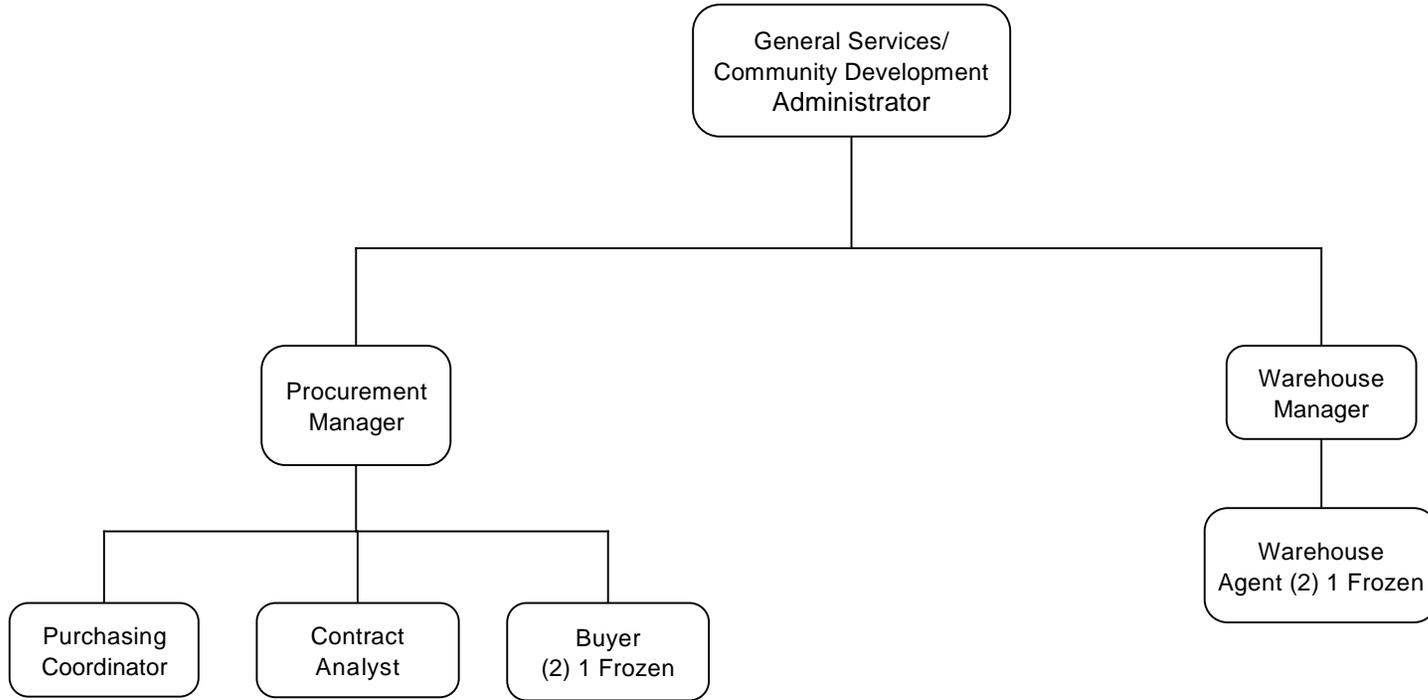
- Continue to receive GFOA's Certificate of Achievement for Excellence in Financial Reporting (highest recognition - governmental financial reporting)
- Continue to receive GFOA's Distinguished Budget Presentation Award (highest form of recognition in governmental budgeting)
- Continue to receive State of New Mexico Local Government Division of the Department of Finance and Administration's Annual Budget Award
- Annually – obtain an unqualified or “clean” audit opinion
- Annually update the Transfer Analysis
- Create a Long-Term Financial Plan

### Department Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Expenditures by Category:</u>						
Wages	695,639	711,509	717,327	769,110	51,783	7.22%
Benefits	239,320	268,514	261,470	274,579	13,109	5.01%
Professional Services	50,046	113,871	55,126	103,509	48,383	87.77%
Supplies	19,154	17,982	17,076	18,061	985	5.77%
Other Operating	30,714	28,378	28,194	29,640	1,446	5.13%
<b>Total</b>	<b>\$ 1,034,873</b>	<b>\$ 1,140,254</b>	<b>\$ 1,079,193</b>	<b>\$ 1,194,899</b>	<b>\$ 115,706</b>	<b>10.72%</b>
Number of Employees	14	14	15	15		

Note: One Accountant position is 50% funded by General Fund (101) and 50% funded by the Alternative Sentencing Fund (223).

CENTRAL PURCHASING - 101



## CENTRAL PURCHASING - 101

### Department Description

The Central Purchasing Office is the central buying unit for San Juan County. The scope of responsibility includes the acquisition of all supplies, equipment, and services required for the operation and functions of County Departments. In addition, Central Purchasing provides procurement support services for other entities such as San Juan Water Commission, San Juan County Communications Authority, San Juan Regional Emergency Medical Services (EMS and Air Care), and the 11th District Adult Drug Court. All procurements are made in strict accordance with the New Mexico Procurement Code and San Juan County Purchasing Policies and Procedures. The department is responsible for the collection and disposal of all obsolete, worn-out, and unusable surplus tangible personal property, including vehicles, heavy equipment, office furnishings, etc., by means of sealed bid and/or public auction. A central warehouse facility is also maintained and operated by the department. The overall purpose and responsibility of Central Purchasing is to provide for the fair and equitable treatment of all persons involved in public procurement, to maximize the purchasing value of public funds, to promote honesty and integrity, to inspire public confidence, and to provide safeguards for maintaining a quality procurement system.

### Goals/Concerns

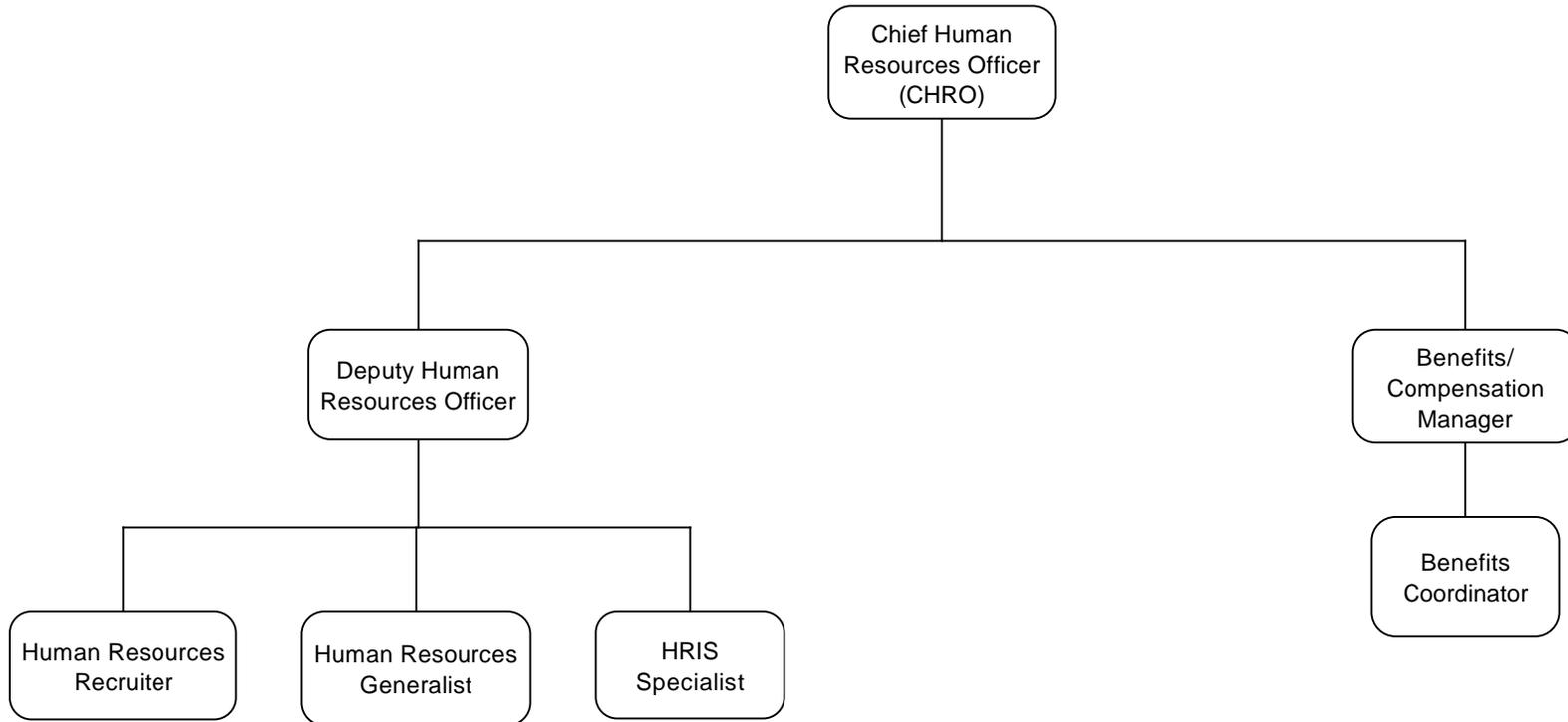
- Implementation of GEMS E-Requisitions for All Using Departments
- Eliminate Paper Project Manuals and Paper Blue Prints on all Projects
- Purchase and install Sourcing, Bidding and RFP Software
- Maintain Electronic Database for all County Department Maintenance and Service Contracts
- Join and participate in more Cooperative Purchasing Organizations

### Department Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Expenditures by Category:</u>						
Wages	426,388	346,008	313,895	282,393	(31,502)	( 10.04%)
Benefits	134,189	143,307	102,802	86,926	(15,876)	( 15.44%)
Professional Services	7,891	7,000	2,919	7,000	4,081	139.81%
Supplies	5,148	9,569	4,566	9,019	4,453	97.53%
Other Operating	22,172	24,656	19,620	25,206	5,586	28.47%
<b>Total</b>	<b>\$ 595,788</b>	<b>\$ 530,540</b>	<b>\$ 443,802</b>	<b>\$ 410,544</b>	<b>\$ (33,258)</b>	<b>( 7.49%)</b>
Number of Employees	11	8	8	8		

Note: Central Purchasing is under General Service Community Development Administrator.

HUMAN RESOURCES - 101



## HUMAN RESOURCES - 101

### Department Description

The Human Resources Department is committed to fostering a favorable work experience for employees while reducing the County's exposure to liability by serving as a valuable and reliable source of expertise and support for employees and management at all levels. The department strives to serve as a successful processing center in order to attract and retain the best qualified and diverse workforce based on the disposition of fair treatment, personal development, recognition, and competitive compensation. The department desires to be the foundation for stability, training and service to its employees and the organizational structure. HR provides support to all departments as needed with management, trainings, career development, policy guidance, performance evaluations, disciplinary actions & terminations, employee relations, investigate harassment and grievance complaints. HR staff maintains County employee's personnel files and upholds the utmost confidentiality. Additional services to the County include employee service awards, wellness events, and retirement seminars.

The Employee Benefits Division resides within Human Resources and is responsible for ensuring that employees are well informed and successfully enrolled in eligible benefits. More information on the Employee Benefits Division can be found under Internal Service Fund - Major Medical.

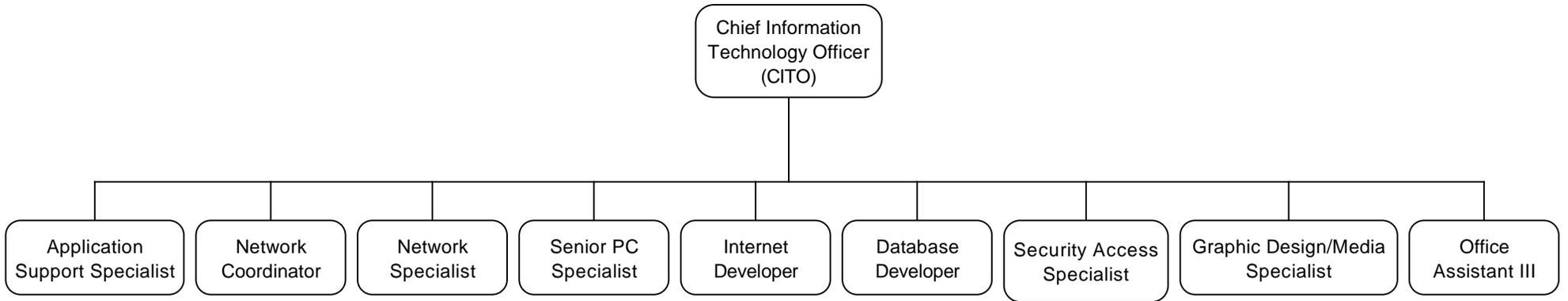
### Goals/Concerns

- Maintain dual role of human resources as a service department and strategic business partner
- Continue to enhance & maintain monthly manpower/benefits reports; continue to provide pertinent metric reports; provide individual bi-annual department trend analysis reports
- Continue the use of the comprehensive in-house training program
- Continue to monitor Federal/State laws applicable to employment
- Maximize NEOGOV's online application features for improved time-to-hire results
- Recognize value of each San Juan County Employee
- Serve as the communication "pipeline" for County employees
- Strive for effective and efficient HR processes
- Expand into the social media scene for recruiting and to maximize advertising possibilities

### Department Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Expenditures by Category:</u>						
Wages	443,923	433,826	417,987	439,246	21,259	5.09%
Benefits	168,057	179,651	152,274	172,723	20,449	13.43%
Professional Services	-	-	-	-	-	-
Supplies	22,634	12,550	9,390	12,350	2,960	31.52%
Other Operating	94,120	81,594	65,459	103,894	38,435	58.72%
<b>Total</b>	<b>\$ 728,734</b>	<b>\$ 707,621</b>	<b>\$ 645,110</b>	<b>\$ 728,213</b>	<b>\$ 83,103</b>	<b>12.88%</b>
Number of Employees	7	7	7	7		

INFORMATION TECHNOLOGY - 101



## INFORMATION TECHNOLOGY - 101

### Department Description

The Information Technology Department provides hardware, software, and network connectivity to meet the information processing needs, and the retrieval and storage of data required for the continued functionality of the County. The IT Department maintains 64 servers, 1 mainframe, and approximately 875 PC's throughout the County. IT assists County offices in utilizing the latest technologies. Technical support for hardware is comprised of workstations, laptops, servers, switches, routers, IP Phones, and UPS's. Support for software includes third party applications, and data base applications written in-house. Other software support services are recommendations, installation, implementation, upgrades, development, training, and maintenance. IT responsibilities also include support of the Voice Over IP (VOIP) phone system, internet and e-mail access, the Local Area Network (LAN), the Wide Area Network (WAN), and the storage and accessibility and backup information entered and maintained by each County Department. IT is responsible for configuration specifications, purchasing, deploying, redeploying functional equipment to less critical positions, and surplus workstations, laptops, servers, and UPS's throughout County offices. IT develops, houses and maintains the County Website. IT maintains a graphic print shop for the creating and printing of various jobs including business cards, letterhead stationary, newsletters brochures and flyers as well as multiple copies of the County's Strategic Plan, Financial Reports and Bid Documents.

### Goals/Concerns

- NetApp appliance storage expansion
- Virtualization of servers
- Advanced training and education for staff
- Replace network equipment that is no longer supported or adequate for the expanding demands required by users

### Department Summary

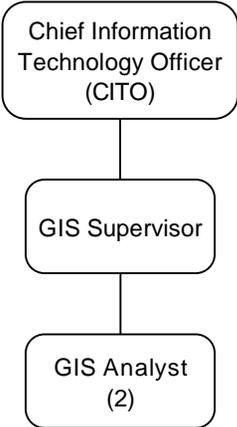
	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%

#### Expenditures by Category:

Wages	550,900	571,792	559,967	604,987	45,020	8.04%
Benefits	182,146	205,907	194,241	213,776	19,535	10.06%
Professional Services	40,997	47,442	65,756	78,728	12,972	19.73%
Supplies	7,162	12,800	9,351	12,020	2,669	28.54%
Other Operating	218,246	204,128	153,591	217,931	64,340	41.89%
<b>Total</b>	<b>\$ 999,451</b>	<b>\$ 1,042,069</b>	<b>\$ 982,906</b>	<b>\$ 1,127,442</b>	<b>\$ 144,536</b>	<b>14.70%</b>

Number of Employees	10	10	10	10
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Note: Three additional employees are managed by IT and are reported under the Geographic Information Systems department, a division of IT. The Deputy IT Administrator position was eliminated in FY2011.



## GEOGRAPHIC INFORMATION SYSTEMS - 101

### Department Description

The Geographic Information Systems (GIS) Department is responsible for maintaining and managing San Juan County's geospatial data. With the use of ArcGIS Server Advanced Edition, this interface supports advanced, high performance management of large geodatabases. The Relational Data Base Management System enables the management of multiple departments' workflows, multi-user editing and ensures high-integrity data storage of feature datasets. Internet Mapping Services (IMS) allows the GIS Department to provide the general public and County employees access to real time spatial data via the internet/intranet required for daily tasks. GIS has 5 dedicated file and DB servers, a reverse proxy web mapping server and one shared web server that stores and hosts raster and vector files. By consolidating the purchases of the County's GPS equipment, GIS is able to oversee and insure that the latest software and operating system updates are applied to all equipment throughout the County. The Base Station has enabled County departments to achieve high accuracy levels of post processing thereby meeting state and FEMA guidelines for data collections. San Juan County recently entered into an ELA, Enterprise License Agreement, benefiting the County by lowering costs on licensed software and coverage of annual maintenance costs while centralizing administrative and procurement processes.

### Goals/Concerns

- Data Management of large spatial datasets in editing and synchronization of data
- Utilize ArcGIS platform to deliver high quality mapping applications that are consumed via the Web or at the desktop
- Expand our Web Map Portal to include additional server sites that will address specific department's needs
- To provide tools to manage and deploy custom applications for use on Mobile devices
- To effectively manage and oversee the County's ever growing geospatial data
- Keep up with the constantly changing technology of GIS

### Department Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%

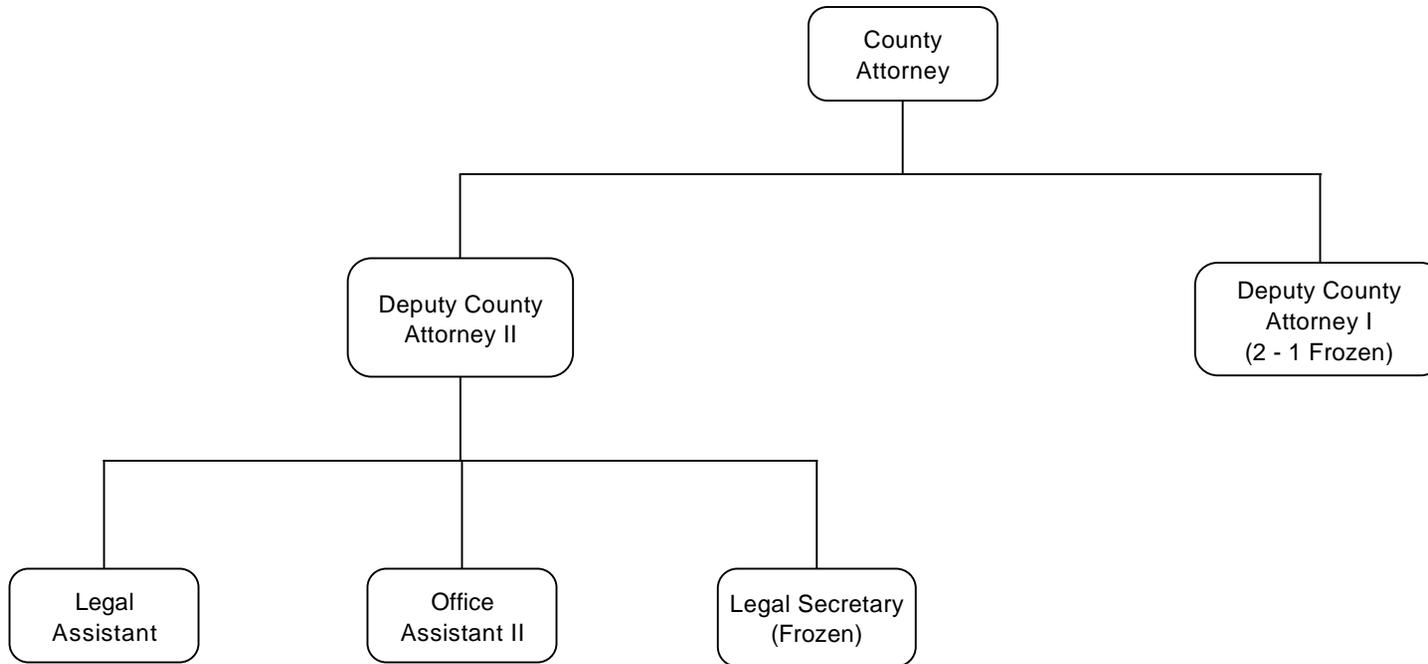
#### Expenditures by Category:

Wages	159,937	160,827	160,345	165,078	4,733	2.95%
Benefits	59,906	65,388	65,026	66,453	1,427	2.19%
Professional Services	5,605	-	-	-	-	
Supplies	131,296	27,597	26,369	195,532	169,163	641.52%
Other Operating	89,071	93,221	88,881	102,330	13,449	15.13%
<b>Total</b>	<b>\$ 445,815</b>	<b>\$ 347,033</b>	<b>\$ 340,621</b>	<b>\$ 529,393</b>	<b>\$ 188,772</b>	<b>55.42%</b>

Number of Employees	3	3	3	3
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Note: Geographic Information Systems is a division of the IT Department.

LEGAL - 101



**LEGAL DEPARTMENT - 101**

**Department Description**

The Legal Department represents San Juan County and the Board of County Commissioners in administrative and judicial proceedings and provides legal advice and assistance to County Commissioners, the County Executive Officer and staff. The attorneys provide legal advice and assistance to other elected County officials and represent those officials in administrative and judicial proceedings by mutual agreement between the elected officials and the County Attorney. County attorneys also serve as legal council to the San Juan County Communications Authority, the San Juan Water Commission and the San Juan County Criminal Justice Training Authority and serve as the designated hearing officer in administrative hearings. The Legal Department works in all fields of government law. Outside counsel is utilized when cases necessitate specialized expertise. The County Attorney also oversees the Risk Management function. More information on Risk Management is provided under the Risk Management fund description.

**Goals/Concerns**

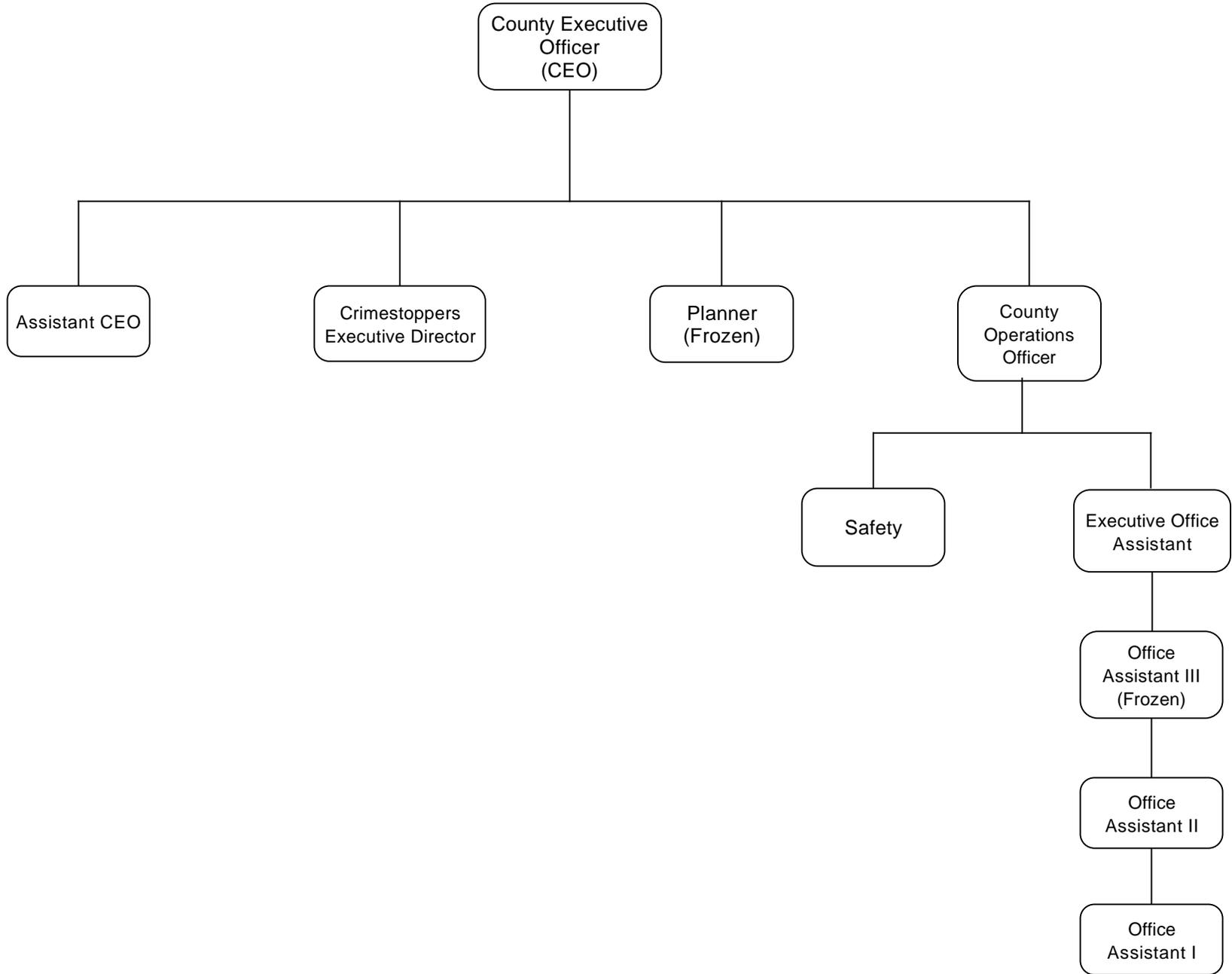
- To provide legal advice to Commissioners, Elected Officials, County Executive Officer and staff
- To serve as legal counsel to the Communications Authority, the San Juan Water Commission, and the San Juan Criminal Justice Training Authority
- To serve as Administrative Hearing Officer for various hearings throughout the year
- To assist defense attorneys with pending lawsuits and assist bond counsel with bond matters
- To represent the County in EEOC complaints and employee grievance matters
- To review or draft contracts, resolutions, R-O-W documents, deeds, leases, ordinances, bid documents, and RFP's
- To respond to open records requests
- To review and update County policies and procedures

**Department Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Expenditures by Category:</u>						
Wages	419,840	409,906	409,909	420,798	10,889	2.66%
Benefits	125,030	127,910	127,854	130,616	2,762	2.16%
Professional Services	1,030	19,000	1,092	19,000	17,908	1,639.93%
Supplies	4,840	4,061	2,447	4,061	1,614	65.96%
Other Operating	28,483	75,057	55,663	183,250	127,587	229.21%
<b>Total</b>	<b>\$ 579,223</b>	<b>\$ 635,934</b>	<b>\$ 596,965</b>	<b>\$ 757,725</b>	<b>\$ 160,760</b>	<b>26.93%</b>
Number of Employees	7	7	7	7		

Note: Two additional employees managed by the Legal Department are reported under the Risk Management Fund -291.

COUNTY EXECUTIVE OFFICE - 101



**COUNTY EXECUTIVE OFFICE - 101**

**Department Description**

The County Executive Officer acts as the administrative assistant to the County Commission and is responsible for assisting in the fulfillment of the Commission's duties and responsibilities. The County Executive Officer is responsible for providing information to the County Commission enabling the Commission to make informed policy decisions. All administrative departments are responsible to the County Executive Officer as reflected on the organizational chart. Other services provided by the County Executive Office include support to the County Commission, Elected Officials, and Administrative Departments; provide project administration; and serve as a liaison between the County and the Public. In FY06 the County was awarded a 2006 NACo Achievement Award for the County's program entitled "Strategic Planning: Developing a Cutting Edge County" for its strategic planning process.

**Goals/Concerns**

- Continuation of the County's Strategic Planning Process
- Establish and promote core values for the County
- Continue to support Department Heads & Elected Officials
- Interact with County employees to promote a cooperative atmosphere
- Restore fund reserves to maintain the financial health of the County

**Department Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Expenditures by Category:</u>						
Wages	745,956	614,526	510,895	537,860	26,965	5.28%
Benefits	223,895	208,326	171,940	174,079	2,139	1.24%
Professional Services	-	-	-	-	-	
Supplies	9,834	7,500	11,776	13,000	1,224	10.39%
Other Operating	92,903	121,400	116,203	117,650	1,447	1.25%
<b>Total</b>	<b>\$ 1,072,588</b>	<b>\$ 951,752</b>	<b>\$ 810,814</b>	<b>\$ 842,589</b>	<b>\$ 31,775</b>	<b>3.92%</b>
Number of Employees	10	10	9	9		

Note: One additional position is reported in Safety - 101, and two additional employees are reported in the IHC Fund - 220. Public Relations Manager position was moved to Sheriff's Office as a Community Relations Coordinator effective January 2011.

## YOUTH EMPLOYMENT - 101

### Department Description

San Juan County is a strong supporter of the County's youth. The County employs students to assist in the development of skills that will be beneficial to the students' careers whether at the County or with other employers.

### Goals/Concerns

- Foster necessary employment skills for high school/college students, to improve employment opportunities.

### Department Summary

Expenditures by Category:

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
Wages	54,891	57,270	37,915	68,310	30,395	80.17%
Benefits	4,247	4,427	2,940	5,281	2,341	79.63%
Professional Services	-	-	-	-	-	
Supplies	-	-	-	-	-	
Other Operating	-	-	-	-	-	
<b>Total</b>	<b>\$ 59,138</b>	<b>\$ 61,697</b>	<b>\$ 40,855</b>	<b>\$ 73,591</b>	<b>\$ 32,736</b>	<b>80.13%</b>
 Part Time Employees	 13	 11	 11	 9		

Note: The Intern wage begins at \$8.25 with a \$.25 increase for years 2 and 3 up to \$9.25. The rate of pay for 4 or more years of employment is determined by Supervisor/Department Director.

## GENERAL GOVERNMENT - 101

### Department Description

Funding for County-wide services or programs is appropriated in General Government. Expenditures budgeted in General Government are as follows: terminal leave (sick leave), eye glass coverage, other related employee benefits, pool car maintenance, utilities, etc.

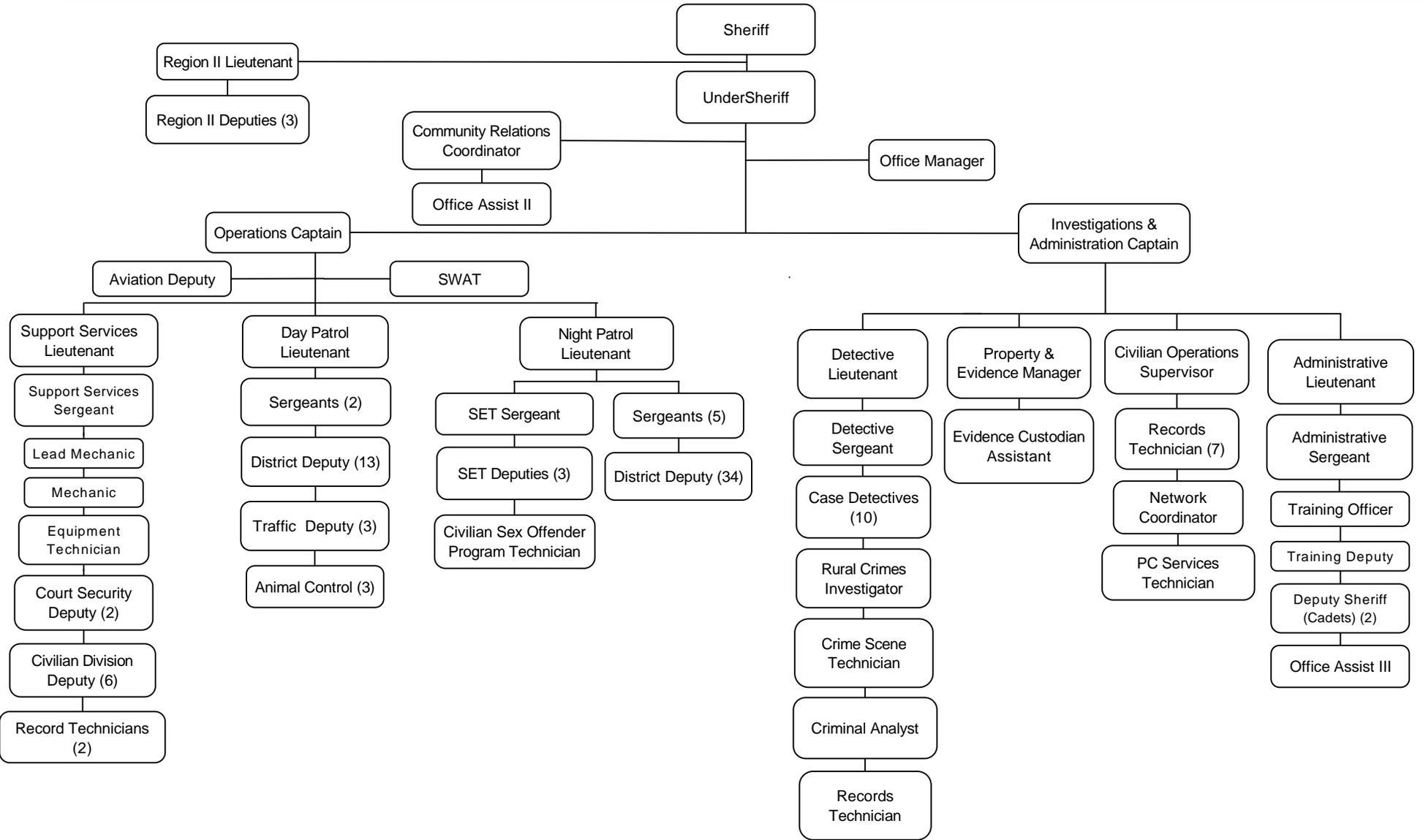
### Goals/Concerns

### Department Summary

Expenditures by Category:

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
Wages	202,939	125,000	94,064	125,000	30,936	32.89%
Benefits	142,229	144,500	124,497	158,124	33,627	27.01%
Professional Services	347,372	386,121	229,126	323,935	94,809	41.38%
Supplies	(2,389)	1,000	3,570	1,500	(2,070)	( 57.98%)
Other Operating	978,572	1,129,180	1,153,338	1,152,193	(1,145)	( 0.10%)
<b>Total</b>	<b>\$ 1,668,723</b>	<b>\$ 1,785,801</b>	<b>\$ 1,604,595</b>	<b>\$ 1,760,752</b>	<b>\$ 156,157</b>	<b>9.73%</b>
Number of Employees	N/A	N/A	N/A	N/A		

# SHERIFF DEPARTMENT - 101



**Notes:**

1. 11 Senior Deputy Sheriff positions included with various Deputy Sheriff positions

## SHERIFF DEPARTMENT - 101

### Department Description

The Sheriff's Office is responsible for providing a full spectrum of public safety services including law enforcement, civil process, prisoner extradition, and animal control. The Department consists of 107 certified and commissioned law enforcement personnel, 3 civilian Animal Control Officers, 2 mechanics, and 18 civilian employees. These employees are assigned to one of four divisions; (1) Administration includes the Sheriff (an elected official) and his command staff, Records and Property, Training, Evidence, National Criminal Information Center (NCIC) coordinator, computer technicians, crime prevention, receptionist, fleet and equipment technicians and mechanics and other civilians; (2) Court Services provide all court related services such as civil processing, court security and prisoner transport and extradition; (3) Patrol provides for 24 hour uniformed law enforcement protection; (4) Detectives conduct follow-up investigations on Patrol or division initiated cases. The main office is located in Aztec and there are sub-stations in both Kirtland and adjacent to McGee Park in Lee Acres. The Sheriff's Office participates in the local drug task force, Region II, comprised of members of the Farmington Police Department, various federal entities, and the Sheriff's Office. Funding for the task force is a combination of state and federal funds as well as considerable in-kind contributions from the participating agencies. The Detective Division is presently located in Bloomfield.

### Goals/Concerns

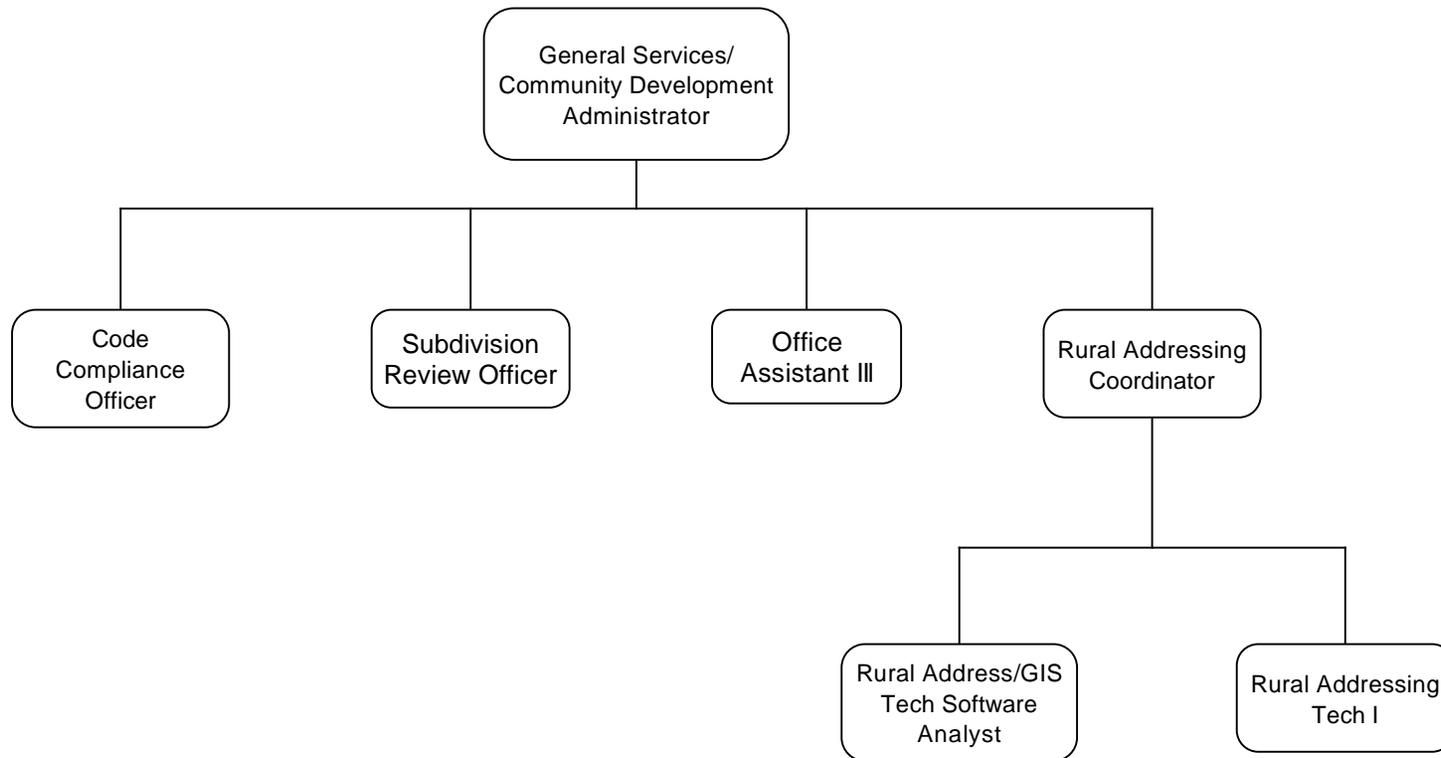
- Maintain adequate staffing levels, especially in the certified ranks
- Adequately manage Sex Offender Program
- Improve crime analysis and criminal intelligence data collection to identify crime trends/patterns and dedicate resources to reduce crime
- Improve our public relation efforts to better "sell" San Juan County and the Sheriff's Office in order to gain public support and confidence
- Planning and construction of new Sherriff's office

### Department Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Expenditures by Category:</u>						
Wages	7,827,539	7,662,633	7,473,994	7,766,977	292,983	3.92%
Benefits	2,676,490	2,843,166	2,691,581	2,827,858	136,277	5.06%
Professional Services	129,864	95,600	78,463	116,750	38,287	48.80%
Supplies	353,994	481,039	410,831	448,475	37,644	9.16%
Other Operating	1,182,218	1,510,093	1,403,879	1,611,243	207,364	14.77%
<b>Total</b>	<b>\$ 12,170,105</b>	<b>\$ 12,592,531</b>	<b>\$ 12,058,748</b>	<b>\$ 12,771,303</b>	<b>\$ 712,555</b>	<b>5.91%</b>
Number of Employees	129	129	130	130		

Note: The Public Relations Manager position was moved to Sheriff's Office as a Community Relations Coordinator effective January 2011.

COMMUNITY DEVELOPMENT - 101



## COMMUNITY DEVELOPMENT - 101

### Department Description

Community Development is a public service-oriented department comprised of five individual divisions, collectively working together to continually improve the quality of services that meet and exceed the expectations for the health, safety and welfare of the citizens of San Juan County. The Community Development Department consists of the following: Building Division, Code Compliance, Rural Addressing, Subdivisions, San Juan County Cleanup Project.

### Goals/Concerns

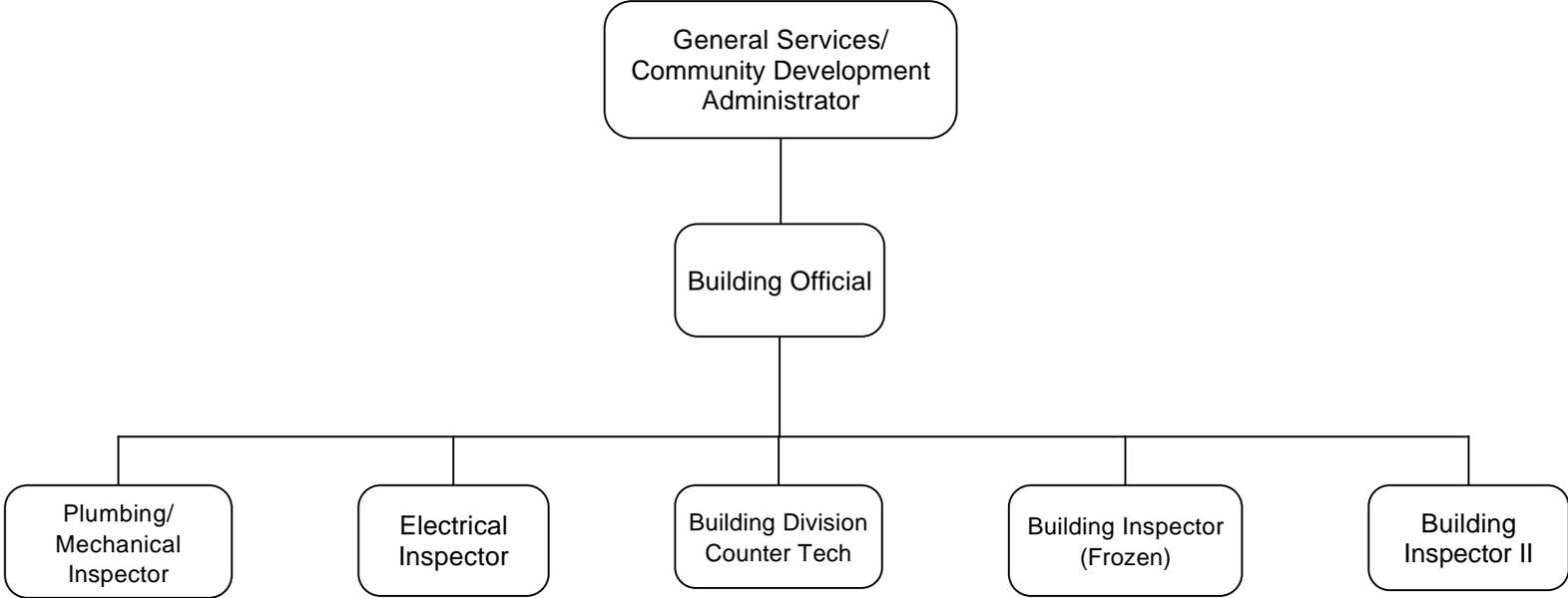
- Use existing digital mapping capability to better serve the public, utilities and emergency services
- Continue efforts to coordinate subdivision regulations
- Assist in the development of a "Unified Development Code"; or "Land Use Plan"
- Creation of new addressing map book in digital format for better portability
- Continue to work with the Navajo Nation on addressing project
- Revision of County Subdivision Regulations to interface with the proposed Land Use Regulations

### Department Summary

#### Expenditures by Category:

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
Wages	376,513	332,322	332,629	341,111	8,482	2.55%
Benefits	87,344	83,389	83,332	85,594	2,262	2.71%
Professional Services	-	-	-	-	-	
Supplies	8,469	15,935	14,100	13,700	(400)	( 2.84%)
Other Operating	19,519	29,135	26,630	25,843	(787)	( 2.96%)
<b>Total</b>	<b>\$ 491,845</b>	<b>\$ 460,781</b>	<b>\$ 456,691</b>	<b>\$ 466,248</b>	<b>\$ 9,557</b>	<b>2.09%</b>
Number of Employees	7	7	7	7		

**BUILDING INSPECTION - 101**



## BUILDING INSPECTION - 101

### Department Description

The Building Division is a division of Community Development. Their purpose is to promote the health, safety, and welfare of San Juan County, Aztec, and Bloomfield through the enforcement of building codes.

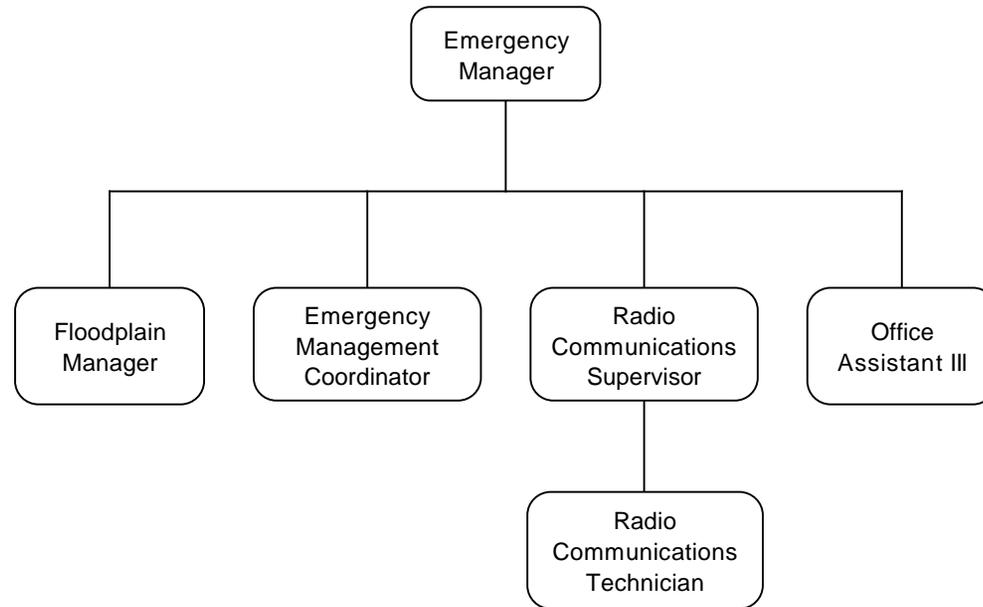
### Goals/Concerns

- Implement an online payment process for electrical and plumbing/mechanical permits
- To provide real time inspections results online
- Utilization of laptop computers to document inspection activity
- Utilizing technology to create real time data for the contractors - using the internet/county web site to pay for permits, download required forms and access inspection information
- The utilization of the department "Accela" Software will allow for the development and implementation of strategies that will provide efficient service and control cost to both the community and the County

### Department Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Expenditures by Category:</u>						
Wages	264,067	261,851	261,858	268,806	6,948	2.65%
Benefits	99,135	104,035	103,823	105,778	1,955	1.88%
Professional Services	-	-	-	-	-	
Supplies	7,688	16,872	10,177	14,300	4,123	40.51%
Other Operating	22,139	26,500	15,759	29,072	13,313	84.48%
<b>Total</b>	<b>\$ 393,029</b>	<b>\$ 409,258</b>	<b>\$ 391,617</b>	<b>\$ 417,956</b>	<b>\$ 26,339</b>	<b>6.73%</b>
Number of Employees	6	6	6	6		

**EMERGENCY MANAGEMENT - 101**



## EMERGENCY MANAGEMENT - 101

### Department Description

The Emergency Management Department coordinates Emergency Response activities in the County and Cities of Farmington, Bloomfield, and Aztec. The department maintains the Emergency Operations Center (EOC), Emergency Operations Plan (EOP), and conducts emergency operations exercises along with responding to major events. Emergency Management applies for and manages the Homeland Security Grant funding used for equipment procurement and exercise/drill purposes for all response agencies in San Juan County. Department personnel serve as liaisons for special operations teams such as Search and Rescue, Hazmat etc, coordinates the Local Emergency Planning Committee (LEPC) and represents San Juan County in the American Society of Safety Engineers (ASSE). The Department designs and maintains the County's emergency communication system including 26 tower sites and over 800 mobile and handheld radios. Emergency Management maintains San Juan County's participation in the National Flood Insurance Program (NFIP) and its status in the community Rating system (CRS) by managing San Juan County Ordinance 58: Flood Damage Prevention and San Juan County Ordinance 69: Manufactured Home Placement. The Department maintains San Juan County's designation as a Storm Ready Community by the National Weather Service. Emergency Management also coordinates the Community Emergency Response Training program (CERT), providing training to families in San Juan County on emergency preparedness.

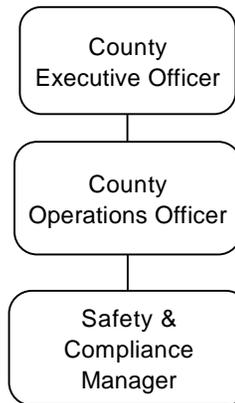
### Goals/Concerns

- Continue to improve the All Hazards Emergency Operations Plan on hand
- Continue to work with response agencies on the Unified Command System
- Continue to work with local schools and other agencies on the use and compliance of the National Incident Management System (NIMS)
- Continue to maintain NEXS data for San Juan County
- Continue to educate the public on Emergency Preparedness through the CERT Program
- Continue to improve on San Juan County's status in the NFIP's Community Rating System

### Department Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Expenditures by Category:</u>						
Wages	372,324	364,211	364,676	377,453	12,777	3.50%
Benefits	123,348	126,711	126,508	129,125	2,617	2.07%
Professional Services	130	2,880	3,125	2,880	(245)	( 7.84%)
Supplies	6,979	8,502	5,711	10,712	5,001	87.57%
Other Operating	(50,381)	(44,529)	(42,926)	(31,422)	11,504	( 26.80%)
<b>Total</b>	<b>\$ 452,400</b>	<b>\$ 457,775</b>	<b>\$ 457,094</b>	<b>\$ 488,748</b>	<b>\$ 31,654</b>	<b>6.93%</b>
Number of Employees	6	6	6	6		

**SAFETY - 101**



## SAFETY - 101

### Department Description

The Safety Department is responsible for building the County's safety program in accordance with OSHA regulations. Currently, the main components of the program are employee training, writing policy & procedures, and conducting inspections. The County is in the OSHA Consult Program. In the Consult Program, OSHA is invited in to conduct inspections. If any deficiencies are noted, the County is not fined but is given a time frame in which to rectify the problems.

### Goals/Concerns

- Asses the training needs of each department and conduct training as needed
- Work with the OSHA consult inspectors within the Consult Program to rectify problems
- Build the training program utilizing both in-house resources and the San Juan College School of Energy
- Write safety policy & procedure as suggested and prioritized by the OSHA consult inspectors
- Conduct inspections on County property to assess needs
- Conduct inspections at County construction sites to ensure compliance with OSHA regulations

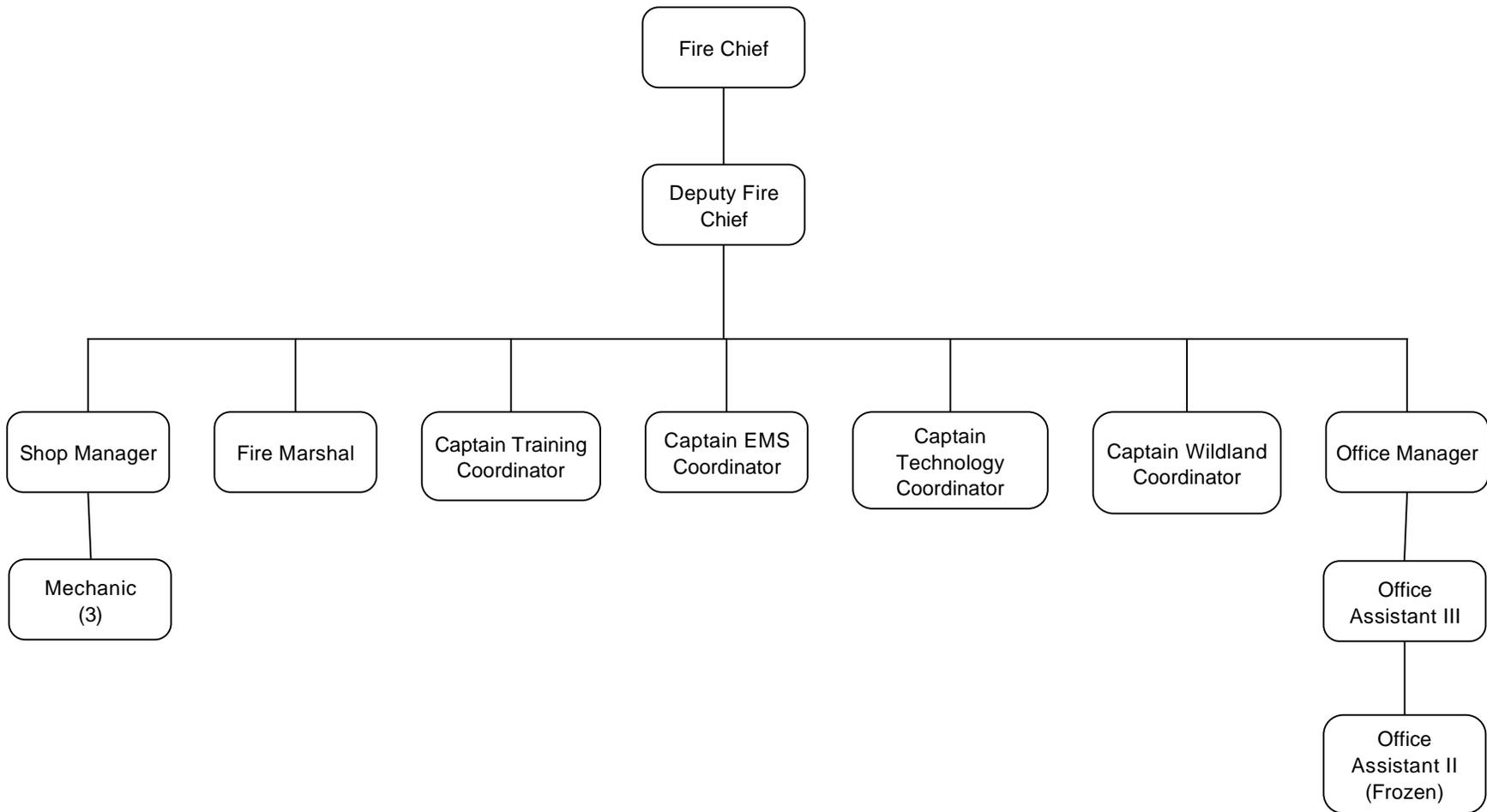
### Department Summary

Expenditures by Category:

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
Wages	71,190	68,744	68,738	70,566	1,828	2.66%
Benefits	38,602	50,160	50,756	48,489	(2,267)	( 4.47%)
Supplies	1,713	1,600	1,276	2,100	824	64.58%
Other Operating	23,390	19,550	17,155	19,353	2,198	12.81%
<b>Total</b>	<b>\$ 134,895</b>	<b>\$ 140,054</b>	<b>\$ 137,925</b>	<b>\$ 140,508</b>	<b>\$ 2,583</b>	<b>1.87%</b>
Number of Employees	1	1	1	1		

Note: The Safety division is managed by the County Executive Office.

**FIRE OPERATION - 101**



## FIRE OPERATION -101

### Department Description

The Fire Operations Department provides administrative oversight for fourteen volunteer fire districts which provide basic fire suppression and emergency medical assistance to virtually the entire County. The fire administration staff provides overall coordination, fiscal management, planning, and training. The Fire Operations office provides fire investigations, code enforcement, and commercial building plan reviews/inspections. This office also provides public fire safety education and helps the fire departments in personnel matters and recruitment. The division also provides maintenance for all fire equipment in the County fire districts. There are currently over 300 volunteer firefighters serving in the County.

### Goals/Concerns

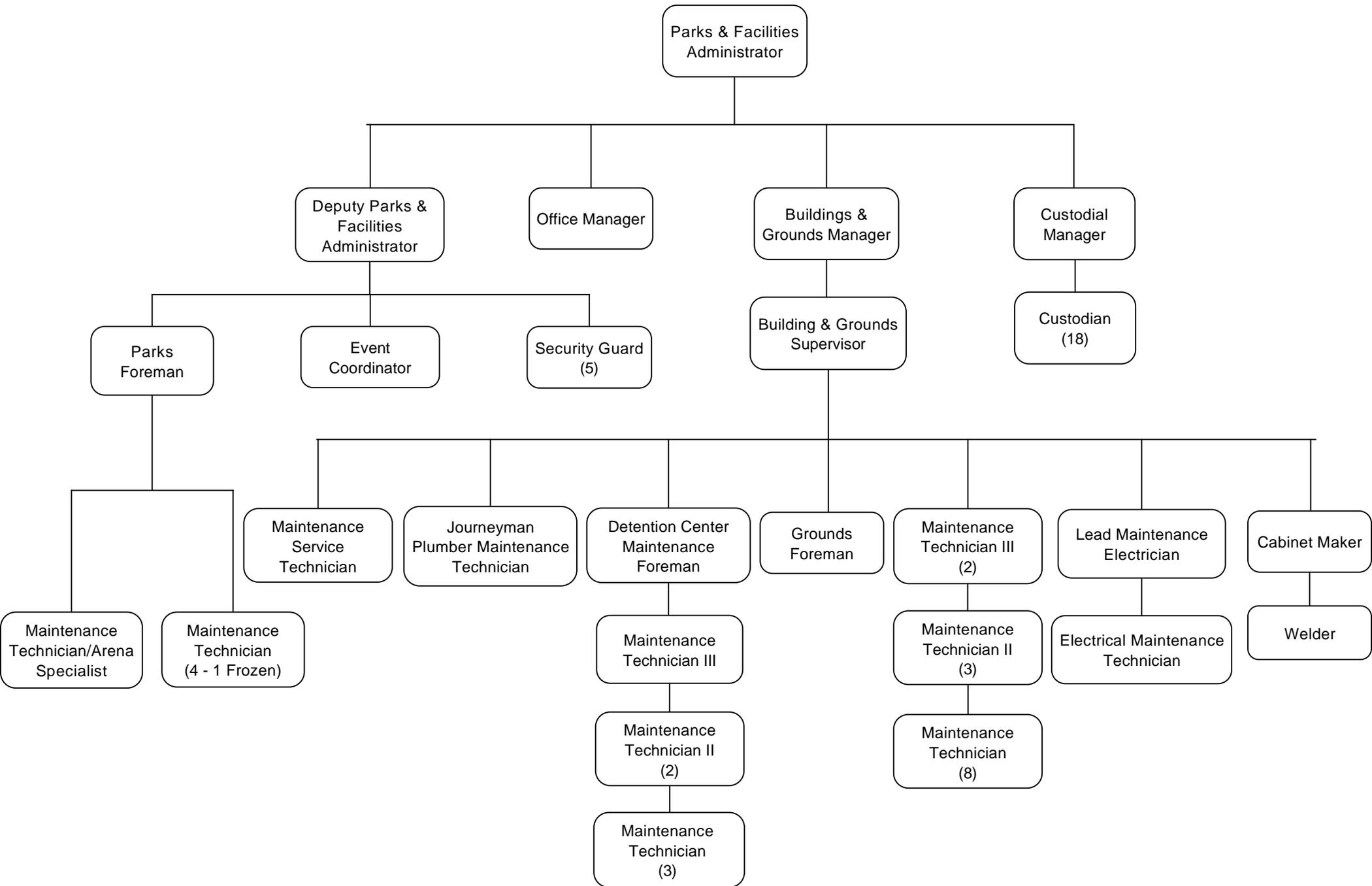
- Develop a phase plan that ensures fire personnel are responding to calls and arrive on scene within set times on high priority calls
- Recruit additional new volunteer firefighters
- Create an employee development plan for the fire department mechanics
- Simplify the purchasing process for fire districts
- Implement and monitor the newly adopted International Fire Code
- Continue to provide additional training that enables current volunteers to achieve Firefighter I status

### Department Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Expenditures by Category:</u>						
Wages	642,336	1,128,742	1,065,114	557,000	(508,114)	( 47.71%)
Benefits	210,726	234,691	219,934	217,387	(2,547)	( 1.16%)
Professional Services	-	-	-	-	-	
Supplies	-	-	-	-	-	
Other Operating	-	71,529	-	71,529	71,529	
<b>Total</b>	<b>\$ 853,062</b>	<b>\$ 1,434,962</b>	<b>\$ 1,285,048</b>	<b>\$ 845,916</b>	<b>\$ (439,132)</b>	<b>( 34.17%)</b>
Number of Employees	14	14	14	14		

Note: A portion of Fire's wages/benefits are allocated to the Ambulance Fund - 205

**PARKS & FACILITIES DEPARTMENT - 101**



## PARKS & FACILITIES DEPARTMENT - 101

### Department Description

Parks & facilities employees are responsible for the building maintenance, custodial care and grounds/landscaping services for all San Juan County buildings, facilities and parks. Parks & Facilities is also responsible for managing all events at McGee Park including but not limited to: scheduling, coordination, set up, tear down and clean up.

### Goals/Concerns

- Maintain and improve the McGee Park facility in a manner conducive to public and management expectations as well as to draw and accommodate a diverse number of events
- Increase the amount of marketing for the McGee Park facility
- Be more aggressive in identifying preventive maintenance needs at each building or structure
- Make improvements to Tally and Lions Parks
- Maintain or reduce the level of utilities and water used by County buildings, facilities, and grounds within the San Juan County Government

### Department Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Expenditures by Category:</u>						
Wages	2,519,150	2,455,906	2,331,023	2,527,825	196,802	8.44%
Benefits	818,367	887,071	796,178	866,173	69,995	8.79%
Professional Services	4,499	6,100	4,466	6,100	1,634	36.59%
Supplies	59,229	55,000	56,596	59,500	2,904	5.13%
Other Operating	430,057	467,526	446,870	465,773	18,903	4.23%
<b>Total</b>	<b>\$ 3,831,302</b>	<b>\$ 3,871,603</b>	<b>\$ 3,635,133</b>	<b>\$ 3,925,371</b>	<b>\$ 290,238</b>	<b>7.98%</b>
Number of Employees	62	62	62	62		

## HEALTH & SOCIAL SERVICES - 101

### Department Description

Health & Social Services provides for appropriations approved for various agencies not governed by San Juan County Government. Examples of agencies funded through agreements are: San Juan Economic Development (SJEDS), Libraries, Boys & Girls Clubs, Soil & Water Conservation District, Senior Citizen Centers, etc.

### Goals/Concerns

### Department Summary

Expenditures by Category:

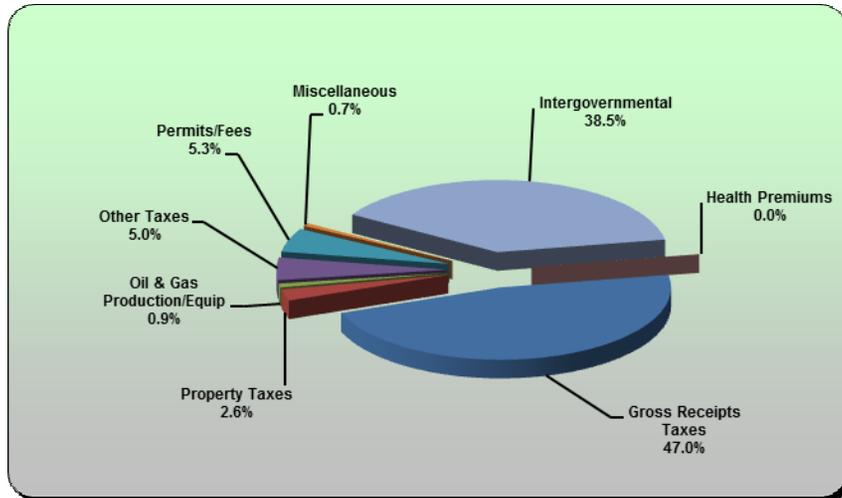
	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
Wages	-	-	-	-	-	
Benefits	-	-	-	-	-	
Professional Services	-	-	-	-	-	
Supplies	-	-	-	-	-	
Other Operating	672,301	585,131	509,740	1,244,344	734,604	144.11%
<b>Total</b>	<b>\$ 672,301</b>	<b>\$ 585,131</b>	<b>\$ 509,740</b>	<b>\$ 1,244,344</b>	<b>\$ 734,604</b>	<b>144.11%</b>
Number of Employees	N/A	N/A	N/A	N/A		

# **SPECIAL REVENUE FUNDS**

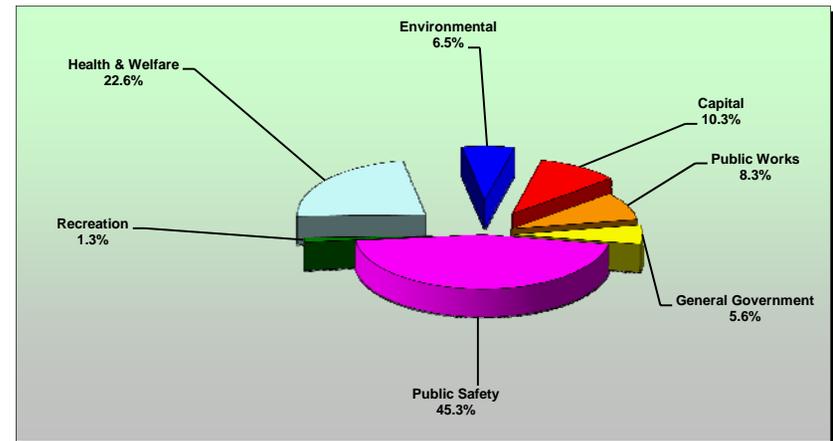
# San Juan County FY2013 Special Revenue Funds

**Beginning Fund Balance - \$44,568,286** (unaudited)

**Revenue (Sources) - \$55,066,389**



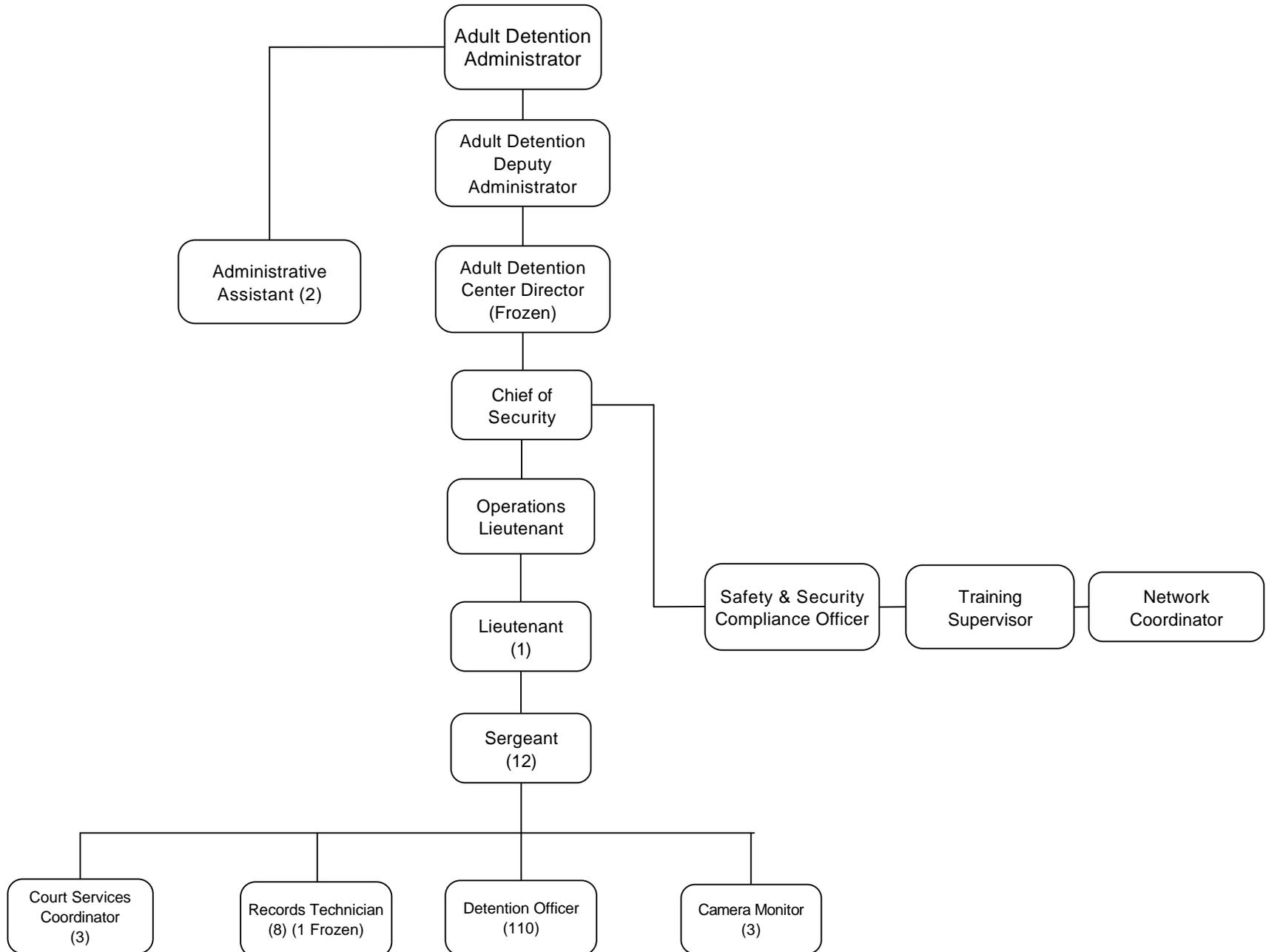
**Expenditure (Uses) – (\$76,225,182)**



**Other Financing Sources (Uses) \$12,148,075**

**Ending Fund Balance - \$35,557,568**

CORRECTIONS FUND - DETENTION CENTER - 201



**CORRECTIONS FUND - DETENTION CENTER - 201**

**Fund Description**

The Corrections Fund consists of the Adult Detention Center which incarcerates adult prisoners for up to 364 days per charge as ordered by District, Magistrate, and Municipal courts in San Juan County. There are two sections for adult prisoners: secure and work release. The Detention Center moved to its present location during FY 06.

Two major concerns face the Adult Detention Center. First, the number of inmates charged with felony offenses waiting to be processed through our criminal court system which can take up to six months to a year. Next, is the growing population of physically and psychologically challenged inmates.

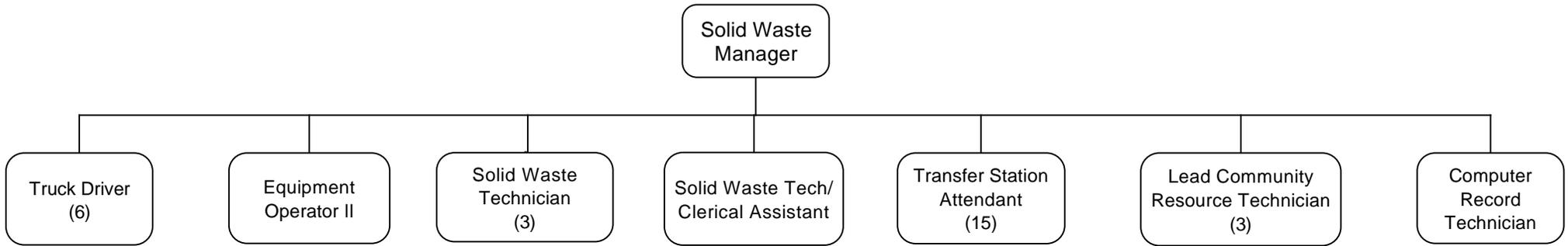
**Goals/Concerns**

- To improve overall staff retention
- To enhance professional training
- To improve inmate classification and reduce gang affiliation
- To improve officer awareness with regards to inmate physical and mental health
- To improve officer training for inmate mental health awareness

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012	
					Actual \$	%
<b><u>Revenues:</u></b>						
Gross Receipts Tax	4,470,257	4,380,852	4,877,448	4,731,125	(146,323)	( 3.00%)
Charges for Services	525,412	513,600	375,349	411,600	36,251	9.66%
Program Fees	302,262	300,000	324,081	315,000	(9,081)	( 2.80%)
Miscellaneous	20,008	7,000	20,876	7,000	(13,876)	( 66.47%)
Intergovernmental	1,664,824	1,520,000	1,966,329	1,704,000	(262,329)	( 13.34%)
<b>Total Revenues</b>	<b>\$ 6,982,763</b>	<b>\$ 6,721,452</b>	<b>\$ 7,564,083</b>	<b>\$ 7,168,725</b>	<b>\$ (395,358)</b>	<b>( 5.23%)</b>
<b><u>Transfers:</u></b>						
Transfer from General Fund	5,331,762	6,038,702	4,884,548	5,377,262	492,714	10.09%
Transfer from Capl Repl Reserve	-	-	-	210,000	210,000	
<b>Total Transfers</b>	<b>\$ 5,331,762</b>	<b>\$ 6,038,702</b>	<b>\$ 4,884,548</b>	<b>\$ 5,587,262</b>	<b>\$ 702,714</b>	<b>14.39%</b>
<b><u>Expenditures by Category:</u></b>						
Wages	6,492,591	6,127,734	6,125,456	6,173,830	48,374	0.79%
Benefits	2,263,134	2,359,486	2,186,797	2,307,336	120,539	5.51%
Professional Services	2,290,103	2,747,754	2,531,916	2,752,754	220,838	8.72%
Supplies	69,834	98,332	90,058	98,768	8,710	9.67%
Capital	18,486	66,897	67,763	230,428	162,665	240.05%
Other Operating	1,241,924	1,339,275	1,266,131	1,468,960	202,829	16.02%
<b>Total Expenditures</b>	<b>\$ 12,376,072</b>	<b>\$ 12,739,478</b>	<b>\$ 12,268,121</b>	<b>\$ 13,032,076</b>	<b>\$ 763,955</b>	<b>6.23%</b>
 Number of Employees	 146	 147	 146	 146		

ENVIRONMENTAL TAX - SOLID WASTE - 202



**ENVIRONMENTAL TAX - SOLID WASTE - 202**

**Fund Description**

The Solid Waste Division is responsible for the operation and maintenance of 12 transfer stations at: Blanco, Cedar Hill, Huerfano, Hilltop, Kirtland, La Plata, Lake Valley, Lee Acres, Sand Springs, Shiprock, Upper Fruitland and Waterflow. This division is responsible for operating the 12 transfer stations, keeping them clean and hauling the trash from them. In 2011 this division transferred 303,308 cubic yards of solid waste to the regional landfill. This fund accounts for the 1/8th County Environmental Services Gross Receipts Tax.

**Goals/Concerns**

- Develop plans for Regional Landfill expansion

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Revenues:</u>						
Gross Receipts Tax	1,634,585	1,601,893	1,850,539	1,795,023	(55,516)	( 3.00%)
Permits/Fees	74,501	779,000	531,898	523,000	(8,898)	( 1.67%)
Miscellaneous	7,391	1,500	11,997	1,500	(10,497)	( 87.50%)
Intergovernmental	245,616	185,336	185,355	49,331	(136,024)	( 73.39%)
<b>Total Revenues</b>	<b>\$ 1,962,093</b>	<b>\$ 2,567,729</b>	<b>\$ 2,579,789</b>	<b>\$ 2,368,854</b>	<b>\$ (210,935)</b>	<b>( 8.18%)</b>
<u>Transfers:</u>						
Transfer from General Fund	1,596,211	801,995	500,000	1,179,493	679,493	135.90%
Transfer from Capital Reserve	-	85,800	85,800	-	(85,800)	(100.00%)
	<b>\$ 1,596,211</b>	<b>\$ 887,795</b>	<b>\$ 585,800</b>	<b>\$ 1,179,493</b>	<b>\$ 593,693</b>	<b>101.35%</b>
<u>Expenditures by Category:</u>						
Wages	1,230,779	1,235,969	1,243,948	1,274,318	30,370	2.44%
Benefits	443,205	470,770	483,446	489,720	6,274	1.30%
Professional Services	1,289,351	1,126,929	1,046,175	1,110,929	64,754	6.19%
Supplies	23,913	21,668	23,114	21,968	(1,146)	( 4.96%)
Capital	178,971	278,454	35,104	243,350	208,246	593.23%
Other Operating	320,777	412,571	364,614	437,682	73,068	20.04%
<b>Total</b>	<b>\$ 3,486,996</b>	<b>\$ 3,546,361</b>	<b>\$ 3,196,401</b>	<b>\$ 3,577,967</b>	<b>\$ 381,566</b>	<b>11.94%</b>
Number of Employees	31	31	31	31		



Detention Center Staff Prepare Turkeys for Salvation Army Community Thanksgiving Dinner

## APPRAISAL FUND - 203

### Fund Description

This fund was created in accordance with state statute section 7-38-38.1 NMSA compilation. Prior to distribution to a revenue recipient of revenue received by the County Treasurer, the Treasurer shall deduct as an administrative charge an amount equal to one percent of the revenue received. Expenditures from this fund are made pursuant to a property valuation program presented by the County Assessor and approved by the majority of the County Commissioners.

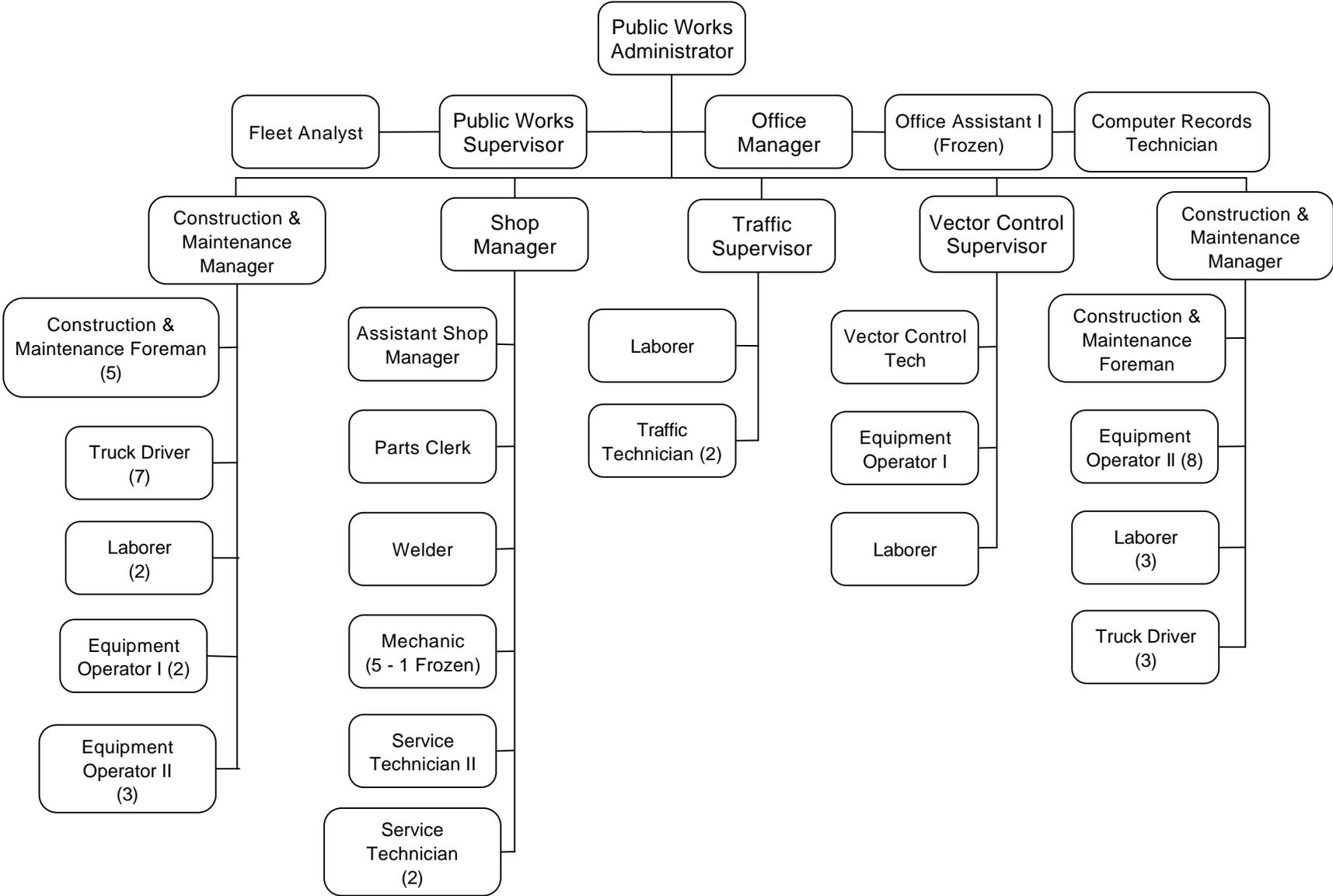
### Goals/Concerns

### Fund Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Revenues:</u>						
1% Appraisal Fee	666,967	600,000	700,389	600,000	(100,389)	( 14.33%)
Miscellaneous	2,315	500	2,803	1,000	(1,803)	( 64.32%)
<b>Total</b>	<b>\$ 669,282</b>	<b>\$ 600,500</b>	<b>\$ 703,192</b>	<b>\$ 601,000</b>	<b>\$ (102,192)</b>	<b>( 14.53%)</b>
<u>Transfers:</u>						
Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	-
<u>Expenditures by Category:</u>						
Wages	333,734	313,215	313,215	316,793	3,578	1.14%
Benefits	132,283	143,392	143,392	135,372	(8,020)	( 5.59%)
Professional Services	-	10,000	10,600	10,000	(600)	( 5.66%)
Supplies	56,742	6,875	6,063	6,875	812	13.39%
Other Operating	32,429	124,740	118,383	138,190	19,807	16.73%
<b>Total</b>	<b>\$ 555,188</b>	<b>\$ 598,222</b>	<b>\$ 591,653</b>	<b>\$ 607,230</b>	<b>\$ 15,577</b>	<b>2.63%</b>
Number of Employees	N/A	N/A	N/A	N/A		

Note: 30% of the Assessor's salaries are budgeted in the Appraisal Fund.

ROAD FUND - 204



**ROAD FUND - 204**

**Fund Description**

Public Works Administrator is responsible for establishing goals, setting standards and for the overall direction of the Department. The Road Division is divided into six segments: (1) construction, with primary responsibility for road construction/reconstruction, large drainage projects, and heavy maintenance projects; (2) maintenance, with responsibility for the day-to-day maintenance needs of the road system; (3) traffic control, with the responsibility for maintenance of traffic control devices and traffic control for construction and maintenance projects; (4) community resources, with primary focus of light road maintenance on County-maintained roads, utilizing the crew for many labor-intensive projects including the use of minor offenders referred by the New Mexico Probation and Parole offices and district, magistrate and municipal judges; (5) shop division, provides repairs and preventive maintenance for County vehicles and other types of powered equipment, which totals approximately 480 pieces of equipment, welding and fabrication services are also provided, and (6) vector control, provides services to the community in adulticiding (spraying for mosquitoes), larviciding (control of mosquito larva), prairie dog eradication, sweeping and mowing along County roads and weed control, and various insect control throughout the County, as well as providing educational materials to the community about chemicals used in spraying. The San Juan County road system includes 755.49 miles of roads. The road system also includes 19 bridges.

**Goals/Concerns**

- Construct the Pinon Hills Project
- Maintain and fund a level of heavy road maintenance/construction
- Continue working with the long-term plan for the evaluation and repair of San Juan County bridges
- Develop a manageable and fundable capital replacement program

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<b>Revenues:</b>						
Franchise Taxes	1,618,139	1,600,000	1,701,726	1,700,000	(1,726)	( 0.10%)
Gasoline Taxes	-	-	59,668	350,000	290,332	486.58%
Motor Vehicle Taxes	-	-	156,075	725,000	568,925	364.52%
Permits/Fees	172,106	185,000	147,201	-	(147,201)	(100.00%)
Miscellaneous	134,764	51,048	68,882	8,500	(60,382)	( 87.66%)
Intergovernmental	714,387	1,027,598	508,424	804,220	295,796	58.18%
<b>Total Revenues</b>	<b>\$ 2,639,396</b>	<b>\$ 2,863,646</b>	<b>\$ 2,641,976</b>	<b>\$ 3,587,720</b>	<b>\$ 945,744</b>	<b>35.80%</b>
<b>Transfers:</b>						
Transfer from General Fund	4,629,556	5,226,849	4,071,497	4,785,859	714,362	17.55%
Transfer to Road Construction	-	(19,607)	(19,607)	-	19,607	(100.00%)
<b>Total Transfers</b>	<b>\$ 4,629,556</b>	<b>\$ 5,207,242</b>	<b>\$ 4,051,890</b>	<b>\$ 4,785,859</b>	<b>\$ 733,969</b>	<b>18.11%</b>
<b>Expenditures by Category:</b>						
Wages	2,927,114	2,818,664	2,791,838	2,855,452	63,614	2.28%
Benefits	1,035,022	1,081,984	1,061,055	1,118,664	57,609	5.43%
Professional Services	163,385	139,749	96,296	132,192	35,896	37.28%
Supplies	243,760	254,393	234,812	272,993	38,181	16.26%
Capital	1,136,319	2,235,030	998,560	2,145,565	1,147,005	114.87%
Other Operating	2,012,980	1,800,437	1,650,202	1,956,585	306,383	18.57%
<b>Total</b>	<b>\$ 7,518,580</b>	<b>\$ 8,330,257</b>	<b>\$ 6,832,763</b>	<b>\$ 8,481,451</b>	<b>\$ 1,648,688</b>	<b>24.13%</b>
Number of Employees	62	62	62	62		

**AMBULANCE FUND - 205**

**Fund Description**

San Juan Regional Medical Center (SJRCM) operates the Ambulance service through a Joint Powers Agreement (JPA) with San Juan County, the City of Farmington, the City of Aztec and the City of Bloomfield. The service has five Advanced Life Support (ALS) ambulances on duty 24-hours per day 365 days per year. They are located one each in Aztec, Bloomfield, and Kirtland and two in Farmington. Additionally, the service operates another ALS ambulance 14-hours per day as a "peak utilization" unit from 9 AM to 11 PM seven days per week. It is located in central Farmington. A second 14-hour peak utilization unit from 9 AM to 11 PM operates on the eastern side of San Juan County from a station on Crouch Mesa. A Basic Life Support (BLS) ambulance is operated 7 AM to 9 PM seven days per week. Lastly, a BLS ambulance is operated on an "on-call" basis for transport outside the service response area for those patients requiring care not provided in San Juan County.

The Director is responsible for the daily operations, budget preparation, strategic planning and Public Regulatory Commission (PRC) and NM EMS Bureau compliance. He/she reports directly to the SJRCM Director of Clinical Services and acts as the liaison to the Oversight Committee. The Service employs approximately sixty (60) Emergency Medical Technicians at the Paramedic, Intermediate and Basic level. There are three EMT-P supervisors who report to the Director. The Oversight Committee exists to review and approve operational concerns as they pertain to the financial funding of the service. This five-member committee is comprised of the three city managers and the County Executive Officer as well as an appointed member as agreed upon between San Juan County and the City of Farmington. The revenue for this fund comes from the 3/16ths County Emergency Communications and Emergency Medical Services Gross Receipts Tax that went into effect in July 2003.

**Goals/Concerns**

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<b>Revenues:</b>						
Miscellaneous	\$ 100,838	\$ 73,000	\$ 83,526	\$ 65,000	\$ (18,526)	( 22.18%)
<b>Transfers:</b>						
Transfer from GRT-Comm./EMS	2,818,581	3,082,150	3,082,149	-	(3,082,149)	(100.00%)
Transfer to General Fund	(74,167)	(72,300)	(72,300)	(70,052)	2,248	( 3.11%)
Total Transfers	\$ 2,744,414	\$ 3,009,850	\$ 3,009,849	\$ (70,052)	\$ (3,079,901)	(102.33%)
<b>Expenditures by Category:</b>						
Wages	565,938	614,752	209,545	619,291	409,746	195.54%
Benefits	87,690	92,119	86,414	88,824	2,410	2.79%
Professional Services	1,891,602	2,804,547	2,870,042	2,838,736	(31,306)	( 1.09%)
Supplies	-	-	-	-	-	
Capital	-	-	-	310,000	310,000	
Other Operating	-	-	-	-	-	
Total	\$ 2,545,230	\$ 3,511,418	\$ 3,166,001	\$ 3,856,851	\$ 690,850	21.82%
Number of Employees	N/A	N/A	N/A	N/A		

Note: A portion of the Fire Department wages/benefits are allocated to the Ambulance Fund.

## EMS FUND - 206

### Fund Description

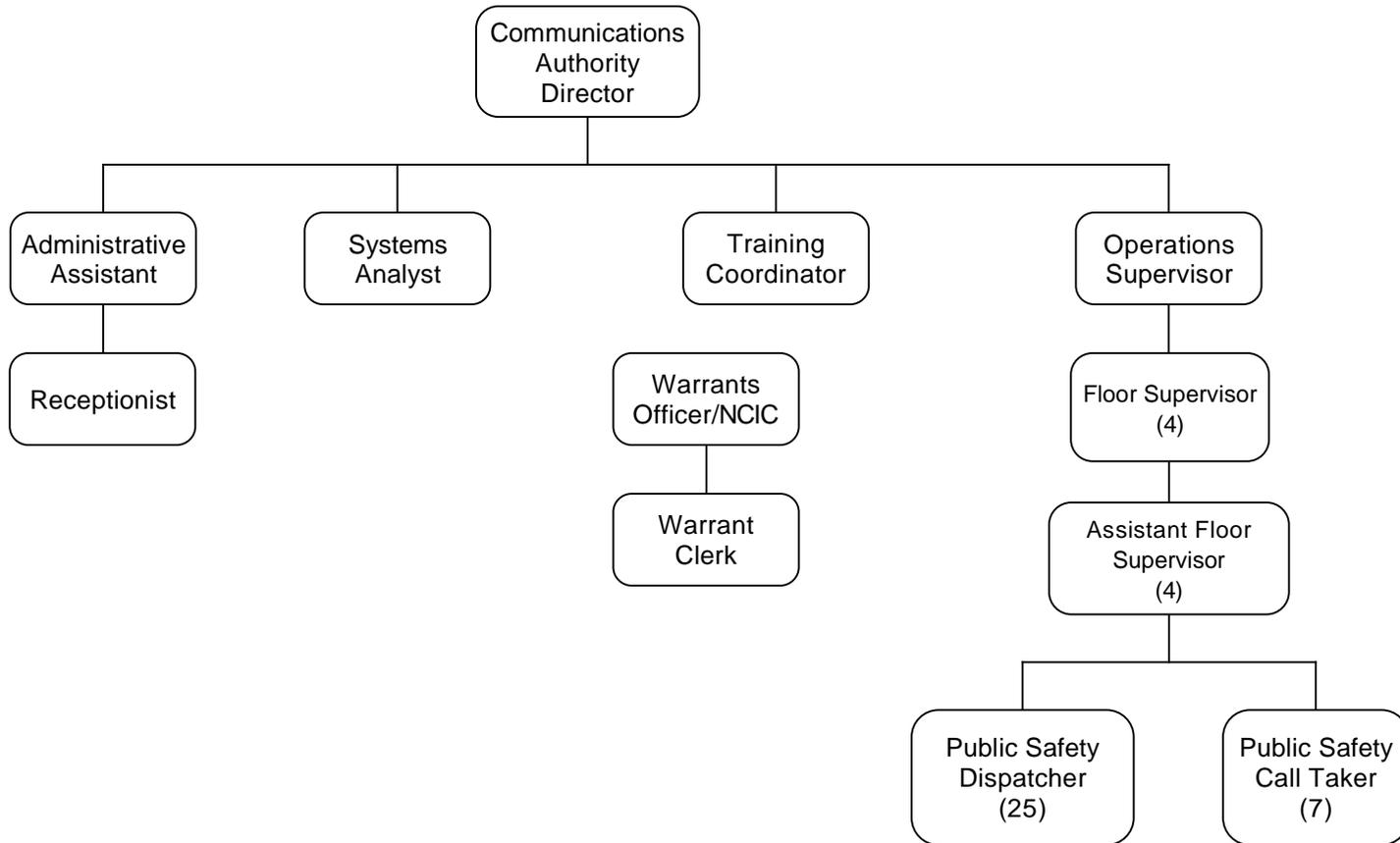
The New Mexico State Legislature initiated the State Emergency Medical Service Fund Act (EMS Fund Act) in the mid to late 70's as an appropriation out of the general fund. In the mid 80's the legislature agreed to dedicate one dollar out of each motor vehicle registration and re-registration to this fund. Over recent years the amount available statewide has increased but the distribution to most providers has dropped. This is due to the increased number of eligible services that apply for annual funding. In August of every year San Juan County receives a warrant awarding funds to both ambulance services (SJRMC and Shiprock), Air Care and each of our 14 fire districts. The FY12 actual award was \$113,201. There are strict limitations on how the money may be used.

### Goals/Concerns

### Fund Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Revenues:</u>						
EMS Grant	125,462	113,201	113,201	123,088	9,887	8.73%
Miscellaneous	-	-	-	20	20	
<b>Total Revenue</b>	<b>\$ 125,462</b>	<b>\$ 113,201</b>	<b>\$ 113,201</b>	<b>\$ 123,108</b>	<b>\$ 9,907</b>	<b>8.75%</b>
<u>Expenditures by Category:</u>						
Wages	-	-	-	-	-	
Benefits	-	-	-	-	-	
Professional Services	84,426	73,403	73,403	84,426	11,023	15.02%
Supplies	29,107	30,290	26,313	15,603	(10,710)	( 40.70%)
Capital	27,920	5,908	9,514	22,000	12,486	131.24%
Other Operating	11,283	8,312	3,201	6,562	3,361	105.00%
<b>Total</b>	<b>\$ 152,736</b>	<b>\$ 117,913</b>	<b>\$ 112,431</b>	<b>\$ 128,591</b>	<b>\$ 16,160</b>	<b>14.37%</b>
Number of Employees	N/A	N/A	N/A	N/A		

COMMUNICATIONS AUTHORITY FUND - 207



**COMMUNICATIONS AUTHORITY FUND - 207**

**Fund Description**

San Juan County Communications Authority (SJCCA) receives and processes all 911 calls placed within San Juan County, other than Navajo Nation. SJCCA also receives and processes non emergency requests for all police, fire and EMS within San Juan County, other than Navajo Nation. SJCCA provides primary radio dispatch services to New Mexico State Police (Dist. 10), San Juan County Sheriff's Office, Farmington, Aztec, and Bloomfield municipal police and fire departments, along with County volunteer fire departments, EMS ambulances and the Aircare helicopter. SJCCA also provides limited dispatch services to other agencies, such as, FBI, US Marshalls, State Parks, Chaco Canyon, BLM, Livestock Inspectors, et. A computer aided dispatch system is maintained with interfaces to various criminal justice information databases maintained by County, State, and Federal agencies. SJCCA houses, maintains, and confirms all warrants for New Mexico State Police (Dist. 10), the San Juan County Sheriff's Office and all municipal police departments. SJCCA is governed by the San Juan County Communications Authority Board of Directors, through a JPA between the County and cities and State of New Mexico. SJCCA's operating budget is funded by a 3/16th County Emergency Communications and Emergency Medical Services Gross Receipts Tax that went into effect in July, 2003. The Communications Authority receives 58% of the revenue from this gross receipts tax. In FY06 the County was awarded a 2006 NACo Achievement Award for the program entitled "Collaborative Consolidation Boasts Efficient 911 Service".

**Goals/Concerns**

- Answer 90% of 911 calls within 10 seconds
- Receive ACE accreditation through the National Academies of Emergency Dispatch

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<b><u>Revenues:</u></b>						
Miscellaneous	99,955	70,000	85,604	55,000	(30,604)	( 35.75%)
Intergovernmental	22,800	26,902	12,022	26,902	14,880	123.77%
<b>Total Revenue</b>	<b>\$ 122,755</b>	<b>\$ 96,902</b>	<b>\$ 97,626</b>	<b>\$ 81,902</b>	<b>\$ (15,724)</b>	<b>( 16.11%)</b>
<b><u>Transfers:</u></b>						
Transfer from GRT-Comm./EMS	3,892,326	4,256,302	4,256,301	-	(4,256,301)	(100.00%)
Transfer to General Fund	(336,024)	(329,181)	(329,181)	(355,807)	(26,626)	8.09%
<b>Total Transfers</b>	<b>\$ 3,556,302</b>	<b>\$ 3,927,121</b>	<b>\$ 3,927,120</b>	<b>\$ (355,807)</b>	<b>\$ (4,282,927)</b>	<b>(109.06%)</b>
<b><u>Expenditures by Category:</u></b>						
Wages	2,107,438	2,231,463	2,047,805	2,396,038	348,233	17.01%
Benefits	768,112	948,283	853,893	1,004,855	150,962	17.68%
Professional Services	93,311	97,508	89,883	110,886	21,003	23.37%
Supplies	49,469	68,329	42,067	87,500	45,433	108.00%
Other Operating	768,584	1,027,462	833,026	1,236,991	403,965	48.49%
<b>Total</b>	<b>\$ 3,786,914</b>	<b>\$ 4,373,045</b>	<b>\$ 3,866,674</b>	<b>\$ 4,836,270</b>	<b>\$ 969,596</b>	<b>25.08%</b>
Number of Employees	48	48	48	48		

## FARM AND RANGE FUND - 208

### Fund Description

The Farm & Range Fund has certain administrative responsibilities assigned to the director of the New Mexico Department of Agriculture (6-11-6 NMSA 1978). By law, the fund must be administered in compliance with certain restrictions for expenditure of the funds. The Department of Agriculture appoints a representative from the County. Expenditures are for predator and environmental controls for area ranches. Funding is provided through the Taylor Grazing Act.

### Goals/Concerns

### Fund Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Revenues:</u>						
Miscellaneous	2,424	2,200	1,978	1,910	(68)	( 3.44%)
Intergovernmental	159,260	153,107	153,107	12,568	(140,539)	( 91.79%)
<b>Total Revenue</b>	<b>\$ 161,684</b>	<b>\$ 155,307</b>	<b>\$ 155,085</b>	<b>\$ 14,478</b>	<b>\$ (140,607)</b>	<b>( 90.66%)</b>
<u>Expenditures by Category:</u>						
Wages	-	-	-	-	-	-
Benefits	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Other Operating	160,644	289,816	145,120	140,692	(4,428)	( 3.05%)
<b>Total</b>	<b>\$ 160,644</b>	<b>\$ 289,816</b>	<b>\$ 145,120</b>	<b>\$ 140,692</b>	<b>\$ (4,428)</b>	<b>( 3.05%)</b>
Number of Employees	N/A	N/A	N/A	N/A		

## LAW ENFORCEMENT PROTECTION FUND - 211

### Fund Description

This fund is used to account for funds expended for capital outlay, travel, and training for the Sheriff's department. Funding is provided by a state grant in accordance with state statute section 29-13-4 NMSA 1978 compilation.

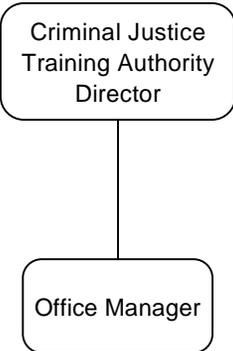
### Goals/Concerns

- To provide advanced in service training to personnel
- To provide required technology and equipment to personnel

### Fund Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Revenues:</u>						
Intergovernmental	87,000	89,400	89,400	87,600	(1,800)	( 2.01%)
Miscellaneous	1,823	-	584	-	(584)	(100.00%)
<b>Total Revenue</b>	<b>\$ 88,823</b>	<b>\$ 89,400</b>	<b>\$ 89,984</b>	<b>\$ 87,600</b>	<b>\$ (2,384)</b>	<b>( 2.65%)</b>
<u>Transfers:</u>						
Transfer to Grant Fund	\$ -	\$ -	\$ -	\$ -	\$ -	-
<u>Expenditures by Category:</u>						
Wages	-	-	-	-	-	
Benefits	-	-	-	-	-	
Professional Services	-	-	-	-	-	
Supplies	23,064	10,335	7,599	19,736	12,137	159.72%
Capital	52,789	63,612	63,228	45,000	(18,228)	( 28.83%)
Other Operating	25,677	32,736	19,864	39,440	19,576	98.55%
<b>Total</b>	<b>\$ 101,530</b>	<b>\$ 106,683</b>	<b>\$ 90,691</b>	<b>\$ 104,176</b>	<b>\$ 13,485</b>	<b>14.87%</b>
Number of Employees	N/A	N/A	N/A	N/A		

**CRIMINAL JUSTICE TRAINING AUTHORITY FUND - 212**



**CRIMINAL JUSTICE TRAINING AUTHORITY - 212**

**Fund Description**

The Criminal Justice Training Authority (CJTA) was created to account for the operation of a regional law enforcement training facility. The fund was created by joint powers agreement between San Juan County, the City of Farmington, the City of Bloomfield, the City of Aztec and the State of New Mexico Department of Public Safety under the New Mexico Joint Powers Agreement Act, (NMSA, Section 11-11-1 et seq). CJTA provides the *Basic Police Academy Advanced Training* for certified officers, and will provide in-service training county wide. Operations include two (2) positions; the Director and Office Manager, and all expenditures that the CJTA may incur during the Fiscal Year.

**Goals/Concerns**

- Purchase needed equipment and make necessary facility upgrades to ensure that CJTA provides the best training possible to our Law Enforcement Community.

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<b><u>Revenues:</u></b>						
Permits/Fees	4,900	10,500	19,170	10,500	(8,670)	( 45.23%)
Miscellaneous	1,011	-	2,074	-	(2,074)	(100.00%)
Intergovernmental	272,197	149,900	83,950	149,900	65,950	78.56%
Total Revenue	\$ 278,108	\$ 160,400	\$ 105,194	\$ 160,400	\$ 55,206	52.48%

**Transfers:**

**Expenditures by Category:**

Wages	46,450	96,616	69,601	96,616	27,015	38.81%
Benefits	11,114	36,046	16,390	16,667	277	1.69%
Professional Services	1,860	6,800	17,216	6,720	(10,496)	( 60.97%)
Supplies	5,758	23,150	53,563	13,700	(39,863)	( 74.42%)
Capital	-	23,188	30,337	4,100	(26,237)	( 86.49%)
Other Operating	2,088	44,191	31,556	17,950	(13,606)	( 43.12%)
Total	\$ 67,270	\$ 229,991	\$ 218,663	\$ 155,753	\$ (62,910)	( 28.77%)

Number of Employees	0	2	2	2
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San Juan County 9/11 "We Will Never Forget" Memorial 2011

## NATIONAL HIGH SCHOOL FINALS RODEO - 215

### Fund Description

Tres Rios High School Rodeo Association is the host committee for the National High School Finals Rodeo when it is held at McGee Park. Tres Rios hosted the event in July of 2002 & 2003, and again in July, 2008 & 2009. Tres Rios is responsible for planning every aspect of the event. San Juan County has entered into a Memorandum of Understanding with the Cities of Aztec, Bloomfield, and Farmington in order to host the NHSFR. This MOU states that together, all four government agencies have formed Tres Rios and agree to host the NHSFR. This new Special Revenue Fund was approved by the Commission during the FY07 budget process to account for NHSFR revenues, transfers and expenditures.

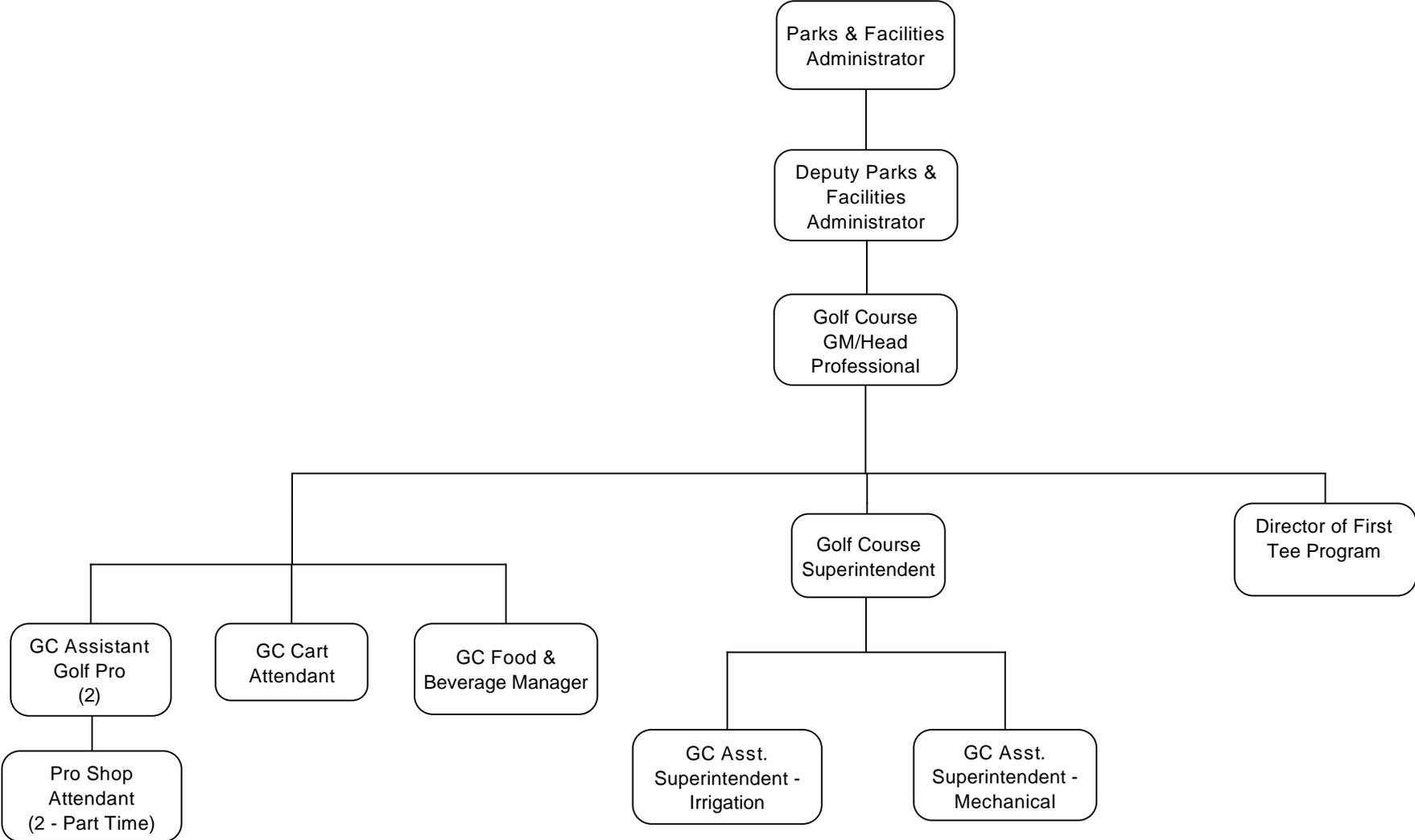
### Goals/Concerns

- In order to properly host the NHSFR, an additional 300 to 350 RV spaces is recommended for housing purposes.

### Fund Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012	
					Actual \$	%
<u>Revenues:</u>						
Fees/Charges	-	-	-	-	-	
Miscellaneous	70,014	-	-	-	-	
Total Revenue	<u>\$ 70,014</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
<u>Transfers:</u>						
Transfer from General Fund	<u>\$ (70,052)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	
<u>Expenditures by Category:</u>						
Wages	-	-	-	-	-	
Benefits	-	-	-	-	-	
Professional Services	-	-	-	-	-	
Supplies	-	-	-	-	-	
Capital	-	-	-	-	-	
Other Operating	12,000	18,500	5,500	13,000	7,500	136.36%
Total	<u>\$ 12,000</u>	<u>\$ 18,500</u>	<u>\$ 5,500</u>	<u>\$ 13,000</u>	<u>\$ 7,500</u>	<u>136.36%</u>
Number of Employees	N/A	N/A	N/A	N/A		

GOLF COURSE FUND - 216



## GOLF COURSE FUND - 216

### Fund Description

The Golf Course Fund was established to account for the operations of the Riverview Golf Course in Kirtland, NM. San Juan County acquired the golf course on March 16, 2010.

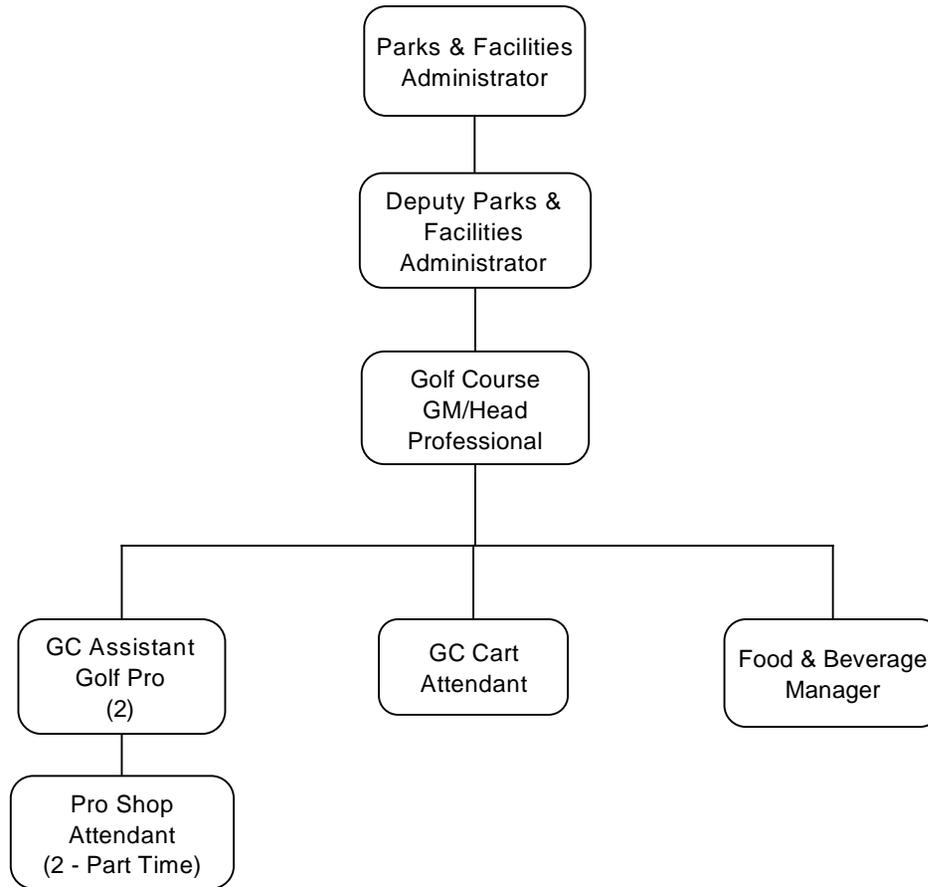
### Goals/Concerns

- Develop a mission statement for Riverview Golf Course
- Implement policies/procedures for golf course staff and patrons
- Increase overall golf course revenue by 8% by restructuring fees and increasing cart rental fee
- Increase advertising to promote play from within our community as well as visitors to the area
- Negotiate with the local lodging industry to develop *stay and play* packages
- Maintain and improve the Riverview Golf Course in a manner conducive to public and management expectations as well as increase the number of
- Continue to improve all areas of the golf course including fairways, greens, cart paths, signage and tee markers
- Maintain all equipment in a proactive manner
- Use county resources to help supplement maintenance needs by using public works, parks and facilities, etc

### Fund Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Revenues:</u>						
Chgs for Other Svcs	812,162	688,805	708,915	693,208	(15,707)	( 2.22%)
Intergovernmental	189,898	-	-	-	-	
<b>Total Revenue</b>	<b>\$ 812,162</b>	<b>\$ 688,805</b>	<b>\$ 708,915</b>	<b>\$ 693,208</b>	<b>\$ (15,707)</b>	<b>( 2.22%)</b>
<u>Transfers:</u>						
Transfer from General Fund	279,227	464,599	394,815	428,155	33,340	8.44%
Transfer from Capl Repl Reserve	200,000	-	-	-	-	
<b>Total Transfers</b>	<b>\$ 479,227</b>	<b>\$ 464,599</b>	<b>\$ 394,815</b>	<b>\$ 428,155</b>	<b>\$ 33,340</b>	<b>8.44%</b>
<u>Expenditures by Category:</u>						
Wages	491,658	506,661	495,224	481,580	(13,644)	( 2.76%)
Benefits	142,791	167,261	147,001	133,173	(13,828)	( 9.41%)
Professional Services	9,743	10,500	8,630	12,700	4,070	47.16%
Supplies	178,442	131,000	140,865	136,881	(3,984)	( 2.83%)
Capital	84,336	268,000	224,085	86,322	(137,763)	( 61.48%)
Other Operating	244,511	245,325	221,794	241,125	19,331	8.72%
<b>Total</b>	<b>\$ 1,151,481</b>	<b>\$ 1,328,747</b>	<b>\$ 1,237,599</b>	<b>\$ 1,091,781</b>	<b>\$ (145,818)</b>	<b>( 11.78%)</b>
Number of Employees	12	12	12	11		

**GOLF COURSE PRO SHOP/GRILL - 216**



## GOLF COURSE PRO SHOP/GRILL - 216

### Golf Course Pro Shop/Grill Description

Riverview Pro Shop serves San Juan County residents and area visitors by making tee time reservations, collecting fees for golf, selling golf merchandise, fitting customers for golf clubs and organizing as well as monitoring play on the golf course. In addition the Pro Shop assists in hosting and conducting golf outings for interested civic groups, corporations and individuals. Other duties include: selling and retrieving range balls and cleaning and maintaining the golf cart fleet.

### Goals/Concerns

#### Pro Shop

- Hire and train sales staff with a focus on providing excellent customer service in order to promote growth
- Implementing better merchandising strategies
- Improve merchandise sales by eliminating old inventory

#### Grill Operations

- Increase sales by 10% over previous year
- Improve menu and customer service to attract more outside (non-golfer) traffic
- Reduce food waste

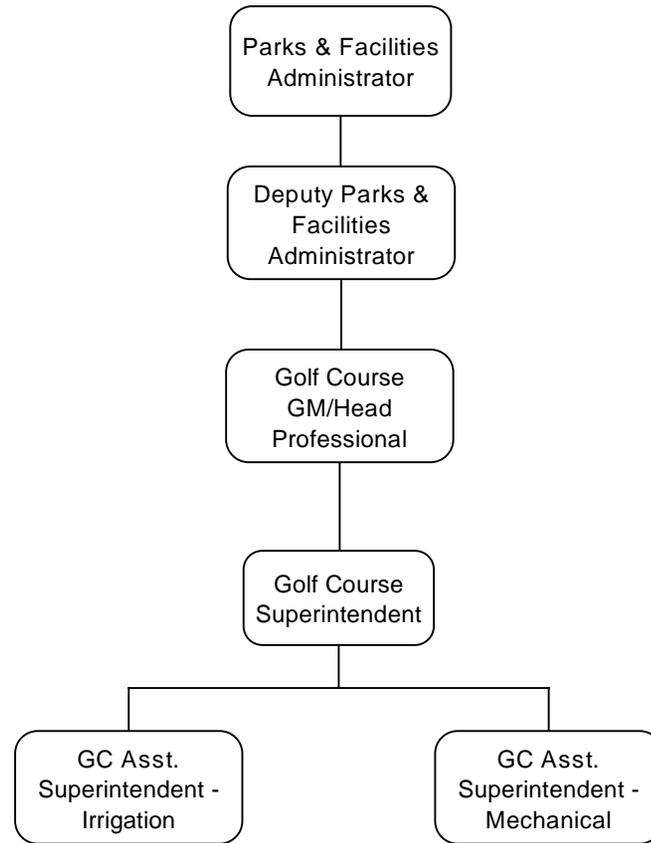
### Department Summary

FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
				\$	%

#### Expenditures by Category:

Wages	212,641	231,000	217,062	238,385	21,323	9.82%
Benefits	58,739	86,055	65,671	78,046	12,375	18.84%
Professional Services	9,743	10,500	8,630	12,700	4,070	47.16%
Supplies	142,196	120,500	128,997	124,881	(4,116)	( 3.19%)
Capital	69,816	68,000	63,610	73,630	10,020	15.75%
Other Operating	28,816	34,325	25,702	32,125	6,423	24.99%
<b>Total</b>	<b>\$ 521,951</b>	<b>\$ 550,380</b>	<b>\$ 509,672</b>	<b>\$ 559,767</b>	<b>\$ 50,095</b>	<b>9.83%</b>
 Number of Employees	 7	 7	 7	 7		

**GOLF COURSE GROUNDS - 216**



## GOLF COURSE GROUNDS - 216

### Golf Course Grounds Description

The Golf Course Maintenance operation is tasked with the responsibility of maintaining as well as improving turf conditions for all 18 holes, practice facilities and first tee amenities, by irrigating, fertilizing, mowing and grooming. In addition, this department maintains all of the equipment used in the upkeep of the facilities such as tractors, mowers, etc... Other duties performed are: filling ball washers and water jugs, removing trash and cutting, and setting cups in the greens.

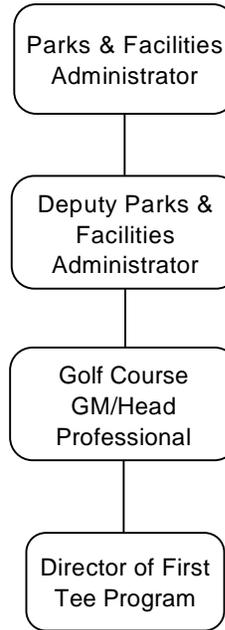
### Goals/Concerns

- Create an in-house multi-year renovation plan that will be designed to primarily improve the sunrise nine
- Add some forward as well as back tee complexes to appeal to a broader cross section of players
- Enlarge and reshape (through mowing patterns) fairways, approaches and bunkers, remove old stumps and unsightly tumble weeds from the native areas
- Re-seed the greens on the east side with bent grass seed over the next several years to reduce the amount of poa-annua grass and improve the quality of the putting surface to be consistent with the sunset nine
- Maintain all equipment in a proactive manner
- Use county resources to help supplement maintenance needs by using public works, parks and facilities, etc

### Department Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Expenditures by Category:</u>						
Wages	192,019	187,801	190,303	190,966	663	0.35%
Benefits	49,606	44,248	44,372	45,298	926	2.09%
Professional Services	-	-	-	-	-	
Supplies	36,246	10,500	11,868	12,000	132	1.11%
Capital	14,520	200,000	160,475	12,692	(147,783)	( 92.09%)
Other Operating	215,695	211,000	196,092	209,000	12,908	6.58%
<b>Total</b>	<b>\$ 508,086</b>	<b>\$ 653,549</b>	<b>\$ 603,110</b>	<b>\$ 469,956</b>	<b>\$ (133,154)</b>	<b>( 22.08%)</b>
 Number of Employees	 3	 3	 3	 3		

**GOLF COURSE FIRST TEE PROGRAM- 216**



## GOLF COURSE FIRST TEE PROGRAM - 216

### Golf Course First Tee Description

The San Juan County chapter is an affiliate of "The First Tee", a program established in 1997 in St. Augustine, Florida with the mission "To impact the lives of young people by providing learning facilities and educational programs that promote character development and life-enhancing values through the game of golf." The program operates in 50 states and six international locations and is built around the following 9 core values: honesty, integrity, sportsmanship, perseverance, confidence, courtesy, responsibility, respect and judgment.

### Goals/Concerns

- Continue to positively impact the youth of San Juan County through The First Tee program.

### Department Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Expenditures by Category:</u>						
Wages	86,998	87,860	87,859	52,229	(35,630)	( 40.55%)
Benefits	34,446	36,958	36,958	9,829	(27,129)	( 73.40%)
Professional Services	-	-	-	-	-	
Supplies	-	-	-	-	-	
Capital	-	-	-	-	-	
Other Operating	-	-	-	-	-	
<b>Total</b>	<b>\$ 121,444</b>	<b>\$ 124,818</b>	<b>\$ 124,817</b>	<b>\$ 62,058</b>	<b>\$ (62,759)</b>	<b>( 50.28%)</b>
 Number of Employees	 2	 2	 2	 1		

## RECREATION FUND - 217

### Fund Description

The Recreation Fund is funded with a 1/15 cent cigarette tax to be used for recreational purposes. San Juan County enters into an agreement with various recreation programs throughout the County to provide recreational services for the citizens of San Juan County.

### Goals/Concerns

### Fund Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Revenues:</u>						
Cigarette Tax	1,093	-	5	-	(5)	(100.00%)
Miscellaneous	313	-	256	-	(256)	(100.00%)
<b>Total Revenue</b>	<b>\$ 1,406</b>	<b>\$ -</b>	<b>\$ 261</b>	<b>\$ -</b>	<b>\$ (261)</b>	<b>(100.00%)</b>
<u>Transfers:</u>						
Transfer from General Fund	-	-	-	-	-	-
<u>Expenditures by Category:</u>						
Wages	-	-	-	-	-	-
Benefits	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Other Operating	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
Number of Employees	N/A	N/A	N/A	N/A		

**INTERGOVERNMENTAL GRANTS FUND - 218**

**Fund Description**

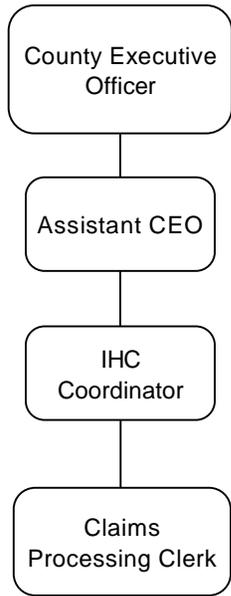
This fund is used to account for the various sources of revenue from state and federal governments including the American Recovery and Reinvestment Act (ARRA). The County serves as the fiscal agent and is responsible for grant administration and grant accounting.

**Goals/Concerns**

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<b>Revenues:</b>						
Intergovernmental	5,980,838	3,381,336	2,426,937	1,094,862	(1,332,075)	( 54.89%)
Miscellaneous	-	-	-	-	-	
<b>Total Revenue</b>	<b>\$ 5,980,838</b>	<b>\$ 3,381,336</b>	<b>\$ 2,426,937</b>	<b>\$ 1,094,862</b>	<b>\$ (1,332,075)</b>	<b>( 54.89%)</b>
<b>Transfers:</b>						
Transfer from General Fund	-	-	-	-	-	
Transfer from Law Enforcement	-	-	-	-	-	
Transfer from Fire Excise	-	-	-	-	-	
Transfer from DWI	-	-	-	-	-	
Transfer from Comm. Authority	-	-	-	-	-	
Transfer from Cap Replacement	-	-	-	-	-	
Transfer from Capl Repl Reserve	215,725	111,291	111,291	-	(111,291)	(100.00%)
Transfer from Detention Cntr Cap	-	-	-	-	-	
Transfer from Road Construction	98,922	-	-	-	-	
Transfer to General Fund	-	-	-	-	-	
Transfer to Cap Replacement	-	-	-	-	-	
Transfer to Capl Repl Reserve	-	-	-	-	-	
<b>Total Transfers</b>	<b>\$ 314,647</b>	<b>\$ 111,291</b>	<b>\$ 111,291</b>	<b>\$ -</b>	<b>\$ (111,291)</b>	<b>(100.00%)</b>
<b>Expenditures by Category:</b>						
Wages	-	-	-	-	-	
Benefits	-	-	-	-	-	
Professional Services	-	-	-	-	-	
Supplies	-	-	-	-	-	
Capital	3,579,025	929,833	927,013	26,096	(900,917)	( 97.18%)
Other Operating	2,999,969	2,598,112	1,534,370	1,180,930	(353,440)	( 23.03%)
<b>Total</b>	<b>\$ 6,578,994</b>	<b>\$ 3,527,945</b>	<b>\$ 2,461,383</b>	<b>\$ 1,207,026</b>	<b>\$ (1,254,357)</b>	<b>( 50.96%)</b>
Number of Employees	N/A	N/A	N/A	N/A		

INDIGENT HOSPITAL CLAIMS FUND - 220



**INDIGENT HOSPITAL CLAIMS FUND - 220**

**Fund Description**

The IHC program was established in accordance with, and under the authority of the Indigent Hospital and County Health Care Act, Chapter 27, Article 5 NMSA 1978. The purpose of this program is to provide for the provision of health care to indigent patients domiciled in the County. The IHC program provides a system of payments directly to participating health care providers approved by the Board of County Commissioners who sit as the Indigent Hospital and County Health Care Board. Payments to providers are made on an individual basis by claim for allowable health care services and treatment on behalf of eligible San Juan County residents. Income, assets, and residency requirements must be met by each individual to qualify for assistance. The Indigent Hospital and County Health Care Fund also provides local revenues to match federal funds for the County Supported Medicaid Fund and the Sole Community Provider Fund.

**Goals/Concerns**

- To implement and fully train on new IHC Automated Claims Processing Software

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<b><u>Revenues:</u></b>						
Intergovernmental	5,558,809	9,119,659	9,119,658	10,398,950	1,279,292	14.03%
Miscellaneous	30,581	10,000	20,563	6,000	(14,563)	( 70.82%)
<b>Total Revenue</b>	<b>\$ 5,589,390</b>	<b>\$ 9,129,659</b>	<b>\$ 9,140,221</b>	<b>\$ 10,404,950</b>	<b>\$ 1,264,729</b>	<b>13.84%</b>
<b><u>Transfers:</u></b>						
Transfer from Health Care	3,558,626	4,387,414	4,387,414	5,425,988	1,038,574	23.67%
Transfer from Fire Excise	-	-	-	-	-	-
Transfer from DWI	-	-	-	-	-	-
Transfer from Emergency GRT	-	-	-	-	-	-
<b>Total Transfers</b>	<b>\$ 3,558,626</b>	<b>\$ 4,387,414</b>	<b>\$ 4,387,414</b>	<b>\$ 5,425,988</b>	<b>\$ 1,038,574</b>	<b>23.67%</b>
<b><u>Expenditures by Category:</u></b>						
Wages	97,582	95,792	108,422	112,087	3,665	3.38%
Benefits	27,760	28,798	25,484	34,039	8,555	33.57%
Professional Services	1,097	17,300	16,188	-	(16,188)	(100.00%)
Supplies	4,770	8,105	5,384	8,750	3,366	62.52%
Capital	7,025	4,952	4,884	-	(4,884)	(100.00%)
Other Operating	9,044,097	13,354,720	13,340,972	15,895,688	2,554,716	19.15%
<b>Total</b>	<b>\$ 9,182,331</b>	<b>\$ 13,509,667</b>	<b>\$ 13,501,334</b>	<b>\$ 16,050,564</b>	<b>\$ 2,549,230</b>	<b>18.88%</b>
Number of Employees	2	2	2	2		

Note: The Indigent Hospital Fund is managed by the County Executive Office.

## HEALTH CARE FUND - 221

### Fund Description

This fund is used to account for the 2nd 1/8th gross receipts tax for support of indigent patients in accordance with state statute section 7-20E-9 NMSA 1978 compilation.

### Goals/Concerns

### Fund Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Revenues:</u>						
GRT-Health Care	4,476,924	4,387,386	4,895,714	4,748,843	(146,871)	( 3.00%)
Miscellaneous	98,165	70,000	75,789	60,000	(15,789)	( 20.83%)
<b>Total Revenue</b>	<b>\$ 4,575,089</b>	<b>\$ 4,457,386</b>	<b>\$ 4,971,503</b>	<b>\$ 4,808,843</b>	<b>\$ (162,660)</b>	<b>( 3.27%)</b>
<u>Transfers:</u>						
Transfer Analysis to Gen Fund	(140,516)	(129,982)	(129,982)	(151,870)	(21,888)	16.84%
Transfer to IHC	(3,558,626)	(4,387,414)	(4,387,414)	(5,425,988)	(1,038,574)	23.67%
Transfer to DWI	(767,158)	(844,927)	(819,949)	(890,170)	(70,221)	8.56%
<b>Total Transfers</b>	<b>\$ (4,466,300)</b>	<b>\$ (5,362,323)</b>	<b>\$ (5,337,345)</b>	<b>\$ (6,468,028)</b>	<b>\$ (1,130,683)</b>	<b>21.18%</b>
<u>Expenditures by Category:</u>						
Wages	-	-	-	-	-	-
Benefits	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Other Operating	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
 Number of Employees	 N/A	 N/A	 N/A	 N/A		

**FIRE EXCISE TAX FUND - 222**

**Fund Description**

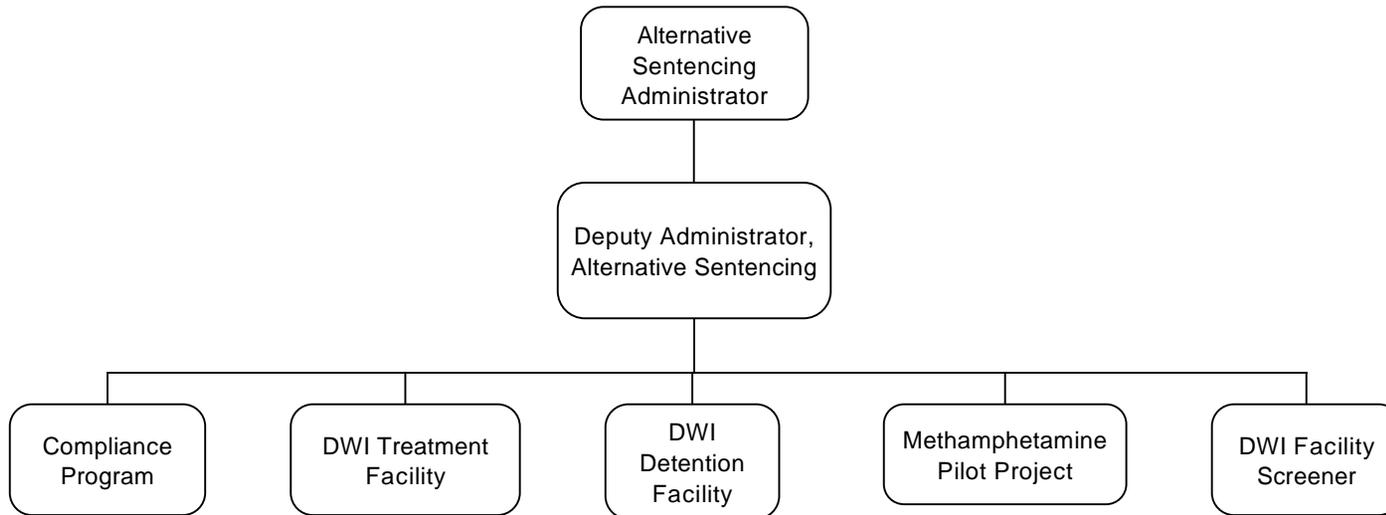
The County Fire Excise Tax is a ¼ of 1% gross receipts tax collected in the unincorporated areas of the County. San Juan County voters first approved the tax in 1986 and have subsequently approved it in 1991, 1996, 2001 and 2006. Recent legislation deleted the 5 year sunset on the tax. In March, 2006 the continuance was approved, and in the future the tax will not require any more votes. This fund is used for the operation and capital needs of the Fire Department and County Ambulance services. This tax generated \$3,701,091 in FY12.

**Goals/Concerns**

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<b>Revenues:</b>						
GRT-Fire Excise Tax	3,269,177	3,203,794	3,701,091	3,590,058	(111,033)	( 3.00%)
Miscellaneous	89,788	85,913	100,482	20,625	(79,857)	( 79.47%)
<b>Total Revenue</b>	<b>\$ 3,358,965</b>	<b>\$ 3,289,707</b>	<b>\$ 3,801,573</b>	<b>\$ 3,610,683</b>	<b>\$ (190,890)</b>	<b>( 5.02%)</b>
<b>Transfers:</b>						
Transfer to General Fund	(493,452)	(415,887)	(415,887)	(406,068)	9,819	( 2.36%)
Transfer to Grants Fund	-	-	-	-	-	
Transfer to IHC	-	-	-	-	-	
<b>Total Transfers</b>	<b>\$ (493,452)</b>	<b>\$ (415,887)</b>	<b>\$ (415,887)</b>	<b>\$ (406,068)</b>	<b>\$ 9,819</b>	<b>( 2.36%)</b>
<b>Expenditures by Category:</b>						
Wages	-	-	-	-	-	
Benefits	13,261	15,000	12,541	5,000	(7,541)	( 60.13%)
Professional Services	1,058,237	1,178,871	660,194	1,192,489	532,295	80.63%
Supplies	261,671	441,097	296,012	480,588	184,576	62.35%
Capital	801,436	1,543,319	948,806	1,630,773	681,967	71.88%
Other Operating	1,302,986	1,403,290	1,233,893	1,446,569	212,676	17.24%
<b>Total</b>	<b>\$ 3,437,591</b>	<b>\$ 4,581,577</b>	<b>\$ 3,151,446</b>	<b>\$ 4,755,419</b>	<b>\$ 1,603,973</b>	<b>50.90%</b>
Number of Employees	N/A	N/A	N/A	N/A		

ALTERNATIVE SENTENCING FUND - 223



**ALTERNATIVE SENTENCING FUND - 223**

**Fund Description**

The Alternative Sentencing Division empowers San Juan County courts with non-traditional sentencing options focused on maintaining public safety while promoting offender success. Departments within the division include the DWI and Methamphetamine jail based treatment programs, and the Adult Misdemeanor Compliance Program.

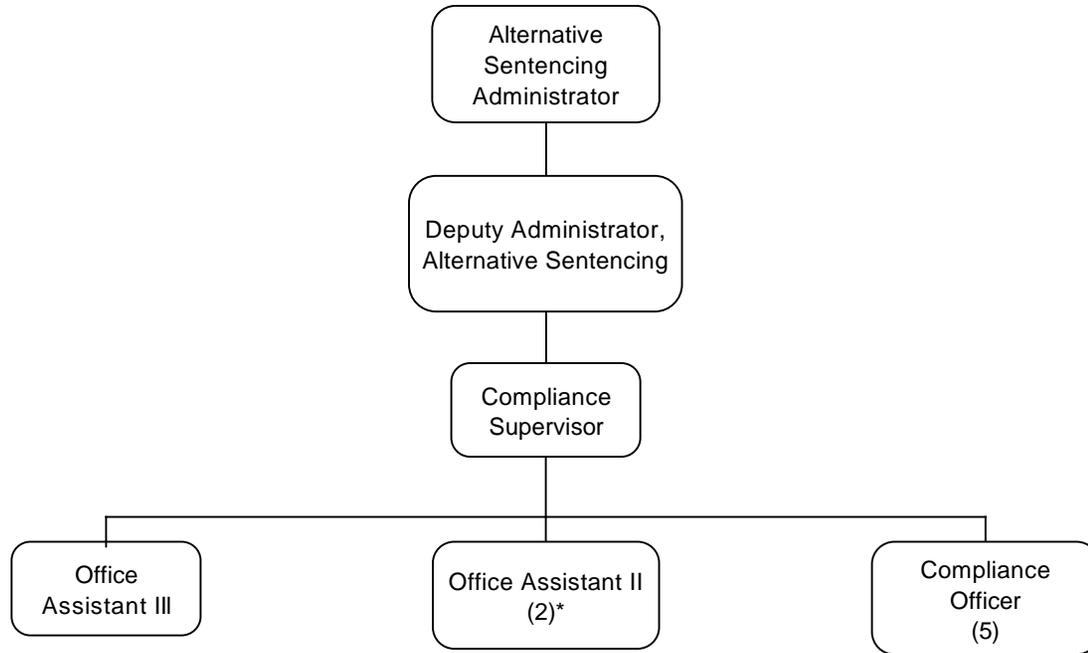
**Goals/Concerns**

See Goals/Concerns specific to each division

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<b><u>Revenues:</u></b>						
Fees	318,001	317,848	313,520	305,128	(8,392)	( 2.68%)
Miscellaneous	1,949	-	108	-	(108)	(100.00%)
Intergovernmental	2,586,813	2,429,408	2,479,559	2,465,457	(14,102)	( 0.57%)
<b>Total Revenue</b>	<b>\$ 2,906,763</b>	<b>\$ 2,747,256</b>	<b>\$ 2,793,187</b>	<b>\$ 2,770,585</b>	<b>\$ (22,602)</b>	<b>( 0.81%)</b>
<b><u>Transfers:</u></b>						
Transfer from General Fund	168,978	77,521	70,372	132,752	62,380	88.64%
Transfer from Health Care	485,589	634,815	609,838	634,815	24,977	4.10%
Transfer from Capl Repl Fund	-	112,328	-	113,070	113,070	
Transfer from Health Care-Meth	281,569	210,112	210,111	255,355	45,244	21.53%
Transfer to Grant Fund	-	-	-	-	-	
Transfer to Capl Repl Fund	(100,000)	-	-	-	-	
<b>Total Transfers</b>	<b>\$ 836,136</b>	<b>\$ 1,034,776</b>	<b>\$ 890,321</b>	<b>\$ 1,135,992</b>	<b>\$ 245,671</b>	<b>27.59%</b>
<b><u>Expenditures by Category:</u></b>						
Wages	2,206,525	2,154,235	1,994,581	2,167,314	172,733	8.66%
Benefits	801,289	969,533	771,045	814,225	43,180	5.60%
Professional Services	240,348	295,231	247,161	254,380	7,219	2.92%
Supplies	49,833	51,081	36,371	51,462	15,091	41.49%
Capital	134,166	222,985	3,058	219,927	216,869	7,091.86%
Other Operating	363,889	453,752	344,022	485,074	141,052	41.00%
<b>Total</b>	<b>\$ 3,796,050</b>	<b>\$ 4,146,817</b>	<b>\$ 3,396,238</b>	<b>\$ 3,992,382</b>	<b>\$ 596,144</b>	<b>17.55%</b>
Number of Employees	53	53	53	53		

COMPLIANCE PROGRAM - 223



\* Vacant position not included in FY2013 Budget due to grant funding.

## COMPLIANCE PROGRAM - 223

### Compliance Program Description

The Compliance Program supervises offenders sentenced by the Magistrate Courts located in San Juan County. The program employs six compliance officers, two office assistants, and a supervisor located at offices in Farmington. This program was established to monitor offenders and ensure that the offender complies with the orders of the court. Funding for the Compliance Program is provided through San Juan County and program fees collected from offenders. Funding also comes from the LDWI Grant Fund. The Compliance Program's employees monitor nearly 1,000 offenders at any given time.

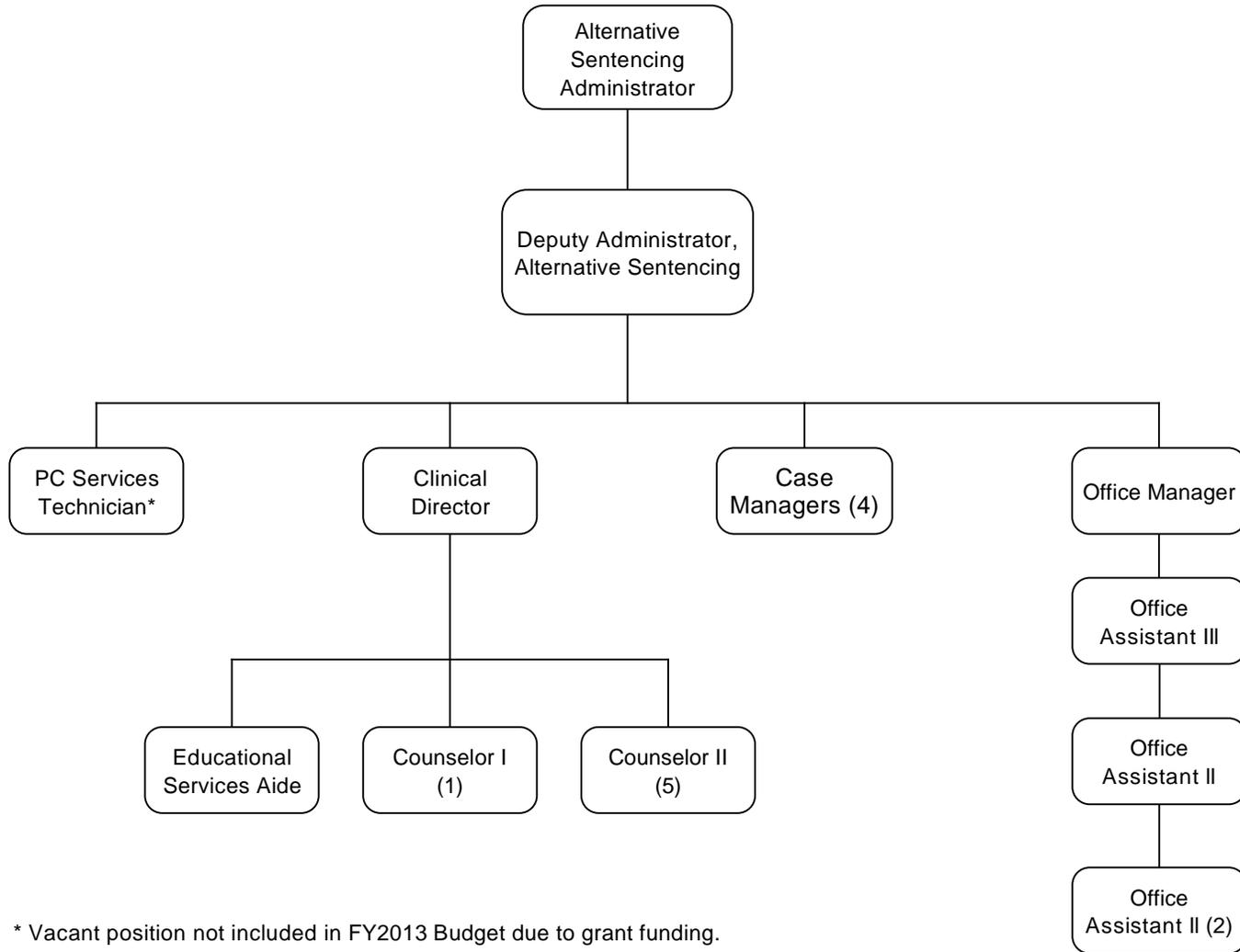
### Goals/Concerns

- Heighten DWI related compliance monitoring, especially Ignition Interlock installation
- Maintain LDWI funding for compliance monitoring services
- Secure appropriate training for officers to qualify for field work
- Continue to coordinate the development and implementation of a Compliance Officer Basic Training curriculum
- Pursue a revision to 31-20-5.1 NMSA 1978 to increase the cap on misdemeanor compliance program fees
- Program evaluation by the end of FY2009
- Consideration of data systems into a single database
- Management of significantly increased caseloads from the courts and mandatory sanctions from the legislature

### Department Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012	
					Actual \$	%
<u>Expenditures by Category:</u>						
Wages	354,546	360,746	329,712	365,920	36,208	10.98%
Benefits	131,757	174,369	125,432	131,190	5,758	4.59%
Professional Services	-	-	-	-	-	
Supplies	5,940	6,000	6,572	6,000	(572)	( 8.70%)
Capital	2,546	-	-	-	-	
Other Operating	35,251	46,835	32,428	46,258	13,830	42.65%
<b>Total</b>	<b>\$ 530,040</b>	<b>\$ 587,950</b>	<b>\$ 494,144</b>	<b>\$ 549,368</b>	<b>\$ 55,224</b>	<b>11.18%</b>
Number of Employees	9	9	9	9		

DWI TREATMENT FACILITY - 223



\* Vacant position not included in FY2013 Budget due to grant funding.

## DWI TREATMENT FACILITY - 223

### DWI Treatment Facility Description

The San Juan County DWI Program provides an alternative to traditional sentencing for DWI offenders. Offenders are sentenced to the program from all lower courts in San Juan County, including magistrate courts in Farmington and Aztec, and the municipal courts of Farmington, Aztec, and Bloomfield. The program includes a twenty-eight day treatment program for offenders housed in a 72-bed minimum security detention facility. During their 28-day stay, offenders participate in daily treatment/educational sessions. They are released with a personalized action plan highlighting continuing after-care, and are monitored throughout this aftercare component by case managers for up to one year. The aftercare component consists of group meetings and individual sessions with local service providers. This component may include alcohol and drug treatment, domestic violence services, and a range of educational and vocational services. This program is funded by grant monies, Indigent Fund, client revenues, and the City of Farmington. Prior County Commissions have directed that no General Fund monies be directed to the DWI Program.

### Goals/Concerns

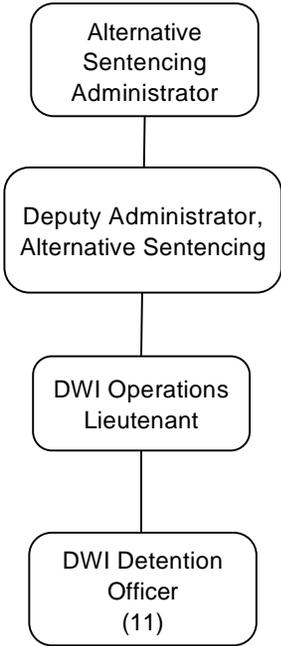
- Solidify and protect funding
- Fine tune the Access database to provide evaluative information unique to DWI
- Facilitate community awareness and action toward the reduction of DWI
- Better educate local entities within the criminal justice enterprise as to what the jail-based treatment programs do, how they do it, and how effective they are
- Evaluation of current consolidated data system (OTIS) in terms of efficiency of use and essentials data collection
- Recent challenges to program use (as unreasonable for 1st offenders) and to long-standing program policy (admission criteria)
- Funding based on moving TRD estimates, variable-driven formulas, changing DFA guidelines, expanding HSD rules, and lessening local control

### Fund Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Expenditures by Category:</u>						
Wages	891,559	861,725	794,193	758,854	(35,339)	( 4.45%)
Benefits	317,478	400,570	310,205	297,050	(13,155)	( 4.24%)
Professional Services	59,806	12,534	9,759	21,362	11,603	118.90%
Supplies	17,027	17,930	13,793	17,930	4,137	29.99%
Capital	728	-	-	-	-	-
Other Operating	166,366	112,403	163,590	154,128	(9,462)	( 5.78%)
<b>Total</b>	<b>\$ 1,452,964</b>	<b>\$ 1,405,162</b>	<b>\$ 1,291,540</b>	<b>\$ 1,249,324</b>	<b>\$ (42,216)</b>	<b>( 3.27%)</b>
Number of Employees	20	20	20	20		

Note: One Accountant position in Finance is partially funded by the Alternative Sentencing Fund (223).

DWI DETENTION - 223



## DWI DETENTION - 223

### DWI Detention Description

The DWI program includes a twenty-eight day treatment program for offenders housed in a 72-bed minimum security detention facility. During their 28-day stay, offenders participate in daily treatment/educational sessions. While in the program, offenders are overseen by the DWI Lieutenant and DWI Detention Officers, who ultimately answer to the Alternative Sentencing Administrator.

### Goals/Concerns

- Secure and solidify funding
- Develop supplemental training curriculum that addresses the unique demands placed on a corrections office service in a jail based treatment center
- Maintain staffing levels appropriate to program needs

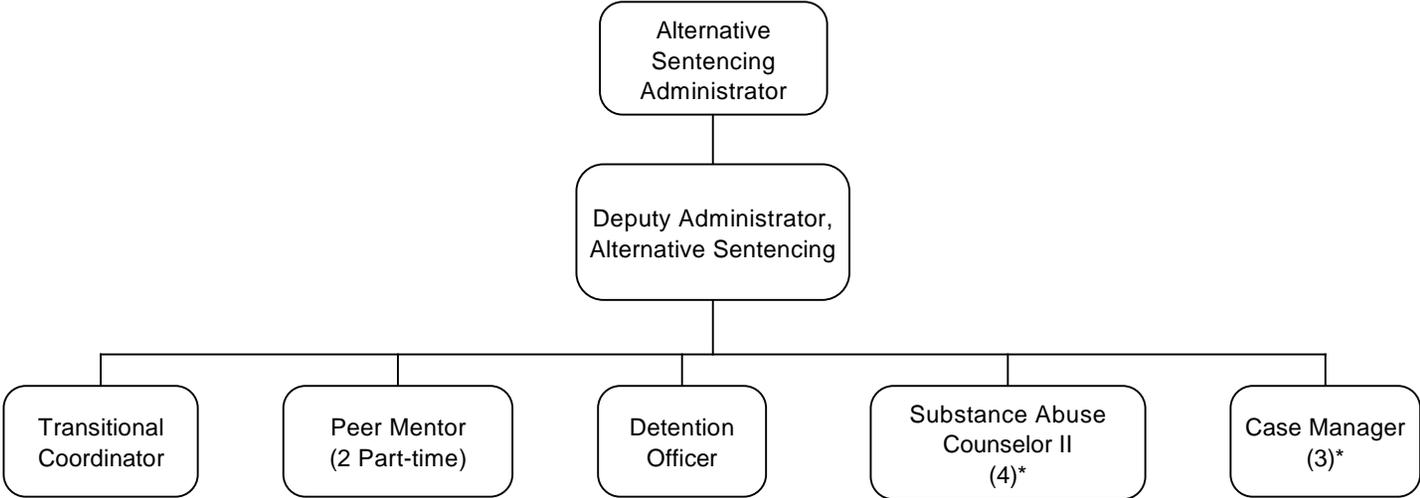
### Fund Summary

FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
				\$	%

#### Expenditures by Category:

Wages	564,971	555,582	543,234	545,050	1,816	0.33%
Benefits	192,528	219,926	191,149	219,914	28,765	15.05%
Professional Services	69,542	83,866	106,508	91,717	(14,791)	( 13.89%)
Supplies	3,608	7,210	5,055	7,590	2,535	50.15%
Capital	-	-	-	-	-	
Other Operating	86,225	129,681	84,783	132,481	47,698	56.26%
<b>Total</b>	<b>\$ 916,874</b>	<b>\$ 996,265</b>	<b>\$ 930,729</b>	<b>\$ 996,752</b>	<b>\$ 66,023</b>	<b>7.09%</b>
 Number of Employees	 12	 12	 12	 12		

METHAMPHETAMINE PILOT PROJECT - 223



\* Vacant position not included in FY2013 Budget due to grant funding

## METHAMPHETAMINE PILOT PROJECT - 223

### Methamphetamine Pilot Project Description

The Methamphetamine Pilot Project (MPP) began in November of 2006 as one of multiple initiatives to address the County's growing methamphetamine problem. The MPP is funded by the state and provides 60 days of gender appropriate inpatient substance abuse treatment followed by, and often preceded by, intensive case management. The Meth Pilot Project employs the same empirically-supported treatment strategy and protocols in use by the DWI Program. The Methamphetamine Pilot Project shares a secure, minimum-security jail campus with the current San Juan County 28-day DWI program. The MPP currently has a capacity of 13.

### Goals/Concerns

- Increase sentencing options for the judiciary and recovery opportunities for offenders
- Pilot a potentially promising treatment approach for methamphetamine and other drug offenders based on the proven triad of incarceration, treatment, and aftercare
- Facilitate movement toward a continuum of care approach to substance abuse treatment
- Secure and solidify funding
- Fine tune the Access database to provide evaluative information unique to the MPP
- Increased services with the completion of the building/renovation project on the Jail-Based Treatment Services campus
- Program evaluation during FY2010
- Funding sustainability and increase

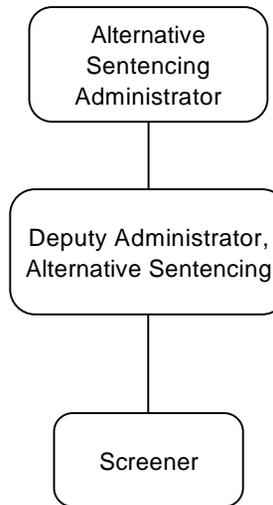
### Fund Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%

#### Expenditures by Category:

Wages	359,219	345,107	296,367	465,587	169,220	57.10%
Benefits	142,857	152,114	123,616	159,931	36,315	29.38%
Professional Services	111,000	198,831	130,894	141,301	10,407	7.95%
Supplies	22,223	18,635	10,896	18,636	7,740	71.04%
Capital	130,892	222,985	3,058	219,927	216,869	7,091.86%
Other Operating	60,207	148,920	47,467	136,294	88,827	187.13%
<b>Total</b>	<b>\$ 826,398</b>	<b>\$ 1,086,592</b>	<b>\$ 612,298</b>	<b>\$ 1,141,676</b>	<b>\$ 529,378</b>	<b>86.46%</b>
 Number of Employees	 11	 11	 11	 11		

DWI FACILITY SCREENER - 223



## DWI FACILITY SCREENER - 223

### DWI Facility Screener Description

The San Juan County DWI Program offers the state-mandated ADE Needs screening to all offenders ordered by the courts to receive the screen. The screening is part of the intake process for most offenders receiving the treatment triad at the DWI Facility, and other screening venues are available for other court-ordered offenders.

The ADE screening is administrative in nature and is administered by a full time screener who operates out of the San Juan Professional Office building located at 3838 E. Main Street, in Farmington. The screener travels to the DWI Center weekly to administer the instrument for the offenders in treatment at the 28-day DWI Center.

### Goals/Concerns

- Eliciting complete judicial support of the ADE mandate.
- Tracking offenders' completion of court ordered mandates is often difficult if not being supervised by the County Adult Misdemeanor Compliance Program

### Fund Summary

FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
				\$	%

#### Expenditures by Category:

Wages	36,230	31,075	31,075	31,903	828	2.66%
Benefits	16,669	22,554	20,643	6,140	(14,503)	( 70.26%)
Professional Services	-	-	-	-	-	
Supplies	1,035	1,306	55	1,306	1,251	2,274.55%
Capital	-	-	-	-	-	
Other Operating	15,840	15,913	15,754	15,913	159	1.01%
<b>Total</b>	<b>\$ 69,774</b>	<b>\$ 70,848</b>	<b>\$ 67,527</b>	<b>\$ 55,262</b>	<b>\$ (12,265)</b>	<b>( 18.16%)</b>
Number of Employees	1	1	1	1		

## DWI FACILITY EXPANDED SERVICES - 223

### DWI Facility Expanded Services Description

In October of 2008, the Commission approved a pilot project whereby non-DWI, alcohol-related crimes may be considered by Farmington Municipal Court in sentencing offenders to jail-based treatment at the San Juan Center on a space-available basis. Due to an increase in DWI referrals, space has not yet been available and the pilot project was never initiated. If space restrictions subside in FY2010, the project will be revisited.

### Goals/Concerns

- This project must be funded with monies separate from the LDWI Grant Fund and strict separation of funds must be maintained
- This cohort must be tracked separately in our database for statistical and evaluation purposes
- This cohort will receive only limited case management services from our agency, relying primarily on Farmington Probation and existing case management systems and networks operated by aftercare providers.

### Fund Summary

FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
				\$	%

#### Expenditures by Category:

Wages	-	-	-	-	-	-
Benefits	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Capital	-	-	-	-	-	-
Other Operating	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>-</b>				
 Number of Employees	 0	 0	 0	 0	 0	 0

**CLERK'S EQUIPMENT RECORDING FEE FUND - 225**

**Fund Description**

This fund is authorized by state statute section 14-8-12.2 NMSA 1978 compilation to allow County Clerk's to charge a fee for filing and recording documents. The funds are to be used specifically for new equipment and employee training.

**Goals/Concerns**

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Revenues:</u>						
Equipment Recording Fees	58,760	60,000	102,362	90,000	(12,362)	( 12.08%)
Miscellaneous	2,995	2,500	2,546	2,500	(46)	( 1.81%)
<b>Total Revenue</b>	<b>\$ 61,755</b>	<b>\$ 62,500</b>	<b>\$ 104,908</b>	<b>\$ 92,500</b>	<b>\$ (12,408)</b>	<b>( 11.83%)</b>
<u>Expenditures by Category:</u>						
Wages	-	-	-	-	-	
Benefits	-	-	-	-	-	
Professional Services	-	-	-	-	-	
Supplies	-	10,000	-	10,000	10,000	
Capital	59,627	52,904	43,307	52,000	8,693	20.07%
Other Operating	84,191	40,000	17,811	42,000	24,189	135.81%
<b>Total</b>	<b>\$ 143,818</b>	<b>\$ 102,904</b>	<b>\$ 61,118</b>	<b>\$ 104,000</b>	<b>\$ 42,882</b>	<b>70.16%</b>
Number of Employees	N/A	N/A	N/A	N/A		

**COMMUNICATIONS / EMS GRT FUND - 226**

**Fund Description**

This fund is used to account for the County Emergency Communications and Emergency Medical Services Gross Receipts Tax that was implemented in July, 2003. The revenue is currently split 58% to the Communications Authority Fund and 42% to the Ambulance Fund.

**Goals/Concerns**

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Revenues:</u>						
GRT-Communications/EMS	6,710,908	7,338,451	7,338,450	7,118,297	(220,153)	( 3.00%)
Miscellaneous	13,815	10,000	11,310	9,000	(2,310)	( 20.42%)
<b>Total Revenue</b>	<b>\$ 6,724,723</b>	<b>\$ 7,348,451</b>	<b>\$ 7,349,760</b>	<b>\$ 7,127,297</b>	<b>\$ (222,463)</b>	<b>( 3.03%)</b>
<u>Transfers:</u>						
Transfer to General Fund	-	-	-	-	-	-
Transfer to Ambulance Fund	(2,818,581)	(3,082,150)	(3,082,149)	-	3,082,149	(100.00%)
Transfer to Communications	(3,892,327)	(4,256,302)	(4,256,301)	-	4,256,301	(100.00%)
Transfer to IHC	-	-	-	-	-	-
<b>Total Transfers</b>	<b>\$ (6,710,908)</b>	<b>\$ (7,338,452)</b>	<b>\$ (7,338,450)</b>	<b>\$ -</b>	<b>\$ 7,338,450</b>	<b>(100.00%)</b>
<u>Expenditures by Category:</u>						
Wages	-	-	-	-	-	-
Benefits	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Other Operating	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
Number of Employees	N/A	N/A	N/A	N/A		

**STATE FIRE FUND - 270**

**Fund Description**

The State Fire Fund's revenue is generated from a surcharge on insurance. A portion of the revenue is allotted to fire departments based on the Insurance Services Office rating and the number of stations as established by statute. We received \$2,025,157 for the FY2012 budget year. These funds are used for day to day operations of the fire districts and some capital needs. They can not be used for salaries. The County has fourteen fire districts operating out of twenty-three stations with 100 pieces of apparatus. Approximately 300 volunteer fire fighters provide fire suppression, rescue, first response medical care and hazardous material response to all areas of San Juan County. Technical rescue is provided such as water, high angle, and search and rescue.

**Goals/Concerns**

- Develop a phased plan that ensures fire personnel are responding to calls and arrive on scene within set times on high priority calls
- Recruit additional new volunteer firefighters
- Institute a nominal fee system and other incentives of proven value in supporting a volunteer fire system
- Create an employee development plan for the fire department mechanics
- Simplify the purchasing process for fire districts
- Implement and monitor the newly adopted International Fire Code
- Continue to provide additional training that enables current volunteers to achieve Firefighter I status

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<b><u>Revenues:</u></b>						
Miscellaneous	29,640	1,227	2,200	-	(2,200)	(100.00%)
Intergovernmental	1,566,852	3,029,246	2,025,157	2,564,954	539,797	26.65%
<b>Total Revenue</b>	<b>\$ 1,596,492</b>	<b>\$ 3,030,473</b>	<b>\$ 2,027,357</b>	<b>\$ 2,564,954</b>	<b>\$ 537,597</b>	<b>26.52%</b>
<b><u>Expenditures by Category:</u></b>						
Wages	-	-	-	-	-	
Benefits	-	-	-	26,550	26,550	
Professional Services	-	-	-	27,640	27,640	
Supplies	242,861	241,622	229,506	286,972	57,466	25.04%
Capital	338,919	2,200,049	326,281	2,353,580	2,027,299	621.34%
Other Operating	767,705	2,366,878	931,987	2,187,871	1,255,884	134.75%
<b>Total</b>	<b>\$ 1,349,485</b>	<b>\$ 4,808,549</b>	<b>\$ 1,487,774</b>	<b>\$ 4,882,613</b>	<b>\$ 3,394,839</b>	<b>228.18%</b>
Number of Employees	N/A	N/A	N/A	N/A		



## RISK MANAGEMENT - 291

### Fund Description

Risk Management evaluates and secures appropriate liability and property insurance coverage for all County operations. The following responsibilities are that of the Risk Management Department: investigate and settle all liability claims against the County that are less than our deductibles; coordinate investigations and evaluations of all claims with the insurer and counsel; administer the Workers' Compensation Program, which includes investigation and complete handling of all workers' compensation classes; review insurance coverage of all vendors and contractors that provide goods or services to the County; make recommendations to alleviate safety/claim exposures with all departments. In FY09 the County became a participant in the NM Association of Counties' Workers Compensation Pool. The program is no longer self funded.

### Goals/Concerns

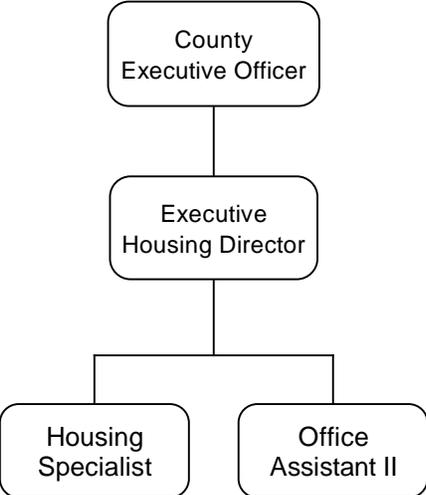
- To provide risk management services for Commissioners, other elected officials, department heads, and County personnel
- To continue to assess risk management exposures and to ensure that all newly acquired property is adequately insured
- To assist legal department and defense counsel in evaluating and negotiating liability claims settlements
- To administer workers' compensation program to assist employees in promptly receiving those benefits to which they are entitled

### Fund Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Revenues:</u>						
Miscellaneous	\$ 57,394	\$ 15,944	\$ 24,261	\$ 15,000	\$ (9,261)	( 38.17%)
<u>Transfers:</u>						
Transfer from General Fund	\$ 1,944,151	\$ 2,195,123	\$ 1,827,136	\$ 2,363,469	\$ 536,333	29.35%
<u>Expenditures by Category:</u>						
Wages	150,728	147,181	147,195	151,082	3,887	2.64%
Benefits	52,690	54,269	54,235	55,248	1,013	1.87%
Professional Services	27,870	21,500	14,954	21,500	6,546	43.77%
Supplies	577	1,000	207	850	643	310.63%
Capital	-	1,611	1,610	1,045	(565)	( 35.09%)
Other Operating	1,781,280	2,254,260	1,814,481	2,236,239	421,758	23.24%
Total	\$ 2,013,145	\$ 2,479,821	\$ 2,032,682	\$ 2,465,964	\$ 433,282	21.32%
Number of Employees	2	2	2	2		

Note: These two employees are managed by the Legal Department.

SAN JUAN COUNTY HOUSING AUTHORITY FUND - 292



**SAN JUAN COUNTY HOUSING AUTHORITY FUND - 292**

**Fund Description**

The Housing Authority was established in 1976 and administers the Section 8 Housing Choice Voucher Program. The Federal program assists very low income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market. Since housing assistance is provided on behalf of the family or individual, participants are able to find their own housing, including single-family homes, townhouses and apartments. Housing choice vouchers are administered locally by public housing agencies (PHAs). The PHAs receive federal funds from the U.S. Department of Housing and Urban Development (HUD) to administer the voucher program. The program is administered to residents in San Juan County, excluding the reservations.

**Goals/Concerns**

- PHA's (Public Housing Authority) goal is to continue to keep superior score rating on Section Eight Management Assessment Program. PHA is currently a High Performer.
- Continue to counsel and provide assistance to residents wishing to obtain home ownership in collaborating with the Housing Director of ECHO and Area Specialist of the United States Department of Agriculture Rural Development.
- Lack of affordable rental units throughout San Juan County.

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<b><u>Revenues:</u></b>						
Miscellaneous	5,519	2,300	9,398	9,867	469	4.99%
Intergovernmental	1,186,167	1,091,510	1,101,999	926,166	(175,833)	( 15.96%)
<b>Total Revenue</b>	<b>\$ 1,191,686</b>	<b>\$ 1,093,810</b>	<b>\$ 1,111,397</b>	<b>\$ 936,033</b>	<b>\$ (175,364)</b>	<b>( 15.78%)</b>
<b><u>Transfers:</u></b>						
Transfer to General Fund	-	-	-	-	-	
<b><u>Expenditures by Category:</u></b>						
Wages	112,603	137,654	108,749	125,272	16,523	15.19%
Benefits	34,016	52,072	31,620	52,988	21,368	67.58%
Professional Services	4,956	8,624	5,239	9,194	3,955	75.49%
Supplies	5,460	7,509	8,326	7,509	(817)	( 9.81%)
Capital	-	-	-	-	-	
Other Operating	1,047,391	1,035,899	986,980	975,463	(11,517)	( 1.17%)
<b>Total</b>	<b>\$ 1,204,426</b>	<b>\$ 1,241,758</b>	<b>\$ 1,140,914</b>	<b>\$ 1,170,426</b>	<b>\$ 29,512</b>	<b>2.59%</b>
Number of Employees	3	3	3	3		



San Juan County 9/11 "We Will Never Forget" Memorial 2011

## WATER RESERVE FUND - 293

### Fund Description

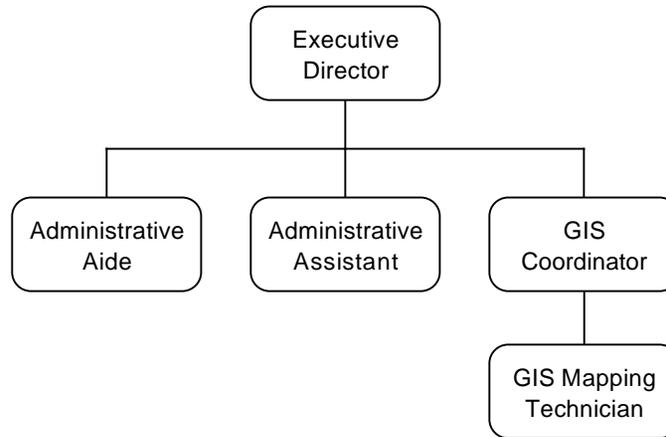
The Water Reserve Fund was created by the San Juan County Commission in FY05. The fund's revenue comes from a 1/2 mil that went into affect during FY05. The funds are used for the ongoing operating costs of the San Juan Water Commission and to fund other water projects as approved by the Commission.

### Goals/Concerns

### Fund Summary

	FY2011	FY2012	FY2012	FY2013	Change From FY2012	
	Actual	Adjusted Budget	Actual as of 6/30/2012	Requested Budget	Actual \$	%
<u>Revenues:</u>						
Property Taxes	1,386,127	1,393,632	1,468,532	1,406,022	(62,510)	( 4.26%)
Oil & Gas Taxes	525,698	488,494	557,647	489,956	(67,691)	( 12.14%)
Charges for Services	-	-	13,200	-	(13,200)	(100.00%)
Miscellaneous	59,265	40,000	48,251	40,000	(8,251)	( 17.10%)
<b>Total Revenues</b>	<b>\$ 1,971,090</b>	<b>\$ 1,922,126</b>	<b>\$ 2,087,630</b>	<b>\$ 1,935,978</b>	<b>\$ (151,652)</b>	<b>( 7.26%)</b>
<u>Transfers:</u>						
Transfer to General Fund	(601,665)	(62,721)	(62,721)	(65,949)	(3,228)	5.15%
Transfer to SJ Water Commission	(2,627,340)	(2,051,541)	(1,107,605)	(2,022,091)	(914,486)	82.56%
<b>Total Transfers</b>	<b>\$ (3,229,005)</b>	<b>\$ (2,114,262)</b>	<b>\$ (1,170,326)</b>	<b>\$ (2,088,040)</b>	<b>\$ (917,714)</b>	<b>78.42%</b>
<u>Expenditures by Category:</u>						
Wages	-	-	-	-	-	-
Benefits	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Other Operating	-	-	-	-	-	-
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
Number of Employees	N/A	N/A	N/A	N/A		

SAN JUAN WATER COMMISSION FUND - 294



**SAN JUAN WATER COMMISSION FUND - 294**

**Fund Description**

The San Juan Water Commission was created through a Joint Powers Agreement in 1986 for those purposes set out in the JPA. The Water Commission is comprised of one representative and one alternate from San Juan County, the cities of Aztec, Bloomfield, Farmington, and the San Juan County Rural Water Users Association.

**Goals/Concerns**

- Maintain a stable water supply for the citizens of San Juan County.

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<b><u>Revenues:</u></b>						
Health Plan Premium	5,487	6,388	5,247	6,943	1,696	32.32%
Miscellaneous	650,677	2,000	2,994	1,610	(1,384)	( 46.23%)
Intergovernmental	-	-	-	-	-	
<b>Total Revenues</b>	<b>\$ 656,164</b>	<b>\$ 8,388</b>	<b>\$ 8,241</b>	<b>\$ 8,553</b>	<b>\$ 312</b>	<b>3.79%</b>
<b><u>Transfers:</u></b>						
Transfer from Water Reserves	2,627,340	2,051,541	1,107,605	2,022,091	914,486	82.56%
Transfer Analysis to Gen Fund	(140,286)	(176,410)	(176,410)	(168,310)	8,100	( 4.59%)
<b>Total Transfers</b>	<b>\$ 2,487,054</b>	<b>\$ 1,875,131</b>	<b>\$ 931,195</b>	<b>\$ 1,853,781</b>	<b>\$ 922,586</b>	<b>99.08%</b>
<b><u>Expenditures by Category:</u></b>						
Wages	370,758	366,450	359,181	370,926	11,745	3.27%
Benefits	78,547	76,431	75,963	77,328	1,365	1.80%
Professional Services	479,170	429,900	347,029	430,100	83,071	23.94%
Supplies	4,600	11,000	5,998	17,600	11,602	193.43%
Capital	1,989,275	550,000	17,436	415,000	397,564	2,280.13%
Other Operating	126,065	390,549	119,185	599,581	480,396	403.07%
<b>Total</b>	<b>\$ 3,048,415</b>	<b>\$ 1,824,330</b>	<b>\$ 924,792</b>	<b>\$ 1,910,535</b>	<b>\$ 985,743</b>	<b>106.59%</b>
Number of Employees	5	5	5	5		

Note: A new GIS/Mapping Technician position was approved for FY2010.



Shop with Your Cops 2011

**GROSS RECEIPTS TAX RESERVE FUND - 295**

**Fund Description**

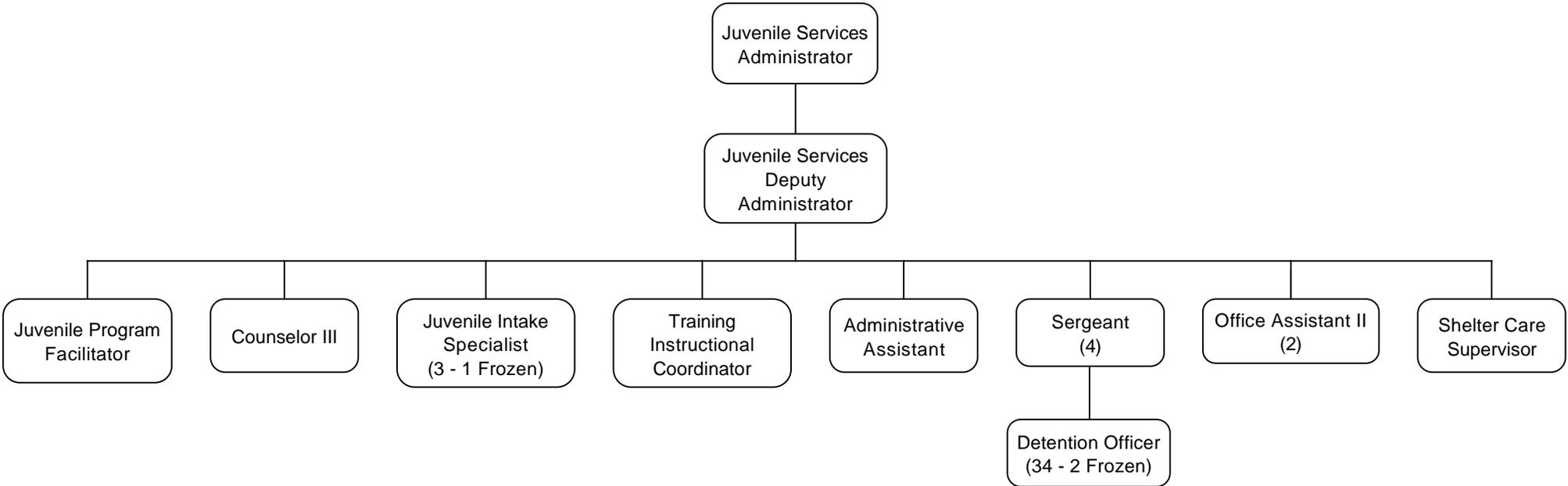
This fund is used to account for the 25% of the 1st 1/8th gross receipts tax as is required by state statute 7-20E-11 NMSA 1978 compilation.

**Goals/Concerns**

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Revenues:</u>						
GRT-Reserves	\$ 1,119,231	\$ 1,096,846	\$ 1,223,929	\$ 1,187,211	\$ (36,718)	( 3.00%)
<u>Transfers:</u>						
Transfer to General Fund	\$ (1,104,783)	\$ (1,119,231)	\$ (1,119,231)	\$ (1,223,929)	\$ (104,698)	9.35%
<u>Expenditures by Category:</u>						
Wages	-	-	-	-	-	-
Benefits	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Other Operating	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	-
Number of Employees	N/A	N/A	N/A	N/A		

JUVENILE SERVICES FUND - 296



**JUVENILE SERVICES FUND - 296**

**Fund Description**

The Juvenile Services Facility is a 46-bed secure long-term detention facility. The facility is responsible for the care and the custody of juveniles who are placed on a detention hold by the Juvenile Probation and Parole Office or District Judge. Juveniles are also committed to San Juan County as part of a long-term contract through CYFD for up to two years (10-beds are contracted for long-term). Juveniles may be detained for the following reasons: an arrest for allegedly committing an offense, on a warrant, court ordered detention, or as part of an order sanctioning the juvenile for violating the terms of probation or conditional release. It is the objective of the Juvenile Services Department to provide juveniles and staff a safe, clean, and protective environment. It is the responsibility of all staff to ensure the safety of our residents in compliance with policies and procedures and juvenile detention standards. San Juan County Juvenile facility also operates an assessment center for prevention and intervention, a 16-bed emergency crisis shelter, an intensive outpatient program for substance abuse, and a 16-bed residential treatment center for adolescents with substance abuse/mental health problems. The facility provides a "one-stop" location to address juvenile problems. San Juan County also provides early intervention and assessment of at-risk juveniles, in order to divert the juvenile and families into a community-based program. This quick turnaround process provides a specific response to the individual needs and family circumstances, thereby reducing the risk of re-offending. In FY06 the County was awarded a 2006 NACo Achievement Award for the County's Program entitled "A One Stop Multi-Disciplinary Facility" for the Juvenile Facility Operations.

**Goals/Concerns**

- Submit federal grant application for Residential Treatment and Intensive Outpatient Services
- Submit CYFD/Annie Casey Grant Funding Application for shelter care
- Develop more extensive programming for long-term juveniles in custody by adding a greenhouse for horticulture, and building two sweat lodges for cultural programming
- Integrate cellblock walk-through system checks through existing computer system in secure area of facility

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<b><u>Revenue:</u></b>						
GRT - Juvenile	2,210,517	2,108,066	2,616,395	2,719,668	103,273	3.95%
CYFD - Long Term	650,426	682,782	698,286	682,782	(15,504)	( 2.22%)
NM Public Education	114,704	94,193	116,948	94,193	(22,755)	( 19.46%)
Miscellaneous	52,711	53,282	28,265	60,302	32,037	113.35%
<b>Total Revenues</b>	<b>\$ 3,028,358</b>	<b>\$ 2,938,323</b>	<b>\$ 3,459,894</b>	<b>\$ 3,556,945</b>	<b>\$ 97,051</b>	<b>2.81%</b>
<b><u>Transfers:</u></b>						
Transfer from General Fund	300,000	421,669	150,000	-	(150,000)	(100.00%)
Transfer to General Fund	-	-	-	-	-	
Transfer to Corrections	-	-	-	-	-	
<b>Total Transfers</b>	<b>\$ 300,000</b>	<b>\$ 421,669</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ (150,000)</b>	<b>(100.00%)</b>
<b><u>Expenditures by Category:</u></b>						
Wages	2,046,804	1,992,353	1,978,753	2,123,449	144,696	7.31%
Benefits	667,625	773,540	720,857	791,218	70,361	9.76%
Professional Services	374,826	338,902	377,259	352,502	(24,757)	( 6.56%)
Supplies	56,366	47,397	56,432	53,397	(3,035)	( 5.38%)
Capital	22,142	34,090	36,784	40,000	3,216	8.74%
Other Operating	266,203	273,349	273,692	299,849	26,157	9.56%
<b>Total</b>	<b>\$ 3,433,966</b>	<b>\$ 3,459,631</b>	<b>\$ 3,443,777</b>	<b>\$ 3,660,415</b>	<b>\$ 216,638</b>	<b>6.29%</b>
Number of Employees	50	50	50	50		



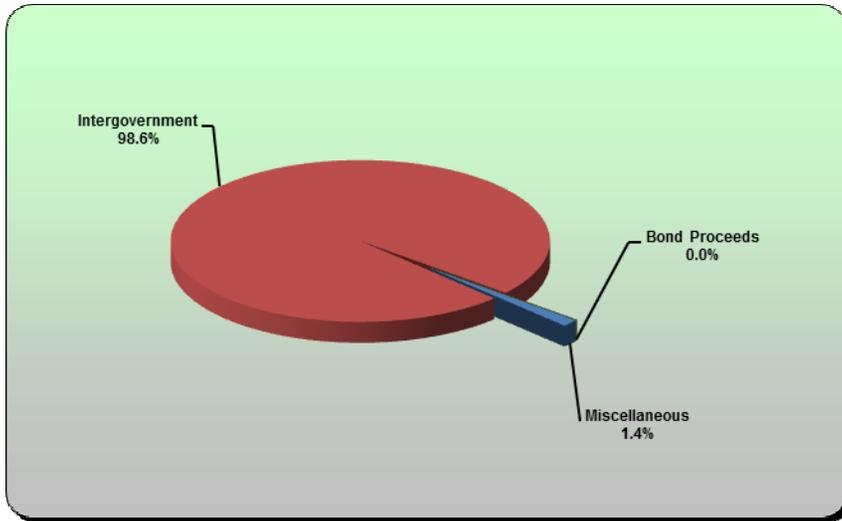
2012 "Touch-A-Truck" Event at McGee Park

# CAPITAL PROJECT FUNDS

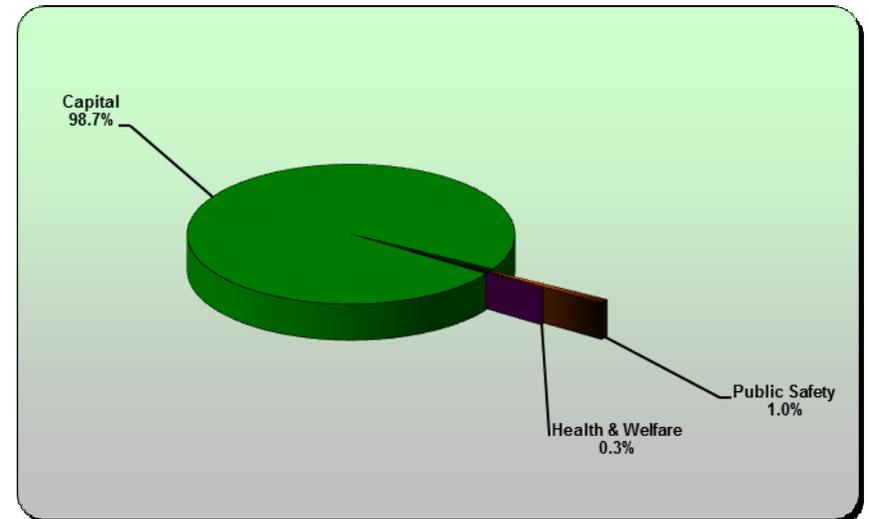
# San Juan County FY2013 Capital Projects Funds

**Beginning Fund Balance - \$13,518,712** (unaudited)

**Revenue Sources - \$2,262,428**



**Expenditure (Uses) – (\$14,841,494)**



**Other Financing Sources (Uses) \$2,103,455**

**Ending Fund Balance - \$3,043,101**

**CDBG FUND - 310**

**Fund Description**

This fund tracks Community Development Block Grant (CDBG) funding. CDBG grants are federally funded, competitive grants, which require that assistance be made available for activities that address at least one of the following: (1) an activity identified as principally benefiting persons of low and moderate income; (2) aid in the prevention and elimination of slums and blight; (3) meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health and welfare of the community. Other CDBG projects include construction of Halvorson House, the Bloomfield Public Health Office, Childhaven, the Bloomfield Boys and Girls Club, acquisition of the Family Crisis Center Administration Building; water line extensions; bridge improvements and construction of San Juan County's landfill. The County recently completed construction of the Public Health Building in Farmington.

**Goals/Concerns**

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Revenues:</u>						
BLMF Boys/Girls Club	-	-	-	-	-	
BLMF CDBG Project	-	328,500	-	328,500	328,500	
BLMF McCune Foundation	-	-	-	-	-	
ST Leg-FMN Health Const	-	-	-	-	-	
CDBG - BLMF Boys/Girls Club	-	-	-	-	-	
CDBG - Halvorson House	-	41,000	2,118	38,882	36,764	1,735.79%
CDBG - FMN Health Building	-	-	-	-	-	
Miscellaneous	-	-	-	-	-	
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 369,500</b>	<b>\$ 2,118</b>	<b>\$ 367,382</b>	<b>\$ 365,264</b>	<b>17,245.70%</b>
<u>Transfers:</u>						
Transfer from General Fund	-	-	-	-	-	
Transfer from Capital Repl Reserve	(237)	36,950	36,950	20,000	(16,950)	( 45.87%)
Transfer from Det Center Cap Project	-	-	-	-	-	
<b>Total Transfers</b>	<b>\$ (237)</b>	<b>\$ 36,950</b>	<b>\$ 36,950</b>	<b>\$ 20,000</b>	<b>\$ (16,950)</b>	<b>( 45.87%)</b>
<u>Expenditures by Category:</u>						
Wages	-	-	-	-	-	
Benefits	-	-	-	-	-	
Professional Services	-	45,100	6,217	38,882	32,665	525.41%
Supplies	-	-	-	-	-	
Capital	1,763	361,350	15,912	365,438	349,526	2,196.62%
Other Operating	-	-	-	-	-	
<b>Total</b>	<b>\$ 1,763</b>	<b>\$ 406,450</b>	<b>\$ 22,129</b>	<b>\$ 404,320</b>	<b>\$ 382,191</b>	<b>1,727.10%</b>
Number of Employees	N/A	N/A	N/A	N/A		

**COMMUNICATIONS AUTHORITY CAPITAL FUND - 312**

**Fund Description**

This fund is used to account for the Communication Authority's capital purchases. Funding is provided by local government entities that are participants in the JPA. The fund is replenished annually to a \$300,000 balance.

**Goals/Concerns**

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Revenues:</u>						
Miscellaneous	4,281	3,000	3,592	2,000	(1,592)	( 44.32%)
Intergovernmental	-	7,112	7,111	-	(7,111)	(100.00%)
<b>Total Revenues</b>	<b>\$ 4,281</b>	<b>\$ 10,112</b>	<b>\$ 10,703</b>	<b>\$ 2,000</b>	<b>\$ (8,703)</b>	<b>( 81.31%)</b>
<u>Transfers:</u>						
Transfer from General Fund	-	5,588	5,588	-	(5,588)	(100.00%)
Transfer to Grant Fund	-	-	-	-	-	
<b>Total Transfers</b>	<b>\$ -</b>	<b>\$ 5,588</b>	<b>\$ 5,588</b>	<b>\$ -</b>	<b>\$ (5,588)</b>	<b>(100.00%)</b>
<u>Expenditures by Category:</u>						
Wages	-	-	-	-	-	
Benefits	-	-	-	-	-	
Professional Services	-	-	-	-	-	
Supplies	-	-	-	-	-	
Capital	-	12,698	-	27,823	27,823	
Other Operating	-	-	-	-	-	
<b>Total</b>	<b>\$ -</b>	<b>\$ 12,698</b>	<b>\$ -</b>	<b>\$ 27,823</b>	<b>\$ 27,823</b>	
Number of Employees	N/A	N/A	N/A	N/A		

**HOSPITAL CONSTRUCTION PROJECT - 313**

**Fund Description**

In January 2004 a 1/8% gross receipts tax was imposed for hospital construction, renovation, and purchase of equipment. San Juan County issued \$26,685,000 in revenue bonds to construct the East Tower Addition to San Juan Regional Medical Center. The project consists of an approximate 159,000 square foot, five-story tower which will provide eight new operating rooms and 72 private patient rooms. The project was completed in 2006. SJC recently completed Phase 1 - renovations to the first floor of SJRMC and the 5th floor build out of the east Tower addition at a cost of \$8,019,569. The Phase 2 renovation to SJRMC is on-going.

**Goals/Concerns**

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<b><u>Revenues:</u></b>						
Miscellaneous Revenue	117,815	-	8,427	-	(8,427)	(100.00%)
Intergovernmental	-	-	-	-	-	
Bonds	-	-	-	-	-	
<b>Total Revenues</b>	<b>\$ 117,815</b>	<b>\$ -</b>	<b>\$ 8,427</b>	<b>\$ -</b>	<b>\$ (8,427)</b>	<b>(100.00%)</b>
<b><u>Transfers:</u></b>						
Transfer from Hospital GRT	\$ -	\$ -	\$ -	\$ -	\$ -	
<b><u>Expenditures by Category:</u></b>						
Wages	-	-	-	-	-	
Benefits	-	-	-	-	-	
Professional Services	85,318	34,682	26,247	-	(26,247)	(100.00%)
Supplies	-	-	-	-	-	
Capital	112,403	1,179,395	1,145,362	50,895	(1,094,467)	( 95.56%)
Other Operating	-	-	-	-	-	
<b>Total</b>	<b>\$ 197,721</b>	<b>\$ 1,214,077</b>	<b>\$ 1,171,609</b>	<b>\$ 50,895</b>	<b>\$ (1,120,714)</b>	<b>( 95.66%)</b>
Number of Employees	N/A	N/A	N/A	N/A		

## GROSS RECEIPTS TAX REVENUE BONDS SERIES 2008 - 315

### Fund Description

This fund was established to account for the capital projects funded by the GRT Revenue Bonds issued in 2008. The projects include the District Courtroom expansion, the new Law Enforcement Center, and the purchase of land.

### Goals/Concerns

### Fund Summary

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Revenues:</u>						
Miscellaneous	314,167	37,740	57,487	-	(57,487)	(100.00%)
Bond Proceeds	-	-	-	-	-	
<b>Total Revenues</b>	<b>\$ 314,167</b>	<b>\$ 37,740</b>	<b>\$ 57,487</b>	<b>\$ -</b>	<b>\$ (57,487)</b>	<b>(100.00%)</b>
<u>Transfers:</u>						
Transfer from Capl Repl Reserve	\$ 1,310,000	\$ -	\$ -	\$ 250,000	\$ 250,000	
<u>Expenditures by Category:</u>						
Wages	-	-	-	-	-	
Benefits	-	-	-	-	-	
Professional Services	166,339	1,031,847	397,009	149,927	(247,082)	( 62.24%)
Supplies	-	-	-	-	-	
Capital	4,443,430	12,274,045	3,157,324	9,833,638	6,676,314	211.45%
Other Operating	-	-	-	-	-	
Debt Service	-	-	-	-	-	
<b>Total</b>	<b>\$ 4,609,769</b>	<b>\$ 13,305,892</b>	<b>\$ 3,554,333</b>	<b>\$ 9,983,565</b>	<b>\$ 6,429,232</b>	<b>180.88%</b>
Number of Employees	N/A	N/A	N/A	N/A		

**CAPITAL REPLACEMENT FUND - 316**

**Fund Description**

This fund was established to account for various capital replacements including vehicle purchases, equipment, buildings, and land. The expenditures are funded mainly through a transfer from the General Fund.

**Goals/Concerns**

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Revenues:</u>						
Miscellaneous	221	14,633	14,633	-	(14,633)	(100.00%)
Intergovernmental	-	-	-	-	-	
<b>Total Revenues</b>	<b>\$ 221</b>	<b>\$ 14,633</b>	<b>\$ 14,633</b>	<b>\$ -</b>	<b>\$ (14,633)</b>	<b>(100.00%)</b>
<u>Transfers:</u>						
Transfer from General Fund	300,000	1,047,692	-	1,794,909	1,794,909	
Transfer from Grants Fund	-	-	-	-	-	
Transfer from DWI Fund	100,000	-	-	-	-	
Transfer from Cap Rep Res Fund	-	368,684	368,684	205,000	(163,684)	( 44.40%)
Transfer from Road Construction	-	-	-	-	-	
Transfer from Debt Service Fund	-	934,530	934,530	-	(934,530)	(100.00%)
Transfer to DWI Fund	-	(112,328)	-	(113,070)	(113,070)	
<b>Total Transfers</b>	<b>\$ 400,000</b>	<b>\$ 2,238,578</b>	<b>\$ 1,303,214</b>	<b>\$ 1,886,839</b>	<b>\$ 583,625</b>	<b>44.78%</b>
<u>Expenditures by Category:</u>						
Wages	-	-	-	-	-	
Benefits	-	-	-	-	-	
Professional Services	-	-	-	-	-	
Supplies	-	-	-	-	-	
Capital	1,017,909	2,913,080	1,734,993	2,129,562	394,569	22.74%
Other Operating	-	-	-	-	-	
<b>Total</b>	<b>\$ 1,017,909</b>	<b>\$ 2,913,080</b>	<b>\$ 1,734,993</b>	<b>\$ 2,129,562</b>	<b>\$ 394,569</b>	<b>22.74%</b>
Number of Employees	N/A	N/A	N/A	N/A		

**CAPITAL REPLACEMENT RESERVE FUND - 318**

**Fund Description**

This fund was established to accumulate monies for capital replacement projects. In FY06, \$6,000,000 in excess Oil & Gas Production revenue was transferred into this fund, in FY07 \$2,699,229, FY08 \$4,461,489, FY09 \$2,000,000, and FY12 \$1,069,641.

**Goals/Concerns**

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<b><u>Revenues:</u></b>						
Interest	\$ 68,930	\$ 50,000	\$ 41,536	\$ 30,000	\$ (11,536)	( 27.77%)
<b><u>Transfers:</u></b>						
Transfer from General Fund	-	1,069,641	1,069,641	1,281,616	211,975	19.82%
Transfer from Grants Fund	-	-	-	-	-	-
Transfer to General Fund	(1,800,000)	(80,332)	(80,332)	(650,000)	(569,668)	709.14%
Transfer to Corrections Fund	-	-	-	(210,000)	(210,000)	-
Transfer to GRT Environmental	-	(85,800)	(85,800)	-	85,800	(100.00%)
Transfer to Golf Course	(200,000)	-	-	-	-	-
Transfer to Grants Fund	(215,724)	(111,291)	(111,291)	-	111,291	(100.00%)
Transfer to CDBG Fund	237	(36,950)	(36,950)	(20,000)	16,950	( 45.87%)
Transfer to GRT Rev Bond 2008	(1,310,000)	-	-	(250,000)	(250,000)	-
Transfer to Capital Replacement	-	(368,684)	(368,684)	(205,000)	163,684	( 44.40%)
Transfer to Juvenile Justice GRT	-	-	-	-	-	-
Transfer to Road Construct Fund	-	(350,000)	(350,000)	-	350,000	(100.00%)
Total Transfers	\$ (3,525,487)	\$ 36,584	\$ 36,584	\$ (53,384)	\$ (89,968)	(245.92%)
<b><u>Expenditures by Category:</u></b>						
Wages	-	-	-	-	-	-
Benefits	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Other Operating	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	-
Number of Employees	N/A	N/A	N/A	N/A		

**ADULT DETENTION CENTER FUND - 320**

**Fund Description**

In 2003, San Juan County issued \$25 million in revenue bonds to construct a new adult detention center. The new jail is located on Andrea Drive south of the Juvenile Services Center. It is approximately 194,000 square feet. The new facility opened in FY06. The adult detention center is the first design-build project for San Juan County. Typically San Juan County first procures the services of an architect to design a facility and then bids out the construction. The design-build process varies by allowing an entity to procure the services of an architect/construction team to design and construct the project. Staff feels that this process has been very successful for San Juan County. In FY06 the County was awarded a 2006 NACo Achievement award for the County's Program entitled "Innovative Jail Design Creates Efficiency While Saving Taxpayer Dollars."

**Goals/Concerns**

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<b><u>Revenues:</u></b>						
Miscellaneous	176	52	51	-	(51)	(100.00%)
Bonds	-	-	-	-	-	
<b>Total Revenues</b>	<b>\$ 176</b>	<b>\$ 52</b>	<b>\$ 51</b>	<b>\$ -</b>	<b>\$ (51)</b>	<b>(100.00%)</b>
<b><u>Transfers:</u></b>						
Transfer from Adult Det Bonds	-	-	-	-	-	
Transfer to Grants	-	-	-	-	-	
Transfer to CDBG Fund	-	-	-	-	-	
<b>Total Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b><u>Expenditures by Category:</u></b>						
Wages	-	-	-	-	-	
Benefits	-	-	-	-	-	
Professional Services	-	78,398	25,894	-	(25,894)	(100.00%)
Supplies	-	-	-	-	-	
Capital	-	52	52,556	-	(52,556)	(100.00%)
Other Operating	-	-	-	-	-	
<b>Total</b>	<b>\$ -</b>	<b>\$ 78,450</b>	<b>\$ 78,450</b>	<b>\$ -</b>	<b>\$ (78,450)</b>	<b>(100.00%)</b>
Number of Employees	N/A	N/A	N/A	N/A		

**ROAD CONSTRUCTION FUND - 321**

**Fund Description**

This fund was created to account for the use of the bond proceeds issued for the CR 350 road project.

**Goals/Concerns**

The CR 350 Project was completed in FY06. The requested transfer from the General Fund in FY06 was necessary due to unforeseen bridge demolition costs.

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Revenues:</u>						
Miscellaneous	6,379	-	3,734	-	(3,734)	(100.00%)
Bonds	-	-	-	-	-	
Intergovernmental	234,486	1,992,111	129,065	1,863,046	1,733,981	1,343.49%
<b>Total Revenues</b>	<b>\$ 240,865</b>	<b>\$ 1,992,111</b>	<b>\$ 132,799</b>	<b>\$ 1,863,046</b>	<b>\$ 1,730,247</b>	<b>1,302.91%</b>
<u>Transfers:</u>						
Transfer from General Fund	-	-	-	-	-	
Transfer from Road Fund	-	19,607	19,607	-	(19,607)	(100.00%)
Transfer from Capl Repl Reserve	-	350,000	350,000	-	(350,000)	(100.00%)
Transfer to Road Fund	-	-	-	-	-	
Transfer to Grants Fund	(98,922)	-	-	-	-	
Transfer to Capl Repl Fund	-	-	-	-	-	
<b>Total Transfers</b>	<b>\$ (98,922)</b>	<b>\$ 369,607</b>	<b>\$ 369,607</b>	<b>\$ -</b>	<b>\$ (369,607)</b>	<b>(100.00%)</b>
<u>Expenditures by Category:</u>						
Wages	-	-	-	-	-	
Benefits	-	-	-	-	-	
Professional Services	-	-	-	-	-	
Supplies	-	-	-	-	-	
Capital	1,822,944	2,650,177	498,672	2,245,329	1,746,657	350.26%
Other Operating	-	-	-	-	-	
<b>Total</b>	<b>\$ 1,822,944</b>	<b>\$ 2,650,177</b>	<b>\$ 498,672</b>	<b>\$ 2,245,329</b>	<b>\$ 1,746,657</b>	<b>350.26%</b>
Number of Employees	N/A	N/A	N/A	N/A		



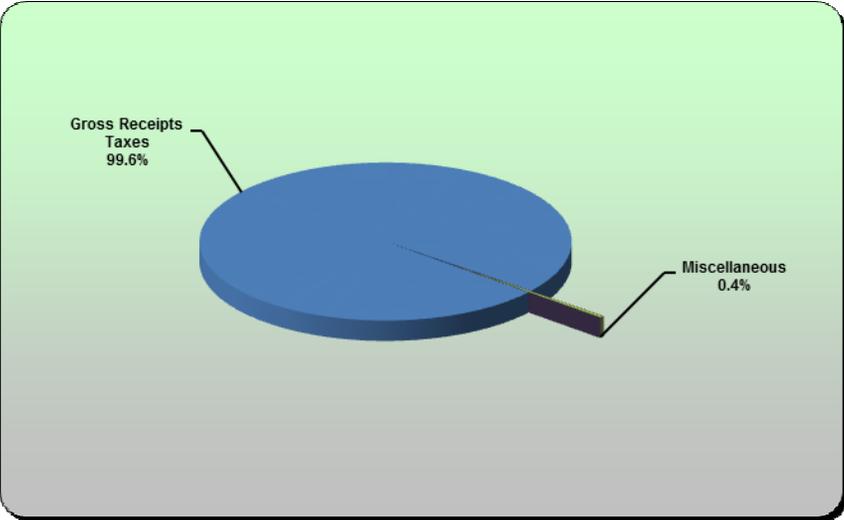
National County Month – April 2012

# DEBT SERVICE FUND

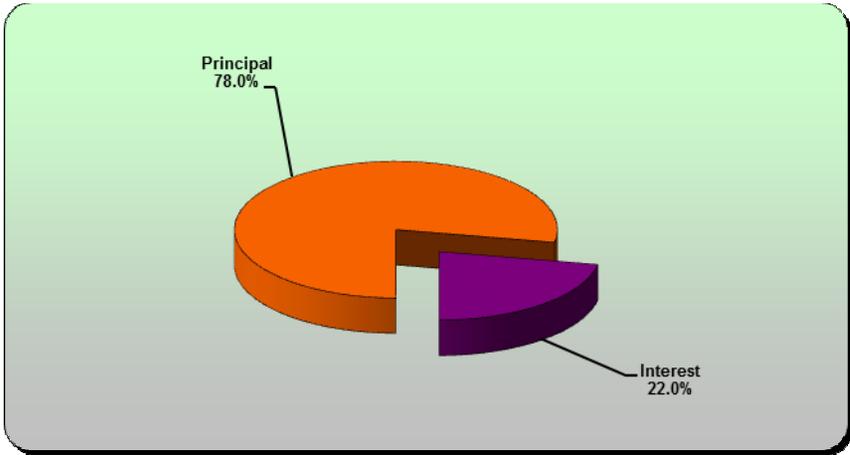
# San Juan County FY2013 Debt Service Fund

**Beginning Fund Balance - \$4,354,376** (unaudited)

**Revenue Sources - \$9,513,591**



**Expenditure (Uses) – (\$9,181,091)**



**Other Financing Sources (Uses) \$0**

**Ending Fund Balance - \$4,686,876**

## DEBT SERVICE FUND - 410

### Fund Description

The Debt Service Fund is used to account for the accumulation of resources and payment of revenue bond principal and interest from gross receipts taxes, gasoline taxes, and motor vehicle fees. The fund is also used to account for debt reserve funds. The County's current principal outstanding on all debt issues as of 6/30/2012 is \$51,610,000.

### Goals/Concerns

On May 14, 2012 San Juan County entered into a loan agreement with the New Mexico Finance Authority for \$8,925,000 in principal. The proceeds were used, along with County reserves, to refinance the Gas Tax/Motor Vehicle Fees Revenue Bonds Series 2002 and 2004. The pledged revenue for the loan is the 1st and 3rd 1/8th gross receipts tax. The pledge for refunded bonds was the gasoline tax and motor vehicle fees.

### Fund Summary

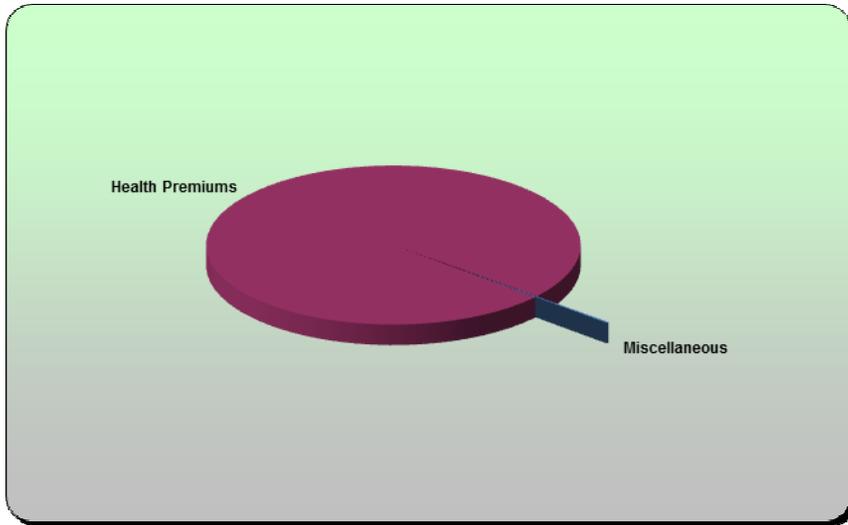
	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<u>Revenues:</u>						
Gross Receipts Tax	9,666,732	9,532,028	10,038,756	9,478,591	(560,165)	( 5.58%)
Gasoline - Road Bonds	419,648	410,000	304,870	-	(304,870)	(100.00%)
Motor Veh-Road Bonds	747,896	760,600	618,507	-	(618,507)	(100.00%)
Bond Proceeds/Premium	-	8,925,000	8,925,000	-	(8,925,000)	(100.00%)
Interest	110,838	63,000	86,311	35,000	(51,311)	( 59.45%)
<b>Total Revenues</b>	<b>\$ 10,945,114</b>	<b>\$ 19,690,628</b>	<b>\$ 19,973,444</b>	<b>\$ 9,513,591</b>	<b>\$ (10,459,853)</b>	<b>( 52.37%)</b>
<u>Transfers:</u>						
Transfer from Road Construction	-	-	-	-	-	
Transfer from General Fund	-	-	-	-	-	
Transfer to Capl Repl Fund	-	(934,530)	(934,530)	-	934,530	(100.00%)
<b>Total Transfers</b>	<b>\$ -</b>	<b>\$ (934,530)</b>	<b>\$ (934,530)</b>	<b>\$ -</b>	<b>\$ 934,530</b>	<b>(100.00%)</b>
<u>Expenditures by Category:</u>						
Wages	-	-	-	-	-	
Benefits	-	-	-	-	-	
Professional Services	-	-	-	-	-	
Supplies	-	-	-	-	-	
Principal and Interest	10,558,586	11,820,993	11,322,302	9,181,091	(2,141,211)	( 18.91%)
Other Debt Service	-	10,595,174	10,595,174	-	(10,595,174)	(100.00%)
<b>Total</b>	<b>\$ 10,558,586</b>	<b>\$ 22,416,167</b>	<b>\$ 21,917,476</b>	<b>\$ 9,181,091</b>	<b>\$ (12,736,385)</b>	<b>( 58.11%)</b>
Number of Employees	N/A	N/A	N/A	N/A		

# **INTERNAL SERVICE FUND**

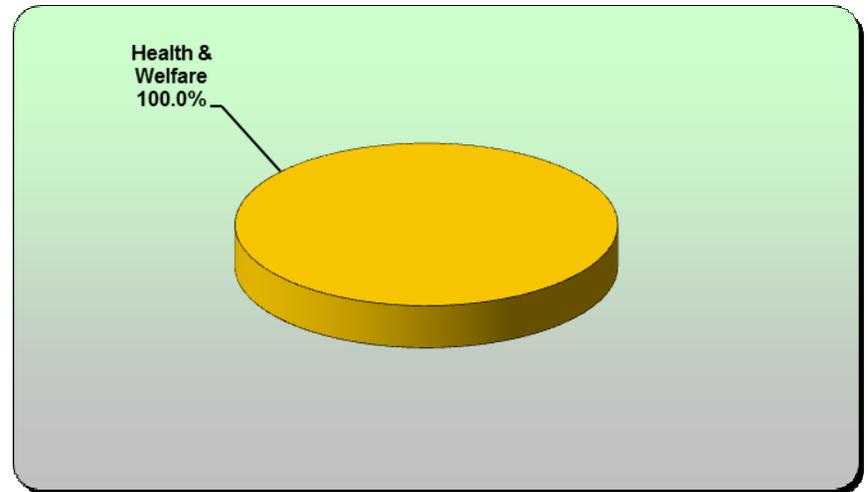
# San Juan County FY2013 Internal Service Fund

**Beginning Fund Balance - \$2,397,819** (unaudited)

**Revenue Sources - \$8,320,509**



**Expenditure (Uses) – (\$8,725,901)**



**Other Financing Sources (Uses) \$0**

**Ending Fund Balance - \$1,992,427**

**MAJOR MEDICAL FUND - 600**

**Fund Description**

This fund is used to account for the costs of providing medical and dental insurance coverage for the employees of San Juan County and is managed by the Employee Benefits Division within Human Resources.

The Employee Benefits Division is responsible for ensuring that employees are well informed and successfully enrolled in eligible benefits. To ensure completeness and comply with HIPAA and Privacy Act laws employee medical files are maintained separately by the Employee Benefits Division. The Employee Benefits Division is responsible for conducting annual retirement seminars as well as annual open enrollment sessions for health benefits. Current benefit enrollment options include Health Insurance (which includes Prescription Management, Life Insurance and Short Term Disability) and Dental Insurance. San Juan County employees and their dependents are eligible to receive Vision Coverage after the standard health plan-waiting period; no premium is required for Vision Coverage. The Employee Benefits Division personnel are a liaison between employees, the third party administrator, and benefit providers. The Employee Benefits Division strives for excellence while maintaining thoroughness, accuracy and privacy to provide the best and most cost effective care available. The Employee Benefits Division provides wellness opportunities to County employees by holding annual wellness events. These events include biometric testing for preventative care, flu and shingle vaccine clinics, fitness center access and reimbursement, and monthly wellness reminders. San Juan County's medical plan is self-funded. The Dental plan is employee funded.

**Goals/Concerns**

- Promote health & wellness education to employees
- Continue to analyze & research best practices & benchmarking for Health Plans
- Continue to enhance employee benefit program & open enrollment program
- Continue to provide current benefit information in quarterly newsletter and website
- Voluntary benefit options available; one medical option effective 7/1/2012

**Fund Summary**

	FY2011 Actual	FY2012 Adjusted Budget	FY2012 Actual as of 6/30/2012	FY2013 Requested Budget	Change From FY2012 Actual	
					\$	%
<b><u>Revenues:</u></b>						
Health Plan	8,626,376	8,376,699	8,705,875	8,300,509	(405,366)	( 4.66%)
Interest	32,652	20,000	30,229	20,000	(10,229)	( 33.84%)
Miscellaneous	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 8,659,028</b>	<b>\$ 8,396,699</b>	<b>\$ 8,736,104</b>	<b>\$ 8,320,509</b>	<b>\$ (415,595)</b>	<b>( 4.76%)</b>
<b><u>Transfers:</u></b>						
Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b><u>Expenditures by Category:</u></b>						
Wages	-	-	-	-	-	-
Benefits	-	-	-	-	-	-
Professional Services	259,019	272,510	256,510	310,773	54,263	21.15%
Supplies	-	-	-	-	-	-
Other Operating	8,246,279	8,671,095	7,541,099	8,415,128	874,029	11.59%
<b>Total</b>	<b>\$ 8,505,298</b>	<b>\$ 8,943,605</b>	<b>\$ 7,797,609</b>	<b>\$ 8,725,901</b>	<b>\$ 928,292</b>	<b>11.90%</b>
Number of Employees	N/A	N/A	N/A	N/A		

# REVENUE STATISTICS

**SAN JUAN COUNTY, NEW MEXICO  
TAX REVENUES BY SOURCE**

(modified accrual basis of accounting)

<b>Fiscal Year</b>	<b>Property Tax</b>	<b>Gross Receipts Tax</b>	<b>Gas/Motor Vehicle Tax</b>	<b>Franchise Tax</b>	<b>Oil &amp; Gas Tax</b>	<b>Cigarette Tax</b>	<b>Total Taxes</b>
2003	\$ 14,587,399	\$ 13,539,329	\$ 1,733,159	\$ 516,681	\$ 7,448,847	\$ 16,831	\$ 37,842,246
2004	15,127,812	21,197,331	1,544,465	567,886	9,352,580	16,851	47,806,925
2005	16,589,016	26,636,072	1,637,564	576,867	13,239,591	14,824	58,693,934
2006	16,944,143	34,956,500	1,581,442	578,898	18,155,251	16,239	72,232,473
2007	18,007,073	37,741,077	1,625,501	579,408	16,085,561	20,482	74,059,102
2008	19,068,312	42,060,583	1,800,586	876,336	17,313,715	23,269	81,142,801
2009	20,173,017	40,928,066	1,685,025	1,210,037	15,645,026	18,880	79,660,051
2010	21,437,468	33,217,840	1,707,702	1,364,763	10,480,170	24,861	68,232,804
2011	22,548,664	34,451,419	1,756,470	1,654,368	8,937,100	1,583	69,349,604
2012	23,330,074	37,453,608	1,877,940	1,691,234	9,480,043	14	73,832,913
Percent Change							
2003-2012	59.93%	176.63%	8.35%	227.33%	27.27%	-99.92%	95.11%

**Note:** The County began reporting accrual information with the implementation of GASB Statement 34 in fiscal year 2003.

**SAN JUAN COUNTY, NEW MEXICO  
RESIDENTIAL PROPERTY TAX RATES  
LAST TEN FISCAL YEARS**

<u>Fiscal Year</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
<b><u>Direct Rate</u></b>										
<b>San Juan County</b>										
Operating Millage	6.285	6.050	6.661	6.627	6.737	6.451	6.567	6.312	6.425	6.267
Debt Service Millage	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Total County Millage	6.285	6.050	6.661	6.627	6.737	6.451	6.567	6.312	6.425	6.267
<b><u>Overlapping Rates</u></b>										
<b>City of Bloomfield</b>										
Operating Millage	5.075	4.897	5.034	5.099	5.223	5.049	5.198	4.938	5.017	4.881
Debt Service Millage	1.010	1.001	1.571	0.956	1.912	2.492	2.175	2.137	2.180	2.254
Total City Millage	6.085	5.898	6.605	6.055	7.135	7.541	7.373	7.075	7.197	7.135
<b>City of Aztec</b>										
Operating Millage	5.167	4.963	5.075	5.031	5.088	4.802	4.860	4.570	4.663	4.555
Debt Service Millage	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Total City Millage	5.167	4.963	5.075	5.031	5.088	4.802	4.860	4.570	4.663	4.555
<b>City of Farmington</b>										
Operating Millage	1.584	1.510	1.526	1.496	1.511	1.434	1.457	1.438	1.457	1.419
Debt Service Millage	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Total City Millage	1.584	1.510	1.526	1.496	1.511	1.434	1.457	1.438	1.457	1.419
<b>Aztec Schools</b>										
Operating Millage	2.137	2.272	2.280	2.281	2.287	2.276	2.280	2.133	2.185	2.131
Debt Service Millage	1.946	4.994	3.082	2.375	2.366	2.967	2.997	5.497	4.640	4.567
Total School Millage	4.083	7.266	5.362	4.656	4.653	5.243	5.277	7.630	6.825	6.698
<b>Bloomfield Schools</b>										
Operating Millage	2.311	2.303	2.312	2.316	2.325	2.314	2.322	2.149	2.192	2.135
Debt Service Millage	4.495	6.577	4.350	4.349	4.355	5.310	5.357	5.794	5.386	6.246
Total School Millage	6.806	8.880	6.662	6.665	6.680	7.624	7.679	7.943	7.578	8.381
<b>Farmington Schools</b>										
Operating Millage	2.355	2.256	2.287	2.261	3.349	2.263	3.953	4.706	4.608	4.644
Debt Service Millage	7.991	7.501	7.507	7.490	6.451	7.427	5.772	4.938	5.065	4.976
Total School Millage	10.346	9.757	9.794	9.751	9.800	9.690	9.725	9.644	9.673	9.620
<b>Consolidated Schools</b>										
Operating Millage	2.326	2.329	2.336	2.338	2.347	2.337	2.346	2.244	2.304	2.245
Debt Service Millage	7.634	7.638	6.729	6.748	6.571	6.838	6.837	6.773	6.840	6.837
Total School Millage	9.960	9.967	9.065	9.086	8.918	9.175	9.183	9.017	9.144	9.082
<b>San Juan College</b>										
Operating Millage	3.410	3.282	3.342	3.316	3.371	3.228	3.283	3.156	3.212	3.133
Debt Service Millage	0.600	0.600	0.600	0.600	0.600	0.600	0.600	0.600	0.600	0.600
Total School Millage	4.010	3.882	3.942	3.916	3.971	3.828	3.883	3.756	3.812	3.733
<b>State of New Mexico</b>										
Operating Millage	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Debt Service Millage	1.123	1.520	1.028	1.234	1.291	1.221	1.250	1.150	1.530	1.362
Total School Millage	1.123	1.520	1.028	1.234	1.291	1.221	1.250	1.150	1.530	1.362

**Note:** The San Juan County Commission can impose a maximum of 11.85 mills for operating purposes. The yield control formula provides that no operating tax rate established by the Department of Finance and Administration, Department of Education and Commission on Higher Education on residential and nonresidential property by governmental unit shall produce revenue in excess of 5% from one year to the next solely as a consequence of property reappraisal.

**SAN JUAN COUNTY, NEW MEXICO  
NONRESIDENTIAL PROPERTY TAX RATES  
LAST TEN FISCAL YEARS**

<u>Fiscal Year</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
<b><u>Direct Rate</u></b>										
<b>San Juan County</b>										
Operating Millage	8.000	8.000	8.500	8.500	8.500	8.500	8.500	8.500	8.500	8.500
Debt Service Millage	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Total County Millage	8.000	8.000	8.500	8.500	8.500	8.500	8.500	8.500	8.500	8.500
<b><u>Overlapping Rates</u></b>										
<b>City of Bloomfield</b>										
Operating Millage	7.000	6.954	7.000	6.734	6.781	5.649	5.529	5.496	5.993	6.527
Debt Service Millage	1.010	1.001	1.571	0.956	1.912	2.492	2.175	2.137	2.180	2.254
Total City Millage	8.010	7.955	8.571	7.690	8.693	8.141	7.704	7.633	8.173	8.781
<b>City of Aztec</b>										
Operating Millage	6.355	6.051	6.295	6.256	6.312	6.009	6.324	5.873	5.817	5.941
Debt Service Millage	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Total City Millage	6.355	6.051	6.295	6.256	6.312	6.009	6.324	5.873	5.817	5.941
<b>City of Farmington</b>										
Operating Millage	1.905	1.806	1.850	1.877	1.925	1.824	1.879	1.908	1.950	2.128
Debt Service Millage	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Total City Millage	1.905	1.806	1.850	1.877	1.925	1.824	1.879	1.908	1.950	2.128
<b>Aztec Schools</b>										
Operating Millage	2.389	2.500	2.500	2.500	2.474	2.500	2.500	2.500	2.495	2.500
Debt Service Millage	1.946	4.994	3.082	2.375	2.366	2.967	2.997	5.497	4.640	4.567
Total School Millage	4.335	7.494	5.582	4.875	4.840	5.467	5.497	7.997	7.135	7.067
<b>Bloomfield Schools</b>										
Operating Millage	2.500	2.500	2.500	2.500	2.500	2.500	2.500	2.500	2.500	2.500
Debt Service Millage	4.495	6.577	4.350	4.349	4.355	5.310	5.357	5.794	5.386	6.246
Total School Millage	6.995	9.077	6.850	6.849	6.855	7.810	7.857	8.294	7.886	8.746
<b>Farmington Schools</b>										
Operating Millage	2.478	2.386	2.436	2.471	3.483	2.426	4.130	4.977	4.856	4.947
Debt Service Millage	7.991	7.501	7.507	7.490	6.451	7.427	5.772	4.938	5.065	4.976
Total School Millage	10.469	9.887	9.943	9.961	9.934	9.853	9.902	9.915	9.921	9.923
<b>Consolidated Schools</b>										
Operating Millage	2.500	2.500	2.500	2.500	2.500	2.500	2.500	2.500	2.500	2.500
Debt Service Millage	7.634	7.638	6.729	6.748	6.571	6.838	6.837	6.773	6.840	6.837
Total School Millage	10.134	10.138	9.229	9.248	9.071	9.338	9.337	9.273	9.340	9.337
<b>San Juan College</b>										
Operating Millage	4.500	4.500	4.500	4.500	4.500	4.500	4.500	4.500	4.500	4.500
Debt Service Millage	0.600	0.600	0.600	0.600	0.600	0.600	0.600	0.600	0.600	0.600
Total School Millage	5.100	5.100	5.100	5.100	5.100	5.100	5.100	5.100	5.100	5.100
<b>State of New Mexico</b>										
Operating Millage	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Debt Service Millage	1.123	1.520	1.028	1.234	1.291	1.221	1.250	1.150	1.530	1.362
Total School Millage	1.123	1.520	1.028	1.234	1.291	1.221	1.250	1.150	1.530	1.362

**Note:** The San Juan County Commission can impose a maximum of 11.85 mills for operating purposes. The yield control formula provides that no operating tax rate established by the Department of Finance and Administration, Department of Education and Commission on Higher Education on residential and nonresidential property by governmental unit shall produce revenue in excess of 5% from one year to the next solely as a consequence of property reappraisal.

**SAN JUAN COUNTY, NEW MEXICO  
 ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY**

Fiscal Year Ended June 30	Real Property		Personal Property			Oil & Gas		Less: Tax- Exempt Property	Adjustment For Protested Taxes	Total Taxable Assessed Value (1)
	Residential Property	Non-Residential Property	Non-Agricultural	Agricultural	Other	Production	Equipment			
2003	626,663,816	1,225,859,034	104,742,790	211,124	1,407,442	1,029,947,087	198,891,827	84,681,707	3,050,675	3,106,092,088
2004	686,286,520	1,243,526,270	108,899,884	664,679	1,502,179	611,337,842	122,162,009	90,520,283	(2,820,507)	2,681,038,593
2005	722,883,606	1,234,140,793	113,283,832	701,598	1,602,747	1,063,758,697	215,736,051	94,984,591	(3,736,045)	3,253,386,688
2006	785,761,118	1,250,166,344	120,036,823	757,221	1,728,659	1,334,746,588	266,636,827	101,309,842	(5,396,967)	3,653,126,771
2007	848,724,077	1,300,382,938	143,442,764	742,104	1,905,041	1,769,944,634	353,554,112	105,526,163	(1,156,317)	4,312,013,190
2008	973,335,926	1,376,835,624	153,488,653	783,565	1,747,138	1,562,765,003	307,517,233	117,342,078	(4,148,769)	4,254,982,295
2009	1,044,353,058	1,417,830,140	171,272,299	879,412	1,296,294	1,572,060,757	311,506,924	118,491,641	(791,628)	4,399,915,615
2010	1,125,171,877	1,525,345,849	148,215,906	914,022	1,277,581	1,756,139,463	352,424,291	142,548,947	38,631,648	4,805,571,690
2011	1,253,385,595	1,792,552,839	123,120,649	**	1,434,122	800,662,132	157,091,104	301,183,891	(78,304,899)	3,748,757,651
2012	1,299,127,218	1,838,867,739	104,958,212	**	1,461,342	927,738,572	188,409,438	334,701,265	(36,245,907)	3,989,615,349

Fiscal Year Ended June 30	Total		Estimated Actual Value	Taxable Assessed Value as a Percentage of Actual Value
	Total Residential Direct Tax Rate	Nonresidential Direct Tax Rate		
2003	6.285	8.000	9,318,276,270	33.3%
2004	6.050	8.000	8,051,166,946	33.3%
2005	6.661	8.500	9,769,929,994	33.3%
2006	6.627	8.500	10,970,350,664	33.3%
2007	6.737	8.500	12,948,988,559	33.3%
2008	6.451	8.500	12,765,074,536	33.3%
2009	6.567	8.500	13,199,878,844	33.3%
2010	6.312	8.500	14,431,146,216	33.3%
2011	6.425	8.500	11,257,530,483	33.3%
2012	6.267	8.500	11,980,826,874	33.3%

(1) Taxable assessed values are established by the San Juan County Assessor for locally assessed property, and by the State of New Mexico Taxation and Revenue Department, Audit and Compliance Division (oil and gas equipment and production), and Property Tax Division (state assessed property). The last reappraisal for locally assessed property occurred in 2012.

**Note:** Total taxable assessed value is calculated as 1/3rd of estimated actual value. For additional information, refer to Note 4 - Property Taxes in the Notes to Financial Statements.

\*\*Starting in Tax Year 2011 the Personal Property - Non-Residential Agriculture will be included in the Non-Agriculture total per the Assessor's Office

**SAN JUAN COUNTY, NEW MEXICO  
PROPERTY TAX LEVIES AND COLLECTIONS**

Fiscal Year	Taxes Levied for the Fiscal Year			Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
	(Original Levy)	Adjustments	Total Adjusted Levy	Amount	Percentage of Original Levy		Amount	Percentage of Adjusted Levy
2003	43,494,760	313,870	43,808,630	42,216,822	97.06%	1,590,921	43,807,743	100.00%
2004	46,868,972	985,815	47,854,787	45,767,230	97.65%	2,085,155	47,852,385	99.99%
2005	45,995,892	783,969	46,779,860	45,419,134	98.75%	1,357,831	46,776,965	99.99%
2006	48,026,866	860,400	48,887,266	47,402,124	98.70%	1,478,391	48,880,515	99.99%
2007	51,201,927	517,753	51,719,680	50,180,945	98.01%	1,525,799	51,706,744	99.97%
2008	55,884,865	397,753	56,282,618	54,445,797	97.42%	1,816,842	56,262,639	99.96%
2009	59,218,046	324,787	59,542,833	57,647,121	97.35%	1,827,291	59,474,412	99.89%
2010	62,858,408	1,604,797	64,463,205	61,868,631	98.43%	2,256,507	64,125,138	99.48%
2011	66,985,795	744,897	67,730,692	64,766,432	96.69%	2,286,416	67,052,848	99.00%
2012	68,823,690	65,876	68,889,565	66,897,199	97.20%	(0)	66,897,199	97.11%

Source: San Juan County Treasurer's Office, prepared by San Juan County Finance Department.

**SAN JUAN COUNTY, NEW MEXICO  
PRINCIPAL PROPERTY TAXPAYERS  
CURRENT YEAR AND NINE YEARS AGO**

Taxpayer	2012			2003		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Public Service Co. of New Mexico	\$ 563,240,879	1	14.1%	\$ 116,600,379	1	3.8%
BHP Navajo Coal Co.	259,951,591	2	6.5%	68,974,827	4	2.2%
Tucson Electric Power Co.	248,872,857	3	6.2%	32,542,690	10	1.0%
Arizona Public Service Co.	233,577,276	4	5.9%	77,656,862	3	2.5%
Enterprise Field Service LLC	228,872,783	5	5.7%	-		0.0%
Williams Four Corners LLC	224,998,343	6	5.6%	54,910,436	5	1.8%
Southern California Edison Co.	149,519,705	7	3.7%	39,423,903	8	1.3%
San Juan Coal Co.	148,637,357	8	3.7%	105,035,883	2	3.4%
El Paso Natural Gas Co	125,649,269	9	3.1%	37,046,252	9	1.2%
MSR Public Power Agency	91,749,851	10	2.3%	-		0.0%
Val Verde Gas Gathering Company	-		0.0%	51,492,647	6	1.7%
El Paso San Juan Gathering LP	-		0.0%	49,960,318	7	1.6%
Totals	<u>\$ 2,275,069,911</u>		<u>56.8%</u>	<u>\$ 633,644,197</u>		<u>20.5%</u>

**SAN JUAN COUNTY, NEW MEXICO  
DIRECT AND OVERLAPPING GROSS RECEIPT TAX RATES**

**SAN JUAN COUNTY (SJC)**

Fiscal Year	County			
	State GRT	County Direct Rate	Unincorporated Rate	Total SJC GRT
2003	5.0000%	0.3750%	0.3750%	5.7500%
2004	5.0000%	0.6875%	0.3750%	6.0625%
2005	5.0000%	0.6875%	0.3750%	6.0625%
2006	5.0000%	0.8125%	0.3750%	6.1875%
2007	5.0000%	0.8125%	0.3750%	6.1875%
2008	5.0000%	0.8125%	0.3750%	6.1875%
2009	5.0000%	0.8125%	0.3750%	6.1875%
2010	5.0000%	0.8125%	0.3750%	6.1875%
2011	5.1250%	0.8125%	0.3750%	6.3125%
2012	5.1250%	0.8125%	0.3750%	6.3125%

**CITY OF FARMINGTON (COF)**

Fiscal Year	COF Share				
	State GRT	COF Share of State GRT	COF Direct Rate	San Juan County	Total COF GRT
2003	3.2750%	1.2250%	1.1875%	0.3750%	6.0625%
2004	3.2750%	1.2250%	1.1875%	0.6875%	6.3750%
2005	3.7750%	1.2250%	1.1875%	0.6875%	6.8750%
2006	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2007	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2008	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2009	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2010	3.7750%	1.2250%	1.1875%	0.8125%	7.0000%
2011	3.9000%	1.2250%	1.1875%	0.8125%	7.1250%
2012	3.9000%	1.2250%	1.1875%	0.8125%	7.1250%

**CITY OF AZTEC (COA)**

Fiscal Year	COA Share				
	State GRT	COA Share of State GRT	COA Direct Rate	San Juan County	Total COA GRT
2003	3.2750%	1.2250%	1.4375%	0.3750%	6.3125%
2004	3.2750%	1.2250%	1.4375%	0.6875%	6.6250%
2005	3.7750%	1.2250%	1.8125%	0.6875%	7.5000%
2006	3.7750%	1.2250%	1.8125%	0.8125%	7.6250%
2007	3.7750%	1.2250%	1.8125%	0.8125%	7.6250%
2008	3.7750%	1.2250%	1.8125%	0.8125%	7.6250%
2009	3.7750%	1.2250%	1.8125%	0.8125%	7.6250%
2010	3.7750%	1.2250%	1.8125%	0.8125%	7.6250%
2011	3.9000%	1.2250%	1.8125%	0.8125%	7.7500%
2012	3.9000%	1.2250%	1.8125%	0.8125%	7.7500%

**CITY OF BLOOMFIELD (COB)**

Fiscal Year	COB Share				
	State GRT	COB Share of State GRT	COB Direct Rate	San Juan County	Total COB GRT
2003	3.2750%	1.2250%	1.5000%	0.3750%	6.3750%
2004	3.2750%	1.2250%	1.5000%	0.6875%	6.6875%
2005	3.7750%	1.2250%	1.5000%	0.6875%	7.1875%
2006	3.7750%	1.2250%	1.5000%	0.8125%	7.3125%
2007	3.7750%	1.2250%	1.3750%	0.8125%	7.1875%
2008	3.7750%	1.2250%	1.7500%	0.8125%	7.5625%
2009	3.7750%	1.2250%	1.7500%	0.8125%	7.5625%
2010	3.7750%	1.2250%	1.7500%	0.8125%	7.5625%
2011	3.9000%	1.2250%	1.7500%	0.8125%	7.6875%
2012	3.9000%	1.2250%	1.7500%	0.8125%	7.6875%

**VALLEY WATER & SANITATION (V/W SAN)**

Fiscal Year	V/W SAN				
	State GRT	Share of State GRT	V/W SAN Direct Rate	San Juan County	Total V/W SAN GRT
2003	-	-	-	-	-
2004	-	-	-	-	-
2005	-	-	-	-	-
2006	-	-	-	-	-
2007	-	-	-	-	-
2008	3.7750%	1.2250%	0.0000%	1.4375%	6.4375%
2009	3.7750%	1.2250%	0.0000%	1.4375%	6.4375%
2010	3.7750%	1.2250%	0.0000%	1.4375%	6.4375%
2011	3.9000%	1.2250%	0.0000%	1.4375%	6.5625%
2012	3.9000%	1.2250%	0.0000%	1.4375%	6.5625%

Note: San Juan County adopted the ordinance imposing the County Water and Sanitation Gross Receipts Tax effective January 1, 2008.

Source: State of New Mexico Taxation and Revenue

**SAN JUAN COUNTY, NEW MEXICO  
GROSS RECEIPTS TAX REVENUE BY INDUSTRY**

Total Taxable Gross Receipts for the County By Major Industrial Classifications

<b>Fiscal Year Ending 6/30</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
Agriculture	\$ 2,862,056	\$ 3,125,414	\$ 3,166,913	\$ 5,119,445	\$ 6,208,195	\$ 2,756,121	\$ 3,513,459	\$ 2,997,244	\$ 2,755,709	\$ 2,883,997
Mining	689,314,777	607,918,843	687,343,880	847,054,986	775,282,826	873,856,660	897,561,303	670,583,833	709,915,568	770,831,506
Construction	227,255,781	285,686,825	350,081,488	364,342,845	426,275,670	606,207,521	589,085,051	386,053,620	376,375,762	368,031,790
Manufacturing	45,423,952	81,912,653	123,344,214	152,739,833	157,302,699	198,949,959	180,416,312	135,410,017	171,293,110	215,406,287
Trans, Comm., Util.	121,723,692	131,706,384	145,247,327	172,338,365	194,126,155	210,184,086	236,021,995	234,468,806	265,361,655	243,291,675
Wholesale Trade	117,913,376	134,578,752	180,056,813	253,483,931	280,104,550	323,493,404	301,134,218	208,918,048	226,922,324	232,759,934
Retail Trade	877,125,135	841,068,001	797,136,275	811,891,723	907,912,575	943,383,335	880,964,124	783,921,637	791,239,888	788,255,616
Finance, Insurance & Real Estate	27,011,911	27,188,498	32,360,736	40,447,837	48,976,849	79,434,817	84,247,959	67,834,906	60,342,931	55,908,709
Services	567,860,766	691,203,628	841,834,330	885,557,210	941,654,296	963,804,186	928,420,521	757,967,647	847,977,104	897,450,509
Government	81,017,819	73,905,230	67,971,165	73,833,091	78,985,195	65,502,825	16,877,681	21,160,334	21,763,003	45,935,607
<b>Total (1)</b>	<b>\$ 2,757,509,265</b>	<b>\$ 2,878,294,228</b>	<b>\$ 3,228,543,141</b>	<b>\$ 3,606,809,266</b>	<b>\$ 3,816,829,010</b>	<b>\$ 4,267,572,914</b>	<b>\$ 4,118,242,623</b>	<b>\$ 3,269,316,092</b>	<b>\$ 3,473,947,054</b>	<b>\$ 3,620,755,630</b>
County Direct Tax Rate as of 6/30	0.7500%	1.0625%	1.0625%	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%	1.1875%

(1) Although the figures in the table above have been derived from "Report 080 - Analysis of Gross Receipts Tax by Standard Industrial Classification," issued quarterly by the State, the State suppresses revenue information in certain categories if release of the information would compromise the confidentiality of an individual taxpayer. Accordingly, the taxable gross receipts totals in this table will differ from those in the prior table.

Source: State of New Mexico, Taxation and Revenue Department (derived from Report 080).

## FUNCTION/PROGRAM STATISTICS

**SAN JUAN COUNTY, NEW MEXICO  
COUNTY GOVERNMENT EMPLOYEES BY FUNCTION/PROGRAM  
LAST TEN FISCAL YEARS**

Function/Program	EMPLOYEES AS OF JUNE 30									
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
<b>General Government</b>										
County Commission	5	5	5	5	5	5	5	5	5	5
Assessor's	30	30	30	30	30	30	30	30	30	30
County Clerk	7	7	8	8	8	8	8	8	8	7
Bureau of Elections	6	6	6	6	6	6	6	6	6	5
Probate Judge	1	1	1	1	1	1	1	1	1	1
County Treasurer	7	7	7	7	7	7	7	7	7	7
Finance	9	10	11	11	11	13	14	14	14	15
Central Purchasing	8	8	9	9	9	10	11	11	8	8
Human Resources	7	6	6	6	7	8	7	7	7	7
Information Technology	8	8	8	9	9	9	10	10	9	10
Geographic Info Systems	0	0	0	2	3	3	3	3	3	3
Legal	4	4	4	4	5	5	7	7	7	7
County Executive Office	9	10	7	7	10	11	12	12	11	10
Risk Management	2	2	2	2	2	2	2	2	2	2
<b>Public Safety</b>										
Corrections										
Detention Center	112	113	118	123	130	140	145	145	146	146
Pre-Trial	3	2	2	0	0	0	0	0	0	0
Sheriff Department	105	105	110	113	114	125	127	129	129	130
Criminal Justice Training Auth	0	0	0	0	0	0	0	0	2	2
Community Development	0	0	0	0	10	11	13	13	13	13
Emergency Management	0	0	5	5	6	6	6	6	6	6
Fire Operations	20	20	21	20	15	14	14	14	14	14
Compliance	0	6	6	6	5	7	7	9	9	9
DWI Treatment Facility	30	30	30	30	31	32	32	32	32	32
Methamphetamine Pilot Project	0	0	0	0	0	6	8	12	12	12
Juvenile Services	22	22	45	44	44	50	50	50	50	50
Communications Authority	37	42	41	45	46	48	48	48	48	48
<b>Public Works</b>										
Road	66	66	66	66	66	66	67	63	62	62
<b>Health and Welfare</b>										
Indigent Claims	1	1	2	2	2	2	2	2	2	2
Housing Authority	3	3	4	3	3	3	3	3	3	3
<b>Culture and Recreation</b>										
Parks & Facilities	51	50	55	57	56	60	62	62	62	62
Golf Course	0	0	0	0	0	0	0	12	12	12
<b>Environmental</b>										
Solid Waste	22	22	24	24	24	25	26	30	31	31
San Juan Water Commission	4	4	4	4	4	4	4	5	5	5
<b>Total</b>	<b>579</b>	<b>590</b>	<b>637</b>	<b>649</b>	<b>669</b>	<b>717</b>	<b>737</b>	<b>758</b>	<b>756</b>	<b>756</b>

Source: San Juan County Staffing Report in Final Budget

**Notes:** Includes authorized full-time and elected official positions at the beginning of the fiscal year.

**SAN JUAN COUNTY, NEW MEXICO  
OPERATING INDICATORS BY FUNCTION/PROGRAM  
LAST EIGHT FISCAL YEARS**

Function/Program	Fiscal Year							
	2005	2006	2007	2008	2009	2010	2011	2012
<b>General Government</b>								
Assessor's								
Property transfers	6,116	6,716	6,416	5,808	5,245	4,368	2,875	(13) 4676
Approximate number of reappraisals (1)	55,000	10,000	57,404	14,919	57,519	14,726	58,834	58,756
County Clerk								
Number of documents recorded	22,976	24,072	22,235	25,314	18,583	16,347	16,469	15,544
Number of marriage licenses issued	766	842	843	901	858	714	769	764
Bureau of Elections								
Number of registered voters	61,573	61,889	59,003	61,177	61,874	63,789	67,189	70,195
Probate Judge								
Number of probates filed	74	67	98	81	100	92	88	123
County Treasurer								
Number of property tax bills processed	52,857	53,478	54,578	55,548	56,067	56,371	56,851	57,050
Number of 2nd half notice reminders processed	20,694	20,523	20,043	20,537	18,475	19,980	19,932	19,759
Number of accounts payable checks processed	466	482	473	475	443	419	411	418
Number of Manufactured Home moving permits issued	1,813	1,331	936	992	744	713	883	717
Number of cash receipts processed	N/A	N/A	N/A	N/A	3,120	3,744	3,854	3,990
Finance								
Number of accounts payable checks processed	12,564	11,251	11,033	11,780	11,221	10,839	10,793	10,733
Number of payroll checks processed	6,718	7,269	7,067	7,241	7,169	5,550	5,768	5,003
Number of direct deposits processed	9,837	11,063	12,086	12,980	14,045	14,832	15,820	15,512
Central Purchasing								
Number of purchase orders processed	3,185	2,975	2,889	2,565	3,006	2,088	2,989	2,832
Number of bids processed	49	48	74	62	59	34	35	32
Human Resources								
Number of applicants processed	1,039	1,191	1,497	2,475	2,608	3,346	3,174	2,582
Turnover rate	25.71%	25.96%	24.08%	15.20%	15.27%	11.49%	16.67%	15.95%
Information Technology								
Number of servers maintained	28	33	39	51	67	64	55	35
Number of pc's maintained	575	628	769	801	801	875	822	775
Number of phones maintained	325	350	531	555	552	587	596	598
Number of routers maintained	5	6	7	7	9	10	11	12
Number of switches maintained	42	43	45	47	49	46	47	48
Geographic Info Systems								
Number of maps created (7)								
Large Northern Map	30	35	26	46	19	30	36	15
Southern Map	10	13	16	15	10	6	11	8
GIS Map Book	45	97	53	69	54	61	34	40
Special Map Requests	190	222	205	406	421	391	252	437
Data - CD or Email Shape Files	55	59	23	35	17	31	51	35
Fire "Region" Books	N/A	N/A	N/A	14	22	10	12	0
EMS Map Books	N/A	N/A	N/A	17	0	2	23	4
Legal								
Number of civil cases filed	8	10	9	9	10	12	12	10
Number of civil cases closed	N/A	N/A	14	8	7	7	7	8
Number of civil cases pending	N/A	N/A	9	10	8	6	11	10
Risk Management								
Dollar amount of insurance premiums	\$ 1,172,100	\$ 1,117,959	\$ 1,214,047	\$ 1,180,493	\$ 1,235,729	\$ 1,026,775	\$ 1,045,191	\$ 1,095,798

**SAN JUAN COUNTY, NEW MEXICO  
OPERATING INDICATORS BY FUNCTION/PROGRAM  
LAST EIGHT FISCAL YEARS**

Function/Program	Fiscal Year							
	2005	2006	2007	2008	2009	2010	2011	2012
<b>Public Safety</b>								
Corrections/Adult Detention								
Number of prisoners in custody	618	585	603	606	715	684	662	609
Number of beds	1,044	1,044	1,044	1,044	1,044	1,044	1,057	1,057
Per diem rate	\$ 46.50	\$ 49.00	\$ 61.48	\$ 61.48	\$ 63.23	\$ 63.23	\$ 63.32	\$ 67.79
Inmate worker (trustees) hours worked (3)	23,675	11,739	16,874	15,982	17,741	21,582	7,590	11,761
Criminal Justice (11)								
Basic Police Academy	N/A	N/A	N/A	N/A	N/A	N/A	2	2
Advanced Training Course	N/A	N/A	N/A	N/A	N/A	N/A	5	11
Defensive Driving Course	N/A	N/A	N/A	N/A	N/A	N/A	12	6
Advanced Hours of Instruction (12)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	12,500
Alternative Sentencing (8)								
Individuals treated - Adult Misdemeanor Compliance	708	570	872	890	1,393	2,081	1,863	926
Individuals treated - DWI Treatment Facility	525	535	540	515	529	523	405	540
Individuals Treated - Jail based Methamphetamine Treatment	N/A	12	48	47	46	62	51	58
Sheriff Department (6)								
Arrests - Adult	2,845	2,768	2,932	3,131	3,210	3,245	3,417	3,623
Arrests - Juvenile	277	324	272	350	308	280	303	237
Citations	11,994	8,985	12,017	10,853	12,723	12,601	15,430	19,626
Calls for service	48,220	50,695	50,119	48,813	48,589	52,970	55,426	56,341
Community Development								
Number of building permits issued	597	690	695	644	584	1,392	1,151	1,359
Number of building inspections	2,192	2,296	2,305	2,562	2,127	2,346	2,633	3,392
Number of exemptions	79	112	112	74	72	43	47	48
Number of replats	4	2	4	4	5	2	1	2
Number of subdivisions	N/A	4	2	1	0	1	0	2
Number of summary subdivisions	31	20	19	12	6	3	5	4
Number of new addresses issued (9)	N/A	N/A	N/A	N/A	N/A	339	258	227
Number of voluntary program cleanups (9)	N/A	N/A	N/A	N/A	N/A	58	81	101
Number of cleanup yards to landfill (9)	N/A	N/A	N/A	N/A	N/A	7,050	11,806	17,220
Emergency Management								
Number of radio towers owned by San Juan County	13	14	14	14	14	15	16	16
Number of radio towers used by SJC (maintained radio system within)	21	22	22	22	22	23	24	24
Fire Operations								
Fire districts	14	14	14	14	14	14	14	14
Fire stations	21	22	23	23	23	23	23	24
Volunteer firefighters	314	316	300	320	370	340	260	251
Number of calls responded to (2)	6,558	6,532	7,260	7,463	7,300	7,413	7,152	8,021
Juvenile Services								
Juveniles housed in facility								
Secure Detention	556	457	513	600	531	555	576	562
Emergency Crisis Shelter (4)	86	359	401	450	302	267	298	226
Residential Treatment Center (5)	54	48	47	65	52	53	57	59
CYFD Long Term	N/A	N/A	9	25	27	30	28	37
Number of beds								
Secure Detention	46	46	46	46	46	46	46	46
Emergency Crisis Shelter	16	16	16	16	16	16	16	16
Residential Treatment Center	16	16	16	16	16	16	16	16
Per diem rate Secure Detention	\$ 145	\$ 145	\$ 145	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185
Per diem rate CYFD Long Term	N/A	N/A	\$ 231	\$ 231	\$ 231	\$ 231	\$ 231	\$ 231

**SAN JUAN COUNTY, NEW MEXICO**  
**OPERATING INDICATORS BY FUNCTION/PROGRAM**  
**LAST EIGHT FISCAL YEARS**

Function/Program	Fiscal Year							
	2005	2006	2007	2008	2009	2010	2011	2012
<b>Public Works</b>								
Road								
County maintained roads (miles)	743.11	745.24	745.92	749.71	752.46	755.40	755.40	755.49
Bridges (length in feet)	2,849	2,790	2,792	2,648	2,648	2,988	2,988	2,988
Number of bridges	22	22	21	18	18	19	19	19
<b>Health and Welfare</b>								
Indigent Claims								
Number of claims processed	7,097	5,191	4,118	3,979	3,821	4,258	3,984	6,939
Dollar amount of claims	\$ 1,484,359	\$ 1,085,839	\$ 1,195,486	\$ 888,687	\$ 1,403,850	\$ 1,891,749	\$ 2,141,763	\$ 2,808,461
Sole Community Provider Report (SJRMC claims processed)	\$ 2,399,220	\$ 1,811,489	\$ 2,135,938	\$ 1,828,218	\$ 3,065,547	\$ 5,081,795	\$ 4,717,521	\$ 7,054,892
Housing Authority								
Individuals/Families receiving housing assistance	195	195	215	222	217	256	238	233
<b>Culture and Recreation</b>								
Parks & Facilities								
Number of events held	558	558	945	1,392	1,362	1,153	782	600
Number of buildings maintained countywide	82	82	109	109	99	101	101	101
Number of buildings maintained at McGee Park	21	21	26	26	23	23	23	22
County fair attendance (approximately)	93,000	93,000	95,000	93,000	90,000	92,000	88,000	90,400
Buildings owned, but not maintained by San Juan County	N/A	N/A	N/A	N/A	10	12	12	12
Riverview Golf Course (10)								
Number of Rounds Played	N/A	N/A	N/A	N/A	N/A	N/A	21,575	23,788
Average Revenue per Round Played	N/A	N/A	N/A	N/A	N/A	N/A	\$ 29	\$ 27
Average Revenue per Green Fee	N/A	N/A	N/A	N/A	N/A	N/A	\$ 9	\$ 12
Average Revenue in Food & Beverage	N/A	N/A	N/A	N/A	N/A	N/A	\$ 4	\$ 4
Average Revenue in Merchandise	N/A	N/A	N/A	N/A	N/A	N/A	\$ 5	\$ 4
<b>Environmental</b>								
Solid Waste								
Transfer stations	11	11	11	11	11	12	12	12
Refuse collected at regional landfill (cubic yards)	360,125	285,159	275,049	264,280	323,100	271,647	306,088	279,202
<b>Discretely Presented Component Units</b>								
<b>Public Safety</b>								
Communications Authority								
Number of 911 calls answered	50,369	59,608	57,089	58,065	50,494	51,150	51,341	55,556
Total calls answered (including non-emergency lines)	319,091	306,899	296,985	303,957	308,353	312,361	379,110	379,189

Source: Information provided by individual San Juan County departments.

Note: The County began reporting operating indicators information starting in fiscal year 2005.

- (1) Years 2005, 2007, 2009 and 2011 were reappraisal years; all properties were reappraised. Years 2006, 2008, 2010 were maintenance years. Reappraisals were previously done every other year. Beginning in 2012, reappraisals will be done on an annual basis.
- (2) The number of calls responded to were recorded on a calendar year for 2006. For year 2006, actual number of calls were 4,899 through Sept. 2006. The remainder of the year was based on the average calls per month. The number of fire calls may vary from year to year depending on climate conditions.
- (3) The number of inmate hours worked is based on a calendar year and does not include community service assignments.
- (4) The Emergency Crisis Shelter opened in January 2005. Full year of data not available.
- (5) The Residential Treatment Center data was collected on a calendar year basis for 2006. The actual number of juveniles served through September 2006 was 36. The remainder of the year was calculated based on the average juveniles assisted per month.
- (6) Prior to 2008, the information collected for the Sheriff's Department was recorded on a calendar year basis.
- (7) Starting in FY07, the GIS Web Portal on the San Juan County Web site allows the public to print their own maps. Request for maps should decrease in subsequent years.
- (8) The 2005 Adult Misdemeanor Compliance numbers were updated from N/A to 708. All the numbers were updated for 2006 as follows: Adult misdemeanor was 564, updated to 570; DWI treatment was 534, updated to 535; and Jail based Meth Treatment was N/A, updated to 12. The 2008 Adult misdemeanor was 902, updated to 890. These adjustments were made due to Compliance.
- (9) Data for new addresses issued, voluntary program cleanups, and cleanup yards to landfill was added in FY10.
- (10) Riverview Golf Course was acquired by the County March 16, 2010. No data available for FY10.
- (11) San Juan County became fiscal agent of the Criminal Justice Training Authority on January 1, 2011.
- (12) Data for advanced hours of instruction was added in FY12.
- (13) Was reported as 2875, updated with corrected information from Department.
- (14) Old Pepsi warehouse has been converted and now houses fire trucks and equipment that can be used in the event of an emergency. This was added as an additional fire station in FY12.

**SAN JUAN COUNTY, NEW MEXICO  
CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM**

Function/Program	Fiscal Year									
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
<b>General Government</b>										
Land	\$ 537,716	\$ 537,716	\$ 534,566	\$ 534,566	\$ 534,566	\$ 862,597	\$ 1,581,081	\$ 1,581,081	\$ 1,568,445	\$ 1,568,445
Buildings	8,339,725	8,277,725	7,175,207	7,175,207	7,175,207	7,175,207	7,498,514	7,594,013	7,595,303	7,595,303
Improvements	995,095	995,095	585,731	585,731	629,911	984,144	1,008,004	1,115,705	1,115,882	1,133,350
Equipment	4,241,249	5,023,540	4,901,907	5,346,517	5,208,814	5,350,426	6,023,374	6,527,508	6,518,392	6,657,342
Total General Government	14,113,785	14,834,076	13,197,411	13,642,021	13,548,498	14,372,374	15,787,666	16,722,808	16,796,732	16,954,440
<b>Public Safety</b>										
Land	1,012,031	1,012,031	1,012,031	1,873,445	1,873,444	1,873,444	2,202,295	2,210,398	2,264,398	2,328,432
Buildings	17,432,560	17,474,391	17,425,055	53,709,777	54,386,816	47,719,780	47,843,046	52,083,527	53,089,462	53,210,657
Improvements	2,848,768	3,233,945	3,253,513	3,929,198	5,906,352	5,851,537	6,656,327	10,009,920	10,091,364	10,337,270
Equipment	18,691,745	20,022,347	19,988,652	22,056,868	22,417,830	23,181,937	25,005,988	24,629,633	24,369,872	25,066,127
Total Public Safety	39,985,104	41,742,714	41,679,251	81,569,288	84,584,442	78,626,698	81,707,656	88,933,478	89,815,096	90,942,486
<b>Public Works</b>										
Land	93,626	1,105,918	1,433,249	29,989	29,989	29,989	29,989	29,989	29,989	29,989
Buildings	68,043	92,397	152,398	68,043	68,043	926,848	926,848	936,848	936,848	936,848
Improvements	55,808	63,101	63,101	63,101	63,101	63,101	63,101	95,488	97,730	172,241
Equipment	6,537,018	6,844,603	6,632,101	7,019,528	6,632,713	7,056,078	7,470,497	7,577,713	7,741,199	8,239,691
Infrastructure	71,911,662	75,923,817	80,346,870	91,317,664	93,245,886	95,895,485	99,742,109	104,645,595	107,385,474	109,428,746
Total Public Works	78,666,157	84,029,836	88,627,719	98,498,325	100,039,732	103,971,501	108,232,544	113,285,633	116,191,240	118,807,515
<b>Health and Welfare</b>										
Land	208,167	208,167	208,167	208,167	208,167	208,167	325,126	325,126	356,044	356,044
Buildings	13,292,271	13,173,925	14,087,019	14,087,019	39,946,844	40,405,219	42,882,634	42,882,634	45,006,590	45,870,376
Improvements	211,625	179,204	179,204	180,601	180,601	167,181	234,246	15,712,705	16,068,548	16,214,263
Equipment	2,145,748	2,321,644	2,440,076	3,382,100	4,834,940	5,565,203	5,653,655	5,618,270	5,613,616	6,024,732
Total Health and Welfare	15,857,811	15,882,940	16,914,466	17,857,887	45,170,552	46,345,770	49,095,661	64,538,735	67,044,798	68,465,415
<b>Culture and Recreation</b>										
Land	1,042,542	1,042,542	1,072,542	1,072,542	1,072,542	1,396,649	1,436,649	3,618,440	3,618,440	3,618,440
Buildings	11,153,167	11,153,167	11,153,167	11,153,167	11,832,501	11,836,668	12,068,163	14,014,271	14,079,418	14,079,418
Improvements	6,003,140	6,090,322	6,090,322	6,134,844	6,138,189	6,255,291	11,928,115	12,557,526	12,557,526	12,587,023
Equipment	1,520,487	1,668,897	1,557,418	1,670,375	1,797,003	2,004,308	2,195,669	2,483,771	2,440,816	2,386,352
Total Culture and Recreation	19,719,336	19,954,928	19,873,449	20,030,928	20,840,235	21,492,916	27,628,596	32,674,008	32,696,200	32,671,233
<b>Environmental</b>										
Land	237,233	237,233	237,233	237,233	237,233	237,233	237,233	237,233	237,233	237,233
Buildings	12,085	12,085	12,085	12,085	12,085	12,085	12,085	12,085	152,977	152,976
Improvements	1,125,684	1,125,684	1,125,684	1,125,684	1,133,121	1,133,121	1,133,121	1,133,121	1,138,511	1,148,511
Equipment	1,147,255	1,177,625	1,158,449	1,332,021	1,413,505	1,579,405	1,806,902	1,868,846	2,109,720	1,838,094
Total Environmental	2,522,257	2,552,627	2,533,451	2,707,023	2,795,944	2,961,844	3,189,341	3,251,285	3,638,441	3,376,814
<b>Work in Progress</b>	11,430,259	25,554,480	55,052,528	26,307,548	1,485,502	11,493,027	22,612,952	14,228,605	19,004,891	22,288,551
<b>Total Capital Assets Primary Government</b>	<b>\$182,294,709</b>	<b>\$204,551,601</b>	<b>\$237,878,275</b>	<b>\$260,613,020</b>	<b>\$268,464,905</b>	<b>\$ 279,264,130</b>	<b>\$ 308,254,416</b>	<b>\$ 333,634,552</b>	<b>\$ 345,187,398</b>	<b>\$ 353,506,454</b>

**SAN JUAN COUNTY, NEW MEXICO  
CAPITAL ASSET STATISTICS BY FUNCTION/PROGRAM**

Function/Program	Fiscal Year									
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
<b><u>Discretely Presented Component Units</u></b>										
<b>Communications Authority (1)</b>										
Land	-	-	-	-	-	-	-	-	-	-
Buildings	559,094	590,894	590,894	590,894	590,894	590,894	590,894	1,360,987	1,360,987	1,360,987
Improvements	69,915	69,915	69,915	69,915	114,177	178,695	178,695	178,695	178,695	178,695
Equipment	1,371,179	1,477,107	1,532,027	1,927,749	1,966,328	1,940,921	1,940,921	1,707,952	1,716,082	1,716,082
Total Communications Authority	<u>2,000,188</u>	<u>2,137,916</u>	<u>2,192,836</u>	<u>2,588,558</u>	<u>2,671,399</u>	<u>2,710,510</u>	<u>2,710,510</u>	<u>3,247,634</u>	<u>3,255,764</u>	<u>3,255,764</u>
<b>Work in Progress</b>	-	-	-	-	2,648	43,075	1,113,504	-	-	-
<b>Total Capital Assets Comm. Authority</b>	<u>\$ 2,000,188</u>	<u>\$ 2,137,916</u>	<u>\$ 2,192,836</u>	<u>\$ 2,588,558</u>	<u>\$ 2,674,047</u>	<u>\$ 2,753,585</u>	<u>\$ 3,824,014</u>	<u>\$ 3,247,634</u>	<u>\$ 3,255,764</u>	<u>\$ 3,255,764</u>
<b>San Juan Water Commission (2)</b>										
Land	-	-	-	-	-	-	-	-	-	-
Buildings	-	-	-	-	-	-	-	-	-	-
Improvements	-	-	-	-	-	-	-	-	-	-
Equipment	-	-	-	114,690	114,690	107,405	117,624	89,276	89,276	96,251
<b>Total Capital Assets San Juan Water Com.</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 114,690</u>	<u>\$ 114,690</u>	<u>\$ 107,405</u>	<u>\$ 117,624</u>	<u>\$ 89,276</u>	<u>\$ 89,276</u>	<u>\$ 96,251</u>

Source: San Juan County Finance Department

(1) Communications Authority capital assets were reported in the County totals prior to 1999, when they were separated as discretely presented component units for reporting purposes.

(2) San Juan Water Commission capital assets were reported in the County totals prior to 2006, when they were separated as discretely presented component units for reporting purposes.

**Note:** San Juan County began reporting infrastructure with the implementation of GASB 34 in fiscal year 2003.

**OUTSTANDING DEBT**

## ***Debt Obligations***

### **Debt Policy**

In considering whether to borrow, a reliable dedicated revenue source will be identified and designated to fund the debt service. Long-term debt will not be used to finance ongoing current operations and maintenance. The maturity date for any debt will not exceed the reasonable expected useful life of the asset or project. The County will meet its continuing disclosure undertaking responsibilities and maintain good relations with financial and bond rating agencies, following a policy of full and open disclosure on every financial report and bond prospectus. In accordance with NM state law the County can issue general obligation bonds up to 4% of the County's assessed property value. The County will not issue additional revenue bonds unless the debt service coverage ratios can be met. The County will follow its adopted policy and procedures when evaluating proposed industrial revenue bonds. All debt is reported in the Debt Service Fund.

### **Bond Ratings**

To attain the lowest possible interest rates and ensure the largest market for its bonds, the County obtains a credit rating from one or more major rating services. The County strives to achieve high bond ratings, in order to keep interest rates low, and thus save the taxpayers money. The following table presents the ratings and definitions of Moody's and Standard & Poor's (S&P), the two rating agencies used by San Juan County.

<u>Moody's</u>	<u>Standard &amp; Poor's*</u>	<u>Definition</u>
Aaa	AAA	Highest possible rating – principal and interest payments considered very secure.
Aa1/Aa2/Aa3	AA-/AA/AA+	High quality – differs from highest rating only in the degree of protection provided bondholders.
A1/A2/A3	A-/A/A+	Good ability to pay principal and interest although more susceptible to adverse effects due to changing conditions.
Baa1/Baa2/Baa3	BBB-/BBB/BBB+	Adequate ability to make principal and interest payments – adverse changes are more likely to affect the ability to pay service debt.

\*Standard & Poor's may use a + and – to signify a positive or negative gradation to the basic rating.

Current outstanding bonds issued by the County have received the following underlying ratings:

<b>County Gross Receipts Tax Revenue Bonds</b>				
<u>Description</u>	<u>Issue Date</u>	<u>Original Amount</u>	<u>Moody's Rating</u>	<u>S&amp;P Rating</u>
GRT Revenue Bonds Series 2005 1 <sup>st</sup> and 3 <sup>rd</sup> 1/8 <sup>th</sup>	07/26/2005	\$32,395,000	A2	A+
GRT Revenue Bonds Series 2008	03/13/2008	\$17,450,000	A2	A+
Hospital GRT Revenue Bonds Series 2004	03/23/2004	\$26,685,000	A3	A+

On May 14, 2012 San Juan County entered into a loan agreement (Loan 2731-PP) with the New Mexico Finance Authority (NMFA) for \$8,925,000 with an average interest rate of 1.83%. The pledged revenue for the loan is the 1<sup>st</sup> and 3<sup>rd</sup> 1/8<sup>th</sup> gross receipts tax. The proceeds were used to refund the Gas Tax/Motor Vehicle Fees Revenue Bonds Series 2002 and 2004. The NMFA loan will reduce the County's annual debt service amount due to lower interest rates. These annual savings will be utilized for an ongoing large capital equipment replacement program. The costs to finance through the New Mexico Finance Authority were lower in comparison to the public market, resulting in savings to the County's taxpayers. Excess reserve funds were utilized in conjunction with the refunding to reduce the outstanding principal. The NMFA loan matures 6/1/2024 and did not extend beyond the life of the original bonds.

**Outstanding Debt Obligations**

The following table represents the bonds and loans outstanding as of June 30, 2012 and the required principal and interest payments budgeted for FY2013:

<b>Debt Obligation</b>	<b>Principal Outstanding 7/1/2012</b>	<b>Current Principal</b>	<b>Due Date</b>	<b>Interest</b>
Hospital GRT Revenue Bonds Series 2004	\$ 4,195,000	\$ 2,200,000	1/1/2013	\$ 121,550
GRT Revenue Bonds Series 2005 1st and 3rd 1/8th	\$ 21,810,000	\$ 1,275,000	6/15/2013	\$ 1,026,588
GRT Revenue Bonds Series 2008	\$ 16,680,000	\$ 785,000	6/15/2013	\$ 657,225
NMFA Loan 2012	\$ 8,925,000	\$ 555,000	6/1/2013	\$ 138,397
<b>Total</b>	<b>\$ 51,610,000</b>	<b>\$ 4,815,000</b>		<b>\$ 1,943,759</b>

***Pledged Revenue***

***Gross Receipts Tax*** - The gross receipts tax is a tax imposed on persons engaged in business in New Mexico for both tangibles and services. The County's local option gross receipts taxes imposed are determined by the County Commission. Some local options also require a vote by the citizens as well. The County rate is currently 1.1875%, but it can go as high as 2.375% if all local options were imposed.

***Coverage*** - Pledged revenue is reported from actual cash receipts by fiscal year. The next chart displays the pledged revenue coverage for each type of bond issue for the last five fiscal years:

	2008	2009	2010	2011	2012
Gross Receipts Tax Revenue Bonds - Hospital Expansion					
Pledged Revenue - Local Hospital GRT 1/8th of 1%	\$ 5,322,509	\$ 5,539,660	\$ 4,410,454	\$ 4,473,337	\$ 4,890,598
Debt Service Principal	\$ 1,870,000	\$ 1,945,000	\$ 2,000,000	\$ 2,060,000	\$ 2,125,000
Debt Service Interest	\$ 763,713	\$ 699,569	\$ 596,425	\$ 492,225	\$ 356,675
Coverage	2.02	2.09	1.70	1.75	1.97
Gross Receipts Tax Revenue Bonds/Loan - Adult/Juvenile Facilities					
Administration/Sheriff Buildings/D.A.'s Office/Crime Investigative Facility					
NMFA Loan 2731-PP					
Pledged Revenue - County GRT 1st and 3rd 1/8th of 1%	\$ 10,696,366	\$ 11,097,800	\$ 8,838,264	\$ 8,953,848	\$ 9,791,430
Debt Service Principal	\$ 2,680,000	\$ 2,965,000	\$ 3,090,000	\$ 3,210,000	\$ 3,235,000
Debt Service Interest	\$ 1,826,085	\$ 2,220,432	\$ 2,097,679	\$ 1,983,391	\$ 1,830,061
Coverage	2.37	2.14	1.70	1.72	1.93
1. Gross Receipts Tax Revenue Bonds - Sewage Treatment Plant					
Pledged Revenue - County Environmental GRT 1/8th of 1%					
Unincorporated Area	\$ 2,076,053	\$ 2,204,799	\$ 1,600,318	\$ -	\$ -
Debt Service Principal	\$ 80,000	\$ 90,000	\$ 90,000	\$ -	\$ -
Debt Service Interest	\$ 14,040	\$ 9,720	\$ 4,860	\$ -	\$ -
Coverage	22.08	22.11	16.87	-	-
2. Gasoline Tax/Motor Vehicle Tax Revenue Bonds - Road Projects					
Pledged Revenue Gas Tax & Motor Vehicle Tax	\$ 1,800,586	\$ 1,685,025	\$ 1,707,702	\$ 1,756,470	\$ 1,877,940
Debt Service Principal	\$ 575,000	\$ 595,000	\$ 620,000	\$ 640,000	\$ 305,000
Debt Service Interest	\$ 589,949	\$ 570,999	\$ 550,500	\$ 527,545	\$ 366,858
Coverage	1.55	1.45	1.46	1.50	2.80

- Note: 1. The Environmental Revenue Bond Series 2000 was paid in full June 15, 2010.  
 2. The Gasoline Tax/Motor Vehicle Tax Revenue Bonds were refunded through the New Mexico Finance Authority on May 14, 2012.

**Legal Debt Margin**

The State of New Mexico Constitution limits the amount of general obligation indebtedness for a county to 4% of the county's assessed valuation. The following chart illustrates the assessed value of property for the last five fiscal years, along with the debt limit of 4% set by the State of New Mexico and the resulting debt margin. The County currently has no general obligation debt outstanding. San Juan County continues to have the 2<sup>nd</sup> lowest mil rate for all New Mexico Counties. The current operating millage for San Juan County is 8.500, with an additional 3.350 mils available. If implemented, the additional 3.35 mils could generate an additional \$13.6 million in revenues annually.

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Assessed Value of Property	\$ 4,399,915,615	\$ 4,805,571,690	\$ 3,748,757,651	\$ 3,989,615,349	\$ 4,063,851,736
Debt Limit, 4% of Assessed Value	175,996,625	192,222,868	149,950,306	159,584,614	162,554,069
Total net debt applicable to limit	-	-	-	-	-
Legal debt margin	175,996,625	192,222,868	149,950,306	159,584,614	162,554,069
Total net debt applicable to the limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%

**Extraordinary Mandatory Redemption**

Beginning on November 25, 2008, after the monthly debt service transfers and regular principal and interest payments are made, any excess revenues from the Hospital Gross Receipts Tax will be wired to the Paying Agent, Bank of Albuquerque, to be deposited in the Extraordinary Mandatory Redemption Fund. The funds are used to pay down the principal of the GRT Series 2004 on a monthly basis in accordance with the bond ordinance. Additional principal was redeemed through the Mandatory Redemption Fund in the amount of \$1,160,000 in FY09, \$1,855,000 in FY10, \$1,715,000 in FY11, and \$2,975,000 in FY12. It is estimated that the GRT Series 2004 will be paid off in April, 2013 due to the excess mandatory redemption payments. The original maturity of the bond was January, 2017.

**Outstanding Debt Summary**

The following pages include the outstanding debt summaries for the upcoming fiscal year through the maturity life of each bond and loan issue. They are broken down by the pledged revenue source.

**SAN JUAN COUNTY  
SUMMARY OF OUTSTANDING DEBT**

Gross Receipts Tax Revenue Bonds - 1st 1/8%

FISCAL YEAR	GROSS RECEIPTS TAX REVENUE BONDS \$9,670,000 SERIES 2005				GROSS RECEIPTS TAX REVENUE BONDS \$17,450,000 SERIES 2008				TOTAL
	PRINCIPAL	COUPON	INTEREST	P & I	PRINCIPAL	COUPON	INTEREST	P & I	DEBT
									SERVICE
2013	420,000	3.500%	347,863	767,863	785,000	3.500%	657,225	1,442,225	2,210,088
2014	425,000	4.925%	333,163	758,163	820,000	3.500%	629,750	1,449,750	2,207,913
2015	440,000	5.000%	312,163	752,163	855,000	3.500%	601,050	1,456,050	2,208,213
2016	465,000	5.000%	290,163	755,163	880,000	3.500%	571,125	1,451,125	2,206,288
2017	465,000	5.000%	266,913	731,913	935,000	3.500%	540,325	1,475,325	2,207,238
2018	495,000	4.000%	243,663	738,663	960,000	3.500%	507,600	1,467,600	2,206,263
2019	515,000	4.000%	223,863	738,863	995,000	3.625%	474,000	1,469,000	2,207,863
2020	535,000	5.000%	203,263	738,263	1,030,000	3.750%	437,931	1,467,931	2,206,194
2021	550,000	5.000%	176,513	726,513	1,080,000	4.000%	399,306	1,479,306	2,205,819
2022	570,000	5.000%	149,013	719,013	1,135,000	4.000%	356,106	1,491,106	2,210,119
2023	590,000	5.000%	120,513	710,513	1,185,000	4.125%	310,706	1,495,706	2,206,219
2024	615,000	5.000%	91,013	706,013	1,240,000	4.250%	261,825	1,501,825	2,207,838
2025	640,000	5.000%	60,263	700,263	1,300,000	4.375%	209,125	1,509,125	2,209,388
2026	665,000	4.250%	28,263	693,263	1,365,000	4.375%	152,250	1,517,250	2,210,513
2027				-	2,115,000	4.375%	92,531	2,207,531	2,207,531
<b>TOTAL</b>	<b>\$ 7,390,000</b>		<b>\$ 2,846,625</b>	<b>\$ 10,236,625</b>	<b>\$ 16,680,000</b>		<b>\$ 6,200,855</b>	<b>\$ 22,880,855</b>	<b>\$ 33,117,480</b>

**SAN JUAN COUNTY  
SUMMARY OF OUTSTANDING DEBT**

Gross Receipts Tax Revenue Bonds - 3rd 1/8%

FISCAL YEAR	GROSS RECEIPTS TAX REVENUE BONDS \$22,725,000 SERIES 2005				TOTAL
	PRINCIPAL	COUPON	INTEREST	P & I	DEBT
					SERVICE
2013	855,000	3.500%	678,725	1,533,725	1,533,725
2014	900,000	4.925%	648,800	1,548,800	1,548,800
2015	930,000	5.000%	604,550	1,534,550	1,534,550
2016	950,000	5.000%	558,050	1,508,050	1,508,050
2017	905,000	5.000%	510,550	1,415,550	1,415,550
2018	940,000	4.000%	465,300	1,405,300	1,405,300
2019	970,000	4.000%	427,700	1,397,700	1,397,700
2020	1,010,000	5.000%	388,900	1,398,900	1,398,900
2021	1,050,000	5.000%	338,400	1,388,400	1,388,400
2022	1,090,000	5.000%	285,900	1,375,900	1,375,900
2023	1,135,000	5.000%	231,400	1,366,400	1,366,400
2024	1,180,000	5.000%	174,650	1,354,650	1,354,650
2025	1,225,000	5.000%	115,650	1,340,650	1,340,650
2026	1,280,000	4.250%	54,400	1,334,400	1,334,400
2027				-	-
<b>TOTAL</b>	<b>\$ 14,420,000</b>		<b>\$ 5,482,975</b>	<b>\$ 19,902,975</b>	<b>\$ 19,902,975</b>

SAN JUAN COUNTY SUMMARY OF OUTSTANDING DEBT						
New Mexico Finance Authority Loan - 1st and 3rd 1/8% Combined Pledge						
FISCAL YEAR	NEW MEXICO FINANCE AUTHORITY LOAN 2731-PP \$8,925,000 SERIES 2012					TOTAL
	PRINCIPAL	COUPON	INTEREST	P & I	Reserve	DEBT
						SERVICE
2013	555,000	0.250%	138,397	693,397	297,500	990,897
2014	570,000	0.390%	130,768	700,768	297,500	998,268
2015	560,000	0.580%	128,545	688,545	297,500	986,045
2016	865,000	0.820%	125,297	990,297		990,297
2017	875,000	0.960%	118,204	993,204		993,204
2018	880,000	1.270%	109,804	989,804		989,804
2019	895,000	1.600%	98,628	993,628		993,628
2020	905,000	1.830%	84,308	989,308		989,308
2021	920,000	2.140%	67,747	987,747		987,747
2022	945,000	2.350%	48,059	993,059		993,059
2023	470,000	2.580%	25,851	495,851		495,851
2024	485,000	2.830%	13,725	498,725		498,725
2025						
2026						
2027						
<b>TOTAL</b>	<b>\$ 8,925,000</b>		<b>\$ 1,089,333</b>	<b>\$ 10,014,333</b>	<b>\$ 892,500</b>	<b>\$ 10,906,833</b>

SAN JUAN COUNTY SUMMARY OF OUTSTANDING DEBT					
Gross Receipts Tax Revenue Bonds - Local County Hospital GRT - 1/8th %					
FISCAL YEAR	GROSS RECEIPTS TAX REVENUE BONDS \$26,685,000 SERIES 2004				TOTAL
	PRINCIPAL	COUPON	INTEREST	P & I	DEBT
					SERVICE
2013	2,200,000	3.795%	121,550	2,321,550	2,321,550
2014	1,995,000	4.000%	39,900	2,034,900	2,034,900
2015					
2016					
2017					
2018					
2019					
2020					
2021					
2022					
2023					
2024					
2025					
2026					
<b>TOTAL</b>	<b>\$ 4,195,000</b>		<b>\$ 161,450</b>	<b>\$ 4,356,450</b>	<b>\$ 4,356,450</b>

**SAN JUAN COUNTY  
SUMMARY OF OUTSTANDING DEBT**

**PRINCIPAL OUTSTANDING**

FISCAL YEAR	GROSS RECEIPTS TAX REVENUE BONDS \$9,670,000	GROSS RECEIPTS TAX REVENUE BONDS \$22,725,000	NEW MEXICO FINANCE AUTHORITY LOAN \$8,925,000	GROSS RECEIPTS TAX REVENUE BONDS \$26,685,000	GROSS RECEIPTS TAX REVENUE BONDS \$17,450,000	TOTAL
	SERIES 2005 1st 1/8th	SERIES 2005 3rd 1/8th	SERIES 2012	SERIES 2004	SERIES 2008	PRINCIPAL
	PRINCIPAL	PRINCIPAL	PRINCIPAL	PRINCIPAL	PRINCIPAL	
2013	420,000	855,000	555,000	2,200,000	785,000	4,815,000
2014	425,000	900,000	570,000	1,995,000	820,000	4,710,000
2015	440,000	930,000	560,000	-	855,000	2,785,000
2016	465,000	950,000	865,000	-	880,000	3,160,000
2017	465,000	905,000	875,000	-	935,000	3,180,000
2018	495,000	940,000	880,000	-	960,000	3,275,000
2019	515,000	970,000	895,000	-	995,000	3,375,000
2020	535,000	1,010,000	905,000	-	1,030,000	3,480,000
2021	550,000	1,050,000	920,000	-	1,080,000	3,600,000
2022	570,000	1,090,000	945,000	-	1,135,000	3,740,000
2023	590,000	1,135,000	470,000	-	1,185,000	3,380,000
2024	615,000	1,180,000	485,000	-	1,240,000	3,520,000
2025	640,000	1,225,000	-	-	1,300,000	3,165,000
2026	665,000	1,280,000	-	-	1,365,000	3,310,000
2027	-	-	-	-	2,115,000	2,115,000
<b>TOTAL</b>	<b>\$ 7,390,000</b>	<b>\$ 14,420,000</b>	<b>\$ 8,925,000</b>	<b>\$ 4,195,000</b>	<b>\$ 16,680,000</b>	<b>\$ 51,610,000</b>

**SAN JUAN COUNTY  
SUMMARY OF OUTSTANDING DEBT**

**INTEREST**

FISCAL YEAR	GROSS RECEIPTS TAX REVENUE BONDS \$9,670,000	GROSS RECEIPTS TAX REVENUE BONDS \$22,725,000	NEW MEXICO FINANCE AUTHORITY LOAN \$8,925,000	GROSS RECEIPTS TAX REVENUE BONDS \$26,685,000	GROSS RECEIPTS TAX REVENUE BONDS \$17,450,000	TOTAL
	SERIES 2005 1st 1/8th	SERIES 2005 3rd 1/8th	SERIES 2012	SERIES 2004	SERIES 2008	INTEREST
	INTEREST	INTEREST	INTEREST	INTEREST	PRINCIPAL	
2013	347,863	678,725	138,397	121,550	657,225	1,943,760
2014	333,163	648,800	130,768	39,900	629,750	1,782,381
2015	312,163	604,550	128,545	-	601,050	1,646,308
2016	290,163	558,050	125,297	-	571,125	1,544,635
2017	266,913	510,550	118,204	-	540,325	1,435,992
2018	243,663	465,300	109,804	-	507,600	1,326,367
2019	223,863	427,700	98,628	-	474,000	1,224,191
2020	203,263	388,900	84,308	-	437,931	1,114,402
2021	176,513	338,400	67,747	-	399,306	981,966
2022	149,013	285,900	48,059	-	356,106	839,078
2023	120,513	231,400	25,851	-	310,706	688,470
2024	91,013	174,650	13,725	-	261,825	541,213
2025	60,263	115,650	-	-	209,125	385,038
2026	28,263	54,400	-	-	152,250	234,913
2027	-	-	-	-	92,531	92,531
<b>TOTAL</b>	<b>\$ 2,846,625</b>	<b>\$ 5,482,975</b>	<b>\$ 1,089,333</b>	<b>\$ 161,450</b>	<b>\$ 6,200,855</b>	<b>\$ 15,781,238</b>

**SAN JUAN COUNTY  
SUMMARY OF OUTSTANDING DEBT**

**TOTAL PRINCIPAL AND INTEREST**

FISCAL YEAR	GROSS RECEIPTS TAX REVENUE BONDS \$9,670,000 SERIES 2005 1st 1/8th	GROSS RECEIPTS TAX REVENUE BONDS \$22,725,000 SERIES 2005 3rd 1/8th	NEW MEXICO FINANCE AUTHORITY LOAN \$8,925,000 SERIES 2012	GROSS RECEIPTS TAX REVENUE BONDS \$26,685,000 SERIES 2004	GROSS RECEIPTS TAX REVENUE BONDS \$17,450,000 SERIES 2008	TOTAL P & I
	Adult Detention 1st 1/8th GRT	Adult Detention 3rd 1/8th GRT	Refunding Gas/MV 1st & 3rd 1/8th GRT	Hospital 1/8th Hospital GRT	Crime Unit/DA Office 1st & 3rd 1/8th	
	Fund 101	Fund 296	Fund 204 & 101	Fund 210	Fund 101	
	P & I	P & I	P & I + Reserve	P & I	P & I	
2013	767,863	1,533,725	990,897	2,321,550	1,442,225	7,056,260
2014	758,163	1,548,800	998,268	2,034,900	1,449,750	6,789,881
2015	752,163	1,534,550	986,045	-	1,456,050	4,728,808
2016	755,163	1,508,050	990,297	-	1,451,125	4,704,635
2017	731,913	1,415,550	993,204	-	1,475,325	4,615,992
2018	738,663	1,405,300	989,804	-	1,467,600	4,601,367
2019	738,863	1,397,700	993,628	-	1,469,000	4,599,191
2020	738,263	1,398,900	989,308	-	1,467,931	4,594,402
2021	726,513	1,388,400	987,747	-	1,479,306	4,581,966
2022	719,013	1,375,900	993,059	-	1,491,106	4,579,078
2023	710,513	1,366,400	495,851	-	1,495,706	4,068,470
2024	706,013	1,354,650	498,725	-	1,501,825	4,061,213
2025	700,263	1,340,650	-	-	1,509,125	3,550,038
2026	693,263	1,334,400	-	-	1,517,250	3,544,913
2027	-	-	-	-	2,207,531	2,207,531
<b>TOTAL</b>	<b>\$ 10,236,625</b>	<b>\$ 19,902,975</b>	<b>\$ 10,906,833</b>	<b>\$ 4,356,450</b>	<b>\$ 22,880,855</b>	<b>\$ 68,283,738</b>

**Conclusion**

San Juan County's pledged revenue source, gross receipts taxes, continue to provide adequate coverage for the outstanding debt that has been issued by the County. There are a number of limitations and restrictions for each bond and loan agreement, and to date, the County is in compliance with all significant limitations and restrictions. Continuing disclosure undertakings are submitted on an annual basis, and arbitrage rebate studies are ongoing. San Juan County strives to maintain a strong financial position by following the County's debt policy as well as all of the approved County financial policies.

# **SALARY SCHEDULE**

**San Juan County**  
**County Commission - #101-100**  
Salary Schedule - Set by State Statute  
July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
COMMISSIONER-DISTRICT 1	29,569.00	2,029.73	2,705.56	12,146.16	-	9.20	16,890.66
COMMISSIONER-DISTRICT 2	29,569.00	2,029.73	-	12,146.16	-	9.20	14,185.09
COMMISSIONER DISTRICT 3	29,569.00	2,259.42	2,705.56	135.98	-	9.20	5,110.17
COMMISSIONER DISTRICT 4	29,569.00	2,029.73	-	12,146.16	-	9.20	14,185.09
COMMISSIONER DISTRICT 5	29,569.00	2,029.73	2,705.56	12,146.16	-	9.20	16,890.66
<b>TOTAL FOR COMMISSIONERS</b>	<b>147,845.00</b>	<b>10,378.36</b>	<b>8,116.69</b>	<b>48,720.62</b>	<b>-</b>	<b>46.00</b>	<b>67,261.67</b>

Total Employees

5

**San Juan County  
Assessor's - #101-110**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012  
July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
COUNTY ASSESSOR	65,501.00	4,778.53	5,993.34	12,146.16	1,310.02	9.20	24,237.25
CHIEF DEPUTY ASSESSOR	71,639.32	5,189.64	6,555.00	15,203.24	1,432.79	9.20	28,389.86
CAMA DATABASE ADMINISTRATOR	62,750.40	4,509.63	5,741.66	15,203.24	1,255.01	9.20	26,718.74
CHIEF APPRAISER	67,556.12	5,057.36	6,181.38	5,787.08	1,351.12	9.20	18,386.14
CHIEF MAPPER/PLATTER	56,303.20	4,074.90	5,151.74	12,146.16	1,126.06	9.20	22,508.07
QUALITY CONTROL SUPERVISOR	54,474.52	3,935.01	4,984.42	12,146.16	1,089.49	9.20	22,164.27
PROPERTY RECORDS MAINT MANAGER	47,161.60	3,375.57	4,315.29	12,146.16	943.23	9.20	20,789.45
PERSONAL PROPERTY APPRAISER	30,889.58	2,072.28	2,826.40	15,203.24	617.79	9.20	20,728.91
APPRAISER II	43,530.52	3,219.40	3,983.04	5,787.08	870.61	9.20	13,869.33
APPRAISER II	32,438.52	2,249.25	2,968.12	12,146.16	648.77	9.20	18,021.51
APPRAISER II	38,740.12	2,961.01	3,544.72	135.98	774.80	9.20	7,425.72
APPRAISER I	32,191.32	2,241.38	2,945.51	11,568.44	643.83	9.20	17,408.35
APPRAISER I	30,802.52	2,245.70	2,818.43	5,787.08	616.05	9.20	11,476.47
APPRAISER I	26,056.80	1,702.57	2,384.20	15,203.24	521.14	9.20	19,820.35
QUALITY CONTROL CLERK	25,125.60	1,811.42	2,298.99	5,787.08	502.51	9.20	10,409.20
QUALITY CONTROL CLERK	24,605.60	1,771.64	2,251.41	5,787.08	492.11	9.20	10,311.44
DOCUMENT SPECIALIST II	33,229.60	2,251.29	3,040.51	15,203.24	664.59	9.20	21,168.83
DOCUMENT SPECIALIST II	39,656.00	2,801.39	3,628.52	12,146.16	793.12	9.20	19,378.39
GIS MAPPER/PLATTER	37,874.40	2,786.70	3,465.51	5,787.08	757.49	9.20	12,805.98
COMMERCIAL APPRAISAL CLERK	34,597.60	2,536.03	3,165.68	5,787.08	691.95	9.20	12,189.94
APPRAISER I	28,342.40	1,946.94	2,593.33	11,568.44	566.85	9.20	16,684.75
APPRAISER I	27,762.40	2,013.14	2,540.26	5,787.08	555.25	9.20	10,904.92
APPRAISER I	30,802.52	2,065.62	2,818.43	15,203.24	616.05	9.20	20,712.54
APPRAISER I	26,056.80	1,993.35	2,384.20	-	521.14	9.20	4,907.88
APPRAISER I	28,800.00	1,970.90	2,635.20	12,146.16	576.00	9.20	17,337.46
DOCUMENT SPECIALIST III	45,026.40	3,333.83	4,119.92	5,787.08	900.53	9.20	14,150.56
DOCUMENT SPECIALIST III	45,026.40	3,333.83	4,119.92	5,787.08	900.53	9.20	14,150.56
DOCUMENT SPECIALIST III	34,535.20	2,409.65	3,159.97	12,146.16	690.70	9.20	18,415.68
<b>TOTAL FOR ASSESSOR'S</b>	<b>1,121,476.46</b>	<b>80,637.96</b>	<b>102,615.10</b>	<b>269,532.38</b>	<b>22,429.53</b>	<b>257.60</b>	<b>475,472.56</b>

Total Employees

28

\*30% of wages and benefits are budgeted in the 203 Appraiser Fund.

**San Juan County  
County Clerk - #101-115**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
COUNTY CLERK	65,501.00	4,778.53	5,993.34	12,146.16	1,310.02	9.20	24,237.25
CHIEF DEPUTY CLERK	75,208.00	5,462.64	6,881.53	15,203.24	1,504.16	9.20	29,060.77
OFFICE MANAGER	39,864.00	2,758.82	3,647.56	15,203.24	797.28	9.20	22,416.10
DEPUTY CLERK II	28,379.20	1,880.24	2,596.70	15,203.24	567.58	9.20	20,256.96
DEPUTY CLERK II	28,379.20	2,060.32	2,596.70	5,787.08	567.58	9.20	11,020.88
DEPUTY CLERK II	25,872.00	1,868.52	2,367.29	5,787.08	517.44	9.20	10,549.53
DEPUTY CLERK I	25,872.00	1,868.52	2,367.29	5,787.08	517.44	9.20	10,549.53
<b>TOTAL FOR CLERK</b>	<b>289,075.40</b>	<b>20,677.59</b>	<b>26,450.40</b>	<b>75,117.12</b>	<b>5,781.51</b>	<b>64.40</b>	<b>128,091.02</b>

Total Employees

7

**San Juan County**  
**Bureau of Elections - #101-120**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
PC VOTING MACHINE SERVICES TEC	43,968.00	3,072.78	4,023.07	15,203.24	879.36	9.20	23,187.65
DEPUTY CLERK III	44,425.60	3,107.79	4,064.94	15,203.24	888.51	9.20	23,273.68
ELECTIONS CLERK II	31,011.20	2,140.06	2,837.52	12,146.16	620.22	9.20	17,753.17
ELECTIONS CLERK II	27,011.20	1,775.58	2,471.52	15,203.24	540.22	9.20	19,999.77
BILINGUAL COORDINATOR	43,180.00	3,300.66	3,950.97	135.98	863.60	9.20	8,260.41
<b>TOTAL FOR ELECTIONS</b>	<b>189,596.00</b>	<b>13,396.88</b>	<b>17,348.03</b>	<b>57,891.86</b>	<b>3,791.92</b>	<b>46.00</b>	<b>92,474.69</b>

Total Employees

5

**San Juan County**  
**Probate Judge - #101-125**

Salary Schedule - Set by State Statute  
 July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
PROBATE JUDGE	28,820.00	2,094.04	2,637.03	5,787.08	576.40	9.20	11,103.75
<b>TOTAL FOR PROBATE JUDGE</b>	<b>28,820.00</b>	<b>2,094.04</b>	<b>2,637.03</b>	<b>5,787.08</b>	<b>576.40</b>	<b>9.20</b>	<b>11,103.75</b>

Total Employees

1

**San Juan County  
County Treasurer - #101-130**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
COUNTY TREASURER	65,501.00	4,900.14	5,993.34	5,787.08	1,310.02	9.20	17,999.78
CHIEF DEPUTY TREASURER	81,345.60	5,932.17	7,443.12	15,203.24	1,626.91	9.20	30,214.64
DEPUTY TREASURER III	51,057.60	3,795.22	4,671.77	5,787.08	1,021.15	9.20	15,284.42
DEPUTY TREASURER III	40,423.20	2,860.08	3,698.72	12,146.16	808.46	9.20	19,522.63
DEPUTY TREASURER II	30,306.40	2,086.14	2,773.04	12,146.16	606.13	9.20	17,620.67
DEPUTY TREASURER II	29,684.80	1,980.12	2,716.16	15,203.24	593.70	9.20	20,502.41
DEPUTY TREASURER II	28,254.40	1,929.17	2,585.28	12,146.16	565.09	9.20	17,234.89
<b>TOTAL FOR TREASURER</b>	<b>326,573.00</b>	<b>23,483.03</b>	<b>29,881.43</b>	<b>78,419.12</b>	<b>6,531.46</b>	<b>64.40</b>	<b>138,379.44</b>

Total Employees

7

**San Juan County  
Finance - #101-140**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
CHIEF FINANCIAL OFFICER(CFO)	122,390.40	8,600.37	11,198.72	135.98	2,447.81	9.20	22,392.08
DEPUTY FINANCE OFFICER	76,700.80	5,576.84	7,018.12	15,203.24	1,534.02	9.20	29,341.42
ADMINISTRATIVE ASSISTANT	49,421.60	3,548.46	4,522.08	12,146.16	988.43	9.20	21,214.33
ACCOUNTANT	46,912.00	3,298.00	4,292.45	15,203.24	938.24	9.20	23,741.12
ACCOUNTANT	45,544.00	3,251.82	4,167.28	12,146.16	910.88	9.20	20,485.34
ACCOUNTANT	45,088.80	3,228.04	4,125.63	11,568.44	901.78	9.20	19,833.08
FINANCIAL ACCOUNTANT	67,124.80	4,902.75	6,141.92	12,146.16	1,342.50	9.20	24,542.53
FINANCIAL ACCOUNTANT	57,816.80	4,420.38	5,290.24	135.98	1,156.34	9.20	11,012.13
FINANCE TECHNICIAN	38,121.60	2,805.61	3,488.13	5,787.08	762.43	9.20	12,852.45
A\P SUPERVISOR	50,789.60	3,653.11	4,647.25	12,146.16	1,015.79	9.20	21,471.51
PAYROLL SUPERVISOR	52,883.20	3,754.79	4,838.81	15,203.24	1,057.66	9.20	24,863.71
ACCOUNTING CLERK III	36,132.00	2,473.33	3,306.08	15,203.24	722.64	9.20	21,714.48
ACCOUNTING CLERK I	30,121.60	2,304.30	2,756.13	-	602.43	9.20	5,672.06
PAYROLL CLERK	36,132.00	2,764.10	3,306.08	-	722.64	9.20	6,802.02
OFFICE ASSISTANT II	34,475.20	2,405.06	3,154.48	12,146.16	689.50	9.20	18,404.40
<b>TOTAL FOR FINANCE</b>	<b>789,654.40</b>	<b>56,986.95</b>	<b>72,253.38</b>	<b>139,171.24</b>	<b>15,793.09</b>	<b>138.00</b>	<b>284,342.65</b>

Total Employees

15

\*One Accountant's wages and benefits are budgeted 50% to the Alternative Sentencing Fund #223-236.

**San Juan County**  
**Central Purchasing - #101-145**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
PROCUREMENT MANAGER	62,417.60	4,664.26	5,711.21	5,787.08	1,248.35	9.20	17,420.10
CONTRACT ANALYST	44,051.20	3,079.14	4,030.68	15,203.24	881.02	9.20	23,203.29
PURCHASING COORDINATOR	49,338.40	3,771.78	4,514.46	135.98	986.77	9.20	9,418.19
WAREHOUSE MANAGER	48,571.20	3,605.01	4,444.26	5,787.08	971.42	9.20	14,816.98
BUYER	38,745.60	2,853.35	3,545.22	5,787.08	774.91	9.20	12,969.76
WAREHOUSE AGENT	28,379.20	2,171.01	2,596.70	-	567.58	9.20	5,344.49
<b>TOTAL FOR CENTRAL PURCHASING</b>	<b>271,503.20</b>	<b>20,144.55</b>	<b>24,842.54</b>	<b>32,700.46</b>	<b>5,430.06</b>	<b>55.20</b>	<b>83,172.82</b>

Total Employees

6

\*One Office Assistant III's wages and benefits are budgeted 30% to Central Purchasing Department and 70% to Community Development Department #101-243.

**San Juan County**

**Human Resources - #101-150**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
CHIEF HR OFFICER(CHRO)	110,968.00	8,378.36	10,153.57	5,787.08	2,219.36	9.20	26,547.58
DEPUTY HR OFFICER	70,170.40	5,077.26	6,420.59	15,203.24	1,403.41	9.20	28,113.70
HRIS SPECIALIST	46,787.20	3,288.45	4,281.03	15,203.24	935.74	9.20	23,717.66
HR GENERALIST	42,702.30	2,975.95	3,907.26	15,203.24	854.05	9.20	22,949.70
HR RECRUITER	42,891.20	3,170.49	3,924.54	5,787.08	857.82	9.20	13,749.14
BENEFITS & COMPENSATION MGR.	89,428.80	6,609.01	8,182.74	12,146.16	1,788.58	9.20	28,735.68
BENEFITS COORDINATOR	36,298.40	2,666.14	3,321.30	5,787.08	725.97	9.20	12,509.69
<b>TOTAL FOR HUMAN RESOURCES</b>	<b>439,246.30</b>	<b>32,165.67</b>	<b>40,191.04</b>	<b>75,117.12</b>	<b>8,784.93</b>	<b>64.40</b>	<b>156,323.15</b>

Total Employees

7

**San Juan County**

**Information Technology - #101-155**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
CHIEF IT OFFICER (CITO)	82,443.20	6,016.13	7,543.55	15,203.24	1,648.86	9.20	30,420.99
NETWORK COORDINATOR	58,997.60	4,402.63	5,398.28	5,787.08	1,179.95	9.20	16,777.14
NETWORK SPECIALIST	40,256.80	2,847.35	3,683.50	12,146.16	805.14	9.20	19,491.34
INTERNET DEVELOPER	67,850.40	4,899.78	6,208.31	15,203.24	1,357.01	9.20	27,677.54
DATABASE DEVELOPER	55,143.20	4,107.77	5,045.60	5,787.08	1,102.86	9.20	16,052.51
APPLICATION SUPPORT SPECIALIST	71,249.60	5,339.91	6,519.34	5,787.08	1,424.99	9.20	19,080.52
GRAPHIC DESIGNER/MEDIA SPECIAL	61,920.80	4,446.17	5,665.75	15,203.24	1,238.42	9.20	26,562.78
SENIOR PC SPECIALIST	60,282.40	4,500.92	5,515.84	5,787.08	1,205.65	9.20	17,018.68
SECURITY ACCESS SPECIALIST	58,997.60	4,222.54	5,398.28	15,203.24	1,179.95	9.20	26,013.22
OFFICE ASSISTANT III	47,845.60	3,549.50	4,377.87	5,787.08	956.91	9.20	14,680.56
<b>TOTAL FOR INFORMATION TECHNOLOGY</b>	<b>604,987.20</b>	<b>44,332.70</b>	<b>55,356.33</b>	<b>101,894.52</b>	<b>12,099.74</b>	<b>92.00</b>	<b>213,775.29</b>

Total Employees

10

San Juan County

Geographic Information Systems - #101-156

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
GIS SUPERVISOR	71,000.00	5,140.73	6,496.50	15,203.24	1,420.00	9.20	28,269.67
GIS ANALYST	53,567.20	3,807.12	4,901.40	15,203.24	1,071.34	9.20	24,992.30
GIS ANALYST	39,510.40	2,911.86	3,615.20	5,787.08	790.21	9.20	13,113.55
<b>TOTAL FOR GIS</b>	<b>164,077.60</b>	<b>11,859.70</b>	<b>15,013.10</b>	<b>36,193.56</b>	<b>3,281.55</b>	<b>27.60</b>	<b>66,375.52</b>

Total Employees

3

**San Juan County  
Legal Department - #101-160**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
COUNTY ATTORNEY	140,715.20	8,822.54	12,875.44	12,146.16	2,814.30	9.20	36,667.65
DEPUTY COUNTY ATTORNEY II	108,853.60	8,036.53	9,960.10	15,203.24	2,177.07	9.20	35,386.14
DEPUTY COUNTY ATTORNEY I	85,863.20	6,277.76	7,856.48	15,203.24	1,717.26	9.20	31,063.95
LEGAL ASSISTANT	52,904.00	4,045.51	4,840.72	85.80	1,058.08	9.20	10,039.30
OFFICE ASSISTANT II	32,462.40	2,262.12	2,970.31	11,568.44	649.25	9.20	17,459.31
<b>TOTAL FOR LEGAL DEPARTMENT</b>	<b>420,798.40</b>	<b>29,444.45</b>	<b>38,503.05</b>	<b>54,206.88</b>	<b>8,415.97</b>	<b>46.00</b>	<b>130,616.36</b>

Total Employees

5

\*Two additional Legal Department employees are accounted for under the Risk Management Fund #291-530.

**San Juan County**  
**County Executive Office - #101-170**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
COUNTY EXECUTIVE OFFICER	155,414.40	9,024.60	14,220.42	15,203.24	3,108.29	9.20	41,565.74
ASSISTANT CEO	118,432.00	8,501.53	10,836.53	11,568.44	2,368.64	9.20	33,284.33
COUNTY OPERATIONS OFFICER	107,215.20	7,911.19	9,810.19	15,203.24	2,144.30	9.20	35,078.13
EXECUTIVE OFFICE ASSISTANT	52,904.00	3,936.47	4,840.72	5,787.08	1,058.08	9.20	15,631.54
EXECUTIVE DIRECTOR CRIMESTOPPE	29,684.80	2,270.89	2,716.16	-	593.70	9.20	5,589.94
OFFICE ASSISTANT II	32,462.40	2,192.60	2,970.31	15,203.24	649.25	9.20	21,024.60
OFFICE ASSISTANT I	33,996.80	2,309.98	3,110.71	15,203.24	679.94	9.20	21,313.07
<b>TOTAL FOR COUNTY EXECUTIVE OFFICE</b>	<b>530,109.60</b>	<b>36,147.25</b>	<b>48,505.03</b>	<b>78,168.48</b>	<b>10,602.19</b>	<b>64.40</b>	<b>173,487.35</b>

Total Employees

7

\*Two additional CEO employees are accounted for under the Indigent Hospital Claims Fund #220-520, and one employee is in the Safety budget #101-248.

**San Juan County**

**Sheriff Department - #101-210**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
COUNTY SHERIFF	68,308.00	946.44	-	12,146.16	-	9.20	13,101.80
UNDERSHERIFF	99,043.26	1,435.63	18,323.00	135.98	2,476.08	9.20	22,379.90
NETWORK COORDINATOR	69,176.80	5,059.73	6,329.68	12,146.16	1,383.54	9.20	24,928.30
PC SERVICES TECHNICIAN	40,256.80	2,968.96	3,683.50	5,787.08	805.14	9.20	13,253.87
CRIME SCENE TECHNICIAN	49,980.80	3,591.24	4,573.24	12,146.16	999.62	9.20	21,319.46
COMMUNITY RELATIONS COORDINATO	73,135.20	5,304.07	6,691.87	15,203.24	1,462.70	9.20	28,671.09
SEX OFFENDER PROGRAM TECHNICIA	31,716.00	2,315.59	2,902.01	5,787.08	634.32	9.20	11,648.20
CIVILIAN OPERATIONS SUPERVISOR	78,794.40	5,737.00	7,209.69	15,203.24	1,575.89	9.20	29,735.02
LEAD MECHANIC	56,534.40	4,322.28	5,172.90	135.98	1,130.69	9.20	10,771.04
OFFICE MANAGER	56,303.20	4,074.90	5,151.74	12,146.16	1,126.06	9.20	22,508.07
CRIMINAL ANALYST	45,130.40	3,341.79	4,129.43	5,787.08	902.61	9.20	14,170.11
PROPERTY & EVIDENCE MANAGER	44,860.00	3,321.10	4,104.69	5,787.08	897.20	9.20	14,119.27
OFFICE ASSISTANT III	34,225.60	2,327.49	3,131.64	15,203.24	684.51	9.20	21,356.08
OFFICE ASSISTANT II	29,684.80	2,270.89	2,716.16	-	593.70	9.20	5,589.94
RECORDS TECHNICIAN	29,684.80	2,268.28	2,716.16	135.98	593.70	9.20	5,723.32
RECORDS TECHNICIAN	31,510.40	2,299.86	2,883.20	5,787.08	630.21	9.20	11,609.55
RECORDS TECHNICIAN	42,040.80	3,105.43	3,846.73	5,787.08	840.82	9.20	13,589.26
RECORDS TECHNICIAN	29,684.80	2,268.28	2,716.16	135.98	593.70	9.20	5,723.32
RECORDS TECHNICIAN	29,684.80	2,160.20	2,716.16	5,787.08	593.70	9.20	11,266.33
RECORDS TECHNICIAN	29,684.80	2,160.20	2,716.16	5,787.08	593.70	9.20	11,266.33
RECORDS TECHNICIAN	32,462.40	2,192.60	2,970.31	15,203.24	649.25	9.20	21,024.60
RECORDS TECHNICIAN	31,510.40	2,299.86	2,883.20	5,787.08	630.21	9.20	11,609.55
RECORDS TECHNICIAN	29,684.80	2,268.28	2,716.16	135.98	593.70	9.20	5,723.32
RECORDS TECHNICIAN	32,462.40	2,372.69	2,970.31	5,787.08	649.25	9.20	11,788.52
EVIDANCE CUSTODIAN ASSISTANT	29,684.80	2,268.28	2,716.16	135.98	593.70	9.20	5,723.32
MECHANIC	44,615.20	3,302.37	4,082.29	5,787.08	892.30	9.20	14,073.25
CAPTAIN	90,564.02	1,269.15	16,754.34	12,146.16	2,264.10	9.20	32,442.95
CAPTAIN	88,430.64	1,281.75	16,359.67	135.98	2,210.77	9.20	19,997.36
LIEUTENANT	75,342.54	1,037.35	13,938.37	15,203.24	1,883.56	9.20	32,071.73
LIEUTENANT	83,252.00	1,206.66	15,401.62	135.98	2,081.30	9.20	18,834.76
LIEUTENANT	75,462.40	1,039.09	13,960.54	15,203.24	1,886.56	9.20	32,098.64
LIEUTENANT	77,202.58	1,064.32	14,282.48	15,203.24	1,930.06	9.20	32,489.31
LIEUTENANT	73,156.00	1,005.65	13,533.86	15,203.24	1,828.90	9.20	31,580.85

**San Juan County**

**Sheriff Department - #101-210**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
LIEUTENANT	76,448.78	1,053.39	14,143.02	15,203.24	1,911.22	9.20	32,320.08
SERGEANT	65,421.58	927.63	12,102.99	5,787.08	1,635.54	9.20	20,462.44
SERGEANT	63,096.20	859.78	11,672.80	15,203.24	1,577.41	9.20	29,322.42
SERGEANT	68,279.40	934.94	12,631.69	15,203.24	1,706.99	9.20	30,486.05
SERGEANT	71,725.60	984.91	13,269.24	15,203.24	1,793.14	9.20	31,259.72
SERGEANT	70,316.00	998.60	13,008.46	5,787.08	1,757.90	9.20	21,561.24
SERGEANT	63,096.20	859.78	11,672.80	15,203.24	1,577.41	9.20	29,322.42
SERGEANT	62,376.00	903.96	11,539.56	135.98	1,559.40	9.20	14,148.10
SERGEANT	72,625.72	997.96	13,435.76	15,203.24	1,815.64	9.20	31,461.80
SERGEANT	65,364.84	892.68	12,092.50	15,203.24	1,634.12	9.20	29,831.73
SERGEANT	68,243.20	989.03	12,624.99	135.98	1,706.08	9.20	15,465.28
SERGEANT	66,253.60	918.74	12,256.92	11,568.44	1,656.34	9.20	26,409.64
TRAINING OFFICER	59,952.00	848.32	11,091.12	5,787.08	1,498.80	9.20	19,234.52
SENIOR DEPUTY SHERIFF	60,251.32	818.53	11,146.49	15,203.24	1,506.28	9.20	28,683.75
SENIOR DEPUTY SHERIFF	59,952.00	827.37	11,091.12	11,568.44	1,498.80	9.20	24,994.93
SENIOR DEPUTY SHERIFF	61,796.00	896.04	11,432.26	-	1,544.90	9.20	13,882.40
SENIOR DEPUTY SHERIFF	61,751.26	840.28	11,423.98	15,203.24	1,543.78	9.20	29,020.48
SENIOR DEPUTY SHERIFF	59,509.80	841.91	11,009.31	5,787.08	1,487.75	9.20	19,135.25
SENIOR DEPUTY SHERIFF	58,789.60	797.34	10,876.08	15,203.24	1,469.74	9.20	28,355.59
SENIOR DEPUTY SHERIFF	64,189.80	930.26	11,875.11	135.98	1,604.75	9.20	14,555.30
SENIOR DEPUTY SHERIFF	59,689.72	810.39	11,042.60	15,203.24	1,492.24	9.20	28,557.67
SENIOR DEPUTY SHERIFF	59,689.72	810.39	11,042.60	15,203.24	1,492.24	9.20	28,557.67
SENIOR DEPUTY SHERIFF	58,789.60	808.42	10,876.08	12,146.16	1,469.74	9.20	25,309.60
DETECTIVE	64,196.06	875.73	11,876.27	15,203.24	1,604.90	9.20	29,569.34
DETECTIVE	57,749.00	795.42	10,683.57	11,568.44	1,443.73	9.20	24,500.35
DETECTIVE	58,828.78	832.04	10,883.32	5,787.08	1,470.72	9.20	18,982.36
DETECTIVE	58,108.84	800.64	10,750.14	11,568.44	1,452.72	9.20	24,581.14
DETECTIVE	57,028.80	771.80	10,550.33	15,203.24	1,425.72	9.20	27,960.29
DETECTIVE	62,352.06	848.99	11,535.13	15,203.24	1,558.80	9.20	29,155.36
DETECTIVE	59,428.86	840.74	10,994.34	5,787.08	1,485.72	9.20	19,117.08
DETECTIVE	58,348.82	790.94	10,794.53	15,203.24	1,458.72	9.20	28,256.64
DETECTIVE	59,952.00	848.32	11,091.12	5,787.08	1,498.80	9.20	19,234.52
DETECTIVE	60,888.90	882.40	11,264.45	135.98	1,522.22	9.20	13,814.24
DEPUTY SHERIFF	47,700.00	691.65	8,824.50	-	1,192.50	9.20	10,717.85

**San Juan County**

**Sheriff Department - #101-210**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
DEPUTY SHERIFF	55,928.80	766.94	10,346.83	12,146.16	1,398.22	9.20	24,667.35
DEPUTY SHERIFF	51,476.18	691.29	9,523.09	15,203.24	1,286.90	9.20	26,713.73
DEPUTY SHERIFF	50,105.60	671.42	9,269.54	15,203.24	1,252.64	9.20	26,406.03
DEPUTY SHERIFF	58,328.86	790.65	10,790.84	15,203.24	1,458.22	9.20	28,252.16
DEPUTY SHERIFF	48,176.00	677.57	8,912.56	5,787.08	1,204.40	9.20	16,590.81
DEPUTY SHERIFF	49,183.36	658.05	9,098.92	15,203.24	1,229.58	9.20	26,198.99
DEPUTY SHERIFF	57,488.80	812.61	10,635.43	5,787.08	1,437.22	9.20	18,681.54
DEPUTY SHERIFF	55,928.80	789.99	10,346.83	5,787.08	1,398.22	9.20	18,331.32
DEPUTY SHERIFF	53,057.72	725.31	9,815.68	12,146.16	1,326.44	9.20	24,022.79
DEPUTY SHERIFF	49,603.26	675.22	9,176.60	12,146.16	1,240.08	9.20	23,247.26
DEPUTY SHERIFF	44,527.20	590.53	8,237.53	15,203.24	1,113.18	9.20	25,153.68
DEPUTY SHERIFF	55,457.78	783.16	10,259.69	5,787.08	1,386.44	9.20	18,225.57
DEPUTY SHERIFF	55,928.80	769.03	10,346.83	11,568.44	1,398.22	9.20	24,091.72
DEPUTY SHERIFF	53,752.00	758.42	9,944.12	5,787.08	1,343.80	9.20	17,842.62
DEPUTY SHERIFF	50,105.60	671.42	9,269.54	15,203.24	1,252.64	9.20	26,406.03
DEPUTY SHERIFF	56,649.00	766.30	10,480.07	15,203.24	1,416.23	9.20	27,875.03
DEPUTY SHERIFF	45,814.40	620.28	8,475.66	12,146.16	1,145.36	9.20	22,396.66
DEPUTY SHERIFF	49,736.00	700.19	9,201.16	5,787.08	1,243.40	9.20	16,941.03
DEPUTY SHERIFF	55,928.80	755.85	10,346.83	15,203.24	1,398.22	9.20	27,713.34
DEPUTY SHERIFF	49,003.18	655.43	9,065.59	15,203.24	1,225.08	9.20	26,158.54
DEPUTY SHERIFF	57,173.08	784.98	10,577.02	12,146.16	1,429.33	9.20	24,946.69
DEPUTY SHERIFF	57,728.78	795.13	10,679.82	11,568.44	1,443.22	9.20	24,495.81
DEPUTY SHERIFF	49,796.32	666.93	9,212.32	15,203.24	1,244.91	9.20	26,336.60
DEPUTY SHERIFF	44,527.20	624.66	8,237.53	5,787.08	1,113.18	9.20	15,771.66
DEPUTY SHERIFF	45,814.40	609.20	8,475.66	15,203.24	1,145.36	9.20	25,442.66
DEPUTY SHERIFF	48,176.00	654.52	8,912.56	12,146.16	1,204.40	9.20	22,926.84
DEPUTY SHERIFF	53,405.78	719.27	9,880.07	15,203.24	1,335.14	9.20	27,146.92
DEPUTY SHERIFF	45,814.40	643.33	8,475.66	5,787.08	1,145.36	9.20	16,060.63
DEPUTY SHERIFF	51,637.60	693.63	9,552.96	15,203.24	1,290.94	9.20	26,749.97
DEPUTY SHERIFF	54,292.80	732.13	10,044.17	15,203.24	1,357.32	9.20	27,346.06
DEPUTY SHERIFF	49,003.18	689.57	9,065.59	5,787.08	1,225.08	9.20	16,776.51
DEPUTY SHERIFF	50,503.38	677.19	9,343.13	15,203.24	1,262.58	9.20	26,495.34

**San Juan County**

**Sheriff Department - #101-210**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
DEPUTY SHERIFF	55,928.80	755.85	10,346.83	15,203.24	1,398.22	9.20	27,713.34
DEPUTY SHERIFF	47,211.32	684.56	8,734.09	-	1,180.28	9.20	10,608.14
DEPUTY SHERIFF	59,228.98	803.71	10,957.36	15,203.24	1,480.72	9.20	28,454.23
DEPUTY SHERIFF	49,076.12	656.49	9,079.08	15,203.24	1,226.90	9.20	26,174.92
DEPUTY SHERIFF	55,928.80	766.94	10,346.83	12,146.16	1,398.22	9.20	24,667.35
DEPUTY SHERIFF	49,663.32	665.00	9,187.71	15,203.24	1,241.58	9.20	26,306.74
DEPUTY SHERIFF	59,228.98	858.51	10,957.36	85.80	1,480.72	9.20	13,391.59
DEPUTY SHERIFF	54,937.78	741.48	10,163.49	15,203.24	1,373.44	9.20	27,490.86
DEPUTY SHERIFF	53,752.00	779.40	9,944.12	-	1,343.80	9.20	12,076.52
DEPUTY SHERIFF	55,551.98	784.52	10,277.12	5,787.08	1,388.80	9.20	18,246.72
DEPUTY SHERIFF	51,447.98	690.88	9,517.88	15,203.24	1,286.20	9.20	26,707.40
DEPUTY SHERIFF	48,176.00	643.44	8,912.56	15,203.24	1,204.40	9.20	25,972.84
DEPUTY SHERIFF	55,928.80	810.47	10,346.83	135.98	1,398.22	9.20	12,700.70
DEPUTY SHERIFF	50,105.60	682.50	9,269.54	12,146.16	1,252.64	9.20	23,360.04
DEPUTY SHERIFF	56,092.78	758.23	10,377.16	15,203.24	1,402.32	9.20	27,750.16
DEPUTY SHERIFF	47,700.00	670.67	8,824.50	5,787.08	1,192.50	9.20	16,483.95
DEPUTY SHERIFF	50,105.60	671.42	9,269.54	15,203.24	1,252.64	9.20	26,406.03
DEPUTY SHERIFF	48,214.46	678.13	8,919.68	5,787.08	1,205.36	9.20	16,599.45
DEPUTY SHERIFF	47,374.40	631.82	8,764.26	15,203.24	1,184.36	9.20	25,792.88
DEPUTY SHERIFF	50,105.60	684.59	9,269.54	11,568.44	1,252.64	9.20	22,784.41
DEPUTY SHERIFF	46,311.20	671.02	8,567.57	135.98	1,157.78	9.20	10,541.55
DEPUTY SHERIFF	69,527.20	953.03	12,862.53	15,203.24	1,738.18	9.20	30,766.18
DEPUTY SHERIFF	45,814.40	609.20	8,475.66	15,203.24	1,145.36	9.20	25,442.66
DEPUTY SHERIFF	48,214.46	678.13	8,919.68	5,787.08	1,205.36	9.20	16,599.45
COURT SECURITY DEPUTY	44,527.20	590.53	8,237.53	15,203.24	1,113.18	9.20	25,153.68
COURT SECURITY DEPUTY	47,031.40	681.46	8,700.81	135.98	1,175.79	9.20	10,703.24
RURAL CRIMES INVESTIGATOR	44,527.20	590.53	8,237.53	15,203.24	1,113.18	9.20	25,153.68
ANIMAL CONTROL OFFICER	44,363.20	3,161.49	4,059.23	12,146.16	887.26	9.20	20,263.35
ANIMAL CONTROL OFFICER	37,458.40	2,754.88	3,427.44	5,787.08	749.17	9.20	12,727.77
ANIMAL CONTROL OFFICER	44,363.20	3,103.01	4,059.23	15,203.24	887.26	9.20	23,261.95
EQUIPMENT TECHNICIAN	42,186.40	3,116.57	3,860.06	5,787.08	843.73	9.20	13,616.64
<b>TOTAL FOR SHERIFF</b>	<b>7,069,596.92</b>	<b>167,365.39</b>	<b>1,185,761.17</b>	<b>1,277,245.58</b>	<b>169,177.82</b>	<b>1,196.00</b>	<b>2,800,745.97</b>

Total Employees

130

**San Juan County  
Community Development - #101-243**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
GEN SERV/COMM DEVELOPMEN ADMIN	95,587.20	7,309.82	8,746.23	135.98	1,911.74	9.20	18,112.97
SUBDIVISION REVIEW OFFICER	44,467.20	3,399.14	4,068.75	135.98	889.34	9.20	8,502.41
RURAL ADD/GIS TECH SOFTWARE AN	45,502.40	3,370.25	4,163.47	5,787.08	910.05	9.20	14,240.04
RURAL ADDRESSING TECH I	29,851.20	2,172.93	2,731.38	5,787.08	597.02	9.20	11,297.62
RURAL ADDRESSING COORDINATOR	48,012.00	3,562.23	4,393.10	5,787.08	960.24	9.20	14,711.85
CODE COMPLIANCE OFFICER	52,282.40	3,997.00	4,783.84	135.98	1,045.65	9.20	9,971.67
OFFICE ASSISTANT III	36,298.40	2,666.14	3,321.30	5,787.08	725.97	9.20	12,509.69
<b>TOTAL FOR COMMUNITY DEVELOPMENT</b>	<b>352,000.80</b>	<b>26,477.49</b>	<b>32,208.07</b>	<b>23,556.26</b>	<b>7,040.02</b>	<b>64.40</b>	<b>89,346.24</b>

Total Employees

7

\*One Office Assistant III's wages and benefits are budgeted 70% to Community Development Department and 30% to Central Purchasing Department #101-145.

**San Juan County**  
**Building Inspection - #101-244**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
BUILDING OFFICIAL	70,378.40	5,093.18	6,439.62	15,203.24	1,407.57	9.20	28,152.81
BUILDING INSPECTOR II	47,637.60	3,533.59	4,358.84	5,787.08	952.75	9.20	14,641.46
PLUMBING/MECHANICAL INSPECTOR	49,544.00	3,568.86	4,533.28	11,568.44	990.88	9.20	20,670.66
ELECTRICAL INSPECTOR	55,744.00	4,032.12	5,100.58	12,146.16	1,114.88	9.20	22,402.94
BUILDING DIV. COUNTER TECH.	45,502.40	3,259.68	4,163.47	11,568.44	910.05	9.20	19,910.83
<b>TOTAL FOR BUILDING INSPECTION</b>	<b>268,806.40</b>	<b>19,487.42</b>	<b>24,595.79</b>	<b>56,273.36</b>	<b>5,376.13</b>	<b>46.00</b>	<b>105,778.70</b>

Total Employees

5

**San Juan County**

**Emergency Management - #101-245**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
EMERGENCY MANAGER	97,160.80	7,200.51	8,890.21	12,146.16	1,943.22	9.20	30,189.30
RADIO COMMUNICATIONS TECH	60,924.80	4,550.06	5,574.62	5,787.08	1,218.50	9.20	17,139.45
FLOOD PLAIN MANAGER	49,772.80	3,575.32	4,554.21	12,146.16	995.46	9.20	21,280.35
EMERGENCY MANAGMENT COORD.	49,835.20	3,580.10	4,559.92	12,146.16	996.70	9.20	21,292.08
RADIO COMM. SUPERVISOR	72,451.20	5,310.22	6,629.28	12,146.16	1,449.02	9.20	25,543.89
OFFICE ASSISTANT III	41,708.00	3,079.97	3,816.28	5,787.08	834.16	9.20	13,526.70
<b>TOTAL FOR EMERGENCY MANAGEMENT</b>	<b>371,852.80</b>	<b>27,296.18</b>	<b>34,024.53</b>	<b>60,158.80</b>	<b>7,437.06</b>	<b>55.20</b>	<b>128,971.77</b>

Total Employees

6

**San Juan County  
Safety - #101-248**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
SAFETY & COMPLIANCE MANAGER	70,565.60	5,165.97	6,456.75	12,146.16	1,411.31	9.20	25,189.40
<b>TOTAL FOR SAFETY</b>	<b>70,565.60</b>	<b>5,165.97</b>	<b>6,456.75</b>	<b>12,146.16</b>	<b>1,411.31</b>	<b>9.20</b>	<b>25,189.40</b>

Total Employees

1

**San Juan County  
Fire Operations - #101-265**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
FIRE CHIEF	103,194.40	1,452.29	21,928.81	12,146.16	2,579.86	9.20	38,116.32
DEPUTY FIRE CHIEF	85,449.60	1,183.91	18,158.04	15,203.24	2,136.24	9.20	36,690.63
CAPTAIN TRAINING COORDINATOR	56,696.00	766.98	12,047.90	15,203.24	1,417.40	9.20	29,444.72
CAPTAIN TECHNOLOGY COORD	64,511.20	880.30	13,708.63	15,203.24	1,612.78	9.20	31,414.15
CAPTAIN EMS COORDINATOR	62,646.40	866.44	13,312.36	11,568.44	1,566.16	9.20	27,322.60
CAPTAIN WILDLAND COORDINATOR	54,477.60	768.95	11,576.49	5,787.08	1,361.94	9.20	19,503.66
FIRE MARSHAL	63,889.60	871.29	13,576.54	15,203.24	1,597.24	9.20	31,257.51
OFFICE MANAGER	39,864.00	2,758.82	3,647.56	15,203.24	797.28	9.20	22,416.10
SHOP MANAGER (FIRE)	64,249.56	4,804.40	5,878.83	5,787.08	1,284.99	9.20	17,764.51
OFFICE ASSISTANT III	34,597.60	2,646.72	3,165.68	-	691.95	9.20	6,513.55
MECHANIC	39,942.38	2,764.82	3,654.73	15,203.24	798.85	9.20	22,430.84
MECHANIC	47,141.76	3,495.66	4,313.47	5,787.08	942.84	9.20	14,548.24
MECHANIC	36,631.20	2,799.68	3,351.75	135.98	732.62	9.20	7,029.24
<b>TOTAL FOR FIRE OPERATIONS</b>	<b>753,291.30</b>	<b>26,060.24</b>	<b>128,320.79</b>	<b>132,431.26</b>	<b>17,520.15</b>	<b>119.60</b>	<b>304,452.04</b>

Total Employees

13

**San Juan County  
Parks and Facilities - #101-610**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
PARKS & FACILITIES ADM	94,508.00	6,997.57	8,647.48	12,146.16	1,890.16	9.20	29,690.57
DEPUTY P&F ADMINISTRATOR	66,149.60	4,769.67	6,052.69	15,203.24	1,322.99	9.20	27,357.79
BUILDING & GROUNDS MANAGER	56,696.00	4,046.47	5,187.68	15,203.24	1,133.92	9.20	25,580.52
CUSTODIAL MANAGER	68,968.80	5,043.82	6,310.65	12,146.16	1,379.38	9.20	24,889.20
BUILDING & GROUNDS SUPERVISOR	56,136.80	4,291.86	5,136.52	135.98	1,122.74	9.20	10,696.29
OFFICE MANAGER	50,519.20	3,754.03	4,622.51	5,787.08	1,010.38	9.20	15,183.20
MAINTENANCE FOREMAN	51,556.80	3,711.80	4,717.45	12,146.16	1,031.14	9.20	21,615.74
PARKS FOREMAN	47,679.20	3,356.69	4,362.65	15,203.24	953.58	9.20	23,885.36
GROUNDS FOREMAN	45,109.60	3,160.11	4,127.53	15,203.24	902.19	9.20	23,402.27
LEAD MAINTENANE ELECTRICIAN	70,673.66	5,295.85	6,466.64	5,787.08	1,413.47	9.20	18,972.24
EVENT COORDINATOR	34,225.60	2,327.49	3,131.64	15,203.24	684.51	9.20	21,356.08
ELECTRICAL MAINTENANCE TECHNIC	45,814.40	3,272.51	4,192.02	12,146.16	916.29	9.20	20,536.17
MAINTENANCE TECHNICIAN	33,167.20	2,534.69	3,034.80	135.98	663.34	9.20	6,378.01
MAINTENANCE TECHNICIAN	34,163.20	2,502.80	3,125.93	5,787.08	683.26	9.20	12,108.27
MAINTENANCE TECHNICIAN	39,676.80	2,924.59	3,630.43	5,787.08	793.54	9.20	13,144.83
MAINTENANCE TECHNICIAN	37,375.20	2,637.95	3,419.83	11,568.44	747.50	9.20	18,382.92
MAINTENANCE TECHNICIAN	35,200.80	2,582.17	3,220.87	5,787.08	704.02	9.20	12,303.34
MAINTENANCE TECHNICIAN	43,388.00	3,028.41	3,970.00	15,203.24	867.76	9.20	23,078.61
MAINTENANCE TECHNICIAN	33,167.20	2,426.60	3,034.80	5,787.08	663.34	9.20	11,921.03
MAINTENANCE TECHNICIAN	34,163.20	2,502.80	3,125.93	5,787.08	683.26	9.20	12,108.27
MAINTENANCE TECHNICIAN	39,676.80	2,802.98	3,630.43	12,146.16	793.54	9.20	19,382.30
MAINTENANCE TECHNICIAN	42,912.00	3,281.12	3,926.45	85.80	858.24	9.20	8,160.81
MAINTENANCE TECHNICIAN	34,163.20	2,610.88	3,125.93	135.98	683.26	9.20	6,565.26
MAINTENANCE TECHNICIAN	36,277.60	2,775.24	3,319.40	-	725.55	9.20	6,829.39
MAINTENANCE TECHNICIAN	46,974.40	3,361.25	4,298.16	12,146.16	939.49	9.20	20,754.25
MAINTENANCE TECHNICIAN	46,974.40	3,302.77	4,298.16	15,203.24	939.49	9.20	23,752.86
MAINTENANCE TECHNICIAN/ARENA	34,163.20	2,502.80	3,125.93	5,787.08	683.26	9.20	12,108.27
MAINTENANCE TECHNICIAN II	37,044.80	2,723.24	3,389.60	5,787.08	740.90	9.20	12,650.01
MAINTENANCE TECHNICIAN II	50,967.10	3,788.30	4,663.49	5,787.08	1,019.34	9.20	15,267.41
MAINTENANCE TECHNICIAN II	49,400.80	3,488.39	4,520.17	15,203.24	988.02	9.20	24,209.02
MAINTENANCE TECHNICIAN II	45,648.00	3,489.47	4,176.79	135.98	912.96	9.20	8,724.40
MAINTENANCE TECHNICIAN II	47,016.00	3,486.04	4,301.96	5,787.08	940.32	9.20	14,524.60

**San Juan County  
Parks and Facilities - #101-610**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
WELDER	39,367.20	2,900.90	3,602.10	5,787.08	787.34	9.20	13,086.63
CUSTODIAN	24,626.40	1,773.23	2,253.32	5,787.08	492.53	9.20	10,315.36
CUSTODIAN	24,834.40	1,789.14	2,272.35	5,787.08	496.69	9.20	10,354.46
CUSTODIAN	27,986.40	1,908.66	2,560.76	12,146.16	559.73	9.20	17,184.51
CUSTODIAN	30,618.40	2,231.62	2,801.58	5,787.08	612.37	9.20	11,441.85
CUSTODIAN	33,146.40	2,533.09	3,032.90	135.98	662.93	9.20	6,374.10
CUSTODIAN	28,876.00	2,206.41	2,642.15	135.98	577.52	9.20	5,571.26
CUSTODIAN	32,504.00	2,375.87	2,974.12	5,787.08	650.08	9.20	11,796.34
CUSTODIAN	29,726.40	2,163.38	2,719.97	5,787.08	594.53	9.20	11,274.16
CUSTODIAN	30,618.40	2,339.70	2,801.58	135.98	612.37	9.20	5,898.83
CUSTODIAN	33,146.40	2,533.09	3,032.90	135.98	662.93	9.20	6,374.10
CUSTODIAN	24,108.80	1,553.55	2,205.96	15,203.24	482.18	9.20	19,454.12
CUSTODIAN	26,348.00	2,013.02	2,410.84	135.98	526.96	9.20	5,096.00
CUSTODIAN	29,726.40	1,983.30	2,719.97	15,203.24	594.53	9.20	20,510.23
CUSTODIAN	24,108.80	1,733.64	2,205.96	5,787.08	482.18	9.20	10,218.05
CUSTODIAN	28,876.00	2,206.41	2,642.15	135.98	577.52	9.20	5,571.26
CUSTODIAN	23,383.20	1,788.81	2,139.56	-	467.66	9.20	4,405.24
CUSTODIAN	26,348.00	2,013.02	2,410.84	135.98	526.96	9.20	5,096.00
CUSTODIAN	25,601.60	1,955.92	2,342.55	135.98	512.03	9.20	4,955.68
CABINET MAKER	50,852.00	3,779.49	4,652.96	5,787.08	1,017.04	9.20	15,245.77
PLUMBING MAINTENANCE TECH	50,814.46	3,655.01	4,649.52	12,146.16	1,016.29	9.20	21,476.18
MAINTENANCE SERVICE TECH	35,965.60	2,748.76	3,290.85	135.98	719.31	9.20	6,904.11
MAINTENANCE TECHNICIAN III	43,016.00	3,180.04	3,935.96	5,787.08	860.32	9.20	13,772.60
MAINTENANCE TECHNICIAN III	51,422.30	3,931.20	4,705.14	135.98	1,028.45	9.20	9,809.97
PARK SECURITY GUARD	26,948.80	2,061.58	2,465.82	-	538.98	9.20	5,075.57
PARK SECURITY GUARD	31,240.00	2,099.09	2,858.46	15,203.24	624.80	9.20	20,794.79
PARK SECURITY GUARD	26,160.80	1,890.61	2,393.71	5,787.08	523.22	9.20	10,603.82
PARK SECURITY GUARD	35,159.20	2,578.99	3,217.07	5,787.08	703.18	9.20	12,295.52
PARK SECURITY GUARD	27,736.80	2,011.18	2,537.92	5,787.08	554.74	9.20	10,900.11
<b>TOTAL FOR PARKS AND FACILITIES</b>	<b>2,412,824.72</b>	<b>176,719.03</b>	<b>220,773.46</b>	<b>411,065.72</b>	<b>48,256.49</b>	<b>561.20</b>	<b>857,375.91</b>

Total Employees

61

San Juan County

Detention Center - #201-221

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
ADULT DETENTION ADMINISTRATOR	126,143.20	8,600.16	11,542.10	15,203.24	2,522.86	9.20	37,877.57
DEPUTY ADULT DETENTION ADMINIS	80,495.20	5,867.11	7,365.31	15,203.24	1,609.90	9.20	30,054.77
ADMINISTRATIVE ASSISTANT	56,758.40	4,231.33	5,193.39	5,787.08	1,135.17	9.20	16,356.17
ADMINISTRATIVE ASSISTANT	52,012.00	3,868.23	4,759.10	5,787.08	1,040.24	9.20	15,463.85
TRAINING SUPERVISOR	47,887.20	3,372.60	4,381.68	15,203.24	957.74	9.20	23,924.46
COURT SERVICES COORDINATOR	43,968.00	3,072.78	4,023.07	15,203.24	879.36	9.20	23,187.65
COURT SERVICES COORDINATOR	35,739.20	2,512.79	3,270.14	11,568.44	714.78	9.20	18,075.35
COURT SERVICES COORDINATOR	35,739.20	2,731.44	3,270.14	135.98	714.78	9.20	6,861.54
RECORDS TECHNICIAN	28,254.40	2,050.77	2,585.28	5,787.08	565.09	9.20	10,997.42
RECORDS TECHNICIAN	28,254.40	2,158.86	2,585.28	135.98	565.09	9.20	5,454.40
RECORDS TECHNICIAN	28,254.40	2,050.77	2,585.28	5,787.08	565.09	9.20	10,997.42
RECORDS TECHNICIAN	34,475.20	2,416.10	3,154.48	11,568.44	689.50	9.20	17,837.72
RECORDS TECHNICIAN	33,458.40	2,448.88	3,061.44	5,787.08	669.17	9.20	11,975.77
RECORDS TECHNICIAN	30,576.80	2,228.44	2,797.78	5,787.08	611.54	9.20	11,434.03
RECORDS TECHNICIAN	28,254.40	1,940.21	2,585.28	11,568.44	565.09	9.20	16,668.21
RECORDS TECHNICIAN	31,219.20	2,155.97	2,856.56	12,146.16	624.38	9.20	17,792.27
LIEUTENANT	60,220.00	4,316.06	5,510.13	15,203.24	1,204.40	9.20	26,243.03
SERGEANT	48,321.60	3,405.83	4,421.43	15,203.24	966.43	9.20	24,006.13
SERGEANT	55,536.00	4,027.25	5,081.54	11,568.44	1,110.72	9.20	21,797.15
SERGEANT	46,436.00	3,261.58	4,248.89	15,203.24	928.72	9.20	23,651.64
SERGEANT	40,776.80	3,116.82	3,731.08	135.98	815.54	9.20	7,808.61
SERGEANT	42,475.20	3,017.06	3,886.48	12,146.16	849.50	9.20	19,908.40
SERGEANT	60,118.40	4,308.29	5,500.83	15,203.24	1,202.37	9.20	26,223.93
SERGEANT	56,116.00	4,060.58	5,134.61	12,146.16	1,122.32	9.20	22,472.87
SERGEANT	53,380.00	3,851.27	4,884.27	12,146.16	1,067.60	9.20	21,958.50
SERGEANT	42,475.20	2,958.58	3,886.48	15,203.24	849.50	9.20	22,907.01
SERGEANT	46,436.00	3,331.10	4,248.89	11,568.44	928.72	9.20	20,086.35
SERGEANT	48,321.60	3,694.95	4,421.43	85.80	966.43	9.20	9,177.81
SERGEANT	43,741.60	3,055.46	4,002.36	15,203.24	874.83	9.20	23,145.09
OPERATIONS LIEUTENANT	71,642.40	5,189.87	6,555.28	15,203.24	1,432.85	9.20	28,390.44
SAFETY&SECURITY COMPL OFFICER	47,575.20	3,528.81	4,353.13	5,787.08	951.50	9.20	14,629.73
DETENTION OFFICER	32,649.60	2,497.69	2,987.44	-	652.99	9.20	6,147.32

San Juan County

Detention Center - #201-221

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
DETENTION OFFICER	34,308.80	2,333.85	3,139.26	15,203.24	686.18	9.20	21,371.72
DETENTION OFFICER	38,662.40	2,955.07	3,537.61	135.98	773.25	9.20	7,411.11
DETENTION OFFICER	33,065.60	2,526.91	3,025.50	135.98	661.31	9.20	6,358.91
DETENTION OFFICER	32,649.60	2,206.92	2,987.44	15,203.24	652.99	9.20	21,059.79
DETENTION OFFICER	34,558.40	2,533.03	3,162.09	5,787.08	691.17	9.20	12,182.57
DETENTION OFFICER	33,065.60	2,529.52	3,025.50	-	661.31	9.20	6,225.53
DETENTION OFFICER	38,662.40	2,955.07	3,537.61	135.98	773.25	9.20	7,411.11
DETENTION OFFICER	32,899.20	2,406.10	3,010.28	5,787.08	657.98	9.20	11,870.64
DETENTION OFFICER	32,649.60	2,495.09	2,987.44	135.98	652.99	9.20	6,280.70
DETENTION OFFICER	32,899.20	2,406.10	3,010.28	5,787.08	657.98	9.20	11,870.64
DETENTION OFFICER	34,308.80	2,392.33	3,139.26	12,146.16	686.18	9.20	18,373.12
DETENTION OFFICER	35,697.60	2,509.61	3,266.33	11,568.44	713.95	9.20	18,067.53
DETENTION OFFICER	35,344.00	2,482.56	3,233.98	11,568.44	706.88	9.20	18,001.06
DETENTION OFFICER	33,065.60	2,238.75	3,025.50	15,203.24	661.31	9.20	21,138.00
DETENTION OFFICER	34,724.80	2,365.68	3,177.32	15,203.24	694.50	9.20	21,449.93
DETENTION OFFICER	32,649.60	2,206.92	2,987.44	15,203.24	652.99	9.20	21,059.79
DETENTION OFFICER	32,899.20	2,514.18	3,010.28	135.98	657.98	9.20	6,327.62
DETENTION OFFICER	34,308.80	2,333.85	3,139.26	15,203.24	686.18	9.20	21,371.72
DETENTION OFFICER	32,649.60	2,495.09	2,987.44	135.98	652.99	9.20	6,280.70
DETENTION OFFICER	32,649.60	2,206.92	2,987.44	15,203.24	652.99	9.20	21,059.79
DETENTION OFFICER	37,770.40	2,778.75	3,455.99	5,787.08	755.41	9.20	12,786.43
DETENTION OFFICER	33,624.80	2,281.53	3,076.67	15,203.24	672.50	9.20	21,243.13
DETENTION OFFICER	33,065.60	2,238.75	3,025.50	15,203.24	661.31	9.20	21,138.00
DETENTION OFFICER	37,895.20	2,608.21	3,467.41	15,203.24	757.90	9.20	22,045.97
DETENTION OFFICER	36,402.40	2,494.01	3,330.82	15,203.24	728.05	9.20	21,765.32
DETENTION OFFICER	48,592.00	3,717.29	4,446.17	-	971.84	9.20	9,144.50
DETENTION OFFICER	32,961.60	2,289.27	3,015.99	12,146.16	659.23	9.20	18,119.85
DETENTION OFFICER	42,704.00	2,976.08	3,907.42	15,203.24	854.08	9.20	22,950.02
DETENTION OFFICER	34,558.40	2,533.03	3,162.09	5,787.08	691.17	9.20	12,182.57
DETENTION OFFICER	33,065.60	2,297.22	3,025.50	12,146.16	661.31	9.20	18,139.40
DETENTION OFFICER	37,398.40	2,639.72	3,421.95	11,568.44	747.97	9.20	18,387.28
DETENTION OFFICER	32,649.60	2,495.09	2,987.44	135.98	652.99	9.20	6,280.70

**San Juan County**

**Detention Center - #201-221**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
DETENTION OFFICER	32,649.60	2,206.92	2,987.44	15,203.24	652.99	9.20	21,059.79
DETENTION OFFICER	41,065.60	2,850.75	3,757.50	15,203.24	821.31	9.20	22,642.00
DETENTION OFFICER	36,402.40	2,782.18	3,330.82	135.98	728.05	9.20	6,986.23
DETENTION OFFICER	33,065.60	2,529.52	3,025.50	-	661.31	9.20	6,225.53
DETENTION OFFICER	33,065.60	2,297.22	3,025.50	12,146.16	661.31	9.20	18,139.40
DETENTION OFFICER	34,308.80	2,622.02	3,139.26	135.98	686.18	9.20	6,592.63
DETENTION OFFICER	32,899.20	2,406.10	3,010.28	5,787.08	657.98	9.20	11,870.64
DETENTION OFFICER	36,818.40	2,705.92	3,368.88	5,787.08	736.37	9.20	12,607.45
DETENTION OFFICER	32,899.20	2,406.10	3,010.28	5,787.08	657.98	9.20	11,870.64
DETENTION OFFICER	33,065.60	2,529.52	3,025.50	-	661.31	9.20	6,225.53
DETENTION OFFICER	36,795.20	2,704.14	3,366.76	5,787.08	735.90	9.20	12,603.09
DETENTION OFFICER	32,899.20	2,516.79	3,010.28	-	657.98	9.20	6,194.25
DETENTION OFFICER	32,649.60	2,387.01	2,987.44	5,787.08	652.99	9.20	11,823.72
DETENTION OFFICER	37,895.20	2,677.73	3,467.41	11,568.44	757.90	9.20	18,480.68
DETENTION OFFICER	34,308.80	2,622.02	3,139.26	135.98	686.18	9.20	6,592.63
DETENTION OFFICER	34,558.40	2,533.03	3,162.09	5,787.08	691.17	9.20	12,182.57
DETENTION OFFICER	33,065.60	2,297.22	3,025.50	12,146.16	661.31	9.20	18,139.40
DETENTION OFFICER	33,065.60	2,238.75	3,025.50	15,203.24	661.31	9.20	21,138.00
DETENTION OFFICER	32,899.20	2,514.18	3,010.28	135.98	657.98	9.20	6,327.62
DETENTION OFFICER	41,315.20	3,049.92	3,780.34	5,787.08	826.30	9.20	13,452.85
DETENTION OFFICER	33,065.60	2,297.22	3,025.50	12,146.16	661.31	9.20	18,139.40
DETENTION OFFICER	34,308.80	2,333.85	3,139.26	15,203.24	686.18	9.20	21,371.72
DETENTION OFFICER	35,760.00	2,514.38	3,272.04	11,568.44	715.20	9.20	18,079.26
DETENTION OFFICER	34,308.80	2,513.94	3,139.26	5,787.08	686.18	9.20	12,135.65
DETENTION OFFICER	32,899.20	2,406.10	3,010.28	5,787.08	657.98	9.20	11,870.64
DETENTION OFFICER	32,899.20	2,515.14	3,010.28	85.80	657.98	9.20	6,278.40
DETENTION OFFICER	35,593.60	2,490.62	3,256.81	12,146.16	711.87	9.20	18,614.66
DETENTION OFFICER	33,065.60	2,418.83	3,025.50	5,787.08	661.31	9.20	11,901.92
DETENTION OFFICER	33,065.60	2,297.22	3,025.50	12,146.16	661.31	9.20	18,139.40
DETENTION OFFICER	32,899.20	2,226.02	3,010.28	15,203.24	657.98	9.20	21,106.72
DETENTION OFFICER	32,899.20	2,406.10	3,010.28	5,787.08	657.98	9.20	11,870.64
DETENTION OFFICER	33,065.60	2,238.75	3,025.50	15,203.24	661.31	9.20	21,138.00

**San Juan County**

**Detention Center - #201-221**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
DETENTION OFFICER	33,065.60	2,308.26	3,025.50	11,568.44	661.31	9.20	17,572.72
DETENTION OFFICER	37,520.80	2,759.65	3,433.15	5,787.08	750.42	9.20	12,739.50
DETENTION OFFICER	35,760.00	2,444.87	3,272.04	15,203.24	715.20	9.20	21,644.55
DETENTION OFFICER	45,356.80	3,248.54	4,150.15	11,568.44	907.14	9.20	19,883.46
DETENTION OFFICER	36,402.40	2,494.01	3,330.82	15,203.24	728.05	9.20	21,765.32
DETENTION OFFICER	35,344.00	2,703.82	3,233.98	-	706.88	9.20	6,653.87
DETENTION OFFICER	32,899.20	2,406.10	3,010.28	5,787.08	657.98	9.20	11,870.64
DETENTION OFFICER	32,649.60	2,206.92	2,987.44	15,203.24	652.99	9.20	21,059.79
DETENTION OFFICER	32,649.60	2,206.92	2,987.44	15,203.24	652.99	9.20	21,059.79
DETENTION OFFICER	33,065.60	2,308.26	3,025.50	11,568.44	661.31	9.20	17,572.72
DETENTION OFFICER	34,308.80	2,622.97	3,139.26	85.80	686.18	9.20	6,543.40
DETENTION OFFICER	33,624.80	2,281.53	3,076.67	15,203.24	672.50	9.20	21,243.13
DETENTION OFFICER	32,899.20	2,284.49	3,010.28	12,146.16	657.98	9.20	18,108.11
DETENTION OFFICER	32,899.20	2,406.10	3,010.28	5,787.08	657.98	9.20	11,870.64
DETENTION OFFICER	35,593.60	2,432.14	3,256.81	15,203.24	711.87	9.20	21,613.26
DETENTION OFFICER	33,065.60	2,526.91	3,025.50	135.98	661.31	9.20	6,358.91
DETENTION OFFICER	32,899.20	2,406.10	3,010.28	5,787.08	657.98	9.20	11,870.64
DETENTION OFFICER	33,065.60	2,297.22	3,025.50	12,146.16	661.31	9.20	18,139.40
DETENTION OFFICER	32,961.60	2,518.96	3,015.99	135.98	659.23	9.20	6,339.36
DETENTION OFFICER	33,065.60	2,526.91	3,025.50	135.98	661.31	9.20	6,358.91
DETENTION OFFICER	34,558.40	2,533.03	3,162.09	5,787.08	691.17	9.20	12,182.57
DETENTION OFFICER	33,065.60	2,418.83	3,025.50	5,787.08	661.31	9.20	11,901.92
DETENTION OFFICER	34,308.80	2,333.85	3,139.26	15,203.24	686.18	9.20	21,371.72
DETENTION OFFICER	32,649.60	2,495.09	2,987.44	135.98	652.99	9.20	6,280.70
DETENTION OFFICER	46,228.00	3,245.67	4,229.86	15,203.24	924.56	9.20	23,612.53
DETENTION OFFICER	32,649.60	2,387.01	2,987.44	5,787.08	652.99	9.20	11,823.72
DETENTION OFFICER	48,592.00	3,484.99	4,446.17	12,146.16	971.84	9.20	21,058.36
DETENTION OFFICER	32,649.60	2,206.92	2,987.44	15,203.24	652.99	9.20	21,059.79
DETENTION OFFICER	41,065.60	2,920.26	3,757.50	11,568.44	821.31	9.20	19,076.72
DETENTION OFFICER	46,228.00	3,425.75	4,229.86	5,787.08	924.56	9.20	14,376.46
DETENTION OFFICER	33,065.60	2,308.26	3,025.50	11,568.44	661.31	9.20	17,572.72
DETENTION OFFICER	38,662.40	2,846.99	3,537.61	5,787.08	773.25	9.20	12,954.12

**San Juan County  
Detention Center - #201-221**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012  
July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
DETENTION OFFICER	48,592.00	3,714.68	4,446.17	135.98	971.84	9.20	9,277.87
DETENTION OFFICER	32,899.20	2,406.10	3,010.28	5,787.08	657.98	9.20	11,870.64
DETENTION OFFICER	32,899.20	2,516.79	3,010.28	-	657.98	9.20	6,194.25
DETENTION OFFICER	41,065.60	2,850.75	3,757.50	15,203.24	821.31	9.20	22,642.00
DETENTION OFFICER	47,658.40	3,355.10	4,360.74	15,203.24	953.17	9.20	23,881.45
DETENTION OFFICER	42,269.60	3,001.33	3,867.67	12,146.16	845.39	9.20	19,869.75
DETENTION OFFICER	47,658.40	3,413.57	4,360.74	12,146.16	953.17	9.20	20,882.84
DETENTION OFFICER	37,520.80	2,579.57	3,433.15	15,203.24	750.42	9.20	21,975.58
DETENTION OFFICER	41,315.20	3,158.01	3,780.34	135.98	826.30	9.20	7,909.83
DETENTION OFFICER	33,065.60	2,308.26	3,025.50	11,568.44	661.31	9.20	17,572.72
DETENTION OFFICER	32,649.60	2,495.09	2,987.44	135.98	652.99	9.20	6,280.70
DETENTION OFFICER	32,899.20	2,515.14	3,010.28	85.80	657.98	9.20	6,278.40
DETENTION OFFICER	32,007.20	2,157.78	2,928.66	15,203.24	640.14	9.20	20,939.02
CAMERA MONITOR	28,587.20	1,954.63	2,615.73	12,146.16	571.74	9.20	17,297.46
CAMERA MONITOR	34,121.60	2,499.61	3,122.13	5,787.08	682.43	9.20	12,100.45
CAMERA MONITOR	26,160.80	1,890.61	2,393.71	5,787.08	523.22	9.20	10,603.82
<b>TOTAL FOR DETENTION CENTER</b>	<b>5,473,829.60</b>	<b>394,119.71</b>	<b>500,855.41</b>	<b>1,248,008.58</b>	<b>109,476.59</b>	<b>1,324.80</b>	<b>2,253,785.09</b>

Total Employees

144

**San Juan County  
Environmental Tax - Solid Waste - #202-410**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
SOLID WASTE MANAGER	71,312.00	5,223.07	6,525.05	12,146.16	1,426.24	9.20	25,329.72
COMPUTER RECORD TECHNICIAN	31,820.00	2,143.46	2,911.53	15,203.24	636.40	9.20	20,903.83
TRUCK DRIVER	38,930.40	2,687.40	3,562.13	15,203.24	778.61	9.20	22,240.58
TRUCK DRIVER	47,016.00	3,486.04	4,301.96	5,787.08	940.32	9.20	14,524.60
TRUCK DRIVER	49,400.80	3,488.39	4,520.17	15,203.24	988.02	9.20	24,209.02
TRUCK DRIVER	39,304.80	2,774.52	3,596.39	12,146.16	786.10	9.20	19,312.37
TRUCK DRIVER	49,400.80	3,668.47	4,520.17	5,787.08	988.02	9.20	14,972.94
TRUCK DRIVER	36,298.40	2,666.14	3,321.30	5,787.08	725.97	9.20	12,509.69
EQUIPMENT OPERATOR II	39,304.80	2,896.13	3,596.39	5,787.08	786.10	9.20	13,074.89
TRANSFER STATION ATTENDANT	24,108.80	1,553.55	2,205.96	15,203.24	482.18	9.20	19,454.12
TRANSFER STATION ATTENDANT	33,146.40	2,425.01	3,032.90	5,787.08	662.93	9.20	11,917.12
TRANSFER STATION ATTENDANT	32,504.00	2,375.87	2,974.12	5,787.08	650.08	9.20	11,796.34
TRANSFER STATION ATTENDANT	24,834.40	1,789.14	2,272.35	5,787.08	496.69	9.20	10,354.46
TRANSFER STATION ATTENDANT	27,177.60	2,076.48	2,486.75	135.98	543.55	9.20	5,251.96
TRANSFER STATION ATTENDANT	24,108.80	1,733.64	2,205.96	5,787.08	482.18	9.20	10,218.05
TRANSFER STATION ATTENDANT	43,388.00	3,208.49	3,970.00	5,787.08	867.76	9.20	13,842.54
TRANSFER STATION ATTENDANT	31,552.00	2,122.96	2,887.01	15,203.24	631.04	9.20	20,853.44
TRANSFER STATION ATTENDANT	33,146.40	2,534.05	3,032.90	85.80	662.93	9.20	6,324.87
TRANSFER STATION ATTENDANT	30,618.40	2,231.62	2,801.58	5,787.08	612.37	9.20	11,441.85
TRANSFER STATION ATTENDANT	33,146.40	2,314.44	3,032.90	11,568.44	662.93	9.20	17,587.91
TRANSFER STATION ATTENDANT	25,601.60	1,847.83	2,342.55	5,787.08	512.03	9.20	10,498.69
TRANSFER STATION ATTENDANT	33,146.40	2,533.09	3,032.90	135.98	662.93	9.20	6,374.10
TRANSFER STATION ATTENDANT	19,502.40	1,491.93	1,784.47	-	390.05	9.20	3,675.65
TRANSFER STATION ATTENDANT	25,601.60	1,737.27	2,342.55	11,568.44	512.03	9.20	16,169.48
SOLID WASTE TECHNICIAN	38,475.20	2,711.06	3,520.48	12,146.16	769.50	9.20	19,156.40
SOLID WASTE TECHNICIAN	46,974.40	3,302.77	4,298.16	15,203.24	939.49	9.20	23,752.86
SOLID WASTE TECHNICIAN	44,714.40	3,188.36	4,091.37	12,146.16	894.29	9.20	20,329.37
LEAD COMM. RESOURCE TECHNICIAN	48,467.20	3,597.05	4,434.75	5,787.08	969.34	9.20	14,797.43
LEAD COMM. RESOURCE TECHNICIAN	48,467.20	3,475.45	4,434.75	12,146.16	969.34	9.20	21,034.90
LEAD COMM. RESOURCE TECHNICIAN	45,648.00	3,259.78	4,176.79	12,146.16	912.96	9.20	20,504.89
SOLID WASTE TECH/CLERICAL ASSI	35,200.80	2,471.60	3,220.87	11,568.44	704.02	9.20	17,974.13
<b>TOTAL FOR G.R.T. ENV TAX - SOLID WASTE</b>	<b>1,152,318.40</b>	<b>83,015.07</b>	<b>105,437.13</b>	<b>268,604.44</b>	<b>23,046.37</b>	<b>285.20</b>	<b>480,388.21</b>

Total Employees

31

**San Juan County  
Road Fund - #204-310**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
PUBLIC WORKS ADMINISTRATOR	120,918.40	8,524.40	11,064.03	15,203.24	2,418.37	9.20	37,219.24
PUBLIC WORKS SUPERVISOR	64,952.80	4,858.20	5,943.18	5,787.08	1,299.06	9.20	17,896.72
VECTOR CONTROL TECHNICIAN	39,780.80	2,752.46	3,639.94	15,203.24	795.62	9.20	22,400.46
FLEET ANALYST	46,641.60	3,457.39	4,267.71	5,787.08	932.83	9.20	14,454.21
OFFICE MANAGER	43,180.00	3,070.97	3,950.97	12,146.16	863.60	9.20	20,040.90
CONSTRUCTION & MAINT. MANAGER	90,674.40	6,825.90	8,296.71	5,787.08	1,813.49	9.20	22,732.38
CONSTRUCTION & MAINT. MANAGER	71,580.00	5,365.18	6,549.57	5,787.08	1,431.60	9.20	19,142.63
SHOP MANAGER	70,378.40	5,151.65	6,439.62	12,146.16	1,407.57	9.20	25,154.20
ASSISTANT SHOP MANAGER	60,302.34	4,502.44	5,517.66	5,787.08	1,206.05	9.20	17,022.43
VECTOR CONTROL SUPERVISOR	51,824.80	3,732.30	4,741.97	12,146.16	1,036.50	9.20	21,666.13
CONSTRUCTION & MAINT FOREMAN	50,602.40	3,580.31	4,630.12	15,203.24	1,012.05	9.20	24,434.92
CONSTRUCTION & MAINT FOREMAN	52,654.40	3,795.77	4,817.88	12,146.16	1,053.09	9.20	21,822.09
CONSTRUCTION & MAINT FOREMAN	52,654.40	3,806.81	4,817.88	11,568.44	1,053.09	9.20	21,255.41
CONSTRUCTION & MAINT FOREMAN	52,654.40	3,795.77	4,817.88	12,146.16	1,053.09	9.20	21,822.09
CONSTRUCTION & MAINT FOREMAN	41,086.40	2,910.81	3,759.41	12,146.16	821.73	9.20	19,647.31
CONSTRUCTION & MAINT FOREMAN	52,654.40	3,917.37	4,817.88	5,787.08	1,053.09	9.20	15,584.62
TRAFFIC SUPERVISOR	54,685.60	3,892.68	5,003.73	15,203.24	1,093.71	9.20	25,202.56
COMPUTER RECORD TECHNICIAN	36,506.40	2,501.97	3,340.34	15,203.24	730.13	9.20	21,784.87
PARTS CLERK	30,080.00	2,190.43	2,752.32	5,787.08	601.60	9.20	11,340.63
WELDER	51,124.80	3,678.75	4,677.92	12,146.16	1,022.50	9.20	21,534.53
MECHANIC	40,904.00	3,018.47	3,742.72	5,787.08	818.08	9.20	13,375.54
MECHANIC	43,690.50	3,339.72	3,997.68	135.98	873.81	9.20	8,356.39
MECHANIC	42,087.20	2,928.90	3,850.98	15,203.24	841.74	9.20	22,834.06
MECHANIC	54,152.00	3,910.33	4,954.91	12,146.16	1,083.04	9.20	22,103.64
TRUCK DRIVER	39,304.80	2,774.52	3,596.39	12,146.16	786.10	9.20	19,312.37
TRUCK DRIVER	49,400.80	3,546.87	4,520.17	12,146.16	988.02	9.20	21,210.42
TRUCK DRIVER	49,400.80	3,546.87	4,520.17	12,146.16	988.02	9.20	21,210.42
TRUCK DRIVER	41,315.20	2,928.32	3,780.34	12,146.16	826.30	9.20	19,690.32
TRUCK DRIVER	49,400.80	3,488.39	4,520.17	15,203.24	988.02	9.20	24,209.02
TRUCK DRIVER	47,016.00	3,364.43	4,301.96	12,146.16	940.32	9.20	20,762.07
TRUCK DRIVER	41,749.60	3,191.24	3,820.09	135.98	834.99	9.20	7,991.50
TRUCK DRIVER	35,965.60	2,751.37	3,290.85	-	719.31	9.20	6,770.73

**San Juan County  
Road Fund - #204-310**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
TRUCK DRIVER	35,593.60	2,432.14	3,256.81	15,203.24	711.87	9.20	21,613.26
TRUCK DRIVER	35,965.60	2,460.60	3,290.85	15,203.24	719.31	9.20	21,683.20
SERVICE TECHNICIAN	49,715.20	3,512.44	4,548.94	15,203.24	994.30	9.20	24,268.13
SERVICE TECHNICIAN	38,292.80	2,638.63	3,503.79	15,203.24	765.86	9.20	22,120.71
SERVICE TECHNICIAN II	52,100.00	3,874.96	4,767.15	5,787.08	1,042.00	9.20	15,480.39
EQUIPMENT OPERATOR II	47,016.00	3,364.43	4,301.96	12,146.16	940.32	9.20	20,762.07
EQUIPMENT OPERATOR II	39,304.80	2,716.05	3,596.39	15,203.24	786.10	9.20	22,310.97
EQUIPMENT OPERATOR II	45,648.00	3,270.82	4,176.79	11,568.44	912.96	9.20	19,938.21
EQUIPMENT OPERATOR II	39,304.80	2,716.05	3,596.39	15,203.24	786.10	9.20	22,310.97
EQUIPMENT OPERATOR II	49,400.80	3,557.90	4,520.17	11,568.44	988.02	9.20	20,643.73
EQUIPMENT OPERATOR II	50,648.80	3,642.34	4,634.37	12,146.16	1,012.98	9.20	21,445.04
EQUIPMENT OPERATOR II	39,304.80	3,006.82	3,596.39	-	786.10	9.20	7,398.50
EQUIPMENT OPERATOR II	43,884.80	3,066.42	4,015.46	15,203.24	877.70	9.20	23,172.01
EQUIPMENT OPERATOR II	45,648.00	3,201.30	4,176.79	15,203.24	912.96	9.20	23,503.49
EQUIPMENT OPERATOR II	46,540.00	3,269.54	4,258.41	15,203.24	930.80	9.20	23,671.19
EQUIPMENT OPERATOR II	45,151.20	3,451.46	4,131.33	135.98	903.02	9.20	8,631.00
EQUIPMENT OPERATOR I	32,961.60	2,410.87	3,015.99	5,787.08	659.23	9.20	11,882.37
EQUIPMENT OPERATOR I	33,354.40	2,330.36	3,051.93	11,568.44	667.09	9.20	17,627.01
EQUIPMENT OPERATOR I	34,308.80	2,333.85	3,139.26	15,203.24	686.18	9.20	21,371.72
TRAFFIC TECHNICIAN	32,587.20	2,202.15	2,981.73	15,203.24	651.74	9.20	21,048.06
TRAFFIC TECHNICIAN	32,587.20	2,492.92	2,981.73	-	651.74	9.20	6,135.59
LABORER	24,108.80	1,733.64	2,205.96	5,787.08	482.18	9.20	10,218.05
LABORER	25,352.00	1,648.66	2,319.71	15,203.24	507.04	9.20	19,687.84
LABORER	25,352.00	1,828.74	2,319.71	5,787.08	507.04	9.20	10,451.77
LABORER	32,173.60	2,350.59	2,943.88	5,787.08	643.47	9.20	11,734.23
LABORER	24,834.40	1,897.23	2,272.35	135.98	496.69	9.20	4,811.44
LABORER	24,108.80	1,553.55	2,205.96	15,203.24	482.18	9.20	19,454.12
LABORER	25,601.60	1,955.92	2,342.55	135.98	512.03	9.20	4,955.68
<b>TOTAL FOR ROAD FUND</b>	<b>2,720,173.64</b>	<b>196,021.34</b>	<b>248,895.89</b>	<b>608,442.90</b>	<b>54,403.47</b>	<b>552.00</b>	<b>1,108,315.60</b>

Total Employees

60

**San Juan County**  
**San Juan County Communications - #207-240**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
COMMUNICATIONS DIRECTOR	99,500.00	7,379.45	9,104.25	12,146.16	1,990.00	9.20	30,629.06
SYSTEMS ANALYST	72,492.80	5,435.01	6,633.09	5,787.08	1,449.86	9.20	19,314.24
OPERATION SUPERVISOR	72,492.80	5,254.93	6,633.09	15,203.24	1,449.86	9.20	28,550.31
ADMINISTRATIVE ASST	53,772.80	3,822.85	4,920.21	15,203.24	1,075.46	9.20	25,030.95
FLOOR SUPERVISOR	56,261.60	4,193.32	5,147.94	5,787.08	1,125.23	9.20	16,262.77
FLOOR SUPERVISOR	61,486.40	4,471.41	5,626.01	12,146.16	1,229.73	9.20	23,482.51
FLOOR SUPERVISOR	61,486.40	4,593.02	5,626.01	5,787.08	1,229.73	9.20	17,245.04
FLOOR SUPERVISOR	61,486.40	4,471.41	5,626.01	12,146.16	1,229.73	9.20	23,482.51
TRAINING COORDINATOR	56,261.60	4,082.76	5,147.94	11,568.44	1,125.23	9.20	21,933.56
ASST FLOOR SUPERVISOR	49,213.60	713.10	4,503.04	135.98	984.27	9.20	6,345.60
ASST FLOOR SUPERVISOR	53,772.80	4,002.93	4,920.21	5,787.08	1,075.46	9.20	15,794.88
ASST FLOOR SUPERVISOR	53,772.80	758.73	4,920.21	5,787.08	1,075.46	9.20	12,550.67
ASST FLOOR SUPERVISOR	49,213.60	3,543.58	4,503.04	11,568.44	984.27	9.20	20,608.54
PUBLIC SAFETY DISPATCHER	38,641.60	2,734.83	3,535.71	11,568.44	772.83	9.20	18,621.00
PUBLIC SAFETY DISPATCHER	47,016.00	3,364.43	4,301.96	12,146.16	940.32	9.20	20,762.07
PUBLIC SAFETY DISPATCHER	35,718.40	2,511.20	3,268.23	11,568.44	714.37	9.20	18,071.44
PUBLIC SAFETY DISPATCHER	33,065.60	2,238.75	3,025.50	15,203.24	661.31	9.20	21,138.00
PUBLIC SAFETY DISPATCHER	42,575.80	3,035.79	3,895.69	11,568.44	851.52	9.20	19,360.63
PUBLIC SAFETY DISPATCHER	35,718.40	2,621.77	3,268.23	5,787.08	714.37	9.20	12,400.65
PUBLIC SAFETY DISPATCHER	33,065.60	2,238.75	3,025.50	15,203.24	661.31	9.20	21,138.00
PUBLIC SAFETY DISPATCHER	42,575.80	3,024.75	3,895.69	12,146.16	851.52	9.20	19,927.32
PUBLIC SAFETY DISPATCHER	35,718.40	2,511.20	3,268.23	11,568.44	714.37	9.20	18,071.44
PUBLIC SAFETY DISPATCHER	44,191.00	619.79	4,043.48	5,787.08	883.82	9.20	11,343.37
PUBLIC SAFETY DISPATCHER	47,016.00	3,375.47	4,301.96	11,568.44	940.32	9.20	20,195.39
PUBLIC SAFETY DISPATCHER	47,016.00	3,486.04	4,301.96	5,787.08	940.32	9.20	14,524.60
PUBLIC SAFETY DISPATCHER	47,016.00	3,364.43	4,301.96	12,146.16	940.32	9.20	20,762.07
PUBLIC SAFETY DISPATCHER	47,016.00	3,364.43	4,301.96	12,146.16	940.32	9.20	20,762.07
PUBLIC SAFETY DISPATCHER	49,415.80	3,489.54	4,521.55	15,203.24	988.32	9.20	24,211.84
PUBLIC SAFETY DISPATCHER	35,718.40	2,441.69	3,268.23	15,203.24	714.37	9.20	21,636.73
PUBLIC SAFETY DISPATCHER	42,575.80	3,254.44	3,895.69	135.98	851.52	9.20	8,146.82

**San Juan County**  
**San Juan County Communications - #207-240**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
PUBLIC SAFETY DISPATCHER	47,611.00	3,531.55	4,356.41	5,787.08	952.22	9.20	14,636.46
PUBLIC SAFETY DISPATCHER	45,211.20	3,237.40	4,136.82	11,568.44	904.22	9.20	19,856.09
PUBLIC SAFETY DISPATCHER	33,065.60	2,418.83	3,025.50	5,787.08	661.31	9.20	11,901.92
PUBLIC SAFETY DISPATCHER	33,065.60	2,418.83	3,025.50	5,787.08	661.31	9.20	11,901.92
PUBLIC SAFETY DISPATCHER	33,065.60	2,418.83	3,025.50	5,787.08	661.31	9.20	11,901.92
PUBLIC SAFETY DISPATCHER	35,718.40	2,441.69	3,268.23	15,203.24	714.37	9.20	21,636.73
PUBLIC SAFETY DISPATCHER	32,420.80	2,189.42	2,966.50	15,203.24	648.42	9.20	21,016.78
PUBLIC SAFETY DISPATCHER	32,420.80	2,189.42	2,966.50	15,203.24	648.42	9.20	21,016.78
PUBLIC SAFETY CALL TAKER	33,458.40	2,448.88	3,061.44	5,787.08	669.17	9.20	11,975.77
PUBLIC SAFETY CALL TAKER	32,147.00	2,226.95	2,941.45	12,146.16	642.94	9.20	17,966.70
PUBLIC SAFETY CALL TAKER	33,458.40	2,338.31	3,061.44	11,568.44	669.17	9.20	17,646.56
PUBLIC SAFETY CALL TAKER	31,531.20	2,121.36	2,885.10	15,203.24	630.62	9.20	20,849.53
PUBLIC SAFETY CALL TAKER	29,747.20	2,043.37	2,721.87	12,146.16	594.94	9.20	17,515.54
PUBLIC SAFETY CALL TAKER	29,146.40	1,938.93	2,666.90	15,203.24	582.93	9.20	20,401.19
PUBLIC SAFETY CALL TAKER	29,146.40	1,938.93	2,666.90	15,203.24	582.93	9.20	20,401.19
WARRANT OFFICER/NCIC	38,184.00	2,630.30	3,493.84	15,203.24	763.68	9.20	22,100.26
RECEPTIONIST	29,021.60	1,929.38	2,655.48	15,203.24	580.43	9.20	20,377.73
WARRANT CLERK	27,344.00	1,859.52	2,501.98	12,146.16	546.88	9.20	17,063.74
<b>TOTAL FOR COMMUNICATIONS AUTHORITY</b>	<b>2,111,037.80</b>	<b>142,721.70</b>	<b>193,159.96</b>	<b>513,926.92</b>	<b>42,220.76</b>	<b>441.60</b>	<b>892,470.93</b>

Total Employees

48

**San Juan County**  
**Criminal Justice Training Authority - #212-212**  
Salary Schedule - 0% COLA, No Step Increase, No Wage Adjustment  
July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
CJ TRAINING AUTHORITY DIRECTOR	65,000.00	4,681.73	-	15,203.24	-	9.20	19,894.17
OFFICE MANAGER	31,616.00	2,197.37	-	11,568.44	-	9.20	13,775.01
<b>TOTAL FOR CRIMINAL JUSTICE TRAINING</b>	<b>96,616.00</b>	<b>6,879.10</b>	-	<b>26,771.68</b>	-	<b>18.40</b>	<b>33,669.18</b>

Total Employees

2

**San Juan County**  
**Golf Course Pro Shop & Grill - #216-630**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
GC GENERAL MGR/HEAD PROFESSION	67,384.00	4,922.58	6,165.64	12,146.16	1,347.68	9.20	24,591.26
GC FOOD AND BEVERAGE	24,792.80	1,785.96	2,268.54	5,787.08	495.86	9.20	10,346.64
GC ASSISTANT GOLF PRO	27,653.60	2,115.50	2,530.30	-	553.07	9.20	5,208.08
GC ASSISTANT GOLF PRO	24,792.80	1,896.65	2,268.54	-	495.86	9.20	4,670.25
GC PRO SHOP ATTENDANT	17,121.60	1,019.03	1,566.63	15,203.24	342.43	9.20	18,140.53
GC PRO SHOP ATTENDANT	17,121.60	1,199.11	1,566.63	5,787.08	342.43	9.20	8,904.45
GC CART ATTENDANT	14,558.40	1,113.72	1,332.09	-	291.17	9.20	2,746.18
<b>TOTAL FOR PRO SHOP &amp; GRILL</b>	<b>193,424.80</b>	<b>14,052.55</b>	<b>17,698.37</b>	<b>38,923.56</b>	<b>3,868.50</b>	<b>64.40</b>	<b>74,607.38</b>

Total Employees

7

\*Includes additional pay of \$15,000 for estimated Golf Pro commission.

**San Juan County**  
**Golf Course Grounds - #216-640**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
GC MAINTENANCE SUPERINTENDEN	46,269.60	3,428.94	4,233.67	5,787.08	925.39	9.20	14,384.28
GC ASST MAINT SUPER-IRRIGATION	39,864.00	2,938.91	3,647.56	5,787.08	797.28	9.20	13,180.02
GC ASST MAINT SUPER-MECHANICAL	36,132.00	2,653.41	3,306.08	5,787.08	722.64	9.20	12,478.41
<b>TOTAL FOR GROUNDS</b>	<b>122,265.60</b>	<b>9,021.25</b>	<b>11,187.30</b>	<b>17,361.24</b>	<b>2,445.31</b>	<b>27.60</b>	<b>40,042.71</b>

Total Employees

3

**San Juan County**  
**Golf Course First Tee - #216-645**

Salary Schedule - 0% COLA, No Step Increase, No Wage Adjustment, Based on Grant Funding  
 July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
DIRECTOR OF FIRST TEE PROGRAM	52,228.80	3,995.50	4,778.94	-	1,044.58	9.20	9,828.21
<b>TOTAL FOR GOLF COURSE FIRST TEE</b>	<b>52,228.80</b>	<b>3,995.50</b>	<b>4,778.94</b>	<b>-</b>	<b>1,044.58</b>	<b>9.20</b>	<b>9,828.21</b>

Total Employees

1

\*Asst. Director First Tee Program position not budgeted in GEMS for FY13 based on grant funding.

San Juan County

Indigent Hospital Claims Fund - #220-520

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
IHC COORDINATOR	52,342.40	3,713.42	4,789.33	15,203.24	1,046.85	9.20	24,762.04
CLAIMS PROCESSING CLERK	40,860.00	3,123.18	3,738.69	135.98	817.20	9.20	7,824.25
<b>TOTAL FOR IHC</b>	<b>93,202.40</b>	<b>6,836.61</b>	<b>8,528.02</b>	<b>15,339.22</b>	<b>1,864.05</b>	<b>18.40</b>	<b>32,586.29</b>

Total Employees

2

**San Juan County  
Compliance Program - #223-222**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
COMPLIANCE SUPERVISOR	51,804.00	3,960.40	4,740.07	135.98	1,036.08	9.20	9,881.73
COMPLIANCE OFFICER	37,211.20	2,735.97	3,404.82	5,787.08	744.22	9.20	12,681.30
COMPLIANCE OFFICER	44,880.80	3,142.61	4,106.59	15,203.24	897.62	9.20	23,359.26
COMPLIANCE OFFICER	39,884.80	2,760.42	3,649.46	15,203.24	797.70	9.20	22,420.01
COMPLIANCE OFFICER	38,745.60	2,961.43	3,545.22	135.98	774.91	9.20	7,426.75
COMPLIANCE OFFICER	35,448.00	2,601.08	3,243.49	5,787.08	708.96	9.20	12,349.82
COMPLIANCE OFFICER	35,448.00	2,711.77	3,243.49	-	708.96	9.20	6,673.42
OFFICE ASSISTANT III	40,092.80	2,834.80	3,668.49	12,146.16	801.86	9.20	19,460.51
OFFICE ASSISTANT II	29,684.80	2,049.63	2,716.16	11,568.44	593.70	9.20	16,937.13
<b>TOTAL FOR COMPLIANCE</b>	<b>353,200.00</b>	<b>25,758.12</b>	<b>32,317.80</b>	<b>65,967.20</b>	<b>7,064.00</b>	<b>82.80</b>	<b>131,189.92</b>

Total Employees

9

**San Juan County**

**DWI Treatment Facility - #223-236**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
ALTERNATIVE SENTENCING ADM	102,219.20	7,529.00	9,353.06	15,203.24	2,044.38	9.20	34,138.88
DEPUTY ADM.,ALT SENTENCING	74,461.60	5,475.06	6,813.24	11,568.44	1,489.23	9.20	25,355.16
PC SERVICES TECHNICIAN*	40,256.80	2,788.87	3,683.50	15,203.24	805.14	9.20	22,489.95
COUNSELOR II	40,256.80	2,788.87	3,683.50	15,203.24	805.14	9.20	22,489.95
COUNSELOR I	35,448.00	2,421.00	3,243.49	15,203.24	708.96	9.20	21,585.89
CASE MANAGER	36,982.40	2,538.38	3,383.89	15,203.24	739.65	9.20	21,874.36
CASE MANAGER	45,026.40	3,441.91	4,119.92	135.98	900.53	9.20	8,607.54
CASE MANAGER	37,375.20	2,568.43	3,419.83	15,203.24	747.50	9.20	21,948.21
CASE MANAGER	43,270.40	3,199.50	3,959.24	5,787.08	865.41	9.20	13,820.43
COUNSELOR II	41,419.20	2,936.27	3,789.86	12,146.16	828.38	9.20	19,709.87
COUNSELOR II	44,804.80	3,195.27	4,099.64	12,146.16	896.10	9.20	20,346.37
COUNSELOR II	40,610.40	2,996.01	3,715.85	5,787.08	812.21	9.20	13,320.35
COUNSELOR II	44,804.80	3,316.88	4,099.64	5,787.08	896.10	9.20	14,108.89
CLINICAL DIRECTOR	74,461.60	5,693.71	6,813.24	135.98	1,489.23	9.20	14,141.36
OFFICE MANAGER	50,519.20	3,862.11	4,622.51	135.98	1,010.38	9.20	9,640.18
EDUCATIONAL SERVICES AIDE	24,067.20	1,841.14	2,202.15	-	481.34	9.20	4,533.83
OFFICE ASSISTANT III	35,260.80	2,476.19	3,226.36	11,568.44	705.22	9.20	17,985.41
OFFICE ASSISTANT II	42,040.80	2,983.83	3,846.73	12,146.16	840.82	9.20	19,826.74
OFFICE ASSISTANT I	24,584.80	1,770.05	2,249.51	5,787.08	491.70	9.20	10,307.53
OFFICE ASSISTANT I	24,067.20	1,730.45	2,202.15	5,787.08	481.34	9.20	10,210.23
<b>TOTAL FOR DWI TREATMENT FACILITY</b>	<b>901,937.60</b>	<b>65,552.94</b>	<b>82,527.29</b>	<b>180,138.14</b>	<b>18,038.75</b>	<b>184.00</b>	<b>346,441.12</b>

Total Employees

20

\*Vacant position not included in GEMS due to grant funding for FY13.

**San Juan County  
DWI Detention - #223-237**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
OPERATIONS LIEUTENANT	58,105.60	4,212.78	5,316.66	12,146.16	1,162.11	9.20	22,846.92
DWI DETENTION OFFICER	32,649.60	2,387.01	2,987.44	5,787.08	652.99	9.20	11,823.72
DWI DETENTION OFFICER	43,970.40	3,131.44	4,023.29	12,146.16	879.41	9.20	20,189.50
DWI DETENTION OFFICER	36,014.40	2,464.33	3,295.32	15,203.24	720.29	9.20	21,692.38
DWI DETENTION OFFICER	45,296.80	3,232.91	4,144.66	12,146.16	905.94	9.20	20,438.86
DWI DETENTION OFFICER	32,649.60	2,387.01	2,987.44	5,787.08	652.99	9.20	11,823.72
DWI DETENTION OFFICER	34,724.80	2,365.68	3,177.32	15,203.24	694.50	9.20	21,449.93
DWI DETENTION OFFICER	46,228.00	3,425.75	4,229.86	5,787.08	924.56	9.20	14,376.46
DWI DETENTION OFFICER	38,662.40	2,846.99	3,537.61	5,787.08	773.25	9.20	12,954.12
DWI DETENTION OFFICER	51,004.80	3,611.10	4,666.94	15,203.24	1,020.10	9.20	24,510.57
DWI DETENTION OFFICER	35,344.00	2,593.13	3,233.98	5,787.08	706.88	9.20	12,330.26
DWI DETENTION OFFICER	32,649.60	2,206.92	2,987.44	15,203.24	652.99	9.20	21,059.79
<b>TOTAL FOR DWI DETENTION</b>	<b>487,300.00</b>	<b>34,865.04</b>	<b>44,587.95</b>	<b>126,186.84</b>	<b>9,746.00</b>	<b>110.40</b>	<b>215,496.23</b>

Total Employees

12

**San Juan County  
Meth Program - #223-240**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
CASE MANAGER	39,221.60	2,709.68	3,588.78	15,203.24	784.43	9.20	22,295.33
CASE MANAGER	46,380.80	3,545.53	4,243.84	135.98	927.62	9.20	8,862.16
CASE MANAGER*	36,982.40	2,538.38	3,383.89	15,203.24	739.65	9.20	21,874.36
SUBSTANCE ABUSE COUNSELOR II	42,683.20	3,265.26	3,905.51	-	853.66	9.20	8,033.64
SUBSTANCE ABUSE COUNSELOR II	40,256.80	3,077.04	3,683.50	135.98	805.14	9.20	7,710.85
SUBSTANCE ABUSE COUNSELOR II	42,683.20	3,032.97	3,905.51	12,146.16	853.66	9.20	19,947.51
SUBSTANCE ABUSE COUNSELOR II*	40,256.80	2,788.87	3,683.50	15,203.24	805.14	9.20	22,489.95
TRANSITION COORDINATOR	46,456.80	3,263.17	4,250.80	15,203.24	929.14	9.20	23,655.55
PEER MENTOR	20,430.00	1,452.21	1,869.35	5,787.08	408.60	9.20	9,526.43
PEER MENTOR	20,430.00	1,562.90	1,869.35	-	408.60	9.20	3,850.04
DWI DETENTION OFFICER	37,091.20	2,605.18	3,393.84	12,146.16	741.82	9.20	18,896.21
<b>TOTAL FOR METH PROGRAM</b>	<b>412,872.80</b>	<b>29,841.19</b>	<b>37,777.86</b>	<b>91,164.32</b>	<b>8,257.46</b>	<b>101.20</b>	<b>167,142.03</b>

Total Employees

11

\*Vacant position not included in GEMS due to grant funding for FY13.

**San Juan County**  
**DWI Screener - #223-241**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
SCREENER	31,903.20	2,437.99	2,919.14	135.98	638.06	9.20	6,140.38
<b>TOTAL FOR DWI SCREENER</b>	<b>31,903.20</b>	<b>2,437.99</b>	<b>2,919.14</b>	<b>135.98</b>	<b>638.06</b>	<b>9.20</b>	<b>6,140.38</b>

Total Employees

1

San Juan County

Risk Management - #291-530

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
RISK MANAGER	98,219.20	7,281.47	8,987.06	12,146.16	1,964.38	9.20	30,388.27
ASSISTANT RISK MANAGER	52,862.40	3,753.20	4,836.91	15,203.24	1,057.25	9.20	24,859.80
<b>TOTAL FOR RISK MANAGEMENT</b>	<b>151,081.60</b>	<b>11,034.68</b>	<b>13,823.97</b>	<b>27,349.40</b>	<b>3,021.63</b>	<b>18.40</b>	<b>55,248.07</b>

Total Employees

2

San Juan County

San Juan County Housing - #292-705

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
EXECUTIVE HOUSING DIRECTOR	74,027.20	5,660.48	6,773.49	135.98	1,480.54	9.20	14,059.69
HOUSING SPECIALIST	37,604.00	2,655.45	3,440.77	11,568.44	752.08	9.20	18,425.94
OFFICE ASSISTANT II	29,684.80	1,980.12	2,716.16	15,203.24	593.70	9.20	20,502.41
<b>TOTAL FOR HOUSING</b>	<b>141,316.00</b>	<b>10,296.04</b>	<b>12,930.41</b>	<b>26,907.66</b>	<b>2,826.32</b>	<b>27.60</b>	<b>52,988.03</b>

Total Employees

3

San Juan County

San Juan Water Commission - #294-710

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
WATER COMMISSION EXECUTIVE DIR	153,505.60	9,052.03	14,045.76	-	3,070.11	9.20	26,177.11
ADMINISTRATIVE ASSISTANT	58,976.80	4,511.73	-	-	-	9.20	4,520.93
GIS COORDINATOR	69,465.60	5,314.12	6,356.10	-	1,389.31	9.20	13,068.73
GIS TECHNICIAN	40,298.40	3,082.83	3,687.30	-	805.97	9.20	7,585.30
ADMINISTRATIVE AIDE	43,679.20	3,341.46	-	-	-	9.20	3,350.66
<b>TOTAL FOR SJ WATER COMMISSION</b>	<b>365,925.60</b>	<b>25,302.16</b>	<b>24,089.17</b>	<b>-</b>	<b>5,265.39</b>	<b>46.00</b>	<b>54,702.72</b>

Total Employees

5

**San Juan County**

**Juvenile Services Fund - #296-230**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
JUVENILE SERVICES ADMINISTRATO	94,383.20	7,217.71	8,636.06	135.98	1,887.66	9.20	17,886.62
JUV SERV DEPUTY ADMINISTRATOR	64,222.40	4,622.24	5,876.35	15,203.24	1,284.45	9.20	26,995.48
ADMINISTRATIVE ASSISTANT	48,529.60	3,480.22	4,440.46	12,146.16	970.59	9.20	21,046.63
ADOLESCENT COUNSELOR III	54,126.40	4,029.98	4,952.57	5,787.08	1,082.53	9.20	15,861.36
TRAINING INSTRUCTIONAL COORD.	39,843.20	2,815.71	3,645.65	12,146.16	796.86	9.20	19,413.59
JUVENILE INTAKE SPECIALIST	48,012.00	3,440.62	4,393.10	12,146.16	960.24	9.20	20,949.32
JUVENILE INTAKE SPECIALIST	48,012.00	3,382.15	4,393.10	15,203.24	960.24	9.20	23,947.92
JUVENILE PROGRAM FACILITATOR	36,982.40	2,538.38	3,383.89	15,203.24	739.65	9.20	21,874.36
SHELTER CARE SUPERVISOR	40,527.20	2,989.64	3,708.24	5,787.08	810.54	9.20	13,304.71
DETENTION OFFICER	32,649.60	2,497.69	2,987.44	-	652.99	9.20	6,147.32
DETENTION OFFICER	32,649.60	2,206.92	2,987.44	15,203.24	652.99	9.20	21,059.79
DETENTION OFFICER	32,749.44	2,284.08	2,996.57	11,568.44	654.99	9.20	17,513.28
DETENTION OFFICER	33,065.60	2,418.83	3,025.50	5,787.08	661.31	9.20	11,901.92
OFFICE ASSISTANT II	34,371.20	2,397.10	3,144.96	12,146.16	687.42	9.20	18,384.85
OFFICE ASSISTANT II	30,826.40	2,067.45	2,820.62	15,203.24	616.53	9.20	20,717.03
SERGEANT	45,999.20	3,408.25	4,208.93	5,787.08	919.98	9.20	14,333.44
SERGEANT	44,941.50	3,216.77	4,112.15	11,568.44	898.83	9.20	19,805.39
SERGEANT	50,789.60	3,594.63	4,647.25	15,203.24	1,015.79	9.20	24,470.11
SERGEANT	43,741.60	3,235.54	4,002.36	5,787.08	874.83	9.20	13,909.01
DETENTION OFFICER	42,269.60	2,942.85	3,867.67	15,203.24	845.39	9.20	22,868.35
DETENTION OFFICER	32,649.60	2,276.44	2,987.44	11,568.44	652.99	9.20	17,494.51
DETENTION OFFICER	45,772.80	3,390.93	4,188.21	5,787.08	915.46	9.20	14,290.88
DETENTION OFFICER	32,899.20	2,226.02	3,010.28	15,203.24	657.98	9.20	21,106.72
DETENTION OFFICER	34,308.80	2,333.85	3,139.26	15,203.24	686.18	9.20	21,371.72
DETENTION OFFICER	32,899.20	2,516.79	3,010.28	-	657.98	9.20	6,194.25
DETENTION OFFICER	32,649.60	2,387.01	2,987.44	5,787.08	652.99	9.20	11,823.72
DETENTION OFFICER	33,065.60	2,238.75	3,025.50	15,203.24	661.31	9.20	21,138.00
DETENTION OFFICER	34,558.40	2,533.03	3,162.09	5,787.08	691.17	9.20	12,182.57
DETENTION OFFICER	34,308.80	2,403.37	3,139.26	11,568.44	686.18	9.20	17,806.44
DETENTION OFFICER	32,899.20	2,515.14	3,010.28	85.80	657.98	9.20	6,278.40
DETENTION OFFICER	34,558.40	2,533.03	3,162.09	5,787.08	691.17	9.20	12,182.57
DETENTION OFFICER	34,308.80	2,513.94	3,139.26	5,787.08	686.18	9.20	12,135.65

**San Juan County  
Juvenile Services Fund - #296-230**

Salary Schedule - 0% COLA, No Step Increase, 3% Wage Adjustment on 08/05/2012

July 1, 2012 through June 30, 2013

POSITION NAME	SALARY	FICA	PERA	INS	NMRHCA	W/C	T/FRINGES
DETENTION OFFICER	40,506.40	2,988.05	3,706.34	5,787.08	810.13	9.20	13,300.80
DETENTION OFFICER	34,724.80	2,545.76	3,177.32	5,787.08	694.50	9.20	12,213.85
DETENTION OFFICER	32,899.20	2,406.10	3,010.28	5,787.08	657.98	9.20	11,870.64
DETENTION OFFICER	33,065.60	2,526.91	3,025.50	135.98	661.31	9.20	6,358.91
DETENTION OFFICER	42,685.60	3,044.19	3,905.73	11,568.44	853.71	9.20	19,381.28
DETENTION OFFICER	32,649.60	2,265.40	2,987.44	12,146.16	652.99	9.20	18,061.19
DETENTION OFFICER	41,065.60	2,909.22	3,757.50	12,146.16	821.31	9.20	19,643.40
DETENTION OFFICER	39,055.20	2,766.47	3,573.55	11,568.44	781.10	9.20	18,698.76
DETENTION OFFICER	33,065.60	2,418.83	3,025.50	5,787.08	661.31	9.20	11,901.92
DETENTION OFFICER	37,148.80	2,839.28	3,399.12	135.98	742.98	9.20	7,126.55
DETENTION OFFICER	37,895.20	2,608.21	3,467.41	15,203.24	757.90	9.20	22,045.97
DETENTION OFFICER	34,992.80	2,455.69	3,201.84	11,568.44	699.86	9.20	17,935.03
DETENTION OFFICER	35,593.60	2,720.30	3,256.81	135.98	711.87	9.20	6,834.17
DETENTION OFFICER	35,344.00	2,413.04	3,233.98	15,203.24	706.88	9.20	21,566.34
DETENTION OFFICER	32,649.60	2,276.44	2,987.44	11,568.44	652.99	9.20	17,494.51
<b>TOTAL FOR JUVENILE SERVICES</b>	<b>1,856,911.74</b>	<b>133,838.96</b>	<b>169,907.42</b>	<b>429,512.20</b>	<b>37,138.23</b>	<b>432.40</b>	<b>770,829.22</b>

Total Employees

47



National County Month – April 2012

# STAFFING

**SAN JUAN COUNTY  
STAFFING**

**Grant Funded Positions**

**Hiring Freeze**

**County Commission**

District 1  
District 2  
District 3  
District 4  
District 5

**Total Commissioners**

**County Executive Office**

County Executive Officer  
Deputy County Executive Officer  
County Operations Officer  
Assistant County Executive Officer  
Assistant CEO for Project Development/Finance  
Crime Stoppers Executive Director  
Executive Office Assistant  
Office Assistant III  
Office Assistant II  
Office Assistant I  
Public Relations Manager  
Safety & Compliance Manager  
Emp. Development & Safety Manager  
Project Manager  
Planner  
IHC Coordinator  
Claims Processing Clerk

\*\*Hiring Freeze FY10 End through FY13 Beg-1 position\*\*

\*Public Relations Manager was moved to Sheriff's as a Community Relations Coordinator in Jan 2011

\*\*Hiring Freeze FY10 End through FY13 Beg-1 position\*\*

**Total County Executive Office**

**Clerk's Office**

County Clerk  
Chief Deputy Clerk  
Office Manager  
Deputy Clerk Administrator  
Deputy Clerk II  
Deputy Clerk I  
Deputy Clerk Assistant

\*\*Hiring Freeze FY10 End through FY11 Beg-1 position\*\*

\*\*Position was unfrozen during FY11\*\*

**Total Clerk's Office**

	FY2010 Beginning Budget	FY2010 Ending Budget	FY2011 Beginning Budget	FY2011 Ending Budget	FY2012 Beginning Budget	FY2012 Ending Budget	FY2013 Beginning Budget
District 1	1	1	1	1	1	1	1
District 2	1	1	1	1	1	1	1
District 3	1	1	1	1	1	1	1
District 4	1	1	1	1	1	1	1
District 5	1	1	1	1	1	1	1
<b>Total Commissioners</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
County Executive Officer	1	1	1	1	1	1	1
Deputy County Executive Officer	1	1	1	1	1	0	0
County Operations Officer	0	0	0	0	0	1	1
Assistant County Executive Officer	0	0	0	0	0	1	1
Assistant CEO for Project Development/Finance	1	1	1	1	1	0	0
Crime Stoppers Executive Director	1	1	1	1	1	1	1
Executive Office Assistant	1	1	1	1	1	1	1
**Hiring Freeze FY10 End through FY13 Beg-1 position** Office Assistant III	1	1	1	1	1	1	1
Office Assistant II	1	1	1	1	1	1	1
Office Assistant I	1	1	1	1	1	1	1
*Public Relations Manager was moved to Sheriff's as a Community Relations Coordinator in Jan 2011	1	1	1	0	0	0	0
Safety & Compliance Manager	0	0	0	1	1	1	1
Emp. Development & Safety Manager	1	1	1	0	0	0	0
Project Manager	1	1	1	1	1	0	0
**Hiring Freeze FY10 End through FY13 Beg-1 position** Planner	1	1	1	1	1	1	1
IHC Coordinator	1	1	1	1	1	1	1
Claims Processing Clerk	1	1	1	1	1	1	1
<b>Total County Executive Office</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>13</b>	<b>13</b>	<b>12</b>	<b>12</b>
County Clerk	1	1	1	1	1	1	1
Chief Deputy Clerk	1	1	1	1	1	1	1
Office Manager	0	0	0	1	1	1	1
Deputy Clerk Administrator	1	1	1	0	0	0	0
Deputy Clerk II	2	2	2	3	3	3	3
Deputy Clerk I	2	2	2	1	1	1	1
**Hiring Freeze FY10 End through FY11 Beg-1 position** Deputy Clerk Assistant	1	1	1	1	1	0	0
<b>Total Clerk's Office</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>7</b>	<b>7</b>

**SAN JUAN COUNTY  
STAFFING**

**Grant Funded Positions**

**Hiring Freeze**

**Bureau of Elections**

Senior Election System Technician  
 PC/Voting Machine Services Technician  
 Election System Technician  
 Deputy Clerk III  
 Election Clerk II  
 Election Clerk I  
 Bilingual Coordinator

**Total Bureau of Elections**

**Probate Judge**

Probate Judge

**Assessor's Office**

County Assessor  
 Chief Deputy Assessor  
 Chief Appraiser  
 CAMA Database Administrator  
 GIS Database Administrator  
 Chief Mapper/Platter  
 Mapper/Platter  
 GIS Mapper/Platter  
 Quality Control Supervisor  
 Quality Control Clerk  
 Office Manager  
 Property Records Maintenance Manager  
 Personal Property Appraiser

**\*\*Hiring Freeze FY10 End through FY13 Beg-1 position\*\***

**Senior Appraiser**

Appraiser II  
 Appraiser I  
 Appraisal/Appeals Clerk  
 Property Clerk III  
 Document Specialist III  
 Property Clerk II  
 Document Specialist II  
 Senior Mobile Home Clerk  
 Mobile Home Clerk

**\*\*Hiring Freeze FY10 End through FY13 Beg-1 position\*\***

**Commercial Appraisal Clerk**

Appraisal Apprentice

**Total Assessor's Office**

FY2010 Beginning Budget	FY2010 Ending Budget	FY2011 Beginning Budget	FY2011 Ending Budget	FY2012 Beginning Budget	FY2012 Ending Budget	FY2013 Beginning Budget
1	1	1	0	0	0	0
0	0	0	1	1	1	1
1	1	1	1	1	0	0
1	1	1	1	1	1	1
0	0	0	0	0	2	2
2	2	2	2	2	0	0
1	1	1	1	1	1	1
<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>5</b>	<b>5</b>
<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
1	1	1	1	1	1	1
1	1	1	1	1	1	1
1	1	1	1	1	1	1
1	1	1	1	1	1	0
1	1	1	1	1	1	1
1	1	1	1	1	1	0
0	0	0	0	0	0	1
1	1	1	1	1	1	1
1	1	1	1	1	1	2
1	1	1	0	0	0	0
0	0	0	1	1	1	1
1	1	1	1	1	1	1
1	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
3	3	3	3	3	3	3
3	3	3	3	3	3	8
1	1	1	1	1	1	0
2	2	2	2	2	2	0
0	0	0	0	0	0	3
2	2	2	2	2	2	0
0	0	0	0	0	0	2
1	1	1	1	1	1	0
1	1	1	1	1	1	0
2	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
3	3	3	3	3	3	0
<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>

\*\*Did not budget salaries and benefits for frozen positions in FY13.

**SAN JUAN COUNTY  
STAFFING**

**Grant Funded Positions**  
**Hiring Freeze**

**Treasurer's Office**

County Treasurer  
Chief Deputy Treasurer  
Deputy Treasurer III  
Deputy Treasurer II  
**Total Treasurer's Office**

FY2010 Beginning Budget	FY2010 Ending Budget	FY2011 Beginning Budget	FY2011 Ending Budget	FY2012 Beginning Budget	FY2012 Ending Budget	FY2013 Beginning Budget
1	1	1	1	1	1	1
1	1	1	1	1	1	1
2	2	2	2	2	2	2
3	3	3	3	3	3	3
<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

**Finance Department**

Chief Financial Officer (CFO)  
Deputy Finance Officer  
Administrative Assistant  
Financial Accountant  
Accountant  
**Accountant (50% DWI/Meth, 50% Gen Fund)**  
Grant Accountant  
Finance Technician  
A/P Supervisor  
Accounting Clerk III  
Accounting Clerk II  
Accounting Clerk I  
Payroll Supervisor  
Payroll Clerk  
Office Assistant II  
**Total Finance Department**

1	1	1	1	1	1	1
1	1	1	1	1	1	1
0	0	0	0	0	1	1
1	1	1	2	2	2	2
2	2	2	2	2	2	2
1	1	1	1	1	1	1
1	1	1	0	0	0	0
1	1	1	1	1	1	1
1	1	1	1	1	1	1
0	0	0	1	1	1	1
1	1	1	0	0	0	0
1	1	1	1	1	1	1
1	1	1	1	1	1	1
1	1	1	1	1	1	1
<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>15</b>	<b>15</b>

**Central Purchasing**

Chief Procurement Officer (CPO)  
Deputy Procurement Officer  
Procurement Manager  
Purchasing Coordinator  
Warehouse Manager  
Contract Analyst  
Administrative Assistant  
**\*\*Hiring Freeze FY10 End through FY11 Beg-1 position\*\*** Buyer  
**\*\*Position unfrozen during FY11--Froze again FY13 Beg\*\*** Warehouse Agent/Programmer  
**\*\*Hiring Freeze FY13 Beg - 1 Position\*\*** Warehouse Agent  
Purchasing Clerk II  
Purchasing Clerk  
**Total Central Purchasing**

1	1	1	0	0	0	0
1	1	1	0	0	0	0
0	0	0	1	1	1	1
1	1	1	1	1	1	1
1	1	1	1	1	1	1
0	0	0	0	0	1	1
1	1	1	1	1	0	0
2	2	2	2	2	2	2
1	0	0	0	0	0	0
1	2	2	2	2	2	2
1	1	1	0	0	0	0
1	1	1	0	0	0	0
<b>11</b>	<b>11</b>	<b>11</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

\*\*Did not budget salaries and benefits for frozen positions in FY13.

**SAN JUAN COUNTY  
STAFFING**

Grant Funded Positions  
Hiring Freeze

	FY2010 Beginning Budget	FY2010 Ending Budget	FY2011 Beginning Budget	FY2011 Ending Budget	FY2012 Beginning Budget	FY2012 Ending Budget	FY2013 Beginning Budget
<b>Human Resources</b>							
Chief Human Resources Officer (CHRO)	1	1	1	1	1	1	1
Deputy Human Resources Officer	1	1	1	1	1	1	1
Benefits/Compensation Manager	1	1	1	1	1	1	1
Benefits Coordinator	1	1	1	1	1	1	1
HRIS Specialist	0	0	0	0	0	1	1
HRIS Coordinator	1	1	1	1	1	0	0
HR Generalist	0	0	0	0	0	1	1
HR Analyst	1	1	1	1	1	0	0
HR Recruiter	1	1	1	1	1	1	1
<b>Total Human Resources</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Information Technology</b>							
Chief Information Technology Officer (CITO)	1	1	1	1	1	1	1
Deputy Information Technology Officer	1	1	0	0	0	0	0
Application Support Specialist	1	1	1	1	1	1	1
Network Coordinator	1	1	1	1	1	1	1
Network Specialist	0	0	0	1	1	1	1
Network Technician	1	1	1	0	0	0	0
PC Services Technician	1	1	1	0	0	0	0
Graphic Designer/Media Specialist	0	0	0	1	1	1	1
Senior PC Specialist	0	0	0	1	1	1	1
Helpdesk Technician	1	1	1	0	0	0	0
Internet Developer	1	1	1	1	1	1	1
Database Developer	1	1	1	1	1	1	1
Security Access Specialist	0	0	0	0	1	1	1
Office Assistant III	1	1	1	1	1	1	1
<b>Total Information Technology</b>	<b>10</b>	<b>10</b>	<b>9</b>	<b>9</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>Geographic Info. Systems</b>							
GIS Supervisor	1	1	1	1	1	1	1
GIS Analyst	2	2	2	2	2	2	2
<b>Total Geographic Info. Systems</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Legal Department</b>							
County Attorney	1	1	1	1	1	1	1
Deputy County Attorney II	1	1	1	1	1	1	1
**Hiring Freeze FY10 End through FY13 Beg-1 position** Deputy County Attorney I	2	2	2	2	2	2	2
**Hiring Freeze FY10 End through FY13 Beg-1 position** Legal Secretary	1	1	1	1	1	1	1
Legal Assistant	1	1	1	1	1	1	1
Office Assistant II	1	1	1	1	1	1	1
Risk Management Manager	1	1	1	1	1	1	1
Assistant Risk Manager	0	0	0	1	1	1	1
Administrative Assistant	1	1	1	0	0	0	0
<b>Total Legal Department</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

\*\*Did not budget salaries and benefits for frozen positions in FY13.

**SAN JUAN COUNTY  
STAFFING**

Grant Funded Positions  
Hiring Freeze

**Sheriff's Office**

\*Public Relations Manager was moved from  
CEO's as a Community Relations Coordinator

	FY2010 Beginning Budget	FY2010 Ending Budget	FY2011 Beginning Budget	FY2011 Ending Budget	FY2012 Beginning Budget	FY2012 Ending Budget	FY2013 Beginning Budget
County Sheriff	1	1	1	1	1	1	1
Undersheriff	1	1	1	1	1	1	1
Captain	2	2	2	2	2	2	2
Lieutenant	6	6	6	6	6	6	6
Sergeant	11	11	11	11	11	11	11
Senior Deputy Sheriff	5	11	11	11	11	10	10
Deputy Sheriff	60	55	55	55	55	57	57
Deputy Sheriff - Part-time	1	1	1	1	1	0	0
Deputy Sheriff - DWI	1	1	1	0	0	0	0
Court Security Deputy	2	2	2	2	2	2	2
Community Relations Coordinator	0	0	0	1	1	1	1
Community Resource Assistant	1	1	1	1	1	0	0
Detective	8	8	8	8	8	10	10
Crime Scene Technician	1	1	1	1	1	1	1
Training Officer	1	1	1	1	1	1	1
Equipment Technician	1	1	1	1	1	1	1
Animal Control Officer	3	3	3	3	3	3	3
Civilian Operations Supervisor	1	1	1	1	1	1	1
Network Coordinator	1	1	1	1	1	1	1
PC Services Technician	1	1	1	1	1	1	1
Office Manager	1	1	1	1	1	1	1
Office Assistant III	1	1	1	1	1	1	1
Office Assistant II	0	0	0	0	0	1	1
Criminal Analyst	1	1	1	1	1	1	1
Evidence Custodian	1	1	1	1	1	0	0
Property & Evidence Manager	0	0	0	0	0	1	1
Evidence Custodian Assistant	0	0	0	0	0	1	1
Records Technician	10	11	11	11	11	10	10
Rural Crime Investigator	1	1	1	1	1	1	1
Sex Offender Compliance Coordinator	1	1	1	1	1	0	0
Civilian Sex Offender Program Technician	1	1	1	1	1	1	1
Lead Mechanic	1	1	1	1	1	1	1
Mechanic	1	1	1	1	1	1	1
<b>Total Sheriff's Office</b>	<b>127</b>	<b>129</b>	<b>129</b>	<b>129</b>	<b>129</b>	<b>130</b>	<b>130</b>
<b><u>Criminal Justice Training Authority</u></b>							
Criminal Justice Training Authority Director	0	0	0	1	1	1	1
Office Manager	0	0	0	1	1	1	1
<b>Total Criminal Justice</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

\*\*Did not budget salaries and benefits for frozen positions in FY13.

**SAN JUAN COUNTY  
STAFFING**

Grant Funded Positions  
Hiring Freeze

	FY2010 Beginning Budget	FY2010 Ending Budget	FY2011 Beginning Budget	FY2011 Ending Budget	FY2012 Beginning Budget	FY2012 Ending Budget	FY2013 Beginning Budget
<b><u>Community Development</u></b>							
General Serv/Community Dev Administrator	0	0	0	1	1	1	1
Community Development Administrator	1	1	1	0	0	0	0
Rural Addressing Coordinator	1	1	1	1	1	1	1
Rural Add/GIS Tech Software Analyst	1	1	1	1	1	1	1
Rural Addressing Technician I	1	1	1	1	1	1	1
Subdivision Review Officer	1	1	1	1	1	1	1
Subdivision Review Technician	1	1	1	0	0	0	0
Code Compliance Officer	0	0	0	1	1	1	1
Code Compliance Specialist	0	0	1	0	0	0	0
Office Assistant III	1	1	1	1	1	1	1
<b>Total Community Development</b>	<b>7</b>	<b>7</b>	<b>8</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b><u>Building Inspection</u></b>							
Building Official	1	1	1	1	1	1	1
Building Inspector II	1	1	1	1	1	1	1
**Hiring Freeze FY10 End through FY13 Beg-1 position** Building Inspector	1	1	1	1	1	1	1
Building Division Counter Tech	1	1	1	1	1	1	1
Plumbing/Mechanical Inspector	1	1	1	1	1	1	1
Electrical Inspector	1	1	1	1	1	1	1
<b>Total Building Inspection</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b><u>Emergency Management</u></b>							
Emergency Manager	1	1	1	1	1	1	1
Flood Plain Manager	1	1	1	1	1	1	1
Emergency Management Coordinator	1	1	1	1	1	1	1
Radio Communications Supervisor	1	1	1	1	1	1	1
Radio Communications Technician	1	1	1	1	1	1	1
Office Assistant III	1	1	1	1	1	1	1
<b>Total Emergency Management</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

\*\*Did not budget salaries and benefits for frozen positions in FY13.

**SAN JUAN COUNTY  
STAFFING**

**Grant Funded Positions**  
**Hiring Freeze**

FY2010 Beginning Budget	FY2010 Ending Budget	FY2011 Beginning Budget	FY2011 Ending Budget	FY2012 Beginning Budget	FY2012 Ending Budget	FY2013 Beginning Budget
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**Fire Operations**

Fire Chief	1	1	1	1	1	1	1
Deputy Fire Chief	1	1	1	1	1	1	1
Captain Training Coordinator	1	1	1	1	1	1	1
Captain Technology Coordinator	1	1	1	1	1	1	1
Captain EMS Coordinator	1	1	1	1	1	1	1
Captain Wildland Coordinator	1	1	1	1	1	1	1
Fire Marshal	1	1	1	1	1	1	1
Shop Manager	1	1	1	1	1	1	1
Mechanic	3	3	3	3	3	3	3
Office Manager	1	1	1	1	1	1	1
Office Assistant III	1	1	1	1	1	1	1
<b>**Hiring Freeze FY10 End through FY13 Beg-1 position**</b> Office Assistant II	1	1	1	1	1	1	1
<b>Total Fire Operations</b>	<b>14</b>						

**Parks & Facilities**

Parks & Facilities Administrator	1	1	1	1	1	1	1
Deputy Parks & Facilities Administrator	1	1	1	1	1	1	1
Administrative Assistant	1	1	1	0	0	0	0
Office Manager	1	1	1	1	1	1	1
Office Assistant III	0	0	0	1	1	0	0
Event Coordinator	0	0	0	0	0	1	1
Parks Foreman	1	1	1	1	1	1	1
Grounds Foreman	0	0	0	0	0	1	1
Building & Grounds Manager	1	1	1	1	1	1	1
Building & Grounds Supervisor	0	0	0	0	0	1	1
Custodial Manager	1	1	1	1	1	1	1
Lead Maintenance Electrician	0	1	1	1	1	1	1
Electrical Maintenance Technician	2	1	1	1	1	1	1
Journeyman Plumber Maint Technician	0	0	0	1	1	1	1
Maintenance Foreman	2	2	2	2	2	1	1
Maintenance Technician III	2	2	2	3	3	2	2
<b>**Hiring Freeze**</b> Maintenance Technician II	5	5	5	5	5	5	5
<b>**FY10 End/FY11 Beg-2 pos, FY11 End/FY13 Beg-1 pos**</b> Maintenance Technician	17	17	17	15	15	15	15
<b>**1 position was unfrozen during FY11**</b> Maintenance Service Technician	1	1	1	1	1	1	1
Maintenance Technician/Arena Specialist	1	1	1	1	1	1	1
Welder	1	1	1	1	1	1	1
Custodian	18	18	18	18	18	18	18
Cabinet Maker	1	1	1	1	1	1	1
Park Security Guard	5	5	5	5	5	5	5
<b>Total Parks &amp; Facilities</b>	<b>62</b>						

\*\*Did not budget salaries and benefits for frozen positions in FY13.

**SAN JUAN COUNTY  
STAFFING**

**Grant Funded Positions**

**Hiring Freeze**

**Golf Course**

GC General Manager/Head Pro  
GC Assistant Golf Pro  
GC Pro Shop Attendant Part-time  
GC Food and Beverage  
GC Cart Attendant Part-time  
GC Maintenance Superintendent  
GC Asst Maint Super-Irrigation  
GC Asst Maint Super-Mechanical  
Director of First Tee Program  
Asst Director First Tee Program  
**Total Golf Course**

FY2010 Beginning Budget	FY2010 Ending Budget	FY2011 Beginning Budget	FY2011 Ending Budget	FY2012 Beginning Budget	FY2012 Ending Budget	FY2013 Beginning Budget
1	1	1	1	1	1	1
1	2	2	2	2	2	2
2	3	3	2	2	2	2
1	1	1	1	1	1	1
0	2	1	1	1	1	1
1	1	1	1	1	1	1
1	1	1	1	1	1	1
1	1	1	1	1	1	1
0	0	1	1	1	1	1
0	0	1	1	1	1	0
<b>8</b>	<b>12</b>	<b>13</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>11</b>

**Compliance**

Compliance Supervisor  
Compliance Officer  
Office Assistant III  
Office Assistant II  
**Total Compliance**

1	1	1	1	1	1	1
4	5	5	5	5	6	6
1	1	1	1	1	1	1
1	2	2	2	2	1	1
<b>7</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

**DWI Treatment Facility**

Alternative Sentencing Administrator  
Deputy Administrator, Alternative Sentencing  
Office Manager  
Clinical Director  
PC Services Technician  
Counselor II  
Counselor I  
Case Manager Supervisor  
Case Manager  
Educational Services Aide  
Office Assistant III  
Office Assistant II  
Office Assistant I  
**Total DWI Treatment Facility**

1	1	1	1	1	1	1
1	1	1	1	1	1	1
1	1	1	1	1	1	1
1	1	1	1	1	1	1
0	0	1	1	1	1	1
5	6	5	4	4	4	5
3	2	2	2	2	2	1
1	1	1	1	1	0	0
4	4	4	4	4	4	4
0	0	0	1	1	1	1
0	0	0	0	0	1	1
1	1	1	2	2	1	1
1	1	1	1	1	2	2
<b>19</b>	<b>19</b>	<b>19</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>

**DWI Detention**

Lieutenant  
Sergeant  
Detention Officer  
**Total DWI Detention**

1	1	1	1	1	1	1
1	1	1	1	1	0	0
10	10	10	10	10	11	11
<b>12</b>						

**SAN JUAN COUNTY  
STAFFING**

**Grant Funded Positions**

**Hiring Freeze**

**Methamphetamine Pilot Project**

Case Manager  
Substance Abuse Counselor II  
Transitional Coordinator  
Detention Officer  
Sergeant  
Peer Mentor Part-time  
Office Assistant II

**Total Meth Pilot Project**

**DWI Facility Screening**

Screeener  
**Total DWI Facility Screening**

**Detention Center**

Adult Detention Administrator  
**\*\*Hiring Freeze FY10 End through FY13 Beg-1 position\*\*** Adult Detention Center Director  
Deputy Adult Detention Administrator  
Chief of Security  
Administrative Assistant  
Network Coordinator  
Safety & Security Compliance Officer  
Court Services Coordinator  
**\*\*Hiring Freeze FY10 End through FY13 Beg-1 position\*\*** Records Technician  
Training Supervisor  
Operations Lieutenant  
Lieutenant  
Sergeant  
Population Control Officer  
Community Resource Officer  
\*Position to be removed after 3 pay periods in FY12. Critical Incident Stress Coordinator  
Counselor Aide  
Detention Officer  
Detention Officer Transport  
Property Officer  
Training Officer  
Video Arraignment Officer  
Classification Officer  
Inmate Liaison  
Camera Monitors

**Total Detention Center**

	FY2010 Beginning Budget	FY2010 Ending Budget	FY2011 Beginning Budget	FY2011 Ending Budget	FY2012 Beginning Budget	FY2012 Ending Budget	FY2013 Beginning Budget
Case Manager	3	3	3	3	3	3	3
Substance Abuse Counselor II	4	4	4	4	4	4	4
Transitional Coordinator	0	1	1	1	1	1	1
Detention Officer	0	0	0	0	0	1	1
Sergeant	0	1	1	1	1	0	0
Peer Mentor Part-time	0	2	2	2	2	2	2
Office Assistant II	1	1	1	0	0	0	0
<b>Total Meth Pilot Project</b>	<b>8</b>	<b>12</b>	<b>12</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
Screeener	1	1	1	1	1	1	1
<b>Total DWI Facility Screening</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
Adult Detention Administrator	1	1	1	1	1	1	1
<b>**Hiring Freeze FY10 End through FY13 Beg-1 position**</b> Adult Detention Center Director	1	1	1	1	1	1	1
Deputy Adult Detention Administrator	0	0	0	0	0	1	1
Chief of Security	1	1	1	1	1	0	0
Administrative Assistant	2	2	2	2	2	2	2
Network Coordinator	1	1	1	1	1	0	0
Safety & Security Compliance Officer	1	1	1	1	1	1	1
Court Services Coordinator	2	2	2	3	3	3	3
<b>**Hiring Freeze FY10 End through FY13 Beg-1 position**</b> Records Technician	9	9	9	9	9	9	9
Training Supervisor	0	0	0	1	1	1	1
Operations Lieutenant	1	1	1	1	1	1	1
Lieutenant	2	2	2	1	1	1	1
Sergeant	12	12	12	12	12	12	12
Population Control Officer	1	1	1	0	0	0	0
Community Resource Officer	1	0	0	0	0	0	0
*Position to be removed after 3 pay periods in FY12. Critical Incident Stress Coordinator	1	1	1	1	1	0	0
Counselor Aide	1	0	0	0	0	0	0
Detention Officer	85	107	107	108	109	110	110
Detention Officer Transport	10	0	0	0	0	0	0
Property Officer	2	0	0	0	0	0	0
Training Officer	3	0	0	0	0	0	0
Video Arraignment Officer	3	0	0	0	0	0	0
Classification Officer	1	0	0	0	0	0	0
Inmate Liaison	1	0	0	0	0	0	0
Camera Monitors	3	3	3	3	3	3	3
<b>Total Detention Center</b>	<b>145</b>	<b>145</b>	<b>145</b>	<b>146</b>	<b>147</b>	<b>146</b>	<b>146</b>

\*\*Did not budget salaries and benefits for frozen positions in FY13.

**SAN JUAN COUNTY  
STAFFING**

Grant Funded Positions  
Hiring Freeze

FY2010 Beginning Budget	FY2010 Ending Budget	FY2011 Beginning Budget	FY2011 Ending Budget	FY2012 Beginning Budget	FY2012 Ending Budget	FY2013 Beginning Budget
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**Housing**

Executive Housing Director  
Housing Specialist  
Office Assistant II  
**Total Housing**

1	1	1	1	1	1	1
1	1	1	1	1	1	1
1	1	1	1	1	1	1
<b>3</b>						

**Juvenile Services**

Juvenile Services Administrator  
Juvenile Services Deputy Administrator  
Juvenile Program Facilitator  
Administrative Assistant  
Training Instructional Coordinator  
Office Assistant II  
Operations Lieutenant  
Sergeant - 1 position Grant Funded  
Detention Officer - 4 positions Grant Funded  
Counselor III  
Juvenile Intake Specialist  
Shelter Care Supervisor  
Shelter Care Worker  
**Total Juvenile Services**

\*\*Hiring Freeze FY10 End thru FY12 End-1 position;  
FY13 Beg-2 Positions\*\*  
\*\*Hiring Freeze FY10 End through FY13 Beg-1 position\*\*  
\*\*Hiring Freeze FY10 End through FY12 End-1 position\*\*

1	1	1	1	1	1	1
0	0	0	1	1	1	1
1	1	1	1	1	1	1
1	1	1	1	1	1	1
1	1	1	1	1	1	1
2	2	2	2	2	2	2
1	1	1	0	0	0	0
4	4	4	4	4	4	4
29	29	29	29	29	29	34
1	1	1	1	1	1	1
3	3	3	3	3	3	3
1	1	1	1	1	1	1
5	5	5	5	5	5	0
<b>50</b>						

**Solid Waste**

\*FY2010, 1 Computer Record Technician  
and 3 Lead Community Resources Technicians  
transferred from Public Works

Solid Waste Manager  
Truck Driver  
Solid Waste Technician  
Solid Waste Tech/Clerical Assistant  
Equipment Operator II  
Transfer Station Attendant  
Computer Record Technician  
Lead Community Resources Technician  
**Total Solid Waste**

1	1	1	1	1	1	1
6	6	6	6	6	6	6
4	3	3	3	3	3	3
0	1	1	1	1	1	1
0	0	0	1	1	1	1
15	15	15	15	15	15	15
1	1	1	1	1	1	1
3	3	3	3	3	3	3
<b>30</b>	<b>30</b>	<b>30</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>

\*\*Did not budget salaries and benefits for frozen positions in FY13.

**SAN JUAN COUNTY  
STAFFING**

**Grant Funded Positions**  
**Hiring Freeze**

FY2010 Beginning Budget	FY2010 Ending Budget	FY2011 Beginning Budget	FY2011 Ending Budget	FY2012 Beginning Budget	FY2012 Ending Budget	FY2013 Beginning Budget
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**Public Works**

	Public Works Administrator	1	1	1	1	1	1
	Public Works Supervisor	0	0	0	1	1	1
	Engineering Technician	1	1	0	0	0	0
*FY2010, 1 Computer Record Technician	Office Manager	1	1	1	1	1	1
and 3 Lead Community Resources Technicians	Construction & Maintenance Manager	2	2	2	2	2	2
transferred to Solid Waste	Construction & Maintenance Foreman	6	6	6	6	6	6
	Traffic Supervisor	1	1	1	1	1	1
	Computer Record Technician	1	1	1	1	1	1
**Hiring Freeze FY10 End through FY13 Beg-1 position**	Office Assistant I	1	1	1	1	1	1
	Truck Driver	10	10	10	10	10	10
	Equipment Operator II	11	11	12	11	11	11
	Equipment Operator I	3	3	3	3	3	3
	Traffic Technician II	1	1	1	1	0	0
	Traffic Technician	1	1	1	1	2	2
	Laborer	7	7	7	7	7	7
	Shop Manager	1	1	1	1	1	1
	Assistant Shop Manager	1	1	1	1	1	1
	Parts Clerk	1	1	1	1	1	1
	Welder	1	1	1	1	1	1
	Fleet Analyst	1	1	1	1	1	1
**Hiring Freeze FY10 End through FY13 Beg-1 position**	Mechanic	5	5	5	5	5	5
	Service Technician II	1	1	1	1	1	1
	Service Technician	2	2	2	2	2	2
	Compliance Specialist	1	1	1	0	0	0
	Vector Control Supervisor	1	1	1	1	1	1
	Vector Control Technician	1	1	1	1	1	1
	<b>Total Public Works</b>	<b>63</b>	<b>63</b>	<b>63</b>	<b>62</b>	<b>62</b>	<b>62</b>

<b>Total San Juan County Employees</b>	<b>693</b>	<b>705</b>	<b>706</b>	<b>703</b>	<b>705</b>	<b>703</b>	<b>702</b>
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\*\*Did not budget salaries and benefits for frozen positions in FY13.

**SAN JUAN COUNTY  
STAFFING**

Grant Funded Positions  
Hiring Freeze

		FY2010 Beginning Budget	FY2010 Ending Budget	FY2011 Beginning Budget	FY2011 Ending Budget	FY2012 Beginning Budget	FY2012 Ending Budget	FY2013 Beginning Budget
<b><u>San Juan Water Commission</u></b>	Executive Director	1	1	1	1	1	1	1
	GIS Coordinator	1	1	1	1	1	1	1
	GIS/Mapping Technician	1	1	1	1	1	1	1
	Administrative Assistant	1	1	1	1	1	1	1
	Administrative Aide	1	1	1	1	1	1	1
<b>Total San Juan Water Commission Employees</b>		<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b><u>Communications Authority</u></b>	Communications Authority Director	1	1	1	1	1	1	1
	Administrative Assistant	1	1	1	1	1	1	1
	Training Coordinator	1	1	1	1	1	1	1
	Assistant Floor Supervisor	4	4	4	4	4	4	4
	Public Safety Dispatcher	25	25	25	25	25	25	25
	Operations Supervisor	1	1	1	1	1	1	1
	Receptionist	1	1	1	1	1	1	1
	Floor Supervisor	4	4	4	4	4	4	4
	Systems Analyst	1	1	1	1	1	1	1
	Public Safety Call Taker	7	7	7	7	7	7	7
	Warrants Officer/NCIC	2	2	2	2	2	1	1
	Warrant Clerk	0	0	0	0	0	1	1
<b>Total Communications Authority Employees</b>		<b>48</b>	<b>48</b>	<b>48</b>	<b>48</b>	<b>48</b>	<b>48</b>	<b>48</b>

\*\*Did not budget salaries and benefits for frozen positions in FY13.

# **SCHEDULE OF INSURANCE**

**SAN JUAN COUNTY  
SCHEDULE OF INSURANCE  
2012-2013**

COVERAGE	INSURER	AGENT	COVERAGE EFFECTIVE DATES		COVERAGE AMOUNTS		PREMIUM
			FROM	TO	PER OCCURANCE	AGGREGATE UMBRELLA	
Property	Travelers	Kysar Insurance Agency	31-Mar-12	31-Mar-13	ACV		\$95,500.00
General Liability	Travelers / Charter Oak Fire Ins.	Kysar Insurance Agency	31-Mar-12	31-Mar-13	\$1,050,000.00	Included	\$67,070.00
Excess Public Entity Liability	Travelers	Kysar Insurance Agency	31-Mar-12	31-Mar-13	Included	\$9,000,000.00	\$100,258.00
Crime Package	Travelers	Kysar Insurance Agency	31-Mar-12	31-Mar-13	Included	Included	\$1,141.00
Law Enforcement	Travelers	Kysar Insurance Agency	31-Mar-12	31-Mar-13	Included	Included	\$525,000.00
Business Auto	Travelers / Charter Oak Fire Ins.	Kysar Insurance Agency	31-Mar-12	31-Mar-13	Included	Included	\$114,000.00
Auto Physical Damage	Travelers / Charter Oak Fire Ins.	Kysar Insurance Agency	31-Mar-12	31-Mar-13	ACV		\$23,000.00
Public Entity Liability E & O	Travelers / Charter Oak Fire Ins.	Kysar Insurance Agency	31-Mar-12	31-Mar-13	Included	Included	\$15,750.00
Public Entity Employment Practices Liability	Travelers	Kysar Insurance Agency	31-Mar-12	31-Mar-13	Included	Included	\$98,000.00
Employee Benefit Plans Admin Liability	Travelers / Charter Oak Fire Ins.	Kysar Insurance Agency	31-Mar-12	31-Mar-13	Included	Included	\$475.00
Inland Marine	Travelers	Kysar Insurance Agency	31-Mar-12	31-Mar-13	ACV		\$25,750.00
Boiler / Machinery	Travelers	Kysar Insurance Agency	31-Mar-12	31-Mar-13	ACV		\$7,500.00
Cyber First	Travelers	Kysar Insurance Agency	31-Mar-12	31-Mar-13	Included	Included	\$3,000.00
<b>TOTAL PROPERTY/CASUALTY</b>							<b>\$1,076,444.00</b>
Aviation	Ace Group / Westchester Fire Insurance Company	Kysar Insurance Agency	31-Mar-12	31-Mar-13	\$5,000,000.00		\$16,500.00
Workers Compensation/Employers Liability	New Mexico County Insurance Authority	NMAC / WC Pool	1-Jul-12	1-Jul-13	*Estimated premium FY 13	Statutory	*\$774,000.

LIABILITY	DEDUCTIBLE AMOUNT per occurrence
Law Enforcement	\$25,000.00
Property Protection (vacant property)	\$25,000.00
Public Entity Employ Practices Liability	\$25,000.00
Public Entity E & O	\$10,000.00
Property Protection (other than vacant)	\$5,000.00
Equipment Protection (scheduled)	\$5,000.00
HealthCare Facility - Medical Prof Liability	\$2,500.00
Auto Liability (only)	\$2,500.00
Property Damage & Bodily Injury	\$2,500.00
Equipment Protection (unscheduled equip)	\$1,000.00
Miscellaneous Property Protection	\$1,000.00
Employee Benefit Admin Liability	\$1,000.00
Auto Physical Damage	\$500.00
Aviation	\$0.00

Travelers	Policy No.	630-4941X097
Property		
Inland Marine		
Crime		
Travelers / Charter Oak Fire	Policy No.	GP06302596
General Liability		
Employee Benefit Plan		
Professional Liability (E&O)		
Travelers / Charter Oak Fire	Policy No.	810-9160P427
Automobile		
Travelers	Policy No.	GE06300229
Umbrella		
Travelers	Policy No.	GE06300335
Cyber First		
Ace Group	Policy No.	S9496
NMCIA	N/A	NMAC POOL



National County Month – April 2012

# FINANCIAL POLICIES

## ***Financial Policies***

**PURPOSE:** San Juan County has implemented financial policies in order to ensure its citizens, bond holders, bond rating agencies, and other stakeholders that the County is committed to a sound fiscal operation, providing guidelines for the present and future County Commission and staff, resulting in the efficient and effective performance of the County's core services achieving the County's mission and vision. The financial policies are approved annually by the County Commission as part of the Budget resolution. The following FY2013 Financial Policies will be adopted by the San Juan County Commission with the FY2013 Final Budget Resolution.

### **Financial Planning Policies:**

- **Balanced Budget** – In accordance with New Mexico State Statutes, the County will submit a balanced budget approved by County resolution to the New Mexico Department of Finance and Administration for their approval annually by July 31<sup>st</sup>. A balanced budget is defined as expenditures not exceeding revenues. A fund's beginning cash balance may be included along with the estimated revenues to meet the balanced budget so long as reserve requirements are met.
- **Capital Improvement Plan** – The County will annually update its five year Capital Improvement Plan. The process will include input from the citizens, social organizations, and staff obtained through public hearings to identify short-term and long-term capital infrastructure and community development needs. The projects will be prioritized, potential funding sources will be identified, and the impact on operating costs will be analyzed.
- **Strategic Plan** – The County will update and monitor its strategic plan outlining both short-term and long-term strategic goals.
- **Capital Asset Inventory** – In accordance with New Mexico State Statutes, the County will annually conduct a physical inventory of movable chattels and equipment. The County will provide written notification of proposed disposition of property to the State Auditor at least thirty days prior to the disposition. The County will certify in writing to the State Auditor the proper erasure of computer hard drives prior to disposition.

### Revenue Policies:

- Revenue Diversification – The County will strive to maintain revenues from diversified sources. The County is authorized by the State to implement County Local Option Gross Receipts Taxes. Gross receipt taxes are assessed on both services and tangibles. The County is also authorized to implement up to 11.85 mills in property taxes. The County also negotiates franchise fees and payments in lieu of taxes. Fees for services will also be monitored on an annual basis.
- One-Time Revenues – The County will not use one-time revenues for ongoing operating expenditures. One-time revenues will be transferred to the Capital Replacement Reserve Fund to be used for one-time expenditures.
- Revenue Projections – The County will take a conservative approach when budgeting revenue projections taking into account historical trends, economic outlook, changes in rates, and legislative changes.
- Investments – The County will follow the New Mexico State Statutes as outlined in the Investment Policy written by the County Treasurer and approved by the County Commission acting as the Board of Finance. The County Treasurer will prepare and distribute a monthly investment report as well as the monthly Treasurer's report.

### Expenditure Policies:

- Debt Management – In considering whether to borrow, a reliable dedicated revenue source will be identified and designated to fund the debt service. Long-term debt will not be used to finance ongoing current operations and maintenance. The maturity date for any debt will not exceed the reasonable expected useful life of the asset or project. The County will meet its continuing disclosure undertaking responsibilities and maintain good relations with financial and bond rating agencies, following a policy of full and open disclosure on every financial report and bond prospectus. In accordance with NM state law the County can issue general obligation bonds up to 4% of the County's assessed property value. The County will not issue additional revenue bonds unless the debt service coverage ratios can be met. The County will follow its adopted policy and procedures when evaluating proposed industrial revenue bonds.

- Reserves – The County will follow the NM state law requirements in maintaining reserves. The County will maintain a reserve in the General Fund equal to  $3/12^{\text{ths}}$  of the budgeted General Fund expenditures and  $1/12^{\text{th}}$  of the Road Fund’s budgeted expenditures. The County will also deposit 25% of the first  $1/8^{\text{th}}$  gross receipts tax collections into the GRT reserve fund. Any one-time revenues will also be transferred into the Capital Replacement Reserve Fund to be used on one-time expenditures.
- Expenditure Accountability/Monitoring - The County will continually monitor its actual revenues and expenditures. Weekly expenditure reports are sent to each department. Monthly detailed revenue and expenditure reports are also sent to the Commission, CEO and each department. The software system is set to give an error message if a department attempts to spend more than their approved budget. A mid-year budget adjustment process will be completed at the mid-point of each budgeted fiscal year. All revenues and expenditures will be evaluated during this mid-year process. All budget adjustments must be approved by the County Commission. Budget adjustments between funds and increasing line items must also be approved by the NM Department of Finance and Administration.
- Annual Audit – The County will comply with the New Mexico state law which mandates that the financial affairs of every New Mexico agency be thoroughly examined and audited each year by the State Auditor, personnel of his office designated by him, or by independent auditors approved by him. A complete set of financial statements presented in conformity with generally accepted accounting principles (GAAP) and audited in accordance with generally accepted auditing standards and rules issued by the State Auditor is due by November 15<sup>th</sup> each year for the fiscal year ending June 30<sup>th</sup>.



2012 "Touch-A-Truck" Event at McGee Park

# **CAPITAL IMPROVEMENTS PLAN**

## **Capital Improvement Planning**

### **Consideration of Capital Improvement on Operating Costs:**

The District Attorney's Office and Sheriff's Building Renovation (\$9,833,638) account for approximately 43.75% of the \$22,477,871 total FY13 Capital Outlay Budget. County road improvements and road/bridge construction of (\$4,390,894) accounts for 19.53%, 1.38% (\$310,000) is to fund a new ambulance, and 9.47% (\$2,129,562) is for capital replacement including equipment, computers, vehicles, and improvements funded by the General Fund. Approximately 17.73% (\$3,984,353) of the FY13 Capital Outlay Budget is for the Fire Department to fund new vehicles, improvements to various fire stations, and equipment, and computers within the Fire Department. The FY13 budget also includes 1.63% (\$365,438) in capital outlay for the Community Development Block Grant funded project to expand the Bloomfield Public Health facility with operational costs to be assumed by the State of New Mexico. Finally, the remaining 6.51% (\$1,463,986) of the FY13 Capital Outlay Budget is spread throughout various funds within San Juan County for necessary capital improvements and replacements.

San Juan County is required by State Statute to provide operating facilities for District Court, the District Attorneys, Juvenile Probation and Public Health, and to pay for utilities, building/maintenance and security costs for each building. The District Court expansion, construction of the District Attorney's Office and the Sheriff's Office/Crime Lab expansion are funded by the *Gross Receipts Tax Revenue Bond Series – 2008* issued by San Juan County and will have the greatest impact on the operating budget estimated at \$137,100 annually.

Although annual utility and building/maintenance operating estimates of \$59,250 were made for the new District Attorney facility, expenses may actually decrease by replacing an older building, with a new energy efficient building. Operating costs for the new Sherriff's building are projected to increase \$77,850 to encompass utility and building/maintenance and other operating costs for the extra square footage.

<b>Capital Project</b>	<b>Estimated Annual Utility Costs</b>	<b>Estimated Annual Cust/Maint Costs</b>	<b>Estimated Annual Security Costs</b>	<b>Total Estimated Annual Impact on Operating Budget</b>
New District Attorney's Office	34,250	25,000	0	59,250
Sheriff's Building Renovations/Crime Lab	32,550	45,300	0	77,850
<b>Total</b>	<b>\$ 66,800</b>	<b>\$ 70,300</b>	<b>\$ -</b>	<b>\$ 137,100</b>

## ***Current County Projects***

### **BLOOMFIELD PUBLIC HEALTH OFFICE EXPANSION AND RENOVATION**

**Description:** Construction of an approximate 1,300 sq. ft. expansion of the San Juan County Field Health Office in Bloomfield, NM. The expansion will provide 2 additional exam rooms, 5 additional clinical offices, and a training room for client health and infant trainings. The additional space will help accommodate the growing demand for public health in San Juan County. The number of clients served at the facility has doubled since opening in 1998.

**Project cost:** \$381,350

**Funding:** \$328,500 - Community Development Block Grant  
\$ 52,850 - San Juan County funding

**Estimated Annual Operating Budget Impact:** None

**Projected Completion Date:** December, 2012

### **DISTRICT ATTORNEY'S OFFICE**

**Description:** An Approximate 25,000 sq. ft. facility to be constructed in Farmington NM, to house the District Attorney's Office.

**Project cost:** \$6,300,000

**Funding:** \$6,300,000 - County Revenue bonds

**Estimated Annual Operating Budget Impact:** \$ 117,574 - Increase in utility, maintenance and security costs

**Projected Completion Date:** January, 2013

**SHERIFF'S OFFICE RENOVATION AND EXPANSION**

**Description:** Construction of an approximate 15,000 sq. ft. addition to the existing Sheriff's Office facility in Aztec, NM. The expansion will provide additional space for the Evidence Room, Detective's area and Crime Lab.

**Project cost:** \$4,700,000

**Funding:** \$4,700,000 - County Revenue bonds

**Estimated Annual Operating Budget Impact:** \$ 77,850 - Increase in utility and maintenance costs

**Projected Completion Date:** Summer, 2013

## San Juan County Infrastructure Capital Improvement Plan (FY 2014-2018)

**Capital Improvement Process:**

The Infrastructure and Capital Improvement Plan (ICIP) is provided on an annual basis to the State of New Mexico Local Government Division and provides the following information: the entity's planning process, goals, trends, inventory, five year project summary including project priority, description, budget, possible funding sources, operating expenses, and implementation schedule. In addition, San Juan County is required to earmark five capital projects for the Governor's funding consideration during the legislative session. Input to the plan was garnered from two sources; citizen input via public hearings and staff's five year strategic budget forecasting plan.

Three public hearings were held for consideration of the 2014 ICIP on July 16-17, 2012 at the following: the County Administration Building in Aztec, NM; the Lower Valley Senior Center in Kirtland , NM; and the Blanco Senior Center in Blanco, NM.

Capital Requests	Year	Total Project Cost	Funding in Place	Request Amt.	Project Rank
Lagoon Ltd. Wastewater System Improvements	2014	\$ 2,900,000		\$ 2,900,000	1
Flora Vista Wastewater System (Phase 1)	2014	\$ 9,100,000	\$ -	\$ 9,100,000	2
Bridge Replacement-CR 7150 Bridge # 8105	2014	\$ 2,870,000	\$ 270,000	\$ 2,600,000	3
Pinon Hills Bridge Connection	2014	\$ 8,388,000	\$ 588,000	\$ 7,800,000	4
County Road Improvements- 2014	2014	\$ 2,700,000	\$ -	\$ 2,700,000	5
Chipseal CR 3451	2014	\$ 60,000	\$ -	\$ 60,000	
County Building Electrical and Compliance Upgrades	2014	\$ 500,000		\$ 500,000	
Kirtland Youth Facility (Phase 2)	2014	\$ 1,522,820	\$ -	\$ 1,522,820	
Lee Acres Wastewater System (Phase 1)	2015	\$ 6,500,000	\$ -	\$ 6,500,000	
County Road Improvements- 2015	2015	\$ 2,700,000	\$ -	\$ 2,700,000	
Bridge Improvement- CR 4450 (5 Mile Bridge) Bridge # 8118	2015	\$ 1,800,000	\$ -	\$ 1,800,000	
Valley Fire Station #1 Expansion & Renovation	2015	\$ 1,300,000		\$ 1,300,000	
Bridge Improvement- CR 5500 Bridge # 8130	2016	\$ 2,415,000	\$ -	\$ 2,415,000	
County Road Improvements- 2016	2016	\$ 2,700,000	\$ -	\$ 2,700,000	
County Road Improvements- 2017	2017	\$ 2,700,000	\$ -	\$ 2,700,000	
Bridge Improvement CR 6675 - Bridge # 5722	2017	\$ 575,000		\$ 575,000	
Adult & Juvenile Detention Center Renewable Energy Project	2017	\$ 3,600,000	\$ -	\$ 3,600,000	
County Road Improvements- 2018	2018	\$ 2,700,000	\$ -	\$ 2,700,000	
ECHO Food Bank & Administration Offices	2018	\$ 5,000,000	\$ -	\$ 5,000,000	
Bridge Improvement CR 3500 - Bridge # 8111	2018	\$ 750,000	\$ -	\$ 750,000	

# Infrastructure Capital Improvement Plan FY 2014-2018

## San Juan County Project Summary

ID	Rank	Project Title	Top 5 Rank	Category	Funding Sources	Funded to date	2014	2015	2016	2017	2018	Total Project Cost	Mos to compl
24011	2014-01	Lagoon Ltd. Wastewater System Improvements	1	Wastewater	CDBG FGRANT LGRANT SGRANT	217,000	2,900,000	0	0	0	0	3,117,000	18
16533	2014-02	Flora Vista Wastewater System (Phase 1)	2	Wastewater	FGRANT LGRANT SGRANT SLOAN	850,000	9,100,000	0	0	0	0	9,950,000	12
17547	2014-03	Bridge Replacement- CR 7150 Bridge#8105	3	Hiways/Roads/Streets/Bridges	FGRANT SGRANT LGRANT LBONDS	970,000	1,900,000	0	0	0	0	2,870,000	12
14201	2014-04	Pinon Hills Connection	4	Hiways/Roads/Streets/Bridges	LGRANT FGRANT SGRANT LFUNDS	588,000	7,800,000	0	0	0	0	8,388,000	24
17551	2014-05	County Road Improvements-2014	5	Hiways/Roads/Streets/Bridges	LGRANT SGRANT LBONDS LFUNDS	0	2,700,000	0	0	0	0	2,700,000	6
24091	2014-06	Chipseal CR 3451		Hiways/Roads/Streets/Bridges	SGRANT LFUNDS	0	60,000	0	0	0	0	60,000	4
26822	2014-07	County Building Electrical and Compliance Upgrades		Adm/Service Facilities (local)	LGRANT SGRANT LBONDS LFUNDS	0	500,000	0	0	0	0	500,000	15
17543	2014-08	Kirtland Youth Facility (Phase 2)		Other	SGRANT LGRANT FGRANT	0	1,522,820	0	0	0	0	1,522,820	11
22637	2015-01	Lee Acres Wastewater System (Phase 1)		Wastewater	FGRANT LGRANT SGRANT LBONDS LFUNDS	0	0	6,500,000	0	0	0	6,500,000	19
14012	2015-02	County Road Improvements-2015		Hiways/Roads/Streets/Bridges	LBONDS LGRANT SGRANT FGRANT	0	0	2,700,000	0	0	0	2,700,000	6
14242	2015-03	Bridge Improvement- CR 4450- Bridge #8118		Hiways/Roads/Streets/Bridges	FGRANT LGRANT SGRANT LBONDS	0	0	1,800,000	0	0	0	1,800,000	9
26825	2015-04	Valley Fire Station #1- Expansion and Renovation		Fire	FGRANT SGRANT	0	0	1,300,000	0	0	0	1,300,000	12

## Infrastructure Capital Improvement Plan FY 2014-2018

19795	2016-01	Bridge Improvement- CR 5500 Bridge #8130	Hiways/Roads/Streets/Bridges	SGRANT LGRANT FGRANT LBONDS	0	0	0	2,415,000	0	0	2,415,000	18
14208	2016-02	County Road Improvements-2016	Hiways/Roads/Streets/Bridges	LFUNDS LGRANT SGRANT FGRANT	0	0	0	2,700,000	0	0	2,700,000	6
19784	2017-01	County Road Improvements- 2017	Hiways/Roads/Streets/Bridges	SGRANT LGRANT LBONDS FGRANT	0	0	0	0	2,700,000	0	2,700,000	6
21261	2017-02	Bridge Improvement- CR 6675- Bridge #5722	Hiways/Roads/Streets/Bridges	FGRANT LGRANT SGRANT LBONDS	0	0	0	0	575,000	0	575,000	9
26829	2017-03	Adult & Juvenile Detention Center Renewable Energy	Clean Energy	FGRANT SGRANT FLOAN SLOAN	0	0	0	0	3,600,000	0	3,600,000	24
14207	2018-01	County Road Improvements-2018	Hiways/Roads/Streets/Bridges	SGRANT LGRANT LBONDS FGRANT	0	0	0	0	0	2,700,000	2,700,000	6
26707	2018-02	ECHO Food Bank & Administration Offices	Other	SGRANT FGRANT	0	0	0	0	0	5,000,000	5,000,000	16
17370	2018-03	Bridge Improvement CR 3500- Bridge #8111	Hiways/Roads/Streets/Bridges	FGRANT SGRANT LGRANT LBONDS	0	0	0	0	0	750,000	750,000	8
				<b>Funded to date:</b>	<b>Year 1:</b>	<b>Year 2:</b>	<b>Year 3:</b>	<b>Year 4:</b>	<b>Year 5:</b>	<b>Total Project Cost:</b>		
<b>Grand Totals</b>				2,625,000	26,482,820	12,300,000	5,115,000	6,875,000	8,450,000	61,847,820		

COUNTY OF SAN JUAN

Resolution No. 12-13-12

**A RESOLUTION  
ADOPTING AN INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP)**

- WHEREAS,** the County of San Juan recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and
- WHEREAS,** in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and
- WHEREAS,** systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities, and pursue concrete actions and strategies to achieve necessary project development; and
- WHEREAS,** this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY OF SAN JUAN that:**

1. The Board of San Juan County Commissioners hereby adopts the updated Five Year Infrastructure Capital Improvements Plan for San Juan County, and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range capital planning, and budgeting for New Mexico's infrastructure.
3. This Resolution supersedes Resolution No. 11-12-09

**PASSED, APPROVED, and ADOPTED** by the governing body at its meeting of August 21, 2012.

**San Juan County Commission**

By: *James Henderson*  
**James Henderson, Chairman**

**ATTEST:**

*Debbie Holmes*  
**Debbie Holmes, County Clerk**  
By: *Janyia Shelby, deputy*



Women Against Crime 2011

# PERFORMANCE MEASURES

## San Juan County Performance Measures

### Adult Detention

Description	FY2006 Data	FY2007 Data	FY2008 Data	FY2009 Data	FY2010 Data	FY2011 Data	FY2012 Data	FY2013 Target
Achieve professional excellence in the delivery of service by core leadership and organizational development.	DATA NOT AVAILABLE							20%
Improve gang identification methods in order to reduce gang population.	DATA NOT AVAILABLE							15%

### Alternative Sentencing

Description	FY2006 Data	FY2007 Data	FY2008 Data	FY2009 Data	FY2010 Data	FY2011 Data	FY2012 Data	FY2013 Target
<b>Screening:</b>								
Screen of convicted DWI offenders in San Juan County.	DATA NOT AVAILABLE					70%	N/A	90%
Track Municipal Court screened offenders to closure.	DATA NOT AVAILABLE					80%	42%	95%
Track Magistrate Court screened offenders to closure.	DATA NOT AVAILABLE					95%	52%	95%
Track District Court screened offenders to closure.	DATA NOT AVAILABLE					25%	2%	50%
<b>DWI/Meth Treatment Center:</b>								
Conduct a random process audit (including treatment charts, detention files, medical charts, financial records, Offender Tracking Information System entries, and case management files) on offenders sentenced to the program.	DATA NOT AVAILABLE					2%	N/A	3%
Improve percentage of counseling staff to be proficient in Motivational Interviewing skills as determined by standard performance measures (the San Juan DWI Center Clinical Director is a trained Motivational Interviewing supervisor and is qualified to make such a determination).	DATA NOT AVAILABLE					100%	N/A	80%
Counselor to submit a minimum of 1 audiotaped session monthly for supervision/mentoring of Motivational Interviewing skills.	DATA NOT AVAILABLE					100%	N/A	100%
Counselors and case managers will complete a minimum of 20 hours/year of continuing education units.	DATA NOT AVAILABLE					100%	N/A	100%
<b>Case Management:</b>								
Case managers to breath-test reporting clients monthly.	DATA NOT AVAILABLE					25%	N/A	50%

## San Juan County Performance Measures

### *Alternative Sentencing (continued)*

Description	FY2006 Data	FY2007 Data	FY2008 Data	FY2009 Data	FY2010 Data	FY2011 Data	FY2012 Data	FY2013 Target
<b><i>Case Management (continued):</i></b>								
Case managers will perform at least one home visit on each client residing within the tri-cities during the client's aftercare period.	DATA NOT AVAILABLE					100%	N/A	100%
<b><i>Compliance Monitoring:</i></b>								
Verify offender vehicle data through the MVD database.	DATA NOT AVAILABLE					98%	N/A	100%
Track the number of those who have the Ignition Interlock installed when it is confirmed that they own a vehicle.						46%	86%	86%
Increase the percentage of offenders who begin treatment when sentenced to do so.						95%	92%	95%

### **Assessors**

Description	FY2006 Data	FY2007 Data	FY2008 Data	FY2009 Data	FY2010 Data	FY2011 Data	FY2012 Data	FY2013 Target
Provide Network connectivity and GPA mapping to appraisers to allow for research and property analysis capability while in the field.	DATA NOT AVAILABLE							30%
Streamline subdivision process to help ensure payment of taxes does not hinder the transferring of property within the subdivision.								30%
Sales ratio for the County.								>85%
Valuation maintenance quotas by appraisal staff.								75%

### **Community Development**

Description	FY2006 Data	FY2007 Data	FY2008 Data	FY2009 Data	FY2010 Data	FY2011 Data	FY2012 Data	FY2013 Target
A complete and GIS accurate Master Street Address Guide for all of San Juan County: Unincorporated, incorporated and tribal lands.	DATA NOT AVAILABLE							85%
Expand permit and inspection services to encompass public buildings paid with public monies.								100%

## San Juan County Performance Measures

### *Finance Department*

Description	FY2006 Data	FY2007 Data	FY2008 Data	FY2009 Data	FY2010 Data	FY2011 Data	FY2012 Data	FY2013 Target
Meet State of New Mexico annual audit deadline (1 county and 23 municipalities are designated "At Risk" for audit compliance by the State of New Mexico). County deadline is November 15th.	100%	100%	100%	100%	100%	100%	100%	100%
Continue to received the GFOA Certificate of Achievement for Excellence in Financial Reporting.	100%	100%	100%	100%	100%	100%	100% Target	100%
Continue to receive the GFOA Distinguished Budget Presentation Award.	<b>Began participating in Budget Award Program in FY2009.</b>			100%	100%	100%	100%	100%

### *Riverview Golf Course*

Description	FY2006 Data	FY2007 Data	FY2008 Data	FY2009 Data	FY2010 Data	FY2011 Data	FY2012 Data	FY2013 Target
Increase the revenue from memberships, green fees, golf carts, and merchandise sales year over year.	DATA NOT AVAILABLE							5%
Increase revenue in food and beverage year over year.	DATA NOT AVAILABLE							7%

In addition to providing information for effective management, performance measures can aide in accountability and service improvement. In an attempt to implement a performance measure process for San Juan County, we've introduced a few target measures for Alternative Sentencing and Finance in anticipation of building on the program in FY2012. In FY2013 four new departments added Performance Measures; Adult Detention, Assessors, Community Development, and Riverview Golf Course.



Team San Juan County Heroes (111 members) – 2011 Cancer Walk-A-Thon

# GLOSSARY

## GLOSSARY OF TERMS

**ALS**           Advanced Life Support

**AOC**           Administrative Office of the Courts

**APPROPRIATION**       An authorization made by the Commissioners which permits the county to incur obligations and to make expenditures of resources.

**ARRA**           American Recovery and Reinvestment Act

**ASSESSED VALUATION**       A value which is established for real and personal property for use as a basis for levying property taxes. (Note: Property taxes are established by the county.)

**ASSE**           American Society of Safety Engineers

**ASSETS**       Property owned by a government which has a monetary value.

**BLMF**          City of Bloomfield

**BLS**           Basic Life Support

**BOND**          A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance.

**BUDGET**       A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year or period.

**BUDGET ADJUSTMENT**       A procedure to revise a budget appropriation by the County Commissioners approval through the adoption of a budget resolution.

**CAMA**          Computer Assisted Mass Appraisal Software

**CAPITAL ASSETS**       Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets. San Juan County has set its minimum fixed asset value at one thousand dollars (\$1,000) or more.

**CAPITAL PROJECT FUNDS**   A fund that accounts for financial resources to be used for the acquisition or construction of major capital facilities.

**CDBG**          Community Development Block Grant – A flexible program that provides communities with resources to address a wide range of unique community development needs.

**CEO**           County Executive Officer

**CHART OF ACCOUNTS**   The classification system used by the county to organize the accounting for various funds.

**CJTA**          Criminal Justice Training Authority

**CRIS**          Computer Records Imaging System Software

**CR**           County Road

**CYFD**         Children, Youth & Families Department

## GLOSSARY OF TERMS

**DEBT SERVICE FUND** A fund that accounts for the accumulation of resources for, and the payment of, general long term debt principal and interest.

**DEPARTMENT** A major administrative division of the County that indicates overall management responsible for an operation or group of related operations.

**DEPRECIATION** Expiration in the service life of fixed assets, attributable to wear and tear through use and lapse of time, obsolescence, inadequacy or other physical or functional cause. The portion of the cost of a capital asset which is charged as an expense during a particular period.

**DFA** Department of Finance and Administration – State of New Mexico fiscal oversight to state agencies and local government

**DWI** Driving While Intoxicated

**EOC** Emergency Operations Center

**EEOC** Equal Employment Opportunity Commission

**EMS** Emergency Medical Services

**ENCUMBRANCE** The legal commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

**EOP** Emergency Operations Plan

**EPI** Epidemiology (Center for Disease Control statistics program for public health)

**ESTIMATED REVENUE** The amount of projected revenue to be collected during the fiscal year.

**EXPENDITURE/EXPENSE** The outflow of funds paid for an asset, goods, or services obtained.

**FISCAL YEAR** A twelve month period to which the annual operating budget applies and at the end of which the county government determines its fiscal position and the results of its operations.

**FTE** Full-Time Equivalent

**FUND** A fiscal and accounting entity with self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances.

**FY** Fiscal Year

**GAAP** Generally Accepted Accounting Principals

**GENERAL FUND** The largest fund within the County, the general fund, accounts for most of the financial resources of the government not specifically accounted for in other funds.

**GENERAL OBLIGATION BONDS** Bonds sold by the County to finance capital improvements. Property tax is the source of revenue for payment of these bonds.

## GLOSSARY OF TERMS

<p><b>GEMS</b> Government e-Management Solutions. Accounting software used by the County.</p> <p><b>GFOA</b> Government Finance Officers Association</p> <p><b>GIS</b> Geographical Information System</p> <p><b>GRANT</b> A contribution by one governmental unit to another to be used or expended for a specific purpose, activity, or facility.</p> <p><b>GRT</b> Gross Receipts Tax</p> <p><b>HUD</b> Department of Housing &amp; Urban Development</p> <p><b>HPI</b> Housing Price Index</p> <p><b>IHC</b> Indigent Hospital Claims</p> <p><b>ICIP</b> Infrastructure Capital Improvement Plan</p> <p><b>INTERNAL SERVICE FUNDS</b> A fund that accounts for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, or to other governmental units, on a cost-reimbursement basis.</p> <p><b>IT</b> Information Technology</p> <p><b>JPA</b> Joint Powers Agreement</p> <p><b>JPPO</b> Juvenile Probation Parole Officer</p> <p><b>KEYPAD POLLING</b> Voting method by use of a keypad</p>	<p><b>LAN</b> Local Area Network</p> <p><b>LEPC</b> Local Emergency Planning Committee</p> <p><b>LGD</b> Local Government Division</p> <p><b>LINE ITEMS</b> Line items refer to the specific accounts used to budget and record expenditures.</p> <p><b>MOU</b> Memorandum of Understanding</p> <p><b>MSA</b> Metropolitan Statistical Area – Refers to a geographical region with a relatively high population density at its core</p> <p><b>NCIC</b> National Criminal Information Center</p> <p><b>NM CID</b> New Mexico Construction Industry Division</p> <p><b>NMSA</b> New Mexico Statutes Annotated</p> <p><b>NHSFR</b> National High School Finals Rodeo</p> <p><b>PERA</b> Public Employees Retirement Association</p> <p><b>PURCHASE ORDER</b> A document issued to authorize a vendor to deliver specified merchandise or render a specific service for a stated price. Purchase orders establish encumbrances.</p> <p><b>PRC</b> Public Regulatory Commission</p>
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## GLOSSARY OF TERMS

**RESERVE** An account used to indicate that a portion of fund equity is legally restricted for a specific purpose and is, therefore, not available for general appropriation

**REVENUE BOND** Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund or other designed source, such as Gross Receipts Tax.

**RFP** Request for Proposal

**R-O-W** Right of Way

**SJCA** San Juan County Communications Authority

**SJEDS** San Juan Economic Development

**SJPMC** San Juan Regional Medical Center

**SPECIAL REVENUE FUNDS** A fund that accounts for the proceeds of specific revenue sources that are legally restricted to expenditures for a specific purpose

**SDE** Spatial Database Engine

**SJC** San Juan County

**TRANSFER IN** Legally authorized transfers from a fund or agent through which the resources are to be expended

**TRANSFER OUT** Legally authorized transfers to a fund or agent through which the resources are to be expended.

**TAZ** Old computer system (Digital Alpha 4000/466)

**WAN** Wide area network

## **FUND LISTING/DESCRIPTION**

## San Juan County List of Funds by Type

### General Fund:

101 General Fund

### Special Revenue Funds:

201 Corrections Fund  
202 Solid Waste fund  
203 Appraisal Fund  
204 Road Fund  
205 Ambulance Fund  
206 Emergency Medical Services (EMS) Fund  
207 Communications Authority Fund  
208 Farm and Range Fund  
210 Hospital Gross Receipts Tax Fund  
211 Law Enforcement Protection Fund  
212 Criminal Justice Training Authority Fund  
215 National High School Finals Rodeo Fund  
216 Golf Course Fund  
217 Recreation Fund  
218 Intergovernmental Grants Fund  
220 Indigent Hospital Claims Fund  
221 Health Care Fund  
222 Fire Excise Tax Fund  
223 Alternative Sentencing Fund  
225 Clerk Equipment Recording Fee Fund  
226 Communications/EMS Gross Receipts Tax Fund  
270 State Fire Fund  
291 Risk Management Fund

**Special Revenue Funds: (continued)**

- 292 San Juan County Housing Authority
- 293 Water Reserve Fund
- 294 San Juan Water Commission
- 295 Gross Receipts Tax Reserve Fund
- 296 Juvenile Services Fund

**Capital Projects Fund:**

- 310 Community Development Block Grant
- 312 Communications Authority Capital Fund
- 313 Hospital Construction Project Fund
- 315 Gross Receipts Tax Revenue Bond Series - 2008
- 316 Capital Replacement
- 318 Capital Replacement Reserve Fund
- 320 Adult Detention Center Fund
- 321 Road Construction Fund

**Debt Service Fund:**

- 410 Debt Service

**Internal Service Fund:**

- 600 Major Medical

## ***Fund Description***

### ***General Fund:***

The general fund is used to account for resources traditionally associated with government that are not required legally or by sound financial management to be accounted for in another fund.

### ***Special Revenue Funds:***

Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes, or to facilitate the management of financial resources internally “designated” for specific purposes. The creation of special revenue funds is authorized by the County Commission.

***Corrections Fund*** - To account for Detention Center operations. Reported as a governmental sub-fund for financial statement purposes.

***Solid Waste Fund*** - To account for the operation and maintenance of solid waste compactor stations in the County. Funding is provided by one-eighth of one percent gross receipts tax in unincorporated areas of the County. The fund was created by authority of state statute (see Section 7-20B-3, NMSA 1978 Compilation).

***Appraisal Fund*** - This fund was created in accordance with state statute section 7-38-38.1 NMSA compilation. Prior to distribution to a revenue recipient of revenue received by the County Treasurer, the Treasurer shall deduct as an administrative charge an amount equal to one percent of the revenue received. Expenditures from this fund are made pursuant to a property valuation program presented by the County Assessor and approved by the majority of the County Commissioners. Reported as a governmental sub-fund for financial statement purposes.

***Road Fund*** - To account for road construction/maintenance. Reported as a governmental sub-fund for financial statement purposes.

***Ambulance Fund*** - To account for funds spent on ambulance and paramedic services in the County operated by San Juan Regional Medical Center. Funding is provided by a portion of the three-sixteenths of one percent Emergency Communications/Emergency Medical Services gross receipts tax in accordance with state statute (Section 7-20E-11 NMSA 1978 Compilation).

***Emergency Medical Services Fund*** - To account for funds spent on ambulance and paramedic services in the County through the various volunteer fire districts. Funding is provided by a state grant. This fund was created by authority of state statute (see Section 24-10A-6, NMSA 1978 Compilation).

**Special Revenue Funds:** (continued)

**Communications Authority** - To account for the operation and maintenance of a joint communication facility. Funding is provided by a portion of the three-sixteenths of one percent Emergency Communications/Emergency Medical Services gross receipts tax. Authority for creation of the fund is by joint powers agreement as well as state statute (Section 7-20E-11 NMSA 1978 Compilation).

**Farm and Range Fund** - To account for the activities of predator and environmental controls for the area ranches. Funding is provided by a State Grazing Grant. The fund was created by authority of state statute (see Section 6-11-6, NMSA 1978 Compilation).

**Hospital Gross Receipts Tax** - To account for funds collected from the one-eighth of one percent Local Hospital Gross Receipts Tax in accordance with state statute (Section 7-20C-3 NMSA 1978 Compilation) and County Ordinance Number 57. The funds are currently being used to make the debt service payments on the bonds issued for the hospital construction project.

**Law Enforcement Protection Fund** - To account for funds expended for capital outlays, travel and training of the sheriff's department. Funding is provided from a state grant. The fund was created by authority of state statute (see Section 29-13-4, NMSA Compilation).

**Criminal Justice Training Authority Fund** – To account for the operation of a regional law enforcement training facility. The fund was created by joint powers agreement between San Juan County, the City of Farmington, the City of Bloomfield, the City of Aztec and the State of New Mexico Department of Public Safety under the New Mexico Joint Powers Agreement Act, (NMSA, Section 11-11-1 et seq).

**National High School Finals Rodeo** - To account for the operation of the National High School Finals Rodeo by the Tres Rios Rodeo Association. Funding is provided by the gate receipts from the Rodeo, sponsorships and contributions from the Tres-Rios participants: San Juan County, City of Farmington, City of Bloomfield, and the City of Aztec.

**Golf Course Fund** - To account for the operations of the Riverview Golf Course acquired from Central Consolidated School District No. 22 in March, 2010. Funding is provided by golf course fees along with a transfer from the General Fund.

**Recreation Fund** - To account for the operation of youth-centered recreation projects such as amateur baseball. Funding is provided by the County's share of the State Cigarette Tax. The fund was created by authority of state statute (see Section 7-12-15, NMSA Compilation).

***Special Revenue Funds: (continued)***

***Intergovernmental Grants Fund*** - This fund is used to account for the various sources of revenue from state and federal governments. The County serves as the fiscal agent and is responsible for grant administration and grant accounting.

***Indigent Hospital Claims Fund*** - The IHC program was established in accordance with, and under the authority of the Indigent Hospital and County Health Care Act, Chapter 27, Article 5 NMSA 1978. The purpose of this program is to provide for the provision of health care to indigent patients domiciled in the County. Reported as a governmental sub-fund for financial statement purposes.

***Health Care Fund*** - To account for the one-eighth of one percent gross receipts tax for support of indigent patients. Funding is provided by gross receipt taxes county-wide. The fund was created by authority of state statute (see Section 7-20E-9, NMSA 1978 Compilation).

***Fire Excise Tax Fund*** - To account for funds expended for operations and capital outlay for volunteer fire districts and ambulance services. Funding is provided by a one-fourth of one percent gross receipts tax collected from unincorporated areas within the County. The fund was created by authority of state statute (see Section 7-20E-15 & 16, NMSA 1978 Compilation).

***Alternative Sentencing Fund*** - To account for the operation of the Alternative Sentencing Department, which includes the DWI Treatment Facility, DWI Detention Facility, the Compliance Program, and the Methamphetamine Pilot Project. Funding is provided by client fees, State grants, State distribution, and participation by the City of Farmington. Authority for creation of the fund is by County Resolution.

***County Clerk's Recording Fees Fund*** - Authorized by the State legislature to allow County Clerk's offices to charge a fee for filing and recording documents to be used specifically for new equipment and employee training using this equipment. The fund was created by authority of state statute (see Section 14-8-12.2, NMSA 1978 Compilation).

***Gross Receipts Tax-Communications/Emergency Medical Services*** - To account for the three-sixteenths of one percent Emergency Communications and Emergency Medical Services gross receipts tax collected county wide. The fund was created by authority of state statute (see Section 7-20E-11, NMSA 1978 Compilation).

***State Fire Fund*** - To account for operations and maintenance of several volunteer fire districts in the County. Funding is provided by allotments from the State Fire Marshal's office. The following individual fire districts comprise the Fire District Fund: Valley Fire, Cedar Hill, Flora Vista, La Plata, Blanco, Lee Acres, Center Point, Hart Valley, Sullivan Road, Navajo Dam, Shiprock, Dzilh-Na-O-Dith-Hle, Newcomb, and Ojo.

### **Special Revenue Funds:** *(continued)*

**Risk Management Fund** - To account for liability and property insurance coverage for all County operations and administration the County Workmen's Compensation program. Reported as a governmental sub-fund for financial statement purposes.

**Housing Authority Fund** - To account for funds expended for low-income housing assistance. Funding is provided from the United States Department of Housing and Urban Development. The fund was created to account for grant activity under the contract with HUD. Authority for creation of the fund is by County Resolution.

**Water Reserve Fund** - To account for the mill levy implemented by the County in accordance with the San Juan Water Commission joint powers agreement. The County currently has implemented a .5 mill levy for this purpose.

**San Juan Water Commission** - To account for operating and capital expenditures of the San Juan Water Commission established by a joint powers agreement between the participants of San Juan County, City of Farmington, City of Bloomfield, and the City of Aztec. Funding is provided by a transfer from the Water Reserve Fund which is funded by a ½ mil property tax in accordance with the joint powers agreement. Authority for creation of the fund is by joint powers agreement.

**Gross Receipts Tax Reserve Fund** - To account for the 25% of the first one-eighth of one percent gross receipts tax as required by state statute. Funding is provided by gross receipts taxes county-wide. The fund was created by authority of state statute (see Section 7-20E-11, NMSA 1978 Compilation).

**Juvenile Services** - To account for funds expended for the operation of a County juvenile detention facility. Revenues come from a County-wide one-eighth of 1% gross receipts tax. The fund was created by authority of state statute (see Section 7-20E-11, NMSA 1978 Compilation).

### **Capital Projects Funds:**

Capital projects funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds.

**CDBG Project Fund** - County management established this fund to account for projects using Community Development Block Grants. The most recent projects were the construction of the Bloomfield Boys and Girls Club and Halvorson House.

**Capital Projects Funds:** (continued)

**Communications Authority Capital Fund** - To account for the capital purchases of a joint communication facility. Funding is provided by local government entities that are participants of the agreement. Authority for creation of the fund is by joint powers agreement.

**Hospital Construction Project Fund**- To account for the San Juan Regional hospital expansion project using bond proceeds as well as state funding.

**Gross Receipts Tax Revenue Bond Series 2008** - This fund was established to account for the capital projects funded by the GRT Revenue Bonds issued in 2008. The projects include the District Courtroom expansion, the new Law Enforcement Center, and the purchase of land.

**Capital Replacement Fund** - County management established this fund to account for various capital replacement projects.

**The Capital Replacement Reserve Fund** - To account for funds reserved for capital replacements and capital projects. One-time revenues are transferred into this reserve fund for one-time expenditures.

**Adult Detention Center** - County management established this fund to account for the acquisition and construction of the adult detention center.

**Road Construction Fund** - County management established this fund to account for the construction and maintenance of roads.

**Debt Service Funds:**

Debt service funds are used to account for required debt service reserve funds, the accumulation of resources and payment of bond principal and interest.

**Debt Service Fund** - To account for the dedicated gross receipts taxes, motor vehicle taxes, and gasoline taxes which are pledged revenues for payments of bond principal and interest. To account for required bond reserve funds.

**Internal Service Fund:**

**Major Medical Fund** - This fund is used to account for the costs of providing medical insurance coverage for the employees of San Juan County.