

**San Juan County Commission**  
**Special Meeting**  
**June 23, 2025**

Chairman Fortner called the San Juan County Commission meeting to order on June 23, 2025, at 12:00 p.m. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Commissioner Lanier gave the invocation and Commissioner Todacheene led the Pledge of Allegiance. Those present were:

CHAIRMAN	Terri D. Fortner
CHAIRMAN PRO-TEM	Sam Gonzales
MEMBER	Sandra L. Lanier
MEMBER	GloJean Todacheene
MEMBER	Gary McDaniel
CLERK	Alyssa Kuhn
UNDERSHERIFF	Cory Tanner
COUNTY MANAGER	Mike Stark
DEPUTY COUNTY MANAGER	Steven Saavedra
ATTORNEY	Joe Sawyer
DEPUTY ATTORNEY	Ellen Wayne
CLAIMS MANAGER	Cynthia Singleton
EMERGENCY MANAGER	Mike Mestas
CHIEF FINANCIAL OFFICER	Kim Martin
PARKS & FACILITIES ADMINISTRATOR	Steven Dansie
PARKS & FACILITIES DEPUTY ADMINISTRATOR	Michelle Murray
ALTERNATIVE SENTENCING ADMINISTRATOR	Jennifer Mitchell
FIRE CHIEF	David Vega
SAFETY & COMPLIANCE MANAGER	Adam Ortega
PUBLIC RELATIONS & FILM MANAGER	Devin Neeley

VISITORS:

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## **Regular Meeting**

### **Approval of Agenda**

Mike Stark, County Manager, stated that there was one change to the agenda. Consent Agenda Item #5, Consideration of Agreement with Wellpath, LLC for Detainee Health Care Services and Software License, Usage and Services Agreement, was changed to Consideration of Wellpath, LLC for Detainee Health Care Services; the software license usage and service agreement was removed for further review. A motion was made by Chairman Pro-Tem Gonzales, seconded by Commissioner Todacheene to approve the agenda as amended. Upon voice vote the motion passed unanimously.

## Consent Agenda

1. Approval of Regular Meeting Minutes for June 10, 2025
2. Approval of Ratification of New Mexico Match Fund Grant Application for FEMA Related Disaster Assistance
3. Approval of Ratification of the Four Corners Freight Rail Project CRISI (Consolidated Rail Infrastructure and Safety Improvements) Grant
4. Approval of DWI Grant Agreement #26-D-G-24 with DFA/LGD for Operation of the Local DWI Program
5. Approval of Agreement with Wellpath, LLC for Detainee Health Care Services
6. Approval of Memorandum of Understanding for Placement of Monitored Secured Containers for Elections

A motion was made by Commissioner Lanier, seconded by Chairman Pro-Tem Gonzales to approve the Consent Agenda. Upon voice vote the motion passed unanimously.

## New Business

### 1. Resolution No. 24-25-84, Approving a Lease with Process Equipment & Service Company (PESCO) for Property at the San Juan Industrial Park

Joe Sawyer, County Attorney, stated that in February 2025, the County requested Application 24-25-16 for lease of the San Juan County Industrial Park complex. Two proposals were received and evaluated by the County staff committee and recommended executing a 3-year lease with two options to renew with Process Equipment & Service Company (PESCO), contingent upon approval by the State Board of Finance. The lease rate appraised value is \$13,750 per month (\$495,000 over the three-year term). PESCO would be able to renew the lease for two additional 3-year terms, for a total of nine years. The lease rate for each renewal period would be renegotiated based upon the change of the appraised value. PESCO proposed to create 84 new jobs with an expected payroll, not including benefits, of approximately \$5.1 million. A motion was made by Chairman Pro-Tem Gonzales, seconded by Commissioner Todacheene to approve Resolution No. 24-25-84, Approving a Lease with Process Equipment & Service Company (PESCO) for Property at the San Juan Industrial Park. Upon voice vote the motion passed unanimously.

### 2. Workers' Compensation Insurance Provider Selection for FY2026

Cynthia Singleton, Claims Manager, Risk Management introduced Nate Duckett, Risk Advisor, Kysar Millennium Leavitt (KML), to present to the Commissioners the FY26 Workers' Compensation insurance bids to the County; the policy period is to begin July 1, 2025, for a one-year term ending June 30, 2026. Mr. Duckett explained that KML offered multiple companies the opportunity to cover San Juan County this year and reviewed those returned. New Mexico Counties Insurance Authority and New Mexico Mutual presented offers to KML with the following premiums:

- 1) New Mexico Counties Insurance Authority (NMCIA) offered a contribution amount/premium of:
  - \$945,644 with an offer of a -0-deductible

- \$801,848 with a \$10,000 deductible
  - \$702,787 with a \$25,000 deductible
  - An additional assessment to fund the NM Captive Reinsurance fund of \$100,000.00 per year for at least 2 years (required regardless of final choice of provider and coverage for the coming year), with the possibility of future assessments.
- 2) New Mexico Mutual offered a premium of:
- Did not offer a -0-deductible option
  - \$600,858 with a \$10,000 deductible
  - \$425,318 with a \$25,000 deductible
  - An additional assessment from NMCIA to fund the NM Captive Reinsurance fund of \$100,000.00 per year for 2 years (required regardless of final choice of provider and coverage for the coming year).

Staff recommended awarding the bid to New Mexico Mutual with a \$600,858 premium and a \$10,000 deductible. The Commission asked various questions. A motion was made by Commissioner Lanier, seconded by Commissioner Todacheene to approve New Mexico Mutual with the staff recommended premium and deductible as the Workers' Compensation Insurance Provider Selection for FY2026. Upon voice vote the motion passed unanimously.

### **Reports From Department Heads**

David Vega, Fire Chief, stated that the fire danger is high and no burn permits are being issued. Firework sales began in the County; however, he reminded citizens that McGee Park will not offer their parking lot to light fireworks this year.

### **Adjourn**

Being no further business, Chairman Fortner adjourned the meeting at 12:25 p.m.

APPROVED THIS 29TH DAY OF JULY 2025

BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:

  
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Chairman Terri D. Fortner

  
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Chairman Pro-Tem Sam Gonzales

  
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Sandra L. Lanier

  
\_\_\_\_\_  
GloJean Todacheene

  
\_\_\_\_\_  
Gary McDaniel

ATTEST:

  
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Alyssa Kuhn, County Clerk

