

## San Juan County Commission Regular Meeting December 2, 2025

Chairman Fortner called the San Juan County Commission meeting to order on December 2, 2025, at 4:00 p.m. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Commissioner Lanier gave the invocation and Chairman Pro-Tem Gonzales led the Pledge of Allegiance. Those present were:

CHAIRMAN	Terri D. Fortner
CHAIRMAN PRO-TEM	Sam Gonzales
MEMBER	Sandra L. Lanier
MEMBER	GloJean Todacheene
MEMBER	Gary McDaniel
CHIEF DEPUTY ASSESSOR	John Kuhn
UNDERSHERIFF	Cory Tanner
COUNTY MANAGER	Mike Stark
DEPUTY COUNTY MANAGER	Steven Saavedra
ATTORNEY	Joe Sawyer
DEPUTY CHIEF FINANCIAL OFFICER	Travis Sisco
PUBLIC WORKS ADMINISTRATOR	Nick Porell
ALTERNATIVE SENTENCING DEPUTY ADMINISTRATOR	Timi Howell
JUVENILE SERVICES DIRECTOR	Bowen Belt
EXECUTIVE HOUSING DIRECTOR	Charlotte Stanley
PUBLIC RELATIONS & FILM MANAGER	Devin Neeley
MARKETING ASSISTANT	Tim Mietty
PRESS: Tri-City Record	David Albright
VISITORS:	11

### **Regular Meeting**

#### **Approval of Agenda**

Mike Stark, County Manager, stated that there were no changes to the agenda. A motion was made by Commissioner Todacheene, seconded by Commissioner McDaniel to approve the agenda as presented. Upon voice vote the motion passed unanimously.

#### **Consent Agenda**

1. Approval to Authorize DWI Grant Agreement #26-D-D-24, Amendment #1
2. Approval of Resolution No. 25-26-38, Disposition of Surplus and/or Obsolete County Property
3. Approval of FY26 Budget Adjustment #6 – Resolution No. 25-26-39

A motion was made by Commissioner Todacheene, seconded by Commissioner McDaniel to approve the Consent Agenda. Upon voice vote the motion passed unanimously.

### **Closed Executive Session**

Chairman Fortner announced that due to the availability of an attorney involved in the items to be discussed, it was necessary to change the order in which the Closed Executive Session is conducted. A motion was made by Commissioner Lanier, seconded by Commissioner Todacheene to go into closed executive session to discuss:

1. Pursuant to Section 10-15-1(H)(7)- Matters pertaining to threatened or pending litigation related to movement of the Sunray Racino License to Clovis, NM
2. Pursuant to Section 10-15-1(H)(8)- Possible disposal of real property by the public body, specifically 5 acres of land located adjacent to 4500 Wildflower Mesa Drive in Farmington, NM

Upon voice vote the motion passed unanimously. Upon return a motion was made by Commissioner Lanier, seconded by Commissioner Todacheene to go back into open meeting. Upon voice vote the motion passed unanimously. Commissioner Lanier stated that nothing other than what was stated in the motion to go into closed executive session was discussed.

### **New Business**

1. **Consideration of Resolution No. 25-26-40 to Approve Sale of a Tract of Real Property Adjacent to 4500 Wildflower Mesa Drive**

Joe Sawyer, County Attorney, requested that upon approval of the sale of the 5-acre tract adjacent to 4500 Wildflower Mesa Drive that the Commission approve Resolution No. 25-26-40 memorializing their authorization to sell the land. A motion was made by Chairman Pro-Tem Gonzales, seconded by Commissioner McDaniel to approve Resolution No. 25-26-40 to Approve Sale of a Tract of Real Property Adjacent to 4500 Wildflower Mesa Drive. Upon voice vote the motion passed unanimously.

2. **Consideration of Award of Bid 25-26-07, Construction of New San Juan Water Commission Building to B & M Cillessen Construction of Farmington, NM**

Diana Chapman, Chief Procurement Officer, stated that on October 13, 2025, Central Purchasing issued a request for sealed bids for the new San Juan Water Commission building to be located at 1601 Sunrise Parkway, Farmington, NM. One hundred invitations were sent to various contractors and on November 19, 2025, five bids were received and reviewed by staff and the project architect. One contractor did not submit the required New Mexico State Procurement Code mandatory required valid New Mexico Resident Preference Certificate with their bid so it could not be applied to their submission. Staff recommended the award of Bid 25-26-07 to B&M Cillessen Construction Co., Inc. of Farmington, NM as the overall low bidder, after the New Mexico Resident Preference is applied and meeting specifications/requirements. The award is for the lump sum base bid amount is \$3,675,000.00, plus NMGRT \$300,890.63, for a total amount of \$3,975,890.63. Staff requested approval from the Commission to award this bid

to B&M Cillessen Construction Co., Inc. Aaron Chavez, Executive Director, San Juan Water Commission, thanked Central Purchasing and County Staff for their assistance in the bid process. A motion was made by Commissioner Lanier, seconded by Commissioner McDaniel to approve Award of Bid 25-26-07, Construction of New San Juan Water Commission Building to B & M Cillessen Construction of Farmington, NM. Upon voice vote the motion passed unanimously.

**3. Consideration of Resolution No. 25-26-35, Establishing the Calendar Year 2026 Holiday Schedule for San Juan County**

Devin Neeley, Public Relations Manager, announced that each year, the County Commission designates San Juan County's legal holiday schedule for the upcoming year; Section 12-5-2, N.M.S.A.1978, as amended, designates the legal public holidays in New Mexico. The proposed 2026 Holiday Schedule for San Juan County follows the statute with the following exceptions:

- Good Friday will be observed on Friday, April 3, 2026.
- Independence Day will be observed on July 3, 2026.
- Indigenous Peoples' Day will be observed on Friday, November 27, 2026.
- Martin Luther King Jr.'s Birthday will be observed on Thursday, December 24, 2026.

Staff requested approval of Resolution No. 25-26-35, establishing the Calendar Year 2026 Holiday Schedule for San Juan County. The proposed holiday schedule has been reviewed and approved by department heads, elected officials, and the Employee Point of View Committee. A motion was made by Commissioner Todacheene, seconded by Commissioner Lanier to approve Resolution No. 25-26-35, Establishing the Calendar Year 2026 Holiday Schedule for San Juan County. Upon voice vote the motion passed unanimously.

**4. Consideration of Ratification of ADA Greivance Procedures at Adult Detention Center, Alternative Sentencing Division and Juvenile Detention Center**

Joe Sawyer, County Attorney, explained that for many years, San Juan County has had one Americans with Disabilities Act (ADA) Coordinator working under the County's ADA Grievance Procedure to make the County's services, programs, and activities accessible to people with disabilities. However, the existing grievance procedure was designed for complaints by the general public and has some limitations when dealing with inmate populations. As a result, the detention facilities have adopted grievance procedures with separate ADA Coordinators to administer the procedures. Staff requested that the Commission ratify the Grievance Procedures implemented by the facilities. A motion was made by Commissioner Lanier, seconded by Chairman Pro-Tem Gonzales to approve the Ratification of ADA Greivance Procedures at Adult Detention Center, Alternative Sentencing Division, and Juvenile Detention Center. Upon voice vote the motion passed unanimously.

**Report from County Manager**

Mike Stark reported the following:

- San Juan County Fire and Rescue Department was awarded \$1 million for the purchase of a new fire truck through a congressional directed spending request. Mr. Stark recognized congressional delegates Senator Martin Heinrich, Senator Ben Ray Lujan, and Congresswoman Teresa Leger Fernandez for their support.
- Behavioral Health Workshop for the 11th Judicial District will be held in Gallup on December 9th through December 11th. Staff will be in attendance to represent our County in identifying the gaps in behavioral health.
- The New Mexico Racing Commission will be holding a public hearing regarding the SunRay Park & Casino racing license on December 22nd at 8:00 a.m. in Clovis. San Juan County will be represented at that meeting. Public comment will be received through December 4th.
- Employee Satisfaction Survey will be conducted through December 21st, the results will be presented to the Commissioners for review.

### **Reports From Elected Officials And Department Heads**

Commissioner Todacheene announced that the San Juan County Museum will be hosting the Annual Salmon Ruins Craft Fair from 9 a.m. to 3 p.m. at McGee Park on Saturday, December 6th.

Nick Porell, Public Works Administrator, updated the Commission on the following:

- Recognized his staff for the completion of 15 miles of chip seal overlay, 5 miles of the rebuild of Road 7900, and completed one-third of the Road 350 project.
- Updated the Commission on the bridge projects on Roads 3000 and 3500. There is currently a stop work notice on the Road 3500 bridge project due to the failure of a wing wall; upon investigation the notice will be lifted. Mr. Porell will be meeting with the culvert supplier on December 4th to seek a resolve.
- New Mexico Department of Transportation pre-construction meeting will be held on December 19th to discuss the next phase of the Highway 550 resurfacing project between Aztec and the Colorado border. Mr. Porell will be in attendance.

Bowen Belt, Juvenile Service Director, reported that on November 19th there was a reduction of guaranteed beds with Sante Fe County from 7 to 6 and McKinley County from 3 to 2 at the Juvenile Detention Center to allow the facilities to serve San Juan County due to the increase of local youth being detained as the result of serious crimes.

Charlotte Stanley, Executive Housing Director, announced that the housing program has received a high-performance rating for the 18th year in a row.

Devin Neeley, Public Relations and Film Manager, reported the following:

- The Echo Food Drive Challenge between local government entities was a success with over 21,000 pounds of food collected. The Mr. Potato Head Trophy was awarded to the City of Aztec- 38.87 pounds of food per employee was collected. Mr. Neeley stated that the Human Resources Department won the internal contest at 215 pounds of food per person through cash donation; money donated to Echo Food Bank allows them to purchase commodity food at lower price.

- Over 1000 families received holiday food boxes in the recent Echo Food Bank distribution; the next distribution is December 18th, at McGee Park.

Chairman Fortner, announced that Cathryn Abeyta, United Way reported to the Rotary that there is a program called ALICE, Asset Limited, Income Constrained, Employed, that assists households who earn above the federal poverty level but still cannot afford basic needs.

**Comments / Input From The General Public**

None

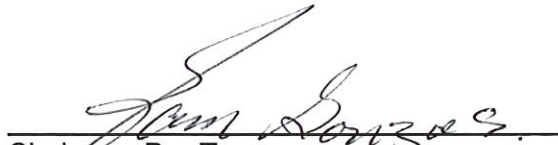
**Adjourn**

Being no further business, Chairman Fortner adjourned the meeting at 5:29 p.m.

APPROVED THIS 6TH DAY OF JANUARY 2026


BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:

  
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Chairman

  
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Chairman Pro-Tem

  
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Member

  
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Member

  
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Member

ATTEST:

  
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Alyssa Kuhn, County Clerk

