

**NEWCOMB CHAPTER  
REGULAR MEETING MINUTES**

**September 15, 2025**

1. **CALL MEETING TO ORDER:** The meeting was called to order at 9:45 a.m. by Tony Silentman, Vice President.

Due to an incident that occurred, the Chapter President did not arrive at the meeting until 10:06 a.m. and thereafter, chaired the meeting.

**INVOCATION:** Sarah Zah provided the invocation.

2. **REVIEW AND APPROVAL OF THE AGENDA**

The Vice President read the agenda into the record. He also stated that a request was made to move under 5. REPORTS, items E and F after 3. Review and Approval of the Meeting Minutes of August 19, 2025. Each presenter has a five-minute time limit.

**Sarah Zah motioned to approve the agenda and the request to move item 5. E & F after Item 3, and Lorraine Foster seconded.**

The Vice President proposed a consent agenda for items D, E, F, and Gunder 5. New Business, noting all are similar and non-debatable resolutions. With no objections, both motioning parties accepted the consent agenda.

**Vote: 16/0/1**

3. **REVIEW AND APPROVAL OF THE MEETING MINUTES OF AUGUST 19, 2025**

The Chapter Secretary/Treasurer read the meeting minutes of August 19, 2025, into the record. There were no questions or comments from the community members.

**Sarah Zah motioned, and Lorraine Foster seconded.**

**Vote: 16/0/1**

5. **REPORTS**

**B. Growing in Beauty Early Intervention Program**

JoAnn Begay introduced herself and shared her professional background, noting her longstanding service with CCSD. She currently works with the Navajo Nation Office of Special Education & Rehabilitation Services, a program dedicated to supporting individuals with disabilities. Her primary focus is the Early Intervention Program, which serves families with children from birth to age three who show signs of developmental delay or are at risk. Mrs. Begay emphasized that at age two, a child should typically know around 50 words. During the meeting, she distributed brochures containing information on various services, including Vocational Rehabilitation, Early Intervention, Home Visiting, and Independent Living. She encouraged community members to reach out to her using the contact number provided on the brochure. Passionate about her work, Mrs. Begay expressed her commitment to helping Navajo Nation families and offered to screen young children for developmental concerns, assisting with further assessments if needed.

**A. 2025 Regular Local Election**

Marianne Benally from the San Juan County Clerk's Office provided an overview of the upcoming 2025 Regular Local Election, scheduled for Tuesday, November 4, 2025, from 7:00 a.m. to 7:00 p.m. She highlighted several key items on the ballot, including School and College Board candidates representing the Bloomfield Municipal School District,

Central Consolidated School District, and Farmington Municipal School District. Voters will

also be asked to weigh in on the CCS General Obligation School Bond question, choosing either "FOR" or "AGAINST" the proposal. Additionally, candidates for positions 3 and 4 on the Soil & Water Conservation District Board (Land Owner Supervisor seats) will be up for election. Ms. Benally outlined three voting options: absentee ballot applications available from October 7 to October 21, early voting at designated locations listed in her handout, and in-person voting on Election Day. For further details or questions, community members are encouraged to refer to the San Juan County Election Office Bulletin Board located within the Chapter.

**4. OLD BUSINESS:** None

**5. NEW BUSINESS:**

**A. RESOLUTION NWCB-091525-081**

Approving the August 2025 Financial Report and Acknowledgement of the Newcomb Chapter's Monthly Financial Compliance Review Form and Monitoring Tool for Chapter Officials.

The Chapter Secretary/Treasurer presented the Balance Sheet as of August 31, 2025, to the committee member using actual numbers from the original balance sheet submitted as Exhibit "A". The chart is useful to illustrate the fund number, name, assets, liabilities, and fund balance. Copies of the Detail Balance Sheet, Statement of Revenues & Expenditures, and Actual vs. Budget were provided for the community members during the meeting.

Attached to the resolution are the Balance Sheet-Exhibit "A" and Statement of Revenues and Expenditures-Exhibit "B".

**NEWCOMB CHAPTER FINANCIALS  
BALANCE SHEET - DETAIL COMBINING BALANCE SHEET  
AS OF AUGUST 31, 2025**

FUND	ASSETS (+)		LIABILITIES (-)	FUND BALANCE (=)
Fund 01-Chapter General	\$4,221.48	Checking Account \$3,792.88 Savings \$428.60	(\$75.41)	\$4,146.07
Fund 02-Personnel	\$296,489.82	Checking Account \$226,429.46 Savings \$70,060.36	(\$91,130.77)	\$205,359.05
Fund 03-Land Claims	\$1,697.78	Checking Account \$1,697.78	\$0	\$1,697.78
Fund 08-Supplemental Youth	\$5,366.04	Checking Account \$5,366.04	(\$294.47)	\$5,021.57
Fund 09-Housing Discretionary	\$47,087.49	Checking Account \$47,087.49	(\$92.38)	\$46,995.11
Fund 10-LGA Land Grant	\$67,672.73	Checking Account \$67,672.73	(\$0.90)	\$67,671.83
Fund 12-Chapter Stipend	\$5,817.63	Checking Account \$5,817.63	(\$529.94)	\$5,287.69
Fund 13-Scholarship General	\$30,264.48	Checking Account \$30,264.48	\$0.00	\$30,264.48
Fund 14-Scholarship Claims	\$1,057.50	Checking Account \$1,057.50	\$0.00	\$1,057.50
Fund 15-PEP	\$30,138.80	Checking Account \$30,138.80	(\$922.34)	\$29,216.46
Fund 16-Veterans	\$12,799.39	Checking Account \$12,799.39	\$0.00	\$12,799.39
Fund 17-Emergency	\$28,392.77	Checking Account \$20898.11 Savings \$7,494.66	(\$18.72)	\$28,374.05
Fund 20-County	\$9,030.32	Checking Account \$9,030.32	\$0.00	\$9,030.32
Fund 21-Chapter R&M	\$21,103.35	Checking Account \$21,103.35	\$0.00	\$21,103.35
Fund 22-NN General Fund	\$379.95	Checking Account \$379.95	\$0.00	\$379.95
Fund 23-NN Sales Tax	\$174,841.82	Checking Account \$174,841.82	\$0.00	\$174,841.82
Fund 26-Farm Bureau	\$2,023.32	Checking Account \$1,981.32 Savings \$42.00	\$0.00	\$2,023.32
Fund 27-NN \$200k CIP	\$279,055.25	Checking Account \$174,055.25 Savings \$105,000.00	\$0.00	\$279,055.25
Fund 29-LGA Trust Funds	\$64,914.38	Checking Account \$(5,085.62)	\$0.00	\$69,914.38
Fund 30-Investment fund	\$304,069.08	Checking Account \$(260.03) Savings \$1,921.94 CD9723 \$100,802.39 CD9724 \$100,802.39 CD9724 \$100,802.39	\$0.00	\$304,069.08
Fund 34-Ag. Infrastructure Fund	\$483.79	Checking Account \$483.79	\$0.00	\$483.79
Fund 40-Unhealthy Fund Tax	\$45,547.95	Checking Account \$45,547.95	\$0.00	\$45,547.95
Fund 51-BHP	\$199.77	Checking Account \$199.77	\$0.00	\$199.77
Sub-Total:	\$1,432,654.89	Checking Acct. \$783,780.58 Savings Acct. \$346,467.14 CD9723 \$100,802.39 CD9724 \$100,802.39 CD9724 \$100,802.39	(\$93,064.93)	\$1,339,589.96
		(Personnel, PEP, SYEP, Housing Discretionary, Chapter Stipend) Personnel Taxes, Federal, State, SUTA, Worker's Comp, Medicare, Retirement, Navajo Tax \$93,064.93		
Fund 80-General Fixed Assets	\$1,036,240.60	Other Equipment \$10,000.00 Office Furniture \$196,295.00 Vehicle \$1,838,487.00 Dep. Other Equip. \$(6,729.33) Dep. Vehicles \$(183,795.00) Dep. Bldgs. \$(818,017.07)	\$0.00	\$1,036,240.60
	<b>TOTAL ASSETS/FIXED ASSETS: \$2,468,895.49</b>		<b>TOTAL LIABILITIES: \$(93,064.93)</b>	<b>TOTAL FUND BALANCE: \$2,375,830.56</b>

**NEWCOMB CHAPTER FINANCIAL  
STATEMENT OF REVENUE AND EXPENSES  
AS OF AUGUST 31, 2025**

Fund	Revenues (+)	Expenditure (-)	Explanation
Fund 01-Chapter General	\$14.00	(\$822.65)	Residency \$13.00, Copier \$1.00
Fund 02-Personnel	\$0	(\$11,986.91)	Personnel Exp. \$11,613.11, Mileage Reimbursement \$373.80
Fund 03-Land Claims	\$0	(\$558.41)	Telephone \$368.38, Water \$98.33, Internet \$91.70
Fund OS-Supplemental Youth	\$0	(\$1,195.63)	Salary \$1,195.63 for August 2025
Fund OS-Housing Discretionary	\$0	(\$3,159.10)	Personnel Exp. \$249.10 Contractual Expenses-Other Professional \$2,910.00
Fund 10-LGA	\$0	(\$487.67)	Office Lease Rental \$153.97, Consultant Expense \$333.70
Fund 12-Chapter Official Stiped	\$0	(\$3,019.50)	Workmen's Comp. \$19.50, Stipend/Meetings \$3,000. (August Planning/Chapter Meeting)
Fund 15-PEP	\$0	(\$3,768.06)	Salary-Summer Youth \$3,474.50, FICA \$215.43, Medicare \$50.38, SUTA \$5.18, Worker's Comp. \$22.57
Fund 20-County	\$0	(\$669.00)	Operational Supplies \$270.00, Purchase Food (Chapter) \$399.00
Fund 21-Chapter Repair/Maintenance	\$0	(\$1,054.94)	Electric \$1,027.91, Waste Disposal \$27.00
Fund 22-NN General Fund	\$0	(\$45.92)	Operating Supplies \$45.92
Fund 23-NN Sales Tax <i>June Resolution-Approve Funds</i>	\$36,742.00	(\$8,113.90)	Gasoline-Vehicle \$101.87, Repair & Maintenance \$629.73, Vehicles \$7,382.30
Unhealthy Food Tax (Fund-40)	\$0	(\$403.37)	Purchase Food Chapter \$403.37
<b>Totals:</b>	<b>\$36,756.00</b>	<b>(\$35,285.03)</b>	

Questions/Comments:

Brian Zah asked about potential carryovers for FY2026 and whether the amount was available. The Secretary/Treasurer confirmed that there will be carryover funding, but the specific amount will not be determined until the budget is finalized by the Administration. After the budget is completed and the carryover amount is identified, community members must approve it through a resolution before the end of the month.

**Brian Zah motioned, and JoAnn B. Begay seconded.**

**Vote: 17/0/1**

**B. RESOLUTION NWCB-091525-082:**

Approving the Chapter Rules and Order for Conducting Chapter Meetings.

Mr. Benally provided a brief overview of the Chapter Rules and Order that will be used once approved to conduct meetings.

**Brian Zah motioned, and Lorraine Foster seconded.**

**Vote: 16/0/1**

**C. RESOLUTION NWCB-091525-083:**

Approving the Advertisement for One (1) Vacancy Position within the Newcomb Community Land Use Plan Committee (CLUPC).

Mr. Benally reported that a vacancy position is open as the prior CLUPC President had resigned. The advertisement will be posted, and once the letters of interest are received, a selection will be made by the Chapter Officials.

**Lorraine Foster motioned, and JoAnn B. Begay seconded.**

**Vote: 17/0/1**

**CONSENT AGENDA FOR ITEMS D, E, F, AND G.**

Mr. Benally provided a brief summary of the resolutions on the consent agenda, which does not require a debate.

**D. CONSENT AGENDA ITEM/RESOLUTION NWCB-091525-084:**

Approving Newcomb Chapter's 2025 Fall Scholarship Student Financial Assistance Application Intake and Authorizing Funds for Qualified Students who meet the Eligibility Criteria and Program Guidelines.

**E. CONSENT AGENDA ITEM/RESOLUTION NWCB-091525-085:**

Approving the Chapter Administration's Project Application to Utilize the Chapter's Public Employment Program (PEP) Budget (Fund 15) to Advertise, Accept Applications, Interview, and Hire One (1) On-Call Facility Maintenance Worker and (1) On-Call Equipment Operator for Six Months Commencing in October 2025.

**F. CONSENT AGENDA ITEM/RESOLUTION NWCB-091525-086:**

Approving the Chapter Administration's Project Application to Utilize the Chapter's Supplemental Youth Employment Program Budget (Fund 08) to Advertise, Accept Applications, Interview, and Hire One (1) College Student for a Part-Time Office Specialist Position for Six Months Commencing in October 2025.

**G. CONSENT AGENDA ITEM/RESOLUTION NWCB-091525-087**

Approving the Chapter Administration's Project Application to Utilize the Chapter's Public Employment Program (PEP) Budget (Fund 15) and the Housing Discretionary Budget (Fund 09) to Advertise, Accept Applications, Interview, and Hire Two (2) On-Call Carpenters and Two (2) On-Call Laborers for Six Months Commencing in October 2025.

**JoAnn Begay motioned to approve the Consent Agenda for items D, E, F, and G, and Brian Zah seconded.**

**Vote: 17/0/1**

**H. RESOLUTION NWCB-091525-088:**

Approving a Sponsorship Request for the Northern Navajo Fair First Responders and Law Enforcement of \$500.00 to Purchase Food Items and Water (Including Gatorade, etc.), Utilizing the Unhealthy Food Tax Budget (Fund 40).

Mr. Benally presented a request from the Northern Fair Committee for food items and water, Gatorade, etc., to be distributed to the First Responders and Law Enforcement during the Northern Navajo Fair.

**Edward Evans motioned, and Herbert Nez seconded.**

**Vote: 15/2/01**

**I. RESOLUTION NWCB-091525-089:**

Approving the Navajo Transitional Energy Company (NTEC) 2026 Benefits Program Application for a Shade Umbrella to cover the Newcomb Playground located near the Chapter Facilities.

Mr. Benally presented a brief overview of a request to NTEC that requires a Chapter resolution. The request is for a shade umbrella that will cover the current playground located near the chapter.

**Brian Zah motioned, and JoAnn Begay seconded.**

**Vote: 17/0/1**

**J. RESOLUTION NWCB-091525-090:**

Approving the Newcomb Chapter Fiscal Year 2026 Chapter Operating Budget of \$316,781.

Mr. Benally stated the Chapter will be receiving \$316,781 from the Navajo Nation for the Fiscal Year Chapter Operating Budget. Once the budget is developed and funds are allocated, it will be presented to the community members for approval. This includes any

carryover from FY2025 to FY2026.

**Lorrayne Foster motioned, and Sarah Zah seconded.**

**Vote: 17/0/1**

**K. RESOLUTION NWCB-091525-091**

Approving the NAVA Farms Committee Plan of Operation

Mr. Benally reported that Rodriguez Morris, Principal Tribal Court Advocate with the Navajo Nation Department of Justice (NNDJO), Chapter Unit sent a memo regarding RFS 25-4876, Review Chapter Policies; Newcomb Chapter NavaFarm Committee Plan of Operation for legal sufficiency. And as of September 12, 2025, the NN DOJ Chapter Unit completed its final review of the plan of operation and determined that the Plan of Operation is legally sufficient, and the Chapter may now submit a Chapter resolution for approval. A clean copy of the plan of operation was also attached to Mr. Morris' memo.

**Lorrayne Foster motioned, and Sarah Zah seconded.**

**Vote: 17/0/1**

**6. REPORTS:**

**A. Council Delegate, Hon. Rickie Nez**

Not present.

**B. Chapter Officials (President, Vice-President, Secretary/Treasurer)**

No reports from Chapter Officials.

**C. Chapter Administration**

Mr. Benally presented his September 2025 monthly report and provided a brief summary on the Chapter Roof Renovation, Sihasin Chapter Truck, NavaFarms' Plan of Operation, Food Distribution, FY2026 Budget, and NTEC Community Heating Resource Program.

**D. Grazing Official**

Mr. Gould shared updates from recent meetings he attended, expressing concern over the ongoing issue with Captain Tom not being repaired, which has resulted in continued water waste and missed opportunities to capture it in the lake. He noted that the AIF program is still accepting applications and that wood hauling permits remain available. Hay sales are ongoing at NAPI, and he provided pricing details for interested buyers. Cattle sales are also active in Kirtland, NM, as well as in Cortez and Yellow Jacket, CO. Mr. Gould raised a concern about the lack of attention some farmers are giving to their plots, mentioning that previous Farm Committee officials had received compensation for their roles. He also highlighted that district and regular grazing meetings are being held to facilitate grazing permit transfers and to address any disputes or complaints brought before the Grazing Committee.

**7. ANNOUNCEMENTS:**

- A. Newcomb Chapter Meeting, September 15, 2025, at 9:00 am.
- B. Newcomb Chapter Planning Meeting, October 06, 2025, at 9:00 a.m.
- C. District Grazing Meeting, Hogback Chapter, October 2, 2025
- D. Computer Class, Dine College (Newcomb), September 19, 2025, 1:00 p.m. to 3:00 p.m.
- E. Community Food Distribution, November 06, 2025.

**8. ADJOURNMENT:**

There being no further business items, Sarah Zah motioned to adjourn the meeting, and Lorraine Foster seconded.

Vote: 15/0/1

Meeting adjourned at 11:51 a.m.

Minutes Submitted by:

*Lorraine Gould* Sept. 16, 2025  
Lorraine Gould, Secretary/Treasurer

Date Approved: \_\_\_\_\_