

**San Juan County Commission  
Regular Meeting  
September 12, 2019**

Chairman Fortner called the San Juan County Commission meeting to order on September 12, 2019 at 12:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Chairman Pro-Tem Crowley gave the invocation and Commissioner Todacheene led the Pledge of Allegiance. Those present were:

CHAIRMAN	Jack L. Fortner
CHAIRMAN PRO-TEM	Jim Crowley
MEMBER	John T. Beckstead
MEMBER	GloJean Todacheene
MEMBER	Michael Sullivan
CHIEF DEPUTY ASSESSOR	John Kuhn
CLERK	Tanya Shelby
SHERIFF	Shane Ferrari
COUNTY MANAGER	Mike Stark
COUNTY ADMINISTRATIVE OFFICER	Fran Fillerup
ATTORNEY	Doug Echols
DEPUTY ATTORNEY	Joe Sawyer
RISK MANAGER	Cynthia Singleton
EMERGENCY MANAGER	Mike Mestas
CHIEF FINANCIAL AND STRATEGY OFFICER	Jim Cox
PARKS & FACILITIES ADMINISTRATOR	Daniel Hill
PARKS & FACILITIES DEPUTY ADMINISTRATOR	Steven Dansie
PUBLIC WORKS ADMINISTRATOR	Nick Porell
CHIEF HUMAN RESOURCES OFFICER	Charlene Wells
ADULT DETENTION CENTER WARDEN	Tom Havel
JUVENILE SERVICES ADMINISTRATOR	Traci Neff
FIRE CHIEF	Craig Daugherty
DEPUTY FIRE CHIEF	John Mohler
HEALTH CARE ASSISTANCE PROGRAM COORDINATOR	Liza Lier
GENERAL SERVICES ADMINISTRATOR	Larry Hathaway
SUBDIVISION REVIEW OFFICER	David Barnett
CHIEF IS OFFICER	Keith Lund
HOUSING EXECUTIVE DIRECTOR	Faye Anderson
PRESS: Farmington Daily Times	Hannah Grover
VISITORS:	22

## Presentations

### 1. Recognition of Executive Fire Officer Designation to Deputy Chief John Mohler

Craig Daugherty, County Fire Chief, explained that Deputy Chief John Mohler recently completed the requirements to be certified as an Executive Fire Officer (EFO) from the National Fire Academy (NFA) in Emmitsburg Maryland. The EFO program is the flagship program of the NFA and provides senior fire officers with a broad perspective on various facets of fire and emergency medical services administration; to include Executive Development and Leadership and Executive Analysis of Community Risk Reduction as well as Fire Service Operations in Emergency Management. The courses and accompanying research projects examine how to exercise leadership when dealing with difficult or unique problems within communities. The four-year program required a series of four graduate and upper-division baccalaureate courses each being two weeks in length as well as an Applied Research Project requiring completion within six months after the four years of coursework. Chief Mohler accomplished this task at the same time as he ran the Bloomfield Fire Department and transitioned to the Deputy Chief at San Juan County. Fire Chief Daugherty recognized Deputy Chief Mohler for his accomplishments and his family for their support.

### 2. Recognition for the "Yard of the Month" Program

Bob Carman, Community Development, explained that the "Yard of the Month" program mission is to recognize citizens of San Juan County for their voluntary efforts in "Building a Stronger Community" by taking pride in the appearance and maintenance of their yard and home. The Woosley and Evans family have inspired county residents to strive for a clean and beautiful community where natural resources are protected and the environment is enhanced. Their attractively groomed property is located at 67 Road 2345. The judging criteria reviewed by the Code Compliance Officer and the Community Development Administrator were as follows:

- House numbers are attractively displayed.
- The yard is free of litter, junk and debris.
- The yard is free of junked or inoperable vehicles.
- Trash receptacles are hidden from view.
- The yard is free of appliances and indoor furniture on front porches or patios.
- The yard is attractively groomed and well maintained. In other words, pleasing to the eye or to the passerby.
- The residence, out buildings, fences, porches, decks and patios on the premises are in good repair.

Mr. Carman presented the Evans with a Certificate of Appreciation.

A motion was made by Commissioner Sullivan, seconded by Chairman Pro-Tem Crowley to call to order the Indigent Hospital and County Health Care Board Meeting. Upon voice vote, the motion passed unanimously.

### **Indigent Hospital Claims Board Meeting**

1. Consideration of Request for Approval of Health Care Assistance Claims
2. Consideration of Approval of Minutes of August 6, 2019

Upon voice vote this motion passed unanimously.

The Indigent Hospital Claims Board Meeting Minutes are taken separately and are made a part of the permanent minute's folder.

A motion was made by Commissioner Beckstead, seconded by Commissioner Todacheene to adjourn the Indigent Hospital and County Health Care Board Meeting and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

### **Regular Meeting**

#### **Approval of Agenda**

Mike Stark, County Manager, stated that there were no changes to the agenda. A motion was made by Commissioner Todacheene, seconded by Commissioner Sullivan to approve the agenda as presented. Upon voice vote this motion passed unanimously.

#### **Consent Agenda**

1. Approval of Special Meeting Minutes of August 27, 2019
2. Approval of Resolution #19-20-12, FY20 Budget Adjustments #1
3. FY20 Final Budget-Record of Approved Budget
4. Approval of July 2019 Treasurer's Check Register
5. Consideration of Grant #A 19D2048 with New Mexico Aging and Long Term Services Department

A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Todacheene to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

#### **New Business**

1. **Consideration of Proclamation declaring September 17-23 as Constitutional Week 2019**

Mike Stark, County Manager, explained that the Daughters of the American Revolution (DAR) have requested that San Juan County issue a proclamation declaring the week of September 17 through 23, 2019 to be Constitution Week. The proclamation was read aloud:

**SAN JUAN COUNTY, NEW MEXICO  
PROCLAIMING SEPTEMBER 17-23 AS  
CONSTITUTION WEEK 2019**

**WHEREAS**, September 17, 2019 marks the two hundred and thirty-second anniversary of the drafting of the Constitution of the United State of America by the Constitutional Convention; and

**WHEREAS**, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary and to the patriotic celebrations which will commemorate the occasion; and

**WHEREAS**, Public Law 915 guarantees the issuing of a Proclamation each year by the President of the United States of American designating September 17 through September 23 as Constitution Week.

**NOW, THEREFORE**, the Board of County Commissioners of San Juan County, New Mexico, does hereby proclaim the week of September 17 through 23, 2019 to be

### CONSTITUTION WEEK

in San Juan County and urges all citizens to study the Constitution and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

It was announced that there will be a celebration on September 17, 2019 at 1:30 p.m. at Orchard Plaza Park. A motion was made by Commissioner Sullivan, seconded by Chairman Pro-Tem Crowley to approve the Proclamation declaring September 17-23 as Constitutional Week 2019. Upon voice vote this motion passed unanimously.

2. **Consideration of Approval for Submission of the Annual 2019 State Homeland Security Grant Program (SHSGP). Funding opportunity, Application and Work Plan**

Mike Mestas, Emergency Manager, requested approval to apply for the 2019 (SHSGP) State Homeland Security Grant Program in the amount of \$761,700.00. If granted, funds would be allocated per the amounts below:

Project #1	SJC Helicopter	97,000.00
Project #2	HAZMAT	260,200.00
Project #3	Law Enforcement	330,000.00
Project #4	Target Hardening of the facility	40,000.00
Project #5	OEM Training and Exercise	27,500.00
Community Preparedness	San Juan County CERT	7,000.00
	Total Amount Requested	\$761,700.00

Mr. Mestas invited the Commission to an active shooter re-enactment drill at Pinon Hills Community Church on September 25, 2019 from 8 a.m. to 11:30 a.m. The Commission asked various questions. A motion was made by Commissioner Todacheene, seconded by Chairman Pro-Tem Crowley to approve the Submission of the Annual 2019 State Homeland Security Grant Program (SHSGP). Funding opportunity, Application and Work Plan. Upon voice vote this motion passed unanimously.

3. **Consideration of Approval of Application No. 1120874 for Wine Wholesaler License for Rio Suave Vineyard, LLC in Blanco**

Doug Echols, County Attorney, stated that Rio Suave Vineyard, LLC has applied to the Alcohol and Gaming Division for a wine wholesaler liquor license. The Vineyard is located at 66 Road 4556 in Blanco and is owned by Timothy and Anita Martinez. A Notice of Public Hearing was published in the Daily Times on August 12th and September 1st. A public hearing was held on September 11th to take evidence for approval or disapproval of the new wine wholesaler license. Mr. Echols reported that only the applicants appeared and met all the requirements. A motion was made by Commissioner Todacheene, seconded by Commissioner Sullivan to approve Application No. 1120874 for Wine Wholesaler License for Rio Suave Vineyard, LLC in Blanco. Upon voice vote this motion passed unanimously.

4. **Consideration of Amendment to San Juan County Ordinance No. 76, the Manufactured Home Parks and Recreational Vehicle Parks Ordinance**

Doug Echols, County Attorney, reported that at the August 27, 2019 meeting, the Board of County Commissioners approved a Notice of Intent to Amend Ordinance No. 76, the Manufactured Home Parks and Recreational Vehicle Parks Ordinance. When the ordinance was adopted in 2011, it contained an error in the definition of a manufactured home, requiring that the minimum square footage of a manufactured home be at least 720 square feet. The Community Development Department requested that the definition be changed to 320 square feet for a manufactured home. The change would align the definition in Ordinance 76 with the U.S. Department of Housing and Urban Development definition found at 24 C.F.R. 3280.2. The Notice of Intent to Amend was published in the Daily Times on Thursday, August 29, 2019. Chairman Fortner open the floor for a public hearing for or against the ordinance amendment. There was no public comment. A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Todacheene to approve the Amendment to San Juan County Ordinance No. 76, the Manufactured Home Parks and Recreational Vehicle Parks Ordinance). Upon voice vote this motion passed unanimously.

5. **Consideration of Request to Submit Proposal to New Mexico Counties to Host the 2023 Annual Conference**

Mike Stark, County Manager, stated that on July 24, 2019, New Mexico Counties (NMC) issued a Request for Proposals to all counties statewide interested in hosting the 2021, 2022, or 2023 annual summer conference. The NMC Annual Conference attracts between 600-750 attendees each year and historically conference attendance has contributed a minimum of \$215,000 in direct spending to the host county during the three-day event. In reviewing the request for proposal (RFP) list of venue requirements, meal requirements, and hotel requirements, staff worked with the Farmington Visitors and Convention Bureau, San Juan College, and the City of Farmington to see what options exist for accommodation of an event of this size. Between the use of San Juan College for all conference associated meeting space, Berg Park in Farmington for the Host County Reception, and the McGee Park Convention Center for the NMC Dinner and Dance, we would be able to accommodate all of the needs. In addition, it appears that the 2023 conference would be best for us to host due to construction of the downtown Farmington area running through 2021 and Municipal league conference being held by the City of Farmington in 2022. The host county is expected to provide catering and entertainment for the

Host County Reception, decorations for social events, security for the ROADEO, social events, and exhibit hall and transportation services between hotels/motels, meeting facilities and events. In reviewing the costs associated with those requirements, it is anticipated San Juan County would need to budget \$20,000 in the FY22 budget to cover those expenses. Sponsorships would be sought out to reduce or eliminate the need for any county related funds. When the county last hosted the summer conference in 2010, sponsorships covered any expenses associated with hosting the event. Mr. Stark requested direction from the Commission on submitting a proposal to host the 2023 Summer Conference. The Commission asked various questions. A motion was made by Commissioner Sullivan, seconded by Chairman Pro-Tem Crowley to approve the Request to Submit Proposal to New Mexico Counties to Host the 2023 Annual Conference. Upon voice vote this motion passed unanimously.

#### **6. Consideration of Partial Vacation of Plat-Wild Horse Valley Subdivision Replat C**

David Barnett, Subdivision Review Officer, explained that Wild Horse Valley Subdivision, located west of McGee Park, was accepted by the County Commission and recorded on September 15, 1958. The owners in Block 3 are proposing a partial vacation of the alley to acquire the land and resolve an encroachment issue of their existing building. The alley is not drivable and the utility easement would remain. As per Section 7.2.3 of the Subdivision Regulations, the Commission decides whether the partial vacation will adversely affect the interests of persons on contiguous land or of persons within the subdivision. The other landowners in Block 3, utility companies that serve this area, Public Works, the Fire Department and the Legal Department have given their approval. Staff recommended approval, subject to independent appraisal of vacated land and possible Department of Finance approval of sale. A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Beckstead to approve the Partial Vacation of Plat-Wild Horse Valley Subdivision Replat C. Upon voice vote this motion passed unanimously.

#### **Report from County Manager**

Mike Stark reported that there was a delay in the certification of Property Tax Rates and that a Special Meeting will need to be coordinated before September 27, 2019.

#### **Reports From Elected Officials And Department Heads**

Chairman Fortner announced that the Four Corners Film Festival is currently taking place in downtown Farmington and Vivica Fox will be holding a seminar at the Farmington Civic Center at 5:30 p.m. Mr. Fortner also recognized Tory Larsen, Seth Tanner, John Mohler, and Bree Cook from Leadership San Juan.

Daniel Hill, Parks & Facilities Administrator, reported that the attendance of the San Juan County Fair this year was 88,000, a decrease of about 4,000 from the previous year. Mr. Hill stated that the construction may have caused a decline in attendance. The livestock sale that supports college funding for the youth was \$425,000 this year, an increase of \$100,000 over the previous year. The 2020 fair will be scheduled a week earlier.

Nick Porell gave an update on CR 5500 and Largo Canyon Bridges.

**Comments / Input From The General Public**

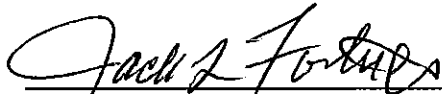
Jeff Kramme, citizen of San Juan County, expressed his concerns regarding the gas line installed on CR 5194, the permits issued to the New Mexico Gas Company, and the damage to the road caused by the installation. Nick Porell, Public Works Administrator, presented a timeline of the County's contact with New Mexico Gas Company.

**Adjourn**


Being no further business, a motion was made by Commissioner Todacheene, seconded by Commissioner Sullivan to adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 12:55 p.m.

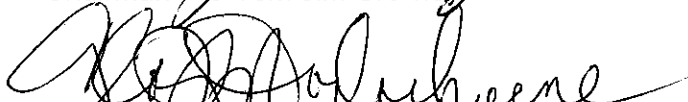
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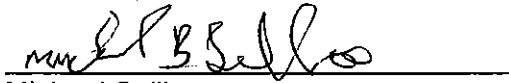
BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:

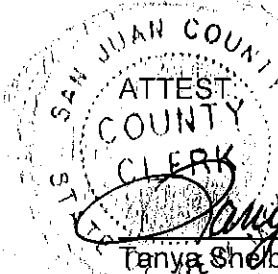
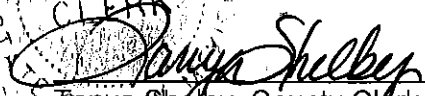
  
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Chairman Jack L. Fortner

  
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Chairman Pro-Tem Jim Crowley

  
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John T. Beckstead

  
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Glo Jean Todacheene

  
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Michael Sullivan

  
  
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Tanya Shelby, County Clerk