

San Juan County Commission Regular Meeting March 7, 2019

Chairman Fortner called the San Juan County Commission meeting to order on March 7, 2019 at 4:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Chairman Fortner gave the invocation and Doug Echols led the Pledge of Allegiance. Those present were:

CHAIRMAN	Jack L. Fortner
CHAIRMAN PRO-TEM	Jim Crowley
MEMBER	John T. Beckstead
MEMBER	Glojean Todacheene
MEMBER	Michael Sullivan
CLERK	Tanya Shelby
CHIEF DEPUTY CLERK	Alyssa Kuhn
CHIEF DEPUTY TREASURER	Carol Taulbee
SHERIFF	Shane Ferrari
UNDERSHERIFF	Cory Tanner
COUNTY MANAGER	Mike Stark
COUNTY ADMINISTRATIVE OFFICER	Fran Fillerup
ATTORNEY	Doug Echols
RISK MANAGER	Cynthia Singleton
EMERGENCY MANAGER	Mike Mestas
CHIEF FINANCIAL AND STRATEGY OFFICER	Jim Cox
PUBLIC WORKS DIRECTOR	Nick Porell
CHIEF HUMAN RESOURCES OFFICER	Charlene Wells
ADULT DETENTION CENTER DEPUTY WARDEN	Daniel Webb
DEPUTY FIRE CHIEF	John Mohler
HEALTH CARE ASSISTANCE PROGRAM COORDINATOR	Liza Lier
GENERAL SERVICES ADMINISTRATOR	Larry Hathaway
CHIEF IS OFFICER	Keith Lund
HOUSING EXECUTIVE DIRECTOR	Faye Anderson
SAFETY & COMPLIANCE MANAGER	Stewart Logan
PUBLIC RELATIONS MANAGER	Devin Neeley
VISITORS:	17

A motion was made by Commissioner Todacheene, seconded by Commissioner Beckstead to call to order the Indigent Hospital and County Health Care Board Meeting. Upon voice vote, the motion passed unanimously.

Indigent Hospital Claims Board Meeting

1. Request for Approval of Health Care Assistance Claims
2. Approval of Minutes of February 7, 2019.

The Indigent Hospital Claims Board Meeting Minutes are taken separately and are made a part of the permanent minute's folder.

A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Todacheene to adjourn the Indigent Hospital and County Health Care Board Meeting and call to order the Regular Meeting. Upon voice vote, the motion passed unanimously.

Regular Meeting

Approval of Agenda

Mike Stark, County Manager, stated that there is one change to the agenda, Item #7 was struck from new business. A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Todacheene to approve the agenda as presented/amended. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Approval of Resolution 18-19-57, Providing for Acceptance and Approval of the FY18 Comprehensive Annual Financial Report (CAFR), as Presented to Commission by Pattillo, Brown and Hill, LLP at Regular Meeting of December 18, 2018
2. Approval of Resolution 18-19-53, FY19 Budget Adjustments #8
3. Award of Proposal 18-19-03 Reissue, Building Automated System Services to Building Automation Services of Los Lunas, NM and Farmington Heating and Metal of Farmington, NM
4. Approval of February 7, 2019 Regular Meeting Minutes
5. Approval of February 19, 2019 Special Meeting Minutes
6. Approval of February 19, 2019 Regular Meeting Minutes

A motion was made by Commissioner Beckstead, seconded by Commissioner Sullivan to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

New Business

1. Annual Update on First Tee Program

Tom Yost, Program Director of First Tee of San Juan County provided an annual update to the Commission on the activities and accomplishments of the program and thanked them for their continued support. Mr. Yost introduced the new Executive Director, Tina Pacheco-White and highlighted the following:

- First Tee Program impacts 9,000 plus youth in San Juan County
- National School Program in 19 elementary schools, 3 Afterschool Programs, and 5 Summer Program locations

- There are 15 older participants mentoring younger participants
- 56% of the participants are non-Caucasian
- Science, Technology, Engineering, and Math (STEM) concepts are built into the lessons
- Future goals include impacting 12,500 plus youth in the Four Corners Region, recruiting community leaders as mentors, NB3 Fit-Week Partner

2. Consideration of Joint Powers Agreement with the Town of Kirtland for Law Enforcement Services

Cory Tanner, Undersheriff, explained that for the last three years, the County has had a Joint Powers Agreement (JPA) in place with the Town of Kirtland wherein the Town of Kirtland applies for State Law Enforcement Protection fund grants for equipment and the Sheriff's Office provides ten hours of law enforcement within the municipal limits of the Town of Kirtland in exchange for use of the equipment. For the previous three years, the annual grant has been \$20,000, and this year's grant will be \$20,000. A bill now pending in the Legislature will determine the future amounts. The previous JPA expired on December 31, 2018; in order to be eligible to apply for the future Law Enforcement Protection fund grants for equipment, the Department of Finance and Administration requires a current JPA between the County and the Town of Kirtland. The Commission asked various questions. A motion was made by Commissioner Beckstead, seconded by Chairman Pro-Tem Crowley to approve the Joint Powers Agreement with the Town of Kirtland for Law Enforcement Services. Upon voice vote this motion passed unanimously.

3. Consideration of Law Enforcement Protection Fund (LEPF)

Cory Tanner, Undersheriff, requested approval of the annual "Law Enforcement Protection Fund" (Fund 211) application from the State of New Mexico Department of Finance and Administration, Local Government Division. The funding level is determined using a formula based on the population of the jurisdiction, and the number of full-time sworn law enforcement personnel. The eligible total for this year is \$90,600. The money will be split between repair/purchase of law enforcement apparatus and equipment at \$55,600, as well as advanced training at \$35,000 as done in previous years. No match funds are required. Chairman Fortner asked about the various eligibility levels. A motion was made by Commissioner Todacheene, seconded by Chairman Pro-Tem Crowley to approve the Law Enforcement Protection Fund (LEPF). Upon voice vote this motion passed unanimously.

4. Consideration of Renewal of Property/Casualty Insurance

Cynthia Singleton, Risk Manager, requested renewal for property and casualty insurance for San Juan County. RFP 17-18-05 was awarded to Kysar/Millennium/Leavitt Insurance Agency (hereafter referred to as K/M/L) for brokerage services to procure insurance coverages for San Juan County. The policy period is to begin March 31, 2019 for a one-year term ending March 31, 2020, with two (2) additional one (1) year term renewals remaining on the RFP upon commission approval. K/M/L offered multiple companies the opportunity to bid to cover San Juan County this year, and after reviewing those that were returned, recommended the continued main contract with Travelers based on services offered and favorable premiums. K/M/L presented San Juan County a renewal premium with Travelers Insurance of

\$1,641,076.00 (excluding Cyber Crime and Aircraft coverage and fees). Cyber Crime and Aircraft coverage for helicopters are under CHUBB insurance for an increase in coverage and limits not offered by Travelers at an annual premium of \$14,260.00 and \$44,602.00 respectively. Brokerage services were previously awarded under RFP 17-18-05 to K/M/L under a combined fee cap of \$100,000.00 and total commission/fee (included in the premium total) under these recommendations is \$90,000.00. Total premiums for all coverages and Kysar commission equals \$1,699,938.00, which represents a .54% increase from the previous policy period. A motion was made by Commissioner Todacheene, seconded by Chairman Pro-Tem Crowley to approve the Renewal of Property/Casualty Insurance. Upon voice vote this motion passed unanimously.

5. Consideration of Award of Bid 18-19-10, Manufacture and Install Wildland Pump Package on Cab & Chassis of Brush Trucks

Larry Hathaway, General Services/Community Development Administrator, informed the Commission that on February 17, 2019, Central Purchasing issued a request for sealed bids for a vendor to manufacture and install a pump package on seven (7) new custom wildland firefighting trucks. Fourteen (14) invitations were sent out. On February 27, 2019, three (3) bids were received and opened. Mr. Hathaway noted that the Fire Department has reviewed the bids and requests that the Commission award Bid 18-19-10 to Largo Tank and Equipment, Inc. of Farmington, NM in the amount of \$304,080.00. A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Beckstead to approve the Award of Bid 18-19-10, Manufacture and Install Wildland Pump Package on Cab & Chassis of Brush Trucks. Upon voice vote this motion passed unanimously.

6. Consideration of Resolution 18-19-56, Supporting New Mexico Environment Department 2019/2020 Recycling and Illegal Dumping (RAID) Grant Application

Nick Porell, Public Works Director, requested the approval of Resolution 18-19-56 in support of an application for grant funds from New Mexico Environment Department 2019/2020 Recycling and Illegal Dumping (RAID). NMED has allocated \$800,000 in funds statewide and 75% of those funds must be spent on scrap tire disposal programs. The remaining 25% can be spent on illegal dumping cleanup. Public Works intends to submit a grant application for a tire slicer to be used in scrap tire disposal. Public Works also intends to seek funds for landfill disposal fees associated with illegal dumping on public lands in San Juan County. The application to participate in the RAID Program is due to NMED by March 29, 2019. Public Works will be seeking a similar letter of support from the BLM for cleanup efforts. A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Todacheene to approve Resolution 18-19-56, Supporting New Mexico Environment Department 2019/2020 Recycling and Illegal Dumping (RAID) Grant Application. Upon voice vote this motion passed unanimously.

7. Consideration of Elimination of Collection of Delinquent Medical Inmate Co-Payments at the Adult Detention Center- Removed from Agenda

8. Consideration of Resolution 18-19-55, Adopting Rules of Procedure for Meetings of the Board of County Commissioners

Doug Echols, County Attorney, stated Chairman Fortner requested a resolution containing common procedural rules based on Robert's Rules of Order to guide future Commission meetings. This resolution covers the situations frequently encountered during meetings and established a common set of procedural rules. A motion was made by Commissioner Todacheene, seconded by Chairman Pro-Tem Crowley to approve Resolution 18-19-55, Adopting Rules of Procedure for Meetings of the Board of County Commissioners. Upon voice vote this motion passed unanimously.

Report from County Manager

County Manager Mike Stark noted the following:

Mike Mestas received Emergency Manager of the Year from his colleagues in New Mexico and Ali Rye also received Emergency Manager Coordinator of the Year award.

EPA will be having a meeting regarding the cleanup of the mines at the La Plata County Commission meeting on March 13, 2019 at 9 am.

GRT report- oil and gas receipts are up, and retail trade is up; however unincorporated areas are down 28% year to date.

Executive office is still tracking various Bills in legislation impactful to our County until the final day March 16, 2019 at 12pm.

Reports From Elected Officials And Department Heads

Shane Ferrari, Sheriff, announced that Lieutenant Al Jameson will be graduating from the National FBI Academy on March 15, 2019.

Comments / Input From The General Public

Linda Corwin, M.P. Schildmeyer, Nana Girardi and Donna Dowell explained the New Mexico Health Security Act which is being presented in HB295 and SB279 in the current Legislative session.

Closed Executive Session

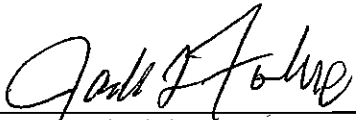
A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Beckstead to go into closed executive session to discuss PNM Litigation. Upon voice vote this motion passed unanimously. Upon return a motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Beckstead to go back into open meeting. Upon voice vote this motion passed unanimously. Chairman Fortner stated that nothing other than what was stated in the motion to go into closed executive session was discussed.

Adjourn

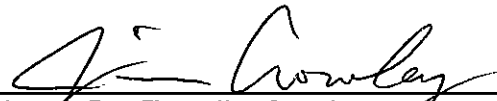
Being no further business, a motion was made by Commissioner Todacheene, seconded by Chairman Pro-Tem Crowley to adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 5:20 p.m.

APPROVED THIS 19TH DAY OF MARCH, 2019

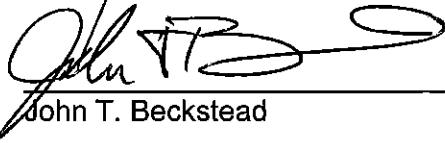
BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:



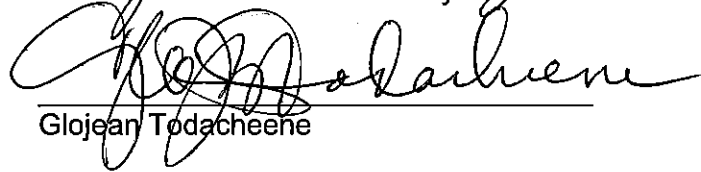
Chairman Jack L. Fortner



Chairman Pro-Tem Jim Crowley



John T. Beckstead

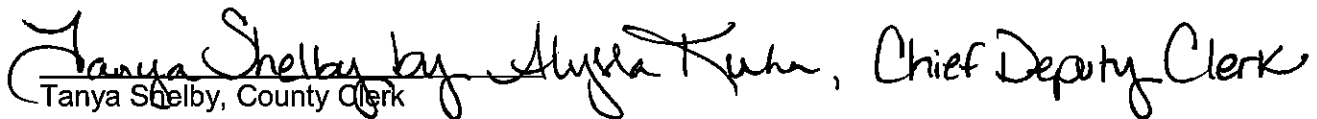


Glojean Todacheene



Michael Sullivan

ATTEST:


Tanya Shelby, County Clerk