

**San Juan County Commission
Regular Meeting
May 21, 2019**

Chairman Fortner called the San Juan County Commission meeting to order on May 21, 2019 at 4:00 P.M. in the Commission Chambers located in the County Administration Building, 100 S. Oliver Drive, Aztec, New Mexico. Commissioner Crowley gave the invocation and Chairman Fortner led the Pledge of Allegiance. Those present were:

CHAIRMAN	Jack L. Fortner
CHAIRMAN PRO-TEM	Jim Crowley
MEMBER	John T. Beckstead
MEMBER	GloJean Todacheene
MEMBER	Michael Sullivan
CHIEF DEPUTY ASSESSOR	John Kuhn
CLERK	Tanya Shelby
UNDERSHERIFF	Cory Tanner
COUNTY MANAGER	Mike Stark
COUNTY ADMINISTRATIVE OFFICER	Fran Fillerup
ATTORNEY	Doug Echols
DEPUTY ATTORNEY	Joe Sawyer
RISK MANAGER	Cynthia Singleton
EMERGENCY MANAGER	Mike Mestas
EMERGENCY MANAGEMENT COORDINATOR	Ali Rye
DEPUTY FINANCE OFFICER	Kim Martin
PARKS & FACILITIES ADMINISTRATOR	Daniel Hill
PARKS & FACILITIES DEPUTY ADMINISTRATOR	Terrill Harvey
PUBLIC WORKS ADMINISTRATOR	Nick Porell
PUBLIC WORKS DEPUTY ADMINISTRATOR	Steve Dansie
CHIEF HUMAN RESOURCES OFFICER	Charlene Wells
DEPUTY HUMAN RESOURCES OFFICER	Roberta Padilla
HEALTH CARE ASSISTANCE PROGRAM COORDINATOR	Liza Lier
GENERAL SERVICES ADMINISTRATOR	Larry Hathaway
SUBDIVISION REVIEW OFFICER	David Barnett
COMMUNICATIONS DIRECTOR	David Ripley
CHIEF IS OFFICER	Keith Lund
HOUSING EXECUTIVE DIRECTOR	Faye Anderson
SAFETY & COMPLIANCE MANAGER	Stewart Logan
PUBLIC RELATIONS MANAGER	Devin Neeley
PRESS: Farmington Daily Times	Hannah Grover
VISITORS:	28

Presentation

Cory Tanner, Undersheriff, gave recognition to Lieutenant Al Jamison, recent graduate from 275th FBI National Academy. On March 15, 2019, San Juan County Sheriff's Office Lt. Al Jamison graduated from the FBI National Academy 275th session at Quantico, Virginia. The session consisted of U.S. and international law enforcement executives representing local, county, state, federal and tribal organizations. Lt. Jamison completed the famous "Yellow Brick Road" - a 6.1 mile run with an incorporated obstacle course. The FBI National Academy is a once in a lifetime leadership/educational experience for less than 1 % of all Law Enforcement Officers worldwide. San Juan County will benefit from an international web of networking sources.

Regular Meeting

Approval of Agenda

Mike Stark, County Manager, noted one change to the agenda, item number 6, no need to hold a public hearing. A motion was made by Commissioner Todacheene, seconded by Commissioner Beckstead to approve the agenda as amended. Upon voice vote this motion passed unanimously.

Consent Agenda

1. Approval of Award of Bid 18-19-14, Price Agreement for the Purchase of Asphalt Emulsions and Associated Products to Holly Frontier Refining & Marketing, LLC of Albuquerque, NM
2. Renewal of Bid 17-18-23, Cooperative Price Agreement for Fuel: Cardlock Facilities and Bulk Fuel Purchases to Western Refining Wholesale, LLC of Tempe, AZ
3. Approval of Resolution 18-19-71, FY19 Budget Adjustments #11
4. Approval of May 7, 2019 Special Meeting Minutes
5. Approval of May 7, 2019 Regular Meeting Minutes
6. Approval of April 2019 Check Register

A motion was made by Commissioner Sullivan, seconded by Commissioner Todacheene to approve the Consent Agenda. Upon voice vote this motion passed unanimously.

New Business

1. **Consideration of Grant Agreement #19-D3141 with the New Mexico Department of Finance and Administration for San Juan County Film Studio**

Mike Stark, County Manager, requested approval of Grant Agreement #19-D3141 from the New Mexico Department of Finance and Administration for \$1,000,000. The Grant is to acquire land for and to plan, design, construct and equip a film studio in San Juan County. The county will have \$990,000 available for this project, as \$10,000 will be held back for Arts in Public Places program. The grant has a reversion date of June 30, 2023. Staff recommended approval of Grant Agreement #19-D3141. Various comments were made by the Commission. A motion was

made by Commissioner Crowley, seconded by Commissioner Todacheene to approve Grant Agreement #19-D3141 with the New Mexico Department of Finance and Administration for San Juan County Film Studio. Upon voice vote this motion passed unanimously.

2. NMSU Extension Office Update

Shelly Hathorn, County Program Director and 4-H Home Economist, presented an update about the New Mexico State University (NMSU) Extension Office to the Commission. New Mexico State University Cooperative Extension Service, through County Extension Faculty, engages the people of NM with research-based knowledge and education that strengthens communities and economies, sustains agriculture and natural resources and promotes healthy families and individuals to create positive impacts and overall well-being. The extension office is funded through, U.S. Department of Agriculture, New Mexico State University, and San Juan County. Some of the highlights of last year:

- "Local Foods, Local Places" National EPA Program Award
- 2018 NM Farmer's Market of the Year Award
- Hosted first ever Four Corners Beekeeping Conference
- State winning Air Rifle team competed at National 4-H Shooting Sports-2nd Place Overall

3. Consideration of June 11, 2019 Special Commission Meeting and Proposal of San Juan County Ordinance No. 104, Adopting a County Water and Sanitation Gross Receipts Tax Within the Valley Water and Sanitation District

Doug Eckols, County Attorney, stated The Valley Water & Sanitation District approved a resolution on May 13, 2019, calling on the County Commission to adopt an ordinance to hold an election to impose a one-fourth of one percent (.25%) gross receipts tax on businesses located within the District. State law requires the Commission to adopt an ordinance upon request of a water and sanitation district desiring to impose such tax, subject to an election within the district. This tax is identical to the one that was in place from January 1, 2008 through December 31, 2013. Staff requested permission from the Commission to publish notice of intent to adopt Ordinance No. 104. Staff also requested the Commission hold a special meeting on June 11, 2019 at 4 p.m. to adopt Ordinance No. 104 in order to meet the deadline required for the election. A motion was made by Commissioner Beckstead, seconded by Chairman Pro-Tem Crowley to approve the June 11, 2019 Special Commission Meeting and Proposal of San Juan County Ordinance No. 104, Adopting a County Water and Sanitation Gross Receipts Tax Within the Valley Water and Sanitation District. Upon voice vote this motion passed unanimously.

4. Consideration of Approval for Submission of the Annual 2019 Emergency Management Performance Grant (EMPG). Funding Opportunity, Application & Work Plan

Mike Mestas, Emergency Manager, communicated that staff is seeking approval to apply for the 2019 (EMPG) Emergency Management Performance Grant in the amount of \$128,814.41, of which, \$92,988.02 will be used to pay 50% of the Emergency Manager and Coordinators, salary and benefits. Staff is also seeking training and exercise funds out of this grant in the amount of \$24,586.00. This is an annual application from the Department of Homeland Security to San

Juan County. Emergency Management allocates grant funding to pay 50% of Salaries. This year, Homeland Security has capped salary and benefits and the remainder of allocated funds can be used for training and exercise. Various comments and questions were made by the Commission. A motion was made by Chairman Pro-Tem Crowley, seconded by Commissioner Todacheene to approve the Submission of the Annual 2019 Emergency Management Performance Grant (EMPG). Funding Opportunity, Application & Work Plan. Upon voice vote this motion passed unanimously.

5. Consideration for Award of Request for Application 18-19-05 Re-Issue, Economic Development Opportunity, Lease of Industrial Building

Mike Stark, County Manager, explained that on April 14, 2019, Central Purchasing issued a request for applications for the Lease of the Industrial Building at San Juan County's La Plata Properties. On April 29, 2019 four (4) applications were received and opened. The applications received were from Film Four Corners, Four States Formblock, LLC, Sono Ash, and Tiger Alley Raceway. The Evaluation Committee, consisting of Mike Stark, Fran Fillerup, Joe Sawyer, Jim Cox, and Jaime Jones, evaluated the four (4) applications in accordance with the evaluation criteria and recommended that an award be made to Four States Formblock, LLC of Durango, CO, as the highest ranked applicant. The award will be subject to successful negotiation of a contract. Staff further recommended that the Commission consider leasing the adjacent land to Film Four Corners of Farmington, NM and Tiger Alley Raceway of Farmington, NM. Various comments and questions were made by the Commission. A motion was made by Commissioner Beckstead, seconded by Chairman Pro-Tem Crowley to approve the Award of Request for Application 18-19-05 Re-Issue, Economic Development Opportunity, Lease of Industrial Building. Upon voice vote this motion passed unanimously.

6. Consideration of Resolution 18-19-72, Resolution of Support for County Road 5500 Local Government Transportation Project Fund (LGTPF) Grant Application. The Commission Will Hold A Public Hearing As A Part of Its Consideration

Nick Porell, Public Works Director indicated that during the 2019 legislative session, HB 694 was passed establishing the Local Government Transportation Project Fund (LGTPF). As described in the legislation, the fund allocates \$50M exclusively to Local Governments for transportation projects. The funds will be administered by the New Mexico Department of Transportation (NMDOT) and a call for projects was received from NMDOT on April 30, 2019. Staff has prepared an application to NMDOT for \$2.5M through the program for additional funding of the CR 5500 bridge. The attached Cover Letter describes the project, budget, and request in further detail. As is required by the legislation, a 5% local match is required. As described in the letter, a \$2M commitment in local match from SJC represents an 80% local match. The matching funds are currently budgeted and do not represent an impact to budgets as established. A resolution of support from the SJC Commission and associated commitment to the required 5% local match is required as part of the application. The projected construction start date is the end of 2019. Staff requested approval of Resolution 18-19-72 to proceed with the grant application. A motion was made by Commissioner Sullivan, seconded by Commissioner Beckstead to approve Resolution 18-19-72, Resolution of Support for County Road 5500 Local Government Transportation Project Fund (LGTPF) Grant Application. Upon voice vote this motion passed unanimously.

7. Consideration of Proposed FY2020 Interim Budget

Kim Martin, Chief Deputy Financial Officer, indicated the FY2020 interim budget is due to Department of Finance and Administration (DFA) by June 1, 2019 via electronic submission into their Local Government Budget Management System (LGBMS). DFA will approve the interim budget by July 1, 2019. After approval of the interim budget, additional changes can be addressed in the final budget. The final budget is due to DFA by July 31, 2019. The final approval will be received by September 3, 2019. Budget adjustments can subsequently be made as operational demands change throughout the fiscal year. Various comments were made by the Commission. A motion was made by Pro-Tem Crowley, seconded by Commissioner Todacheene to approve the Proposed FY2020 Interim Budget. Upon voice vote this motion passed unanimously.

Report from County Manager

None

Reports From Elected Officials And Department Heads

Commissioner Todacheene noted that she had the opportunity to take an educational defensive driving course and is very thankful to Fran Fillerup for driving to Gallup and being aware of all the potential dangers. She also noted that Nenahnezad "Move It" is Wednesday May 22, 2019 at 6 p.m.

Mike Maestes, Emergency Manager, noted that there is a confirmed measles case in Sierra County, NM. Emergency Management has taken steps to be prepared in San Juan County. Next, Mr. Maestes noted that Luna County is receiving migrants but is bussing or flying them to larger cities where there are more resources. A state of emergency has not been issued by the Governor. Lastly, Mr. Maestes informed the Commission that the Animas River is currently at a 1540cfs flow rate. Free sand bags and sand are available at Public Works for the public.

Faye Anderson, Housing Executive Director, extended an invitation to an event for HUD families June 4, 2019 from 12-4 p.m. Water balloons, hot dogs, chips and sodas will be provided.

Nick Porell, Public Works Administrator, noted the County has been awarded two grants from New Mexico Department of Transportation in the amounts of \$750,000 and \$500,000. These two grants will fund the Kirtland Schools path extension and the Glade Trail System respectively.

Chairman Fortner noted that he received a letter from the State of New Mexico regarding the Energy Transition Act that was passed in the last legislation. He has been invited to be a member of an advisory committee. Various meetings and/or presentations will be held by the State in the future regarding the Act and its role in our County.

Comments / Input From The General Public

None

Adjourn

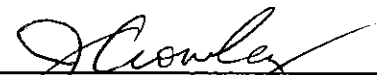
Being no further business, a motion was made by Commissioner Sullivan, seconded by Commissioner Todacheene to adjourn the meeting. Upon voice vote this motion passed unanimously and the meeting adjourned at 5:17 p.m.

APPROVED THIS 4th DAY OF JUNE, 2019

BY THE SAN JUAN COUNTY BOARD OF COMMISSIONERS:



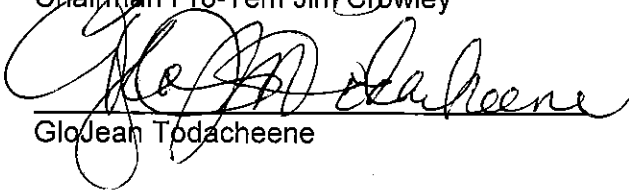
Chairman Jack L. Fortner



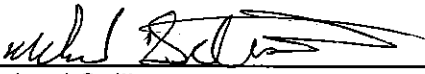
Chairman Pro-Tem Jim Crowley



John T. Beckstead

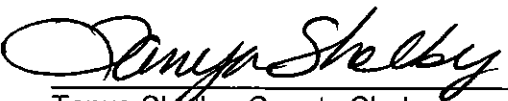


GloJean Todacheene



Michael Sullivan

ATTEST:



Tanya Shelby, County Clerk

